



Our Policies and Procedures



Guidance and Reporting Procedures



Report Something



Action points



Further Guidance



Procedures

Handbooks and Policies



Policy Updates 2024

Woodhurst - Policy Updates - October.November 2024.pdf



Woodhurst Policies:



1. Absence Procedures, Rules and Pay



2. Holidays



3. Maternity Leave and Maternity Pay



4. Paternity Leave and Paternity Pay



5. Shared Parental Leave and Pay (Birth)



6. Adoption Leave and Adoption Pay



7. Shared Parental Leave And Pay (Adoption)



8. Parental Leave and Neonatal Leave



9. Time Off For Dependents



10. Disciplinary Procedure, Action And Appeals



11. Grievance Procedure



12. Code Conduct



13. Equal Opportunities And Diversity



14. Harassment And Bullying



15. Health And Safety At Work



16. Alcohol and Drugs



17. Information Security And Technology




18. Social Media And Interaction



19. Monitoring Policy



20. Redundancy, Short Time Working, Lay Offs

-  21. Public Interest Disclosure (Whistleblowing)
-  22. Anti-Slavery Statement
-  23. Data Protection, Retention And Destruction
-  24. Environmental Policy Statement
-  25. Health And Safety Policy Statement
-  26. Quality Statement
-  27. Woodhurst Risk Management Framework
-  28. Sub-contractor Policy
-  29. Travel Policy
-  30. EMI Share Scheme Policy
-  31. Referrals Policy
-  32. Workplace Nursery (WPN) Policy
-  33. Mental Health and Wellbeing Policy
-  34. Disaster Recovery Plan and Business Continuity Policy
-  35. Treating Our Customers Fairly Policy(TCF)
-  36. Tax Evasion Offences Policy
-  37. SARs Identification and Reporting Policy
-  38. Sanctions Monitoring Policy
-  39. Politically Exposed Persons (PEPs) Policy
-  40. Fraud Detection, Prevention, and Response Policy
-  41. Competition Law Policy
-  42. Change Management Policy and Procedure

43. Anti-Bribery and Corruption Policy

44. Conflicts of Interest

45. Labour Standards Policy

POLICIES REVIEWED BY: MELISSA MUNNICH

UPDATED POLICY APPROVAL DATE: 4TH NOVEMBER

POLICIES APPROVED BY: LUKE CASEY

NEXT POLICY REVIEW DATE: 27TH OCTOBER 2025