

	What to do	How to do it	Finish by	Done?
Investigate	Look at the different UN goals for sustainable development and choose one.	Take a look and read a brief description about each UN goals for sustainable development	October 27	<input type="checkbox"/>
	Research about chosen goal	Look at different sources to get a better idea about the goal I am making a website about.	October 31	<input type="checkbox"/>
	Research SEO methods and create a list of the ones I could use.	Use a variety of sources to investigate different ways of optimizing a website to be more visible and write down whenever I encounter something that I could use	November 3	<input type="checkbox"/>
	Make a final list of what SEO methods will I use.	Reflect on my previous research and make an organized list of SEO methods to make it easier for me to implement them	November 8	<input type="checkbox"/>
Design	Create possible website designs.	Look at websites of a similar type and sketch several website designs.	November 13	<input type="checkbox"/>
	Create an outline of the website.	Create an outline of different sections of the website in relation to what I researched about the goal and see how will they fit together.	November 22	<input type="checkbox"/>
Create	A basic website wireframe	Create the actual structure of a website, while implementing the SEO methods I chose.	November 28	<input type="checkbox"/>
	Write the content of the website	Write the content for the website from the research I try to fit it to the basic outline I created.	December 15	<input type="checkbox"/>
	Finish the website	Complete the final product including the content and everything.	December 31	<input type="checkbox"/>
Publish	Look up different providers for my website	Compare and contrast several website providers	January 2	<input type="checkbox"/>
	Choose one and publish the website	Pick the one that suits my needs the most and publish my website there.	January 6	<input type="checkbox"/>

After submitting the plan and receiving feedback on it I realized that I forgot to include the tasks and dates for writing the actual personal project reflection so I added them. (See next page)

Reflect	Read through the examples and report-writing guide	Look at the two provided example reports and note any particular bits that might be useful. Look at the report-writing guide to get the idea of what will the report contain.	January 15	<input type="checkbox"/>
	Write up the core text of the draft.	Write the 4 basic parts of the report: Investigating, Planning, Taking Action, Reflection. Allocate the things needed for my appendices.	January 31	<input type="checkbox"/>
	Finish up the draft with all appendices and clean up the formatting	Create the title page, finish the appendices and clean up the formatting so the document is presentable.	February 7	<input type="checkbox"/>
	Use the supervisor feedback on my report draft and correct it.	Read through the notes from my supervisor meeting and correct any problems with the report draft.	February 22	<input type="checkbox"/>
	Read through the report and keep improving it.	Go through the report to proof read it and to fix any mistakes that I find. Improve the quality of the report in general.	March 3	<input type="checkbox"/>