

Samantha Silvia

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Education

Bridgewater State University

Sept 2016 - May 2020

Bridgewater, MA

- Bachelor of Science in Computer Science with a minor in Graphic Design
- GPA: 3.6/4.0

Work Experience

Information Technology Internship, Westford Public Schools

June 2019 – August 2019

Westford, MA

- Assisted a school district in breaking down end of year technology
- Helped update and repair technology for the next school year
- Performed general technology maintenance

Shift Leader, Menchie's Frozen Yogurt

July 2018 – August 2019

Littleton, MA

- Responsible for leading team members
- Managed front of house register and back of house prepping/maintenance
- Performed closing procedures for the store
- Performed cash management tasks at end of day including cash out of register and bank deposit

Sales Associate, Olympia Sports

July 2014 – July 2018

Westford, MA

- Assisted customers and merchandised product on the sales floor
- Assisted customers with shoe purchases, sizes, and shoe types
- Managed register transactions, processed returns, and fulfilled outgoing orders
- Maintained constant cooperation and communication with managers

Teacher's Assistant Internship, Nabnasset Elementary School

April 2016 – May 2018

Westford, MA

- Assisted second grade lead teacher with daily tasks throughout the day
- Assisted and mentored students in groups and on an individual basis in multiple subjects
- Helped supervise class of 20-25 students during arrival and dismissal, during and between classes, and during lunch and recess

Ski Instructor, Nashoba Valley Ski

December 2013 – March 2014

Westford, MA

- Led classes for beginner to intermediate level alpine ski lessons to clients of all ages, in both individual and group setting