

Definitions and Interpretation

Client: The party requesting Tuition. This is assumed to be the individual who initially contacts JAY Education (Chinnor), unless otherwise stated.

Lesson: A period of time during which the Tutor promises to engage in Tuition for the Client, for which the Client promises to pay the Tutor.

Lesson Fee: Amount charged for a Lesson made up of the Tuition Fee and include travel expenses, the amount charged for the Tutor's travel to and from a Lesson, where applicable.

Tuition: Any service supplied by a Tutor which has been requested by the Client.

Tuition Fee: Amount charged for Tuition during a lesson.

Tutor: The party offering Tuition for which payment is expected in return.

If you, the Client, request Tuition with a Tutor introduced to you by JAY Education (Chinnor) then you agree to abide by the Terms and Conditions stated below:

Lesson Cancellation

- a) If the Client cancels an arranged Lesson less than 48 hours before the Lesson is due to begin, for a reason other than an accident or an emergency, then the Client shall be obliged to pay the full Lesson's fee, unless a mutual alternative agreement has been made between the Client and the Tutor.
- b) If the Tutor cancels an arranged Lesson less than 48 hours before the Lesson is due to begin, for a reason other than an accident or an emergency, then there will be no Tuition Fee charged.

Payment

- a) The Client shall pay the Lesson Fee directly to the Tutor. The payment recipient will be the Tutor unless otherwise stated. An invoice will be issued and the amount of the invoice will be the sum of a number of Lesson Fees. (Invoices are sent out at the beginning of each half term and are payable before the first lesson.)

[Type here]

Signed (Client)

Print name

Date

Signed (Tutor)

Print name

Date