<u>Tasks</u>	To be completed by	Completed?
Introduction-Audience and purpose of portfolio	16/5/22	✓
Layout designs and storyboard	16/5/22	✓
Asset list and folder structure	16/5/22	✓
Timeline for the project	23/5/22	✓
Test the portfolio	13/6/22	
Review and feedback	13/6/22	
Improve your final portfolio	20/6/22	
Interim deadline		