# Kim Vo

Santa Ana, CA 92707 kimvo237\_57g@indeedemail.com (424) 229-1112

Authorized to work in the US for any employer

## Work Experience

#### **Order Taker • General Admin**

Advantage Ground Transportation - Costa Mesa, CA 1995 to 2020

Key responsibilities include taking customer phone orders and handling questions. Communicating key company selling points and handling basic customer service.

## **Stylist • Hair Stylist**

Supercuts - Irvine, CA 1990 to 1995

#### **Owner • Manicurist**

Nails Today - Long Beach, CA 1985 to 1990

## Education

## High school diploma

My Tho - My Tho, Vietnam September 1972 to September 1976

#### Additional Information

Slight arthritis. Slow but careful!