Instructions

HOME Line repair request letter

Congratulations {{ users }}! You have completed a repair request letter to your landlord or property manager. The other page(s) in this packet are your letter to {{ other\_parties }}.

# Next steps

1. Mail a copy of this letter to {{ other\_parties }}.
2. **Keep a copy for yourself.**
3. If {{ other\_parties }} does not complete the repairs within 14 days, call HOME Line at 612-728-5767 in the metro area or 866-866-3546 if you are long distance and a tenant advocate will be happy to help you.

# To send your letter

1. Look over the letter one more time. Make sure everything is correct.
2. Send the letter by first-class mail (a regular stamp).
3. You can ask the post office for proof of delivery, but it is not required and it could slow down delivery of your letter.

# Learn more

To learn more about this letter and your rights as a Minnesota tenant, visit HOME Line’s website, [homelinemn.org](https://homelinemn.org/). You can find the original version of this letter under **Form Letters** in the main menu.