



Go-live Readiness Checklist

Launch Foundation Services

CUSTOMER NAME	M1 Limited
PARTNER NAME	Infosys
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LFS SOLUTION	Adobe Experience Manager
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Purpose

The purpose of a go-live assessment is to prepare for and/or validate the essential activities to ensure a successful and timely Adobe Experience Manager launch.

Go-live Checklist

Development

- ☐ Indexes created/optimized
- ☐ ACL setup completed
- ☐ Template configurations in place
- ☐ 301 redirects implemented and tested
- ☐ Review logs
- ☐ A custom 404 page has been implemented and is cacheable
- ☐ CDN and/or dispatcher cache rules have been configured and verified
- ☐ Passed Sonar Validation – Code quality/violation, code coverage
- ☐ Passed QA validation testing
- ☐ Passed user acceptance testing

System Administration

- ☐ Administrators trained
- ☐ Production environment set up and configured
- ☐ Latest recommended hotfixes have been installed
- ☐ Passed performance and load testing
- ☐ Security checklist completed
- ☐ Passed penetration testing and security audits/scans
- ☐ Backup and restore process tested, validated, and documented
- ☐ Disaster recovery process tested, validated, and documented (if applicable)
- ☐ System monitoring configured
- ☐ Alert communication and escalation plan defined
- ☐ Maintenance routines configured
- ☐ Operations manual complete
- ☐ Adobe support account set up
- ☐ Support notified of go-live date
- ☐ Go-live and rollback process documented and agreed upon

Business

- ☐ Authors trained

- ☐ Customer support staff trained
- ☐ User manual complete
- ☐ Production content authored or migrated
- ☐ Authored content has passed any required business reviews and approvals
- ☐ Content activated and verified on all publish instances

Artifacts to be shared

Please share the following artifacts/items to Adobe team to complete this review.

- o AEM logs (for a day) from production environment - error, request, access and project specific log files.
- o Latest AEM code repository
- o Documentation on indexes, if applicable.
- o Latest dispatcher configurations including redirects.
- o Sonar or equivalent code quality analysis report
- o QA validation/test summary report
- o UAT summary report
- o User manual or any author training document created

