General Knowledge Assignment 1

WIMP – Windows, Icons, Mouse Pointer

The below drawings can either be made by hand, or print outs of the screen can be made.
Hint: Alt+Print Screen will capture the active program onto the clipboard.

1.   Draw and label a diagram to clearly outline the following: *(5 Marks)*
   - Desktop
   - Icons
   - Task Bar
   - Start Button
   - Clock

2. Draw and label diagrams to clearly outline examples of the following dialog box items: *(6 Marks)*
   - Text box
   - Check box
   - option button
   - default button
   - list box
   - combo box

3. Draw and label diagrams to clearly outline examples of the following document items *(6 Marks)*
   - Ruler
   - Status Bar
   - Toolbar
   - Minimize Button
   - Maximize Button
   - Restore

4. Draw and label a diagram defining the major components of a computer *(4 Marks for correct boxes and label for boxes. 4 Marks for correct use of arrows.)*

5. Describe the interaction between each of the diagram items above that are connected with arrows (6 Marks, *which is 2 marks for each correct grouping description*)

6. Write a description about why each of the below items can have negative effects on Computers and suggest a solution? *(8 marks)*

Humidity

Dust

Heat

Solution

7. Draw a diagram of a computer keyboard, labeling all the groups of keys (or the specific key) listed below. *(13 Marks)*
ENTER (Return), TAB, SPACE, BACKSPACE, Esc, Control Key, Shift, Alt, Function Keys, Numeric Keypad, Alphanumeric Keys, Document Keys (Navigation Keys), Indicator Lights.