Queen Salote College
Form 6 Mid-Year Practical
Question and Answer Booklet

Candidate Name: ....   Form Class: ....

The following booklet is the practical component of the Mid Year examinations.

You are given **30 minutes** to complete as much of the following tasks as possible.

At the completion of the examination time, please save the stage of work you are up to and shutdown your machine.

Examination Conditions

- If assistance is required to solve a problem, students will be penalised assistance marks.
- Clarifications of questions are not penalised.
- Candidates are **not** permitted to communicate with each other at any time during the examination.
- All markings by students in this booklet must be in Blue or Black ink.

Instructions

- *quip.secondary*.   You are required to open the file *quip.secondary* into a word-processor.
- *Breaker Morant*.   You are required to save all changes to the file *Breaker Morant*. This new file will be stored on the school server in your personal directory.

Description of the Booklet
This booklet serves as both the Activity Booklet you will use during the Mid-Year examination and as the Student Mark Booklet which is used to record your mark. Make all necessary markings on this booklet and it must be collected together with any other paper work at the completion of the examination.

Page 4 of this document displays a diagram to assist in highlighting the specific paragraphs, areas in need of the modifications you are required to make during this exercise.

File Location: \\QSC-SERVER1\FORM6\MID-YEAR

Save answers to all changes to the document on the server in your private folder.

You are required to hand in the booklet at the completion of the examination period. You may ask questions and penalties are applied to questions requiring assistance with the manipulation of the word-processing exercise.

Page 4 of this document displays a diagram to assist in highlighting the specific paragraphs, areas in need of the modifications you are required to make during this exercise.

Activity	Criteria	Mark	Penalty
a. Start the computer and word-processing application		1	-1
b. Open the file *quip.secondary* into the word processor.		0	-1
c. Save the Document on your private folder as a Word Document with the file name, "*Breaker Morant*" (do not type the quotation marks.)		2	-1
d. Change all text to the font "TG Arial" and size "10"	2.1.4 2.3.3	2	-1
e. Change all paragraph line-spacing	2.4.3		-2
∇ 10 pt after		1	
∇ 0 pt before		1	
f. Change all paragraph alignment settings to Justify		1	-1
g. Make the following changes to the word-processing document. Refer page 4 for assistance.			
1. Change the page margins for the Left/Right to be 2.54 cm (or 1 inch)		2	-2
2. Change the page margins for the Top/Bottom to 2 cm (or 0.79 inch)		2	-2
3. Make the following changes to the specified paragraph:			
∇ Set the alignment to Centre	2.4.3	1	-1
∇ Set the text font to Algerian	2.3.3, 2.1.4	1	-1
∇ Set the font-size to 14 pt	2.3.3, 2.1.4	1	-1
∇ Set the line-spacing after to 0 pt	2.4.3	1	-1
4. Make the following changes to the specified paragraph:			
∇ Set the alignment to Centre	2.4.3	1	-1
∇ Set the font-size to 12 pt	2.3.3, 2.1.4	1	-1
∇ Set the line-spacing after to 0 pt	2.4.3	1	-1
5. Set the text font to TG Copperplate Gothic Bold	2.3.3	1	-1
6. Set the text font to TG Copperplate Gothic Bold	2.3.3	1	-1
7. Delete the crossed-out text and add the text *"having young men and women so close together."*	2.2.3	1	-1
8. Delete the crossed-out text and capitalise "Many" as the start of the paragraph.	2.3.3	1	-1
∇ Replace the crossed-out words "*together to prevent*" with "*against*"	2.3.3	1	-1
∇ Replace the crossed-out words "*which included the schism*" with "*including the split*"	2.3.3	1	-1
9. Replace the crossed-out word "*this*" with the word "*that*".	2.3.3	1	-1
10. Delete the crossed-out words	2.3.3, 2.4.4	2	-2

