

MANAGEMENT SYSTEM FUNCTIONALITY

1. Application form – obtain details of the applicant
(See attached the application form) Candidate details, Photo, Passport ID
2. Placement Test-Test the level of each applicant, thereafter feedback is given.
3. Fee Payment-Both registration and Monthly coaching fee (\$20 and \$150) respectively.

Example.

Reg. Number	Date of Joining	Full Names	Gender	Registration Fee	Date of Payment	Monthly Fee	Total

4. Daily attendance Sheet (Both Students and Instructor) – Very critical coz we always use of teacher's payment.
5. Course Outlines and instructor's lesson plan.
6. Bi-Weekly and Monthly report on students' progress.
7. Announcement / Notice section
8. Our policies.
 - Admission policy.
 - Fee Payment policy.
 - Data Protection Policy
 - Behaviour and Conduct Policy

NOTE: if an automated SMS reminder alert can designed for fee arrears and any other important information for both students and coordinators.

ADDITIONAL DETAILED INFORMATION ABOUT THE PROPOSED PLATFORMS

QUESTIONS...

Will the students and the teachers register themselves into the system or the administrator will register them into the system?

Recommendation: I would recommend that the administrator registers the students and into the system.

1. STUDENT
2. TEACHER OR CORDINATOR
3. ADMINISTRATOR

THE STUDENT.

1. See his/her account information (no editing)
2. See his/her classed with course teacher information, section and result.
3. Student can see his/her current class and course Exam Schedule.
4. Student see all attendance days this month.

THE TEACHER OR THE CORDINATOR.

1. Update his/her account information and to be approve by the administrator.
2. Modify or updates his or her password.
3. Add, Delete and Update Report for his or her class student.
4. Add, Delete and update student marks with his or her assigned courses.
5. Update student attendance
6. Generate report for each class student
7. Search its students list
8. Shows all students absents
9. View his salary with no edits by his or attendance.

THE ADMINITRATOR.

1. Modify his her information.
2. Create, Delete, Update students and Teachers information.
3. Add, Delete and update Teachers salary.
4. Update course and exam schedule.
5. Check Students and teachers attendance.
6. Send broadcast message to students and Teachers.
7. Generate report to for both students and teachers on their missing days.
8. View Monthly total Salary payable to teachers
9. Admin can search students and teachers

NOTES:

The system would be live (hosted) in order to get payments details from students and total annual payments.

Front End Development (User Interface **2 - 4 days**) **GHS. 850.**

Backend Development (Students Panel, Teachers Panel and Administrator Panel **1 – 2 weeks**): **GHS. 1,500.**

Necessary Integration (SMS and Bank **1 – 2 weeks**): **GHS. 1, 500.**

TOTAL: GHS. 3, 850.