Sprint 1 Attendance

Name	Monday	Tuesday	Wednesday	Thursday	Friday
Hakan	⊠	⊠	⊠	⊠	⊠
Elia	⊠	⊠	⊠	⊠	⊠
Elijah	⊠	⊠	⊠	⊠	⊠
Daniyal	⊠	⊠	⊠	⊠	⊠
Sam	⊠	⊠	⊠	⊠	⊠
Nahid	☐	⊠	☐	☐	⊠
Jessio	⊠	⊠	⊠	⊠	⊠

Team Review and Contribution created below by Scrum Master Jessio Rodrigues and Products Manager Sam Francis

Hakan Kiliç

Hakan has contributed very effectively during the module induction week and the first sprint, attending all meetings both online and in person. He actively participated in planning sessions and discussions during these meetings, showcasing his dedication and teamwork skills. Hakan worked efficiently and maintained a professional standard when designing and implementing User Stories for the Kanban boards, specifically for the Product Backlog and Sprint Backlog.

Additionally, he demonstrated a solid understanding of Agile methodologies throughout Sprint 1, applying these principles effectively to the tasks assigned. His commitment to learning and improving has been evident, and his contributions have positively impacted the team's overall progress and productivity. Hakan during Sprint 1 worked collaboratively with Elijah Olusegun on the Frontend Designs and Development.

Elijah Olusegun

Elijah Olusegun contributed effectively during the module induction week and the first sprint. He attended all meetings, both online and in person, and participated in discussions and planning activities.

Elijah worked efficiently in designing and implementing User Stories for the Kanban boards, focusing on the Product Backlog and Sprint Backlog. He demonstrated a clear understanding of Agile methodologies during Sprint 1, applying these principles to his tasks and supporting the team's progress. Elijah during Sprint 1 worked collaboratively with Hakan Kilic on the Frontend Designs and Development.

Elia Cossais Benezech

Elia Cossais Benezech made significant contributions during the module induction week and the first sprint. He attended all meetings, both online and in person, and participated in discussions and planning activities.

Elia created the database for the ATM network and work with Sam Francis on other functions for the ATM Network , ensuring its functionality and structure met the project requirements. He also provided support for other areas, including the transaction switch and frontend design review, helping the team address challenges and improve overall progress.

Daniyal Abdullah Alvi played a key role during the module induction week and the first sprint. He was present at all meetings, both online and in person, and engaged actively in discussions and planning sessions.

He efficiently handled the design and implementation of User Stories for the Kanban boards, particularly focusing on both the Product and Sprint Backlogs. Daniyal showed a solid understanding of Agile practices throughout Sprint 1, effectively applying them to his tasks and helping to move the team forward. Additionally, he worked closely with Jessio Rodrigues on the Transaction Switch development, collaborating well to ensure progress.

Sam Francis

Sam took on the role of Product Owner and effectively managed the Product Backlog on GitHub throughout the module induction week and the first sprint. He ensured tasks were clearly defined, prioritised, and organised, contributing to a smooth workflow for the team.

Sam attended all meetings, both online and in person, and actively participated in discussions. His involvement in planning and decision-making helped keep the team on track and focused on the project's goals.

In addition to his responsibilities as Product Owner, Sam worked on the ATM Network development with Elia Cossais Benezech, addressing key technical challenges and ensuring the network met the project's needs. He collaborated closely with the team to ensure the alignment of technical and functional requirements, actively engaging in discussions to improve the overall development process.

Nahid Mortuza - attended one meeting during the module induction week and two during the first sprint but was not actively involved in the development of the Product and Sprint Backlogs. As a result, there was limited contribution to the creation and refinement of User Stories, which impacted the team's ability to fully utilise his skills in the backlog planning process.

His contribution to the ATM Network logging function was minimal and did not have a significant impact on the overall functionality. The lack of involvement in key areas such as backlog development and sprint planning meant that other team members such as Sam Francis had to compensate for these gaps in development, affecting the overall team dynamic and progress.

A more consistent presence in meetings and a greater level of engagement would have allowed Nahid to contribute more effectively, enhancing both individual and team performance throughout the sprint.

<u>Sam Francis Review of Jessio Rodrigues</u> - Jessio took on the role of scrum master. He led the first meeting providing the rest of the team with structure, and making sure our meeting was effective at kicking off the project. Throughout the week Jessio led meetings, making sure to give everyone a chance to voice concerns, and areas that need work.

Jessio organised and attended every meeting, contributing to the discussion. His contributions helped to get every member of the group working where they were comfortable, and making sure everyone was giving progress reports at the end of the day.

Jessio's development contributions included the design and implementation of the user stories for the transaction switch, a feature which really helped with the demonstration. He worked with Daniyal on the switch while also ensuring other team members were able perform their tasks.