

Jianan Yan

Eugene, OR 97401
(631) 520-8326
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EDUCATION

University of Oregon , Bachelor of Art Lundquist college of Business Major: Accounting Minor: Economics GPA: 3.88 Major GPA: 3.80 Minor GPA: 4.05	Eugene, OR March 2020
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WORK EXPERIENCE

University of Oregon Charles H. Lundquist College of Business Volunteer Peer Advisor	Eugene, OR January 2019-March 2020
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- Mapped out short and long-term academic plans for students by analyzing students' situation and requirements to ensure students can graduate on time

University of Oregon Charles H. Lundquist College of Business Teaching Assistant of Managing Business Info Course	Eugene, OR May 2019- March 2020
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- Supported students during class time regarding questions about course work using Excel knowledge with the intention of improving students' performance
- Assisted instructor with attendance and other daily tasks using proper procedures to ensure class time was used efficiently

University of Oregon: Beta Alpha Psi Volunteer Income Tax Assistance (VITA) Program	Eugene, OR February 2019-March 2020
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- Helped people file taxes by viewing confidential documents, asking personal financial questions, preparing tax files to make sure community members can receive the accurate amount of tax return

University of Oregon International Student and Scholar Services Volunteer Leader	Eugene, OR September 2017 – October 2017
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- Guided new freshmen to campus resources by giving informational walking tours to ensure international students feel familiar with the campus
- Reviewed campus resources to make sure the information is correct for new students

HONORS AND AWARDS

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- Member of the Beta Gamma Sigma Honor Society (2018-present)
 - Member of Beta Alpha Psi (2019-present)
 - Member of the Lundquist College of Business Honors Program (2018-2020)
 - Grace Powers Memorial Scholarship (2018-2019)
 - Financial Executives International Academic Excellence Award (2019)
 - Hope Anstett Accounting Scholarship (2019-2020)
 - Dean's Honor List (Winter 2017, Fall 2017, Winter 2019)

SKILLS

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- Language: Native Mandarin, English
 - Computer Usage: Microsoft Word, PowerPoint and Excel