

## PingID Desktop Application Installation and Pairing

KB0011915

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**Introduction:**

This page describes how to install the PingID Desktop application and pair PingID Desktop to your P&G user account.

**Eligibility:**

Global

**Details:**

For **P&G managed PCs**, the PingID desktop application for Open and Go computers is installed using the daily application update process. Click the Windows button on the lower left of your taskbar and search for "Ping" to confirm PingID desktop application is already installed.

PingID for P&G computer can be installed from ChannelViewer or PG Apps Center.

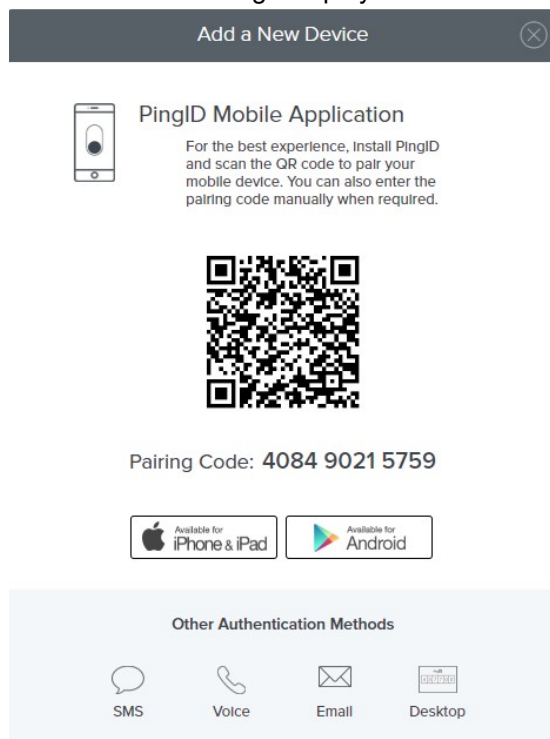
If you have two devices paired and no longer have access to the primary device, switch to the secondary device during login.

Go to "**My Devices**" and delete the device you no longer have. still have PingID paired to an old device that you no longer have access to, please call Employee Care to un-pair the old device. If you have two

For PCs that are **not managed by P&G**, the PingID application will be installed as part of the following steps.

1. Go to <http://ping.pg.com> and login with your P&G Intranet ID and password, then read STEP 2 before proceeding further.

2. Read the message displayed and click Continue.



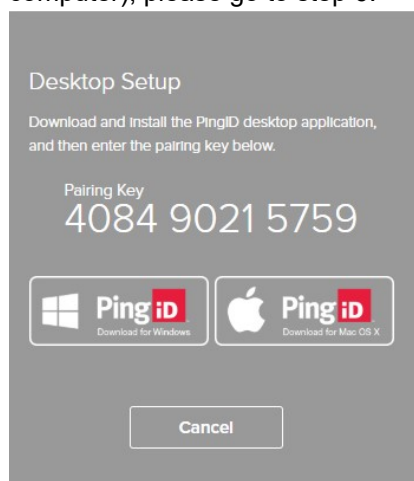
3. Authentication Method Selection Select the option you want to configure for use during authentication:

- Desktop App - The current article you are reading covers pairing PingID Desktop instructions.
- Mobile App - For Mobile App pairing instructions, please go to this article.
- SMS/Text - For SMS/Text pairing instructions, please go to this article.
- Voice - For Voice pairing instructions, please go to this article.

4. Click **Desktop App** and then click **Next**.

5. Determine the Operating System

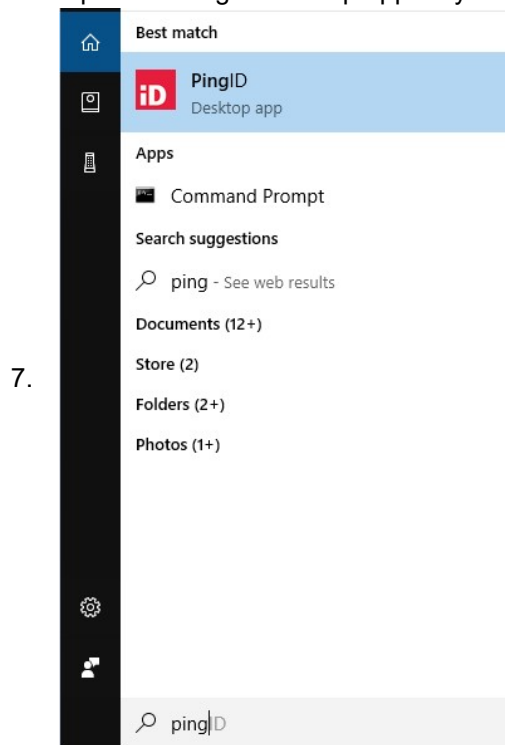
Note: If you have the PingID Desktop application already installed (i.e. you have a P&G computer), please go to step 6.



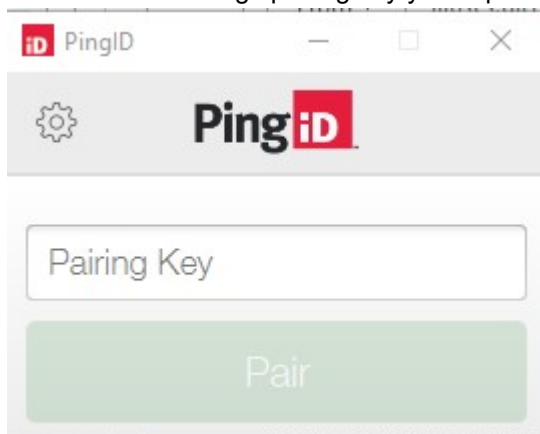
- **Windows:** If the PingID Desktop application is not installed, click on the left PingID button to download the software. Follow the instructions using the default settings.
- **Mac:** Click on the right PingID button to download the software. Follow the instructions using the default settings.

If the PingID Desktop application was already installed or has now been installed, copy the 12 digit pairing key from the PingID Registration window onto the clipboard, leave this Registration window open and proceed to the next step.

6. Open the PingID desktop app on your PC (Start Menu > Ping ID).



7. Paste the 12-digit pairing key you copied and click 'Pair'.





9. Your PingID desktop app is now paired and you will be redirect to the **Authentication Method Selection** to add more Devices.

10. 

	AUTHENTICATION TYPE
PG Laptop	Desktop