

Queen Salote College
Computer Studies
Lower 5th Mid-Year Practical



Student Name: Form Class:.....

Attempt all questions, and make sure each activity is certified by the supervising teacher. You may seek assistance from the supervisor, marks will be deducted from your final score.

15 Minutes is allocated for you to complete the exercise.

No talking is allowed at any time and you are responsible for making sure the supervisor reviews your work before you leave.

Required Activity	Mark	Penalty	Verified
General Computer Knowledge			
1. Demonstrate the ability to connect computer devices correctly			
<input type="checkbox"/> Serial Mouse	1	-1	
<input type="checkbox"/> Computer Power Cable	1	-1	
<input type="checkbox"/> Monitor Power Cable	1	-1	
<input type="checkbox"/> Monitor Video Cable	1	-1	
<input type="checkbox"/> Network Cable	1	-1	
2. Demonstrate the ability to start the computer and correctly log onto the network.			
<input type="checkbox"/> Power On the computer	1	-1	
<input type="checkbox"/> Log onto the Network	1	-1	
3. Demonstrate the ability to adjust monitor/screen settings for better viewing.			
<input type="checkbox"/> Horizontal Adjustments	1	-1	
<input type="checkbox"/> Vertical Adjustments	1	-1	
<input type="checkbox"/> Brightness / Contrast	1	-1	
4. Demonstrate the ability to start and use computer programs.			
<input type="checkbox"/> Start Windows Explorer, minimise Windows Explorer.	1	-1	
<input type="checkbox"/> Start Internet Explorer	1	-1	
<input type="checkbox"/> Organise the Screen Display, "Desktop" so both Windows Explorer and Internet Explorer can be seen.	2	-2	
5. Demonstrate the ability navigate, move around the computer filing/storage to find and open the file "Tiki."			
<input type="checkbox"/> Use Windows Explorer to find the file named "Tiki" The file is stored on the server: \\QSC-SERVER1 In the Share Folder \Data\Images\Tutuku File Name: Tiki	1	-1	
<input type="checkbox"/> Drag the file "Tiki" from the display in Windows Explorer onto the Internet Explorer window.	1	-1	

No other programs are to be opened. Only two programs should be running, "Windows Explorer" and "Internet Explorer."

Sub-Total / 16 / -16

Practical Examination Total	/ 16
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