



24. Environmental Policy Statement

Reviewed By: Melissa Munnich

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24.1 Mission Statement

Woodhurst Consulting Ltd recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers and other stakeholders to do the same.

24.2 Responsibility

Luke Casey (Director) is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

24.3 Policy Aims

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.

- Increase employee awareness and training.

Paper

- We will minimise the use of paper in the office and our day to day business.
- We will reduce the use of packaging as much as possible.
- We will seek to buy recycled and recyclable paper products.
- We will reuse and recycle all paper where possible.

Energy and Water

- We will seek to reduce the amount of energy used as much as possible.
- Lights and electrical equipment will be switched off when not in use.
- Heating will be adjusted with energy consumption in mind.
- The energy consumption and efficiency of new products will be taken into account when purchasing.

Office Supplies

- We will evaluate if the need can be met in another way.
- We will evaluate if renting/sharing is an option before purchasing equipment.
- We will evaluate the environmental impact of any new products we intend to purchase.
- We will favour more environmentally friendly and efficient products wherever possible.
- We will reuse and recycle everything we are able to.

Transportation

- We will reduce the need to travel, restricting to necessary trips only.
- We will promote the use of travel alternatives such as e-mail or video/phone conferencing.
- We will make additional efforts to accommodate the needs of those using public transport or bicycles.

Maintenance and Cleaning

- Cleaning materials used will be as environmentally friendly as possible.
- Materials used in office refurbishment will be as environmentally friendly as possible.
- We will only use licensed and appropriate organisations to dispose of waste.

Monitoring and Improvement

- We will comply with and exceed all relevant regulatory requirements.
- We will continually improve and monitor environmental performance.
- We will continually improve and reduce environmental impacts.
- We will incorporate environmental factors into business decisions.
- We will increase employee awareness through training.
- We will review this policy on a 6 monthly basis and review any related business issues at our monthly management meetings.

Culture

- We will involve staff in the implementation of this policy, for greater commitment and improved performance.
- We will update this policy (if necessary) every 6 months in consultation with staff and other stakeholders where necessary.
- We will provide staff with relevant environmental training.
- We will work with suppliers, contractors and sub-contractors to improve their environmental performance.
- We will use local labour and materials where available to reduce CO2 and help the community.

24.4 Sustainable Procurement

Woodhurst is committed to embedding sustainable procurement practices that reflect our values, principles, objectives, and goals. Our approach to procurement aligns with our broader Environmental Statement and business strategy, ensuring that sustainability is considered across all purchasing activities.

Our sustainable procurement approach:

- Reflects our commitment to sustainability by prioritising goods and services that have minimal environmental impact, support ethical labour practices, and contribute positively to economic resilience.
- Aligns clearly with our internal policies on environmental responsibility, corporate social responsibility (CSR), and ethical conduct.
- Considers the three pillars of sustainability:
 - **Environmental:** Minimising resource use, reducing emissions, promoting recyclability, and favouring suppliers with strong environmental credentials.
 - **Social:** Supporting suppliers who demonstrate fair labour practices, diversity, equity, and community engagement.
 - **Economic:** Seeking value for money not only through cost but also through long-term economic impact and supplier sustainability.
- Applies the principles of sustainable procurement by:
 - Seeking to reduce negative environmental and social impacts at every stage of the supply chain.
 - Encouraging suppliers to adopt sustainable practices.
 - Making purchasing decisions that contribute to a low-carbon, resource-efficient economy.

We review procurement activities regularly to ensure alignment with our sustainability objectives and to drive continual improvement.