

# Andrew Dodge

3900 Scandia Way  
Los Angeles, CA 90065  
(360) 608-8406  
andrewdodge323@gmail.com

## EXPERIENCE

### Home Depot, Los Angeles, CA — *Cashier*

May 2019 - PRESENT

Provide superb customer service by assisting customers with item location and pricing questions. Perform all checkout procedures accurately and efficiently while promoting store credit cards to customers.

### JC Penney, Glendale, CA — *Cashier*

June 2018 - May 2019

Assisted customers with purchases and returns while providing excellent service. Operated POS and inventory database.

### GABB Design, Portland, OR — *Sales Representative*

April 2017 - June 2018

Responsible for following up with customers to inquire about recent experience with the company. Promoted business start up and design services to new customers.

## EDUCATION

### Washington State University, Pullman, WA — *Bachelor's in Music*

August 2014 - May 2017

### Clark College, Vancouver, WA — *Liberal in Arts*

September 2012 - June 2014

## PROJECTS

### Limitless — *GABB Design*

Responsible for extensive outreach to widen the customer base.

## SKILLS

Great verbal and written communication skills.

Strong organizational and problem solving skills.

Proficient in Microsoft Office.

Good telephone courtesy skills.

Excellent customer service skills.

Superb interpersonal skills.

## AWARDS

**Employee of the Month.**  
(Home Depot for month of February 2020)

**Undergraduate Innovator Grant.** Studied jazz composition with the director of the school of Music.

**Dean's List.** (From 2014-2017 during time at Washington State University)

**President's List.** (From 2012-2014 during time at Clark College)

## LANGUAGES

English