# Useful Phrases for Presenta

| Useful Phrases for Presentation | |
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| **Starting the presentation** | **Explaining the purpose** |
| • Good morning/good afternoon ladies and gentlemen.<br>• The subject of my presentation today is …<br>• What I'm going to talk about today is … | • The purpose of this presentation is …<br>• My objective is to …<br>• My main aim today is to … |
| **Stating the main points** | **Introducing the first point** |
| • The main points I will be talking about today are firstly …, secondly …., next …., finally, we're going to look at… | • Let's start/begin with …<br>• I'd like to start by …. |
| **Showing visuals** | **Moving on to the next point** |
| • I'd like to illustrate this by showing you … | • Now let's move on to … |
| **Referring to an earlier point** | **Summarizing** |
| • Let me go back to what I said earlier about … | • I'd like to recap the main points of my presentation. First I covered …, then we talked about … and finally we looked at …<br>• I'd now like to sum up the main points, which were … |

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