San Francisco, California

SAMUEL BAHLIBI

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CORE COMPETENCIES

- Professional Customer Service
- Document Preparation
- Administrative Support
- Data Entry
- Organizational Skills
- Quick Learner

EDUCATION

San Francisco State University, San Francisco, California
Bachelor of Science – Computer Science
Expected Grad Date: 06/2020

PROFESSIONAL EXPERIENCE

SuperDry – San Francisco, California
11/2017 – 4/2019: Retail Sales Associate
- Stockroom Manager
- Apart of the Visual Merchandising Team
- Former SAS Ambassador

SF Hacks – San Francisco, California
05/2018 – 3/2019: Sponsorship Director
- Handle thousand-dollar contracts and agreements with large companies
- Attend tech events to network and promote SF Hacks
- Get in contact with marketing teams or recruiters
- Draft sponsorship contracts with the Executive Director
- Creates the sponsorship packet to receive funding from potential sponsors

Starbucks - Morgan Hill, California
12/2016 – 08/2017: Barista
- Oversee program and display set-up, ensuring all functions and displays exceed expectations.
- Maintained a detailed delivery calendar to coordinate schedules, installation consultations and appointments
- Ensured the office was always working at top productivity, managed all mailing and shipping needs, filing & scanning
- Appreciated for the quality and timelines of reports, attention to detail, exemplary customer service delivery and team-player attitude

WingStop - Morgan Hill, California
04/2016 – 08/2016: Cashier/Cook
- Manage the preservation and cleanliness of the store
- Handle all transactions accurately and quickly without making errors to ensure customer satisfaction
- Ensure that food is handled properly and served in a timely manner to meet preset quota times
- Praised by management for providing excellent customer service to every customer

ADDITIONAL CREDENTIALS

Technical Skills	Microsoft Word, PowerPoint, Excel, Virtual Studio, Photoshop, Vegas Pro
Languages	English, Tigrinya
Technical Knowledge	C++, Java, Python, JavaScript, PHP, SQL, HTML/CSS