


Samitha Muthyala

Student

 Madanapalli , India 517325

 <https://www.linkedin.com/in/samitha-muthyala-40454>

 6281767382

 samithamuthyala@gmail.com

Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level [Job Title](#) position. Ready to help team achieve company goals.

Skills

- Google Workspace
- Good Telephone Etiquette
- MS Office
- Teambuilding
- Flexible and Adaptable
- Decision-Making
- G-Suite
- Maintenance and Repair
- PPE Compliance
- Self-Motivated
- Data Entry
- Organization and Time Management
- Written Communication
- [\[Type\]](#) Software Proficiency
- Attention to Detail
- Problem-Solving
- Active Listening
- Interpersonal Communication
- Training and Development

Work History

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Education

- **BCA: Computers**
Christ Academy Institute For Advanced Studies - Bangalore

Certifications

- Certified [Cybersecurity job simulation]. [Company Name] - [Master Card]
- Cybersecurity Global Virtual Internship Company: Clifford chance

2023-07 - Current

2023-09

2023-09