

<b>Feature</b>	<b>MS Office</b>	<b>Google Office Suite</b>
<b>Text formatting</b>	Advance text formatting options; full control over styles ,fonts ,spacings ,themes	Basic to moderate formatting; sufficient for most documents
<b>Table creation</b>	Power table tools with formatting, formulas, and styles	Basic table creation; fewer formatting and formula options
<b>Real-time collaboration</b>	Available in online versions (Office for Web , MS 365); not as seamless as Google’s office suite	Native and seamless real-time collaboration with comments and suggestions
<b>Saving/exporting formats</b>	Supports a wide range; DOCX, PDF, RTF, TXT, HTML, etc.	Support export to DOCX, PDF, ODT, TXT, etc. (fewer options)
<b>Offline availability</b>	Full offline access via desktop apps	Limited offline access (requires pre-setup in browser)
<b>Macro/automation support</b>	Advance macro support via VBA (Visual Basic for Applications)	No traditional macro support; limited automation via Google Apps Script