

MSU Reporting Form: Hoophouse Start-up costs

Farm Name:

Instructions: Once your hoophouse is completely built and ready for planting, fill out this form to total the start-up costs:

Total hoophouse quote cost (less cost of poly):

Total for shipping:

Additional Supplies/Materials (e.g. extra hardware, etc):

Costs for electrical:

Costs for running water out to house:

Construction Labor:

Payroll Taxes for Construction Labor:

Interior Cover:

Materials to set up Interior cover:

Drip Irrigation:

Other:

Total expenses for setting up hoophouse for production

Additional Information:

What was the cost of the poly to cover the hoophouse?

Crop Plan

Month:

General Hoophouse Information:

Hoophouse size:

Size of beds in house (sq ft or dimensions):

Total Number of beds in house:

[illegible]

Monthly Harvest/Revenue Tracker

Hoophouse Revenues for: _____

(month)

Farm Name: _____

Instructions: Keep careful track each month of amounts harvested & how much revenue your selected hoophouse crops bring you. Also track if crops were sold for money or vouchers. Use a separate line for each crop and for each harvest date. Use additional sheets if necessary.

	Date	Crop	Bed Number(s)	Harvest amount	Quantity per unit	No. of units to sell	Price per unit	No. sold	Left over	Cash/Vouchers	NOTES:
Exp:	5/1	Swiss Chard	12, 15	72 leaves	12/bunch	6 bunches	\$4/bunch	5	1	\$12/\$8, total = \$20	
1)											
2)											
3)											
4)											
5)											
6)											
7)											
8)											
9)											
10)											
11)											
12)											
13)											
14)											
15)											
16)											

Are any of the beds that you are tracking now open for replanting?

Total Revenue _____

If yes, which bed numbers, and when were they completely cleared out:

When will you replant this space?

Monthly Labor Tracker

Hoophouse Labor for: _____
(month)

Farm Name: _____

Instructions: Track all crop specific labor in min/hours, use additional sheets if needed

Examples of Crop Specific Activities:		
Bed Prep	Weeding	Harvest
Transplanting	Washing/Packing	Weeding
Seeding	Pest Control	Other:

Date:	Crop:	Bed Number(s):	Activity:	Time (to the 15 minute):	Paid labor/unpaid (e.g.yourself)
EXAMPLE	Swiss Chard	12	weeding	15 minutes	paid @ \$8/hr
EXAMPLE	Spinach-Tyee	3-13	harvest	1.25 hours	unpaid

Total Time Spent _____

Monthly Labor Tracker

General Labor for: _____
(month)

Farm Name: _____

Instructions: Track all general labor in min/hours. Please use additional sheets if needed.

Examples of General Labor Activities:
Time at Market
Driving Time
Hoophouse Maintenance
Record Keeping
Other:

Date:	Activity:	Description	Time (to the 15 minute):	Paid labor or unpaid (e.g.yourself)?
EXAMPLE	Market	selling at farmers market	5.75 hours	paid @ \$8/hr
EXAMPLE	Driving	driving time for market	2 hours roundtrip	paid @ \$8/hr
EXAMPLE	Recordkeeping	counting inventory prior to mkt	15 minutes	myself

Total Time Spent _____

Monthly Expenses Tracker

Expenses for: _____
(month)

Farm Name: _____

Instructions: Keep record of all of your hoophouse/farm related expenses, (those paid for with cash, credit card, checks, IOU's, etc). Use additional sheets if needed.

DATE	Description	Crop Specific Expense	Hoophouse Specific Expense	General Farm Expense	Amount	What the expense covered/notes
EXAMPLE	Compost for hoophouse beds		x		125.00	Compost for all beds in hoophouse
EXAMPLE	Vendor fees			x	25.00	Farm City Farmers Market May 1st
EXAMPLE	Gas to get to market			x	15.00	\$.50/mile, 30 miles roundtrip
EXAMPLE	Earthway Seeder			x	600.00	for use throughout farm

TOTAL EXPENSES _____