



JANUARY NEWSLETTER



Now that the Spring 24 term has begun the Faculty Center wants to remind you about a few important announcements and upcoming opportunities.

NEWS

UPDATE



Fall 2024 Course Close Date

As voted upon and approved, all Fall 2023 courses closed on Wednesday, January 10th, 2024. Instructors who still have students with an incomplete grade after this date will need to reopen their course to allow student access. Review the written tutorials below.

[How to reopen your course in Original](#)

[How to reopen your course in Ultra](#)

Course Rollovers for Spring 24

The Faculty Center is no longer processing instructor personal course rollover requests for Original or Ultra formatted courses. To learn how to copy your own course content please review the following video tutorials:

[How to rollover your personal course in Ultra format](#)

[How to rollover your personal course in Original format](#)

If you wish to request materials from another instructor, the instructor who created or owns the materials must provide written consent to share their materials or they must submit the service desk ticket on behalf of the instructor who they will be sharing their materials with.

The Faculty Center will continue to process all rollover requests for Master course shells owned by the university.

Adjuncts - The Lasallian Task Force Wants You!



Are you an adjunct faculty at Lewis teaching courses in any discipline and modality (face to face, online, and hybrid)? Would you like to give your input how Lewis University can additionally support you and your teaching? Do you have ideas for future programming and in-house professional development activities to further meet your needs?

Join us for a focus group to discuss current and future services and programming of the Faculty Center for the Advancement of Teaching and Learning. This work is being done as a part of Lasallian Task Force that focuses on best practices in teaching and learning as well as on our shared Lasallian Mission.

Opportunities to participate:

Face-to-face: Romeoville Campus

Wednesday, January 31, noon to 1pm in AS 156 A

Virtual: Zoom

Thursday, Feb 1, 7pm to 8pm on Zoom

[Virtual Zoom Session](#)

No registration required.

VoiceThread Workshops

New VoiceThread: simpler, more accessible, and more powerful

January 23, 2024 - 12:00 pm

In this session, participants will see a tour of the New VoiceThread features and media player interface. There will be an open Q&A throughout the demo.

[Register Here](#)

January 24 Workshops

Workshop #19 - Ultra Migration Workshop: Pathways to Ultra

Date: Tuesday, January 23, 2024

Time: 2pm–4pm

Location: Online and In-Person

Workshop #36 - Breaking Down Barriers: Making Your Content Accessible

Date: Friday, January 26, 2024

Time: 10am-11am

Location: Online

Spring 24 Workshop Registration - Now Available

For the Spring 2024 term the Faculty Center will offer a variety of training opportunities. To see the complete list of offerings and register visit the workshop registration page.

[Faculty Center Workshop Registration Page](#)

REGISTER NOW



Making Our Courses Accessible to All - Seminar

The South Metropolitan Higher Education Consortium and the Faculty Development Committee present Joe Anderson of Lewis University and Adam Wouk of Joliet Junior College for a seminar on making course content accessible. This session will focus on creating accessible course material, understanding why accessibility is important, what needs to be accessible, and steps you can take to ensure accessible content.

Date: Friday, January 26, 2024

Time: noon -1:30 pm

Online Session: Webex

RSVP to get the weblink on or before January 23, 2024

Contact: cherrymi@lewisu.edu

Community of Practice Save the Date

(How) Should We Talk with Students About AI?

In this round-table discussion, we'll talk about strategies for having class conversations around generative AI, its use, limitations, academic integrity, and other topics. The starting point for discussion will be [AI in Higher Education Guide](#).

Date: Wednesday, February 7th, noon to 1pm during the common hour on campus

Face-to-face, Location: TBD

Facilitator: Dr. Maja Grgurovic, Faculty Center

For more information please contact:

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