



Inside OF  
Nano

# CONSTITUTION

2024/2025



## I - Identification

### 1-1. Definitions :

The official name of the club is “**ION**” which is an abbreviation of **<<Inside Of Nano>>** what inspired the name is one of the main purposes of the club that is to dive into the vast world of nanoscience and nanotechnology and make this knowledge available to everyone to discover and share.

The official slogan of the club is “**Go Inside**” which doesn’t only display our purpose but also sends a message, we encourage today’s bright minds to take on the different scientific fields, to unravel the unseen and make brilliant discoveries and inventions to make this world of ours a better place and the future of ours much brighter.

### 1-2. General presentation :

ION club is a non-governmental and non-profit student’s club founded by the national higher school of nanoscience and nanotechnology students working to create a space for innovation and creativity in order to be able to actively integrate into the nano world and allow the exploitation of the versatility of students and their talents.

### 1-3. Values :

**Respect:** club members must be respectful to each other and to other club members.

**Responsibility:** members must be responsible whether during club activities or otherwise to avoid distorting the club’s image.

**Discipline:** club members must have discipline in carrying out the tasks assigned to them.



## II - The Office

### 2-1. Definitions :

The office team is the responsible of managing the club and its members are appointed annualy according to a selective election system.

### 2-2. Its components :

- President
- Vice President
- General Secretary
- IT Manager
- HR Manager
- Multimedia Manager
- External Relationships Manager

**NOTE:** It is possible for the president, the vice president, and the general secretary to also take another role of a manager provided they have the according expertise.



## III - Members

### 1-1. Types Of Members :

- **Junior Member:** New member, subject to the ION Credit System.
- **Active Member:** A junior member that has been promoted according to the ION Credit System.
- **Senior Member:** An active member that has been promoted according to the ION Credit System.
- **External Member:** Non-school member.
- **Honorary Member:** Affiliated professors and former office members who left the club.

### 1-2. ION Credit System :

ION Credit System is a simple system based on participation at club meetings and events such that for every presence you get a point, and for every absence you lose a point (attending meetings doesn't grant points to the member, but missing them will subtract points). On the basis of this system a member is to be promoted or demoted.

#### Promotions:

- 0-1 point : Junior Member
- 2-6 points : Active Member
- +7 points : Senior Member

#### Demotions:

- 2 minus for a junior member : Expulsion
- 3 minus for an active or a senior member : Demotion
- 2 minus for an office member : Expulsion from the office team

**NOTE:** The demotion and expulsion member will pass through the HR department to assess if it's possible to waive the decision.



### **3-3. Duties :**

#### **Junior/Active/Senior member duties :**

- Read and respect the constitution of the club.
- Refrain from communicating on behalf of the club without prior authorization from their corresponding department head.
- Respect the confidentiality of the club by refraining from sharing information without prior authorization from their corresponding department head.
- Carrying out the tasks assigned to them in the required time.

#### **External member duties :**

- Read and respect the constitution of the club.
- Mediate in external relations with their schools or universities.
- Carrying out the tasks assigned to them in the required time.

#### **Honoray member duties :**

- Read and respect the constitution of the club.
- Respect the confidentiality of the club.
- Providing guidance and help when needed.

#### **The office member duties :**

- Read and respect the constitution of the club.
- Participate in preparing club's events and activities.
- Keep order and maintain good management and hold of each departement and the club as a whole.
- Make logical decisions following proper discussion with the other office members and deep contemplation.



### **3-4. Rights :**

#### **Junior/Active member rights :**

- Vote for the president
- Be informed on matters relating to the club.

#### **Senior member rights :**

- Stand as a candidate for presidency of the club.
- Be informed on matters relating to the club.
- Stand as a candidate to becoming a manager or a department head.
- Propose amendments concerning the club.

#### **The office member rights :**

- Amending the constitution under the president's instruction.
- Giving tasks and organize the work of members.
- Stand as a candidate for presidency of the club.

### **3-5. Joining :**

Joining the club is by registering on the website, then attending a meeting with the HR team, after that an email will be sent containing acceptance or rejection of the joining request.

### **3-6. Elections:**

Elections are held at the beginning of the academic year, during which a club president is appointed.

The president is responsible for selecting the members of the office.

The elections are organized by two members of the former office and two current members of the club, provided that the organizers can't be candidates.



## IV - Departements

### 4-1. ION's departements :

Departements are the core structure of the club that enables us to learn, apply and produce. ION club of science and culture is divided into **3 departements**:

- **Academia:** with the goal of acquiring new skills and gaining new knowledge, through courses and lectures.
- **Entreprise:** for the planning and execution of major projects to make unique and innovative products, and build students ability of entrepreneurship and all the skills it requires whether hard or soft.
- **Arcade:** built to provide the most unique, enjoyable and fun events to compliment the students academic life and provide rest and leisure, providing our students with energy for better performance.

### 4-2. Departement components :

The departement consist of **members** fit and chosen for its content, ready to put in the necessary work to fulfill the goals of the club, and a **departement head** who will be the coordinator and the middleman between the members of the departement and the members of the office, a departement head will ensure the proper execution of the schedules provided by the office by organising, coordinating and motivating his members.

### 4-2. Schedules :

Schedules are a set of tasks to be done in limited time, they are handed by the office to the accordong departement head who will coordinate his members to execute them in the best possible way.



Respect The Constitution And

**Go Inside**

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