Team Formation Document CSCI375 January 22, 2018

Team Name: Benz

Document Overview

This document is a basic team outline, consisting of contact information for each team member, an assessment of strengths and weaknesses (both individually and as a group), and the preliminary roles and responsibilities of each member.

Contact Information

Name: QiJie(Ben) Lao

Email: qijielao@gmail.com or laoqijie@hotmail.com

Phone: (250) 797-6389

Name: Caleb Lewis

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Phone: (778) 269-3996

Name: Pete Brandl

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Phone: (250) 730-1469

Name: Sami Al-Qusus (primary contact)

Email: sami.qusus@gmail.com

Phone: (604) 722-1425

Name: Phuc Thinh Le (Tony) Email: thinh1989@gmail.com

Phone: (250) 668-9838

Individual Strengths and Weaknesses

Name:Caleb Lewis

Perceived strength: Schedule oriented, good at searching out solutions.

Perceived weakness: Not good at estimating how long a given task will take.

Hope to learn from project: How to do scheduling better.

Name: Sami Al-Qusus

Perceived strength: Attentive to detail, Problem solver.

Perceived weakness: Can be slow at performing certain tasks due to obsessive

attention to detail.

Hope to learn from project: All steps required to analysis and design a system.

Name:Pete Brandl

Perceived strength: Can delegate, experience in multiple fields

Perceived weakness: Patience is weak Hope to learn from project: Unknown

Name:QiJie(Ben) Lao

Perceived strength: Friendly, Patience, hard working

Perceived weakness: Time management, language barrier, Not good at

expressing my idea

Hope to learn from project: Learn some team-working skill, and learn how to

analysis and design a system.

Name:Phuc Thinh Le (Tony)

Perceived strength: hard working, good concentration,

Perceived weakness: easy get stressed, language barrier, family comes first

Hope to learn from project: improve team-working skill, improve communication skill

Team Strengths and Weaknesses

The team's perceived strengths: Good problem solving, Patience, Focused and Hardworking individuals.

<u>Team's perceived weaknesses:</u> Communication and Time management.

Preliminary Roles and Responsibilities

Name: QiJie(Ben) Lao

Role: Time keeper, The worker that gets the job done.

Name: Caleb Lewis

Role: Time keeper, Innovator.

Name: Pete Brandl,

Role: Time keeper, Checker.

Name: Sami Al-Qusus

Role: Time keeper, Facilitator, Reporter.

Name: Phuc Thinh Le (Tony)

Role: Time keeper, Harmonizer, Wildcard.