

PARENT ORIENTATION

Welcome

Tour of classrooms and playgrounds and introduction of staff.

- Explain curriculum
- Point out centers and their purpose
- Discuss our philosophies, policies and procedures
- Show classroom parent bulletin board, hall resource board and outside reminder bulletin board
- Explain our open door policy
- Answer any questions asked

Enrollment package - review

- Parent Handbook - express the importance of it being read
- Application Form
- Emergency Release Form
- Student Emergency ID Card
- Financial Agreement for Private Paying Families
- CCC Contract and parent fees with subsidized families
- Discipline Policy
- Calendar of Themes and Events
- PCLB's 'Know Your Child Care Center' pamphlet
- Accreditation pamphlet
- VPK program information if applicable
- Current monthly Newsletter

Child's Name _____ Date of birth _____

Parent's Name _____

Home phone _____ Work phone _____ Cell phone _____

Anticipated starting date _____

A two week notice will be given should either party wish to terminate care. We have agreed to abide by the terms of this contract and have each received a copy, along with a copy of ***Know Your Child's Day Care from Pinellas County License Board, The Sprout Academy Child's Illness Policy and Discipline Policy.***

Parent/Guardian's Name

Parent/Guardian's Signature

Date

State of Florida
County of Pinellas

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by _____, who is personally known to me or has produced _____ as identification
(type of identification)
and who did (did not) take an oath.

Signed: _____
Signature of person taking acknowledgment

Weather

In case of severe weather, we will close when the Pinellas County School system closes. If school is not in session will close when there is a Tropical Storm Warning. Tuition is still due.

A two week notice will be given should either party wishes to terminate care. We have agreed to abide by the terms of this contract and have received a copy.

Parent/Guardian's Name

Parent/Guardian's Signature

Date

State of Florida, County of _____ the foregoing instrument was acknowledged before me this ____ day of _____, 20____ by _____, who is personally known to me or has produced _____ as identification and who did (did not) take and oath.

Signed: _____
Signature of person taking acknowledgment

Name-typed, printed or stamped