11. Make the following changes to the specified paragraph.

    ∇ Left Indent: 1 cm   1   -1

    ∇ All text to *Italic*   1   -1

    ∇ <u>Underline</u> the text "<u>Kolisi Kuini Salote 1926 – 1996</u>"   1   -1

12. Insert a footer into the document with the following information:

    ∇ Your Name   1   -2

    ∇ Your Form Class   1

13. Create the displayed table, including the text, and insert it before the heading "Pre-amble to the beginnings of the College". The table specifications must be the following   1   -1

    ∇ Set the table as 4 rows by 2 columns   1   -1

    ∇ Set all text in the table to font TG Arial   1   -3

    ∇ Set all text in the table to font-size 8 pt   1

    ∇ Set the left column to **bold**   1

h. Save all changes made to the document   2.2.3   1   -1

i. Spell Check the Document, without making any changes to the document. List four English words the standard spell checker does not recognise, and your recommended change:

    English Word: **Recommendation**.   -4

    ∇ 1.   1

    ∇ 2.   1

    ∇ 3.   1

                                                           1

i. Shutdown the computer   0   0

Sub-total   /43   /-43

                    Practical Component of Mid-Year   /43

2.54 cm

1

2 cm

2

QUEEN SALOTE COLLEGE

Nuku'alofa, Tongatapu.

Queen Salote College - By Name

The college is named after the first Queen of Tonga, by the King, Salote Lupepau'u. In a society new to the institutions of western society with its labels, the school was more commonly known as the Girls College (Kolisi Fefine.) It has only been in recent years that an emphasis has been made to formally recognize and use the schools title as its name.

Pre-amble to the beginnings of the College

The first female students to attend formal education in Tonga were received into Tupou College in 1870, after only four years of that school's founding. Of the 106 registered students, 12 were female students and in the examinations of 1871 the beginnings of exceptional female students began when Ms. Lesieli Kata topped the examiners and in 1872 Ms 'Ana Faupula topped the examiners.

Initially, the intentions of allowing female students was to prepare educated and trained good mothers and wives. Unfortunately, the schooling came to an abrupt end in 1873 due to misgivings by Mr. Baker (chair of the Friendly Islands Mission) about ~~the propriety of behavior between the genders at the church college.~~ *having young men and women so close together.*

~~There were~~ *M*any events ~~that~~ worked ~~together to prevent~~ *against* the reentry of females into formal education, ~~which included the schism~~ *including the split* in the church and economic troubles of the times. Female students were not reenrolled until 1881 by Mr. Moulton (at ~~this~~ *that* point the chair of the Mission.)

The girls continued with their formal education, and gained extra insight into the lifestyles of the papalangi as they were seconded, as part of their training, to assist in the housekeeping and arrangements of the papalangi residences. In this regard, the Moulton sisters (children of the chair, Mr. Moulton) were willing assistants and trainers. Ms. Melenaite Molitoni helped with the preparation of the girls until her marriage, and her two younger sisters continued the work, Ms. Heti, and Ms. Kafoloto as the girls were known to the Tongans.

In 1921 ~~the facilities and land at the college was no longer adequate to house and cater for the growing enrollments so a decision was made to relocate the college from Nuku'alofa, to Nafualu a distant, largely unused land area to the west.~~ Tupou College was relocated, but a decision was also made to continue the girls education on the existing premises. The Queen Salote College dates its independent beginnings not from the separation in 1921, but from the academic independence it formally gained in 1926 when the girls first took examinations independently set from those set at Tupou College.

The history of the college is a story of perseverance, the endurance of human nature, and the belief in making a difference. Queen Salote's history is not only about those who have made a successful transition into western influences, but also of those who did not get the opportunity, and of the Kingdom of Tonga.

[ref: Komiti Hisitolia 'a e Kolisi Kuini Salote, <u>Kolisi Kuini Salote 1926 - 1996,</u> (Government Printers, Nuku'alofa, 1996)]

Wendy Which?   *Form 6 Broomstick*

Established	1926
Location	Kolomotu'a, Tongatapu
Principal	Ms. Sela Na'a Latu
Contact Address	Hala Vaha'akolo Kolofo'ou, Tongatapu Kingdom of Tonga Ph: 22-962, Principal's Office 21-630, Minister's Residence 21-629