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## **CERTIFICATION**

### **Connecticut Educator's Certificate**

Elementary Education K-6 Connecticut state Department of Education

### **Florida Educator's Certificate**

Elementary Education K-6 Florida state Department of Education

### **Columbia University Full-Stack Developer Bootcamp**

MERN Full-Stack web development intensive program certificate

## **EDUCATION**

### **University of Bridgeport, Bridgeport, CT**

Masters of Science in Education/Elementary, August 2012

### **University of Florida, Gainesville, FL**

Bachelor of Arts, Major: History May 2010

## **RELATED EXPERIENCE**

### **SRS Distribution, Amagansett, New York**

#### **Operations Manager** October 2022 – Present

As an Operations Manager, my job is to ensure the proper functioning and organization of the warehouse and deliveries. I oversee the Logistics Specialists and Warehouse Managers to ensure they are operating at peak efficiency with a major emphasis on safety protocols. I manage the organization, storage and delivery of \$13 Million dollars' worth of orders per year as well as a team of 6 employees. I am responsible for ensuring our fleet of trucks and warehouse equipment are properly maintained as well as coordinating the upkeep of our buildings and property.

### **Hayground School, Bridgehampton, New York**

#### **Teacher** August 2021 – August 2022

As the primary classroom teacher in the middle groups, ages 8-11, I was responsible for their day-to-day instruction with a focus on developing innovative curriculum for a progressive educational approach. My goal was to inspire students to engage with a personal interest and acquire an organic understanding of the subject matter. My classroom focused on innovation with the end goal of creating and developing an invention that did not currently exist. Furthermore, I had students participate in the Budding Authors program which showcases the writing works of students at the Bridgehampton library. To round out their experience, I set up centers for the students to engage in everything; from nature journals, to EV3 robotics and Dungeons and Dragons.

### **United Medical House Calls, Greenport, New York**

#### **Director of Logistics** August 2018 – June 2021

As the Director of Logistics at United Medical House Calls, I was responsible for the day to day running of a mobile primary care practice serving 3,800 patients from 3 offices. My daily duties included overseeing 35 employees ranging in qualifications from Physicians Assistants and Nurse Practitioners to Office Staff and Medical Assistants. I was responsible for developing and implementing effective strategic goals, overseeing day-to-day operation and managing finances.

**IT Project Manager***September 2017 – June 2021*

As the IT Project Manager I was responsible for developing the mobile networking system for the mobile medical practice, purchasing and setting up all new technological equipment, and handling troubleshooting for our satellite offices and providers in the field. I also created protocols to increase inter-office communication and enforce HIPAA Compliance with programs like OfficeHD meeting, Stitch and Microsoft Teams and consulted weekly with the CEO to determine new methodologies to increase our efficiency. Finally, I set up our mobile radiology department, coordinating between the Teleradiology company, the Ultrasound manufacturer and our mobile ultrasound tech to launch our in-home imaging department.

**Park Trails Elementary, Parkland, Florida****4th grade teacher***June 2015 – June 2017*

As the homeroom teacher I prepared students for the increased rigor of 4<sup>th</sup> grade by focusing on instructing the whole student. Their focus in the classroom was increased independence through self-directed projects and increased accountability for their own education. Furthermore, I helped improve the existing Robotics club in growing from a mere 15 students to more than 60. I focused on the use of LEGO EV3 programmable robots and the importance of engineering and design with the students.

**Fairway Elementary, Miramar, Florida****5th grade teacher***August 2014 – June 2015*

As the homeroom teacher I initiated and implemented the D5 program in my classroom, which consisted of 1:1 computing with a majority of the classwork and projects completed with the aid of technology. Furthermore, this was in a non-departmentalized school so I developed lesson plans for Science, Mathematics, English Language Arts, Writing, and Social Studies. To engage my technologically and scientifically minded students I acquired a grant to purchase a LEGO Robotics EV3 kit and lead an after school club to assist students in building and programming the robot for a variety of tests.

**Institute of Korean Studies for Foreign Students, Seoul, Korea****Middle School Teacher***December 2012 – June 2014*

Prepared and taught comprehensive lesson plans in all core subjects to 6<sup>th</sup> grade International students. Worked collaboratively with teachers to develop strategies for differentiated instruction. Created a monthly school newsletter for parents, students, and staff. Developed and maintained positive interactions with students, faculty and parents to ensure an environment conducive to learning.

**Private Tutoring Seoul, Korea****English Language Instructor***August 2013 – June 2014*

Twice-weekly English lessons to Japanese and Korean Middle and High School students. Created lesson plans based on the needs of the individual student. Differentiated English Instruction for students with multiple levels of English language capabilities. Assessed each student's progress; provided small group and individual instruction.

**World Student Garden, Seoul, Korea****Resident Life Dorm Director***December 2012 – June 2014*

Regulated and scheduled daily life for 20 students (ages 11-18). Organized Holidays, Birthdays, Vacations, Field trips, and weekly club activities. Developed rules and regulations, while upholding and enforcing them to ensure a safe and productive environment for all of the students. Managed an office with 4 employees. Supervised areas of bookkeeping, Visa and passport issues, parental contact, Government liaison, school liaison, and school promotions.

**Orchard Hills Elementary Milford, CT****Graduate Student Teacher Intern***August 2012 – December 2012*

Started as an Assistant Teacher and then was held responsible for 100% of the instructional time in the classroom. Designed and taught lessons to upper-level fifth grade students. Developed lesson plans following the Common Core Standards. Created and implemented a daily science fact program for the

students. Attended all teacher meetings and professional development days.

**Pumpkin Delight Elementary, Milford, CT**

**Graduate Student Teacher Intern**

August 2011 to May 2012

Substitute Teacher in a variety of classroom settings from 3<sup>rd</sup> to 5<sup>th</sup> grade. Five-week interim substitute for 4<sup>th</sup> grade classroom. Developed lesson plans following Common Core Standards. Experienced Enrichment, Art, Music, PE, Media, and Mathematics Specialist Assistant. Worked individually with Children on social interaction. NWEA Testing Coordinator, administered District Reading Assessment, and facilitated bus duty.

**References:**

Sebastian Doroski -	HR Director	(718) 926 – 3409	Sebastian.doroski@yahoo.com
Dr. Karen Brown -	Teacher	(631) 903 – 5917	Kjurgielz@optonline.net
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