

### **Sample Project Recovery Log**

Template used during Week 1 of the 2-Week Recovery Playbook Use this to capture exactly what's broken, what's usable, and where to focus your rebuild.

### Project Overview

Project Name: ChefMatch (Event Chef Marketplace)
Previous Developer: [Name/Agency Redacted]

Date of Handover: 16 Oct 2025

Recovery Owner: Anika Leila – Product Lead

Objective: Restore a working MVP with one activation path: "Host books a chef and pays."

# Section 1 — System Snapshot

Area	Status	Notes	Action
Code Repository	Accessible	GitHub verified, 3 contributors	Freeze old collaborator access
Environments	A Partially accessible	Staging URL works, prod creds missing	Request credentials reset
Database	Firestore connected	Data schema incomplete	Add "bookings" collection
Payments	× Broken	Stripe API key inactive	Generate new key & reconnect
Auth Flow	Functional	Google login only	Add email login in next sprint
Admin Dashboard	♣ Buggy	Filters not saving	Fix before public demo
Documentation	× None	No README or setup	Create doc.md this week



# Section 2 — Feature Audit

Feature	Status	Confidence	Comments
Signup/Login	<b>✓</b> Working	9/10	Reliable
Chef Profiles	1 Partial	6/10	Missing price field
Search & Filters	× Broken	3/10	Returns empty array
Booking Flow	× Broken	2/10	No API connection
Chat	1 Incomplete	5/10	UI built, backend missing
Ratings	X Not started	1/10	Add post-launch

**Key takeaway:** The skeleton exists, but half the flow is disconnected. Focus week 1 on  $auth \rightarrow search \rightarrow booking$  path.

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Risk	Severity	Likelihood	Mitigation
Stripe API inactive	High	Likely	Replace key, test payment flow early
Missing docs	Medium	Certain	Assign to new dev
Chat system delay	Low	Moderate	Push to next sprint
Data model inconsistencies	High	Likely	Sync schema with live app
Abandoned dependencies	Medium	Possible	Run npm audit + update

# **★** Section 4 — Scope Reset (Post-Audit)

#### **New Activation Path:**

Host creates account Searches chef Sends booking request Confirms and pays

### Non-functional targets:

Auth latency < 1s
Booking success rate 100%
App uptime 99%
Payment reliability 100%

#### **Cut Lines:**

Push chat + reviews to next sprint
Only 1 cuisine filter (Italian) for MVP



# Section 5 — Week 1 Recovery Goals

Goal	Owner	Status	Notes
Reconnect Stripe	Dev Team	Pending	Key request in progress
Fix search endpoint	Dev Team	Pending	Await new query param
Rebuild booking flow	Dev Team	In progress	ETA 3 days
Add basic docs	РМ	<b>✓</b> Done	Live on repo
Deploy staging build	РМ	Testing	Friday demo

### Section 6 — Summary Notes

**Blockers:** Missing credentials, broken payment flow. **Wins:** Codebase stable, auth working, team onboarded.

Next Steps: Fix booking, run test payment, prep demo for Day 14.

**Confidence Level:** 7.5/10

Visibility is back. Code isn't perfect, but it's predictable — and that's the real win after a sprint collapse.

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