**1. Admin Panel**

The admin has access to **all modules** with full CRUD functionality.

**Dashboard**

* Employee count, attendance stats, upcoming leaves, resignations
* Quick actions: Add employee, Announce message, Generate payroll

**User Management**

* **Users**
  + List, Add/Edit/Delete
* **Roles**
  + Manage user roles (Admin, Employee, HR, etc.)

**Employee Management**

* **Employees**
  + Add/Edit/Delete employee
  + View detailed profile
    - Personal Info
    - Address
    - Documents
    - Reviews
    - Attendance
    - Leaves
    - Salary
    - Resignation
* **Departments**
  + Add/Edit/Delete departments
* **Positions**
  + Add/Edit/Delete job titles

**Attendance**

* Daily Attendance Report
* Employee-wise Logs
* Manual Attendance Entry

**Leave Management**

* Leave Requests (View/Approve/Reject)
* Leave History
* Leave Reports

**Project & Task Management**

* **Projects**
  + Add/Edit/Delete project
  + Assign employees
* **Tasks**
  + View all tasks
  + Assign tasks
  + Monitor task status

**Payroll**

* Generate Payroll
* **Pay Slips**
  + View by month/employee
* **Salary Structure**
  + Define components (basic, HRA, tax, etc.)

**Performance Reviews**

* Review employee performance
* View feedback/comments
* Assign reviewer

**Documents**

* View all employee documents
* Upload/Edit/Delete

**Announcements**

* Add new announcements
* Filter by department/roles

**Resignations**

* View resignation requests
* Set last working day
* Accept/Reject exit

**Holidays**

* Add/Edit holidays
* View upcoming holidays

**Login Logs**

* View login history
* Device and IP info

**Notifications**

* System messages
* Read/unread status

**2. Employee/User Panel**

The employee has access to **limited, self-service features**.

**Dashboard**

* My attendance today
* Active tasks
* Upcoming leaves
* Recent announcements

**My Profile**

* View/Edit Personal Info
* Address
* Emergency contact
* Documents
* Performance history

**Attendance**

* View my daily logs
* Device info and timestamps

**Leaves**

* Apply for leave
* View leave status/history

**Projects & Tasks**

* View assigned projects
* Task board (with status update)
* Due date and priority tracking

**Payroll**

* View salary slips
* Download PDF slips
* Salary breakdown view

**Performance Review**

* View received reviews
* Submit self-reviews (optional)

**Documents**

* Upload personal docs (ID, certificates)
* View previously uploaded files

**Announcements**

* List of latest announcements

**Resignation**

* Submit resignation
* View resignation status and last working day

**Holidays**

* View official holidays

**Login History**

* My login logs with IP/device info

**Notifications**

* List of personal and system notifications