

Barbara Osborn

Fairdale, KY 40118

barbaraosborn56_do5@indeedemail.com

(812)325-6946

To use my skills, talent, education, and experience in the delivery of services which support the company goals and objectives.

#readytowork

Authorized to work in the US for any employer

Work Experience

Volunteer

Silver Linings, Women's Recovery Resource Center

January 2015 to Present

- Created organization database.
- Monitor, develop, and maintain database functionality for constant quality improvement.

Treasurer

Indiana Association of Community Corrections Act Counties

July 2013 to October 2019

- Created organization database.
- Monitor, develop, and maintain database functionality for constant quality improvement.
- Membership Committee.

Executive Director

Brown County Community Corrections - Nashville, IN

May 1993 to September 2019

- Supervise staff members.
- Prepare State of Indiana Grant Application and Budget, annually.
- Supervise sentencing alternatives for offenders within the community that provide accountability and rehabilitation using evidence-based practices.
- Supervise the gathering and quality of data for accurate statistical reporting to stakeholders.
- Develop, implement, and maintain policies and procedures for continuous quality improvement.
- Develop and implement training curriculum.
- Conduct offender assessment, case management, and cognitive-behavioral programming.

Education

Bachelor of Science in Business Information Systems · Magna Cum Laude

Indiana Wesleyan University - Marion, IN

February 2020

Skills

- Strategic Planning (10+ years)
- Training & Development (10+ years)
- Microsoft Office (10+ years)
- Budgeting (10+ years)
- Java (2 years)
- PHP (2 years)
- HTML5 (2 years)
- CSS (2 years)
- Microsoft Access (10+ years)
- Accounting (10+ years)
- Management Experience (10+ years)
- Grant Writing (10+ years)
- MySQL (2 years)
- JavaScript (2 years)

Certifications and Licenses

Moral Reconation Therapy

September 2018 to Present

Cognitive behavioral training. Louisiana State University CEU(s)

National Institute of Corrections Instructional Theory Into Practice: No Fail Lesson Plan Construction

July 2012 to Present

- Stages of learning cycle
- Effective learner-centered lesson plans
- Effective implementation of lesson plan format with agency's goals

National Institute of Corrections Establishing the Learning Organization

February 2012 to Present

- Conduct assessment of unit or department
- Prepare for future
- Develop and implement a plan to maximize organizational learning

National Institute of Corrections About 360-Degree Performance Feedback

October 2011 to Present

- Develop and implement 360-Degree feedback process
- Overcoming resistance with the process

National Institute of Corrections How to Develop Effective Performance Objectives

October 2011 to Present

- Three domains of learning
- Translating program objectives into training competencies

University of Cincinnati Aggression Replacement Training

September 2010 to Present

Indiana Department of Correction Effective Communication & Motivational Strategies

November 2006 to Present

Evidence Based Practice Briefcase for Supervisors Application Training

November 2014 to Present