**Full Name:**

**Address:**

**Phone Number:**

**Email:**

**To: Visa Officer**

**Subject: Letter of Explanation – Applying for Study Permit (Canada)**

Dear Sir/Madam,

My Master of Applied Science application to blablabla university has been approved, and now I wish to apply for a study permit. The original letter of acceptance from the institute is attached to the application.

Please see the end of this letter for the list of enclosures and documents, I have attached with this letter.

**Introduction: Short introduction about yourself**

**Background: Academically and may be personally**

**Purpose of Choosing Canada:**

**Purpose of Choosing blabla university:**

**My Future Plans:**

**Funds Available:**

I really need your support and request you to encourage me and wish me good luck for my future and efforts and issue me a postdated study permit from **date you want to start your visa** onwards, as Fall/Spring/… 20xx semester is going to start at the first week of September, and I want to travel to Canada by end of blablabla.

I believe that the information I have provided is adequate and in detail, however if you have any query, please feel free to contact me on **phone** or email: email address

Thank you so much in advance for your kind consideration.  
  
Yours Sincerely,

Full Name

**NOTE:** List of enclosures and documents attached with this letter:

1. Student Certificate
2. TOEFL Score
3. GRE Score
4. Transcript
5. Curriculum Vitae (CV)
6. Criminal Record
7. Letter of Acceptance from Other Universities
8. My previous passport
9. My national ID (Turkey)