Team 5 Consulting

Company ABC RFP
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Executive Summary

- Headquartered in Boston, MA with customers all around the world
- Three general partners with a reliable network of contract workers
- Mostly Agile approach with a heavy focus on customer involvement in all phases

The Team

- You, the customer.
- Team 5 - three partners:
  - Head of Engineering [Tarik]
  - Head of Relationship Management [Sam]
  - Head of Project Management [Ayesha]

Development Process and Milestones

Requirements Gathering

- We integrate ourselves into all aspects of your business to gather requirements and determine your specific business needs.
    - Supply Chain Activities
        - Order Management
        - Order Fulfillment
        - Inventory Control
    - Marketing
    - Sales
    - Executive Oversight and Decision-Making
    - Finance
- Review and sign off.

Analysis

- Engage you with use cases and wireframes to model a solution.
- Consult with you to draft a project plan, scope document and charter documents.
- Continue to review and revise.
- Finalize the project plan, scope document, and charter.
- Review and sign off.

Estimation

- Use case based estimation method
- Develop and present a Work Breakdown Structure.
- Develop a project schedule and milestones.
- Review and sign off.

Talent Acquisition

- Subcontracting
  - Find and hire work with the necessary skills and expertise.
- Outsourcing
  - Find and develop contracts with vendors for products and services.

Development

- Project Initiation
  - Iteration cycles
    - Design
    - Develop
    - Deploy
    - Review and sign off.
- Continue with an Agile methodology, specifically using RUP.
- Daily standups to keep you up to date on the project's status
- Use Project Management software that allows you to track the status real-time

Testing

- User Acceptance Testing
- Revisions and changes
- UAT repeats until customer is satisfied.

Implementation

- Execute implementation plan.
- Execute communications plan.
- Perform support transition planning and training.
- Deliver documentation to the customer.

Proposed Schedule

Project Phase	Time
Requirements Gathering	10%
Analysis	5%
Estimation	2.5%
Talent Acquisition	2.5%
Development	50%
Testing	20%
Implementation	10%

- Actual schedule is developed in consultation with you.

Terms and Conditions

- All products developed and managed by Team 5 Consulting (T5C) belong to T5C until the final payment has been made.
- Once each step is signed off the estimated costs for that step are non-refundable.
- Costs are estimated based on the collection of use cases.