**Danielle** **Miguelez**

**Charlotte, NC 28277**

DGAR519@Aol.com 516.443.2344

Results-oriented Accountant with strong work ethic and over 20 years of experience.  Team-oriented professional who prepares clear, comprehensive financial reports for executive-level management.

* Public & Private Accounting
* Sales/Property/Payroll Tax Filings
* Payroll
* Monthly Closings
* Account Reconciliations

**Dimension Data North America, Inc., Charlotte, NC**

**Senior Accountant                            2001-2019**

* Prepared/Submitted monthly Management Pack and quarterly Statutory Pack for Canadian Subsidiary
* Assisted in month end, quarter end and year end closing processes
* Prepared complex journal entries and account reconciliations including, but not limited to prepaid

expenses and payroll

* Maintained fixed asset ledger, booked depreciation and reconciled accounts
* Filed monthly, quarterly and yearly sales and property tax returns
* Assisted with SOX compliance by ensuring on-time delivery of supporting documentation to Auditors

**Moses and Schreiber, LLC, Lake Success, NY**

**Semi-Senior Accountant                  1998-2001**

* Prepared Corporate, Partnership, Individual and Fiduciary Tax Returns
* Performed audits, reviews and compilations for diversified clientele
* Drafted and reviewed financial statements and required disclosures
* Performed all phases of bookkeeping, including preparation of write-ups and bank reconciliations

Oracle/SAP/Excel

**Bachelor of Science (BS), Accounting**

Dowling College, Oakdale NY