

**Greater Milwaukee Area** 

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summary

Three years intensive training in both graphic and web design. Strengths are working with page layout, typography, and front-end web design/development. Seeking a full-time position as a front-end web designer/developer or graphic designer.

Design experience includes:

Branding • Advertising • Packaging • Product Development • Mock Ups • Photo Retouching/Manipulation • Brochures • Catalogs

education

Waukesha County Technical College

Associate in Applied Science, Graphic Design

Pewaukee, Wisconsin

May 2014

Associate in Applied Science, Web and Digital Media Design

technical knowledge HTML Joomla! Adobe Photoshop
CSS WordPress Adobe Dreamweaver

Javascript/jQuery Adobe InDesign Adobe Bridge
PHP Adobe Illustrator Adobe Flash

work experience

## GLD Products Graphic Designer

Muskego, Wisconsin

June 2012-Present

- Design weekly and monthly digital and print sale flyers.
- Create banners for the web.
- Reformat images for print and web.
- Update social media pages daily.
- Design original product artwork and product packaging.
- Create various print items such as signs, booklets, catalogs, and trade show materials.
- Put together digital mock ups for customized products.
- Create dielines for packaging and products.
- Communicate with and send files to printer(s) at deadlines.
- Prepare weekly and monthly HTML e-blasts through AWeber.
- Communicate with manufacturers in China to exchange product dielines and artwork.
- Organize and manage multiple projects at one time to complete before deadlines.

## **Web Design Intern**

June 2013-August 2013

- Edited and added web content through Joomla! and Virtuemart.
- Formatted web ready images and uploaded to website.
- Added meta data for SEO to individual product pages.
- Created mock ups of website footer redesign.
- Cleaned up HTML on individual content web pages.
- Created banner advertisements for website.
- Used SEO techniques to improve current site analytics.

Scot Industries

East Troy, Wisconsin

October 2010–August 2012

## **Data Entry**

- Scanned and copied data into computer.
- Organized company files through filing system.
- Entered data into Excel spreadsheets.
- Prioritized multiple tasks that are done daily.
- Managed time to complete specific tasks.

honors

Award, Who's Who Among Students in American Universities & Colleges, 2014 Recipient, Laflin/St. James Masonic, Harold and Charlotte Koeffler Scholarship, 2011