

Travis Henry

Manhattan Beach, CA 90266

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Seeking employment as an executive assistant.

Work Experience

Financial Advisor

Western International Securities - Manhattan Beach, CA

1998 to Present

- Trade various securities
- Manage clients and their expectations
- Conduct investment seminars and workshops
- Provide estate and retirement planning services
- Review and analyze financial statements of corporations
- Perform research of both macro and micro conditions
- Working and adapting to regulatory changes
- Made multiple appearances on KTLA during 2008 Financial Crisis

Co-Author

"Vegetarian's in the Fast Lane" by Pelican Publishing - Gretna, LA

1994 to Present

- Created over 100 recipes
- Designed and developed a nutritional cookbook for people with busy schedules
- Researched over 3,000 pages of material to create cookbook
- Made 2 television appearances and numerous book-signing events

General Manager

Tandy Corporation - Colorado Springs, CO

1986 to 1994

- Supervised and trained a staff of 20 salespeople
- Performed profit and loss analysis of the retail operation
- Implemented strict inventory controls
- Managed a product mix of over 200 products
- Helped develop a national training program for 50,000 employees

Corporal

United States Army - Nuremberg, Germany

1983 to 1986

- 50 Caliber-gunner in a forward combat unit
- Squad leader of top performing European Chaparral Squad live fire missile competition
- Recipient of the Good Conduct Medal
- Recipient of the Army Achievement Medal

Education

Bachelor of Science in Finance

University of Colorado - Colorado Springs, CO

1994 to 1998

Certificate of Completion

Dale Carnegie Human Relations - Colorado Springs, CO

July 1992 to September 1992

High school diploma

El Camino High School - Woodland Hills, CA

June 1983

Skills

- Financial Report Interpretation
- Financial Report Writing
- Journal Entries
- Profit & Loss
- Financial Statement Preparation
- Financial Analysis
- General Ledger Accounting
- Financial Planning

Military Service

Branch: U.S Army

Rank: Corporal

June 1983 to June 1986

I served as a 50 caliber-gunner in a forward combat unit while stationed in Germany. While serving in Texas I worked as an in-processing clerk for in-coming troops.

Commendations:

Army Achievement Medal

Good Conduct Medal

Letter of Achievement

Honorable Discharge

Certifications and Licenses

Financial Advisor

1998 to Present

Series 7, 24, 31, 63, 65

Publications

Vegetarian's in the Fast Lane

<https://www.bookdepository.com/Vegetarians-Fast-Lane-Carla-Henry/9781565541351>

1996

A Vegetarian cookbook with over 180 healthy recipes for people with busy schedules.