

# Data Analysis with Power BI

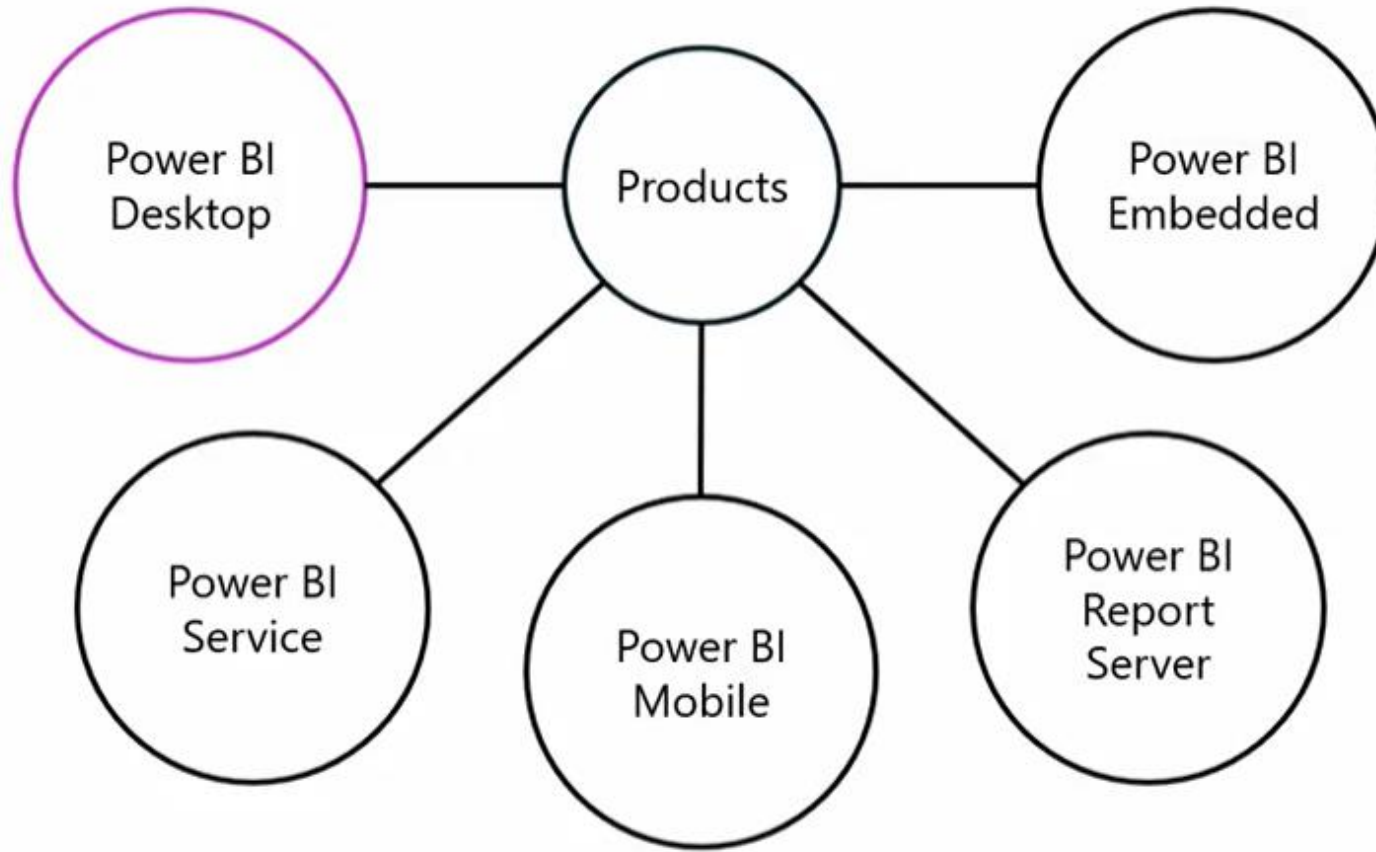
## Module 5

# What is Power BI?

It is a collection of business analytics tools to help organizations make data driven decisions.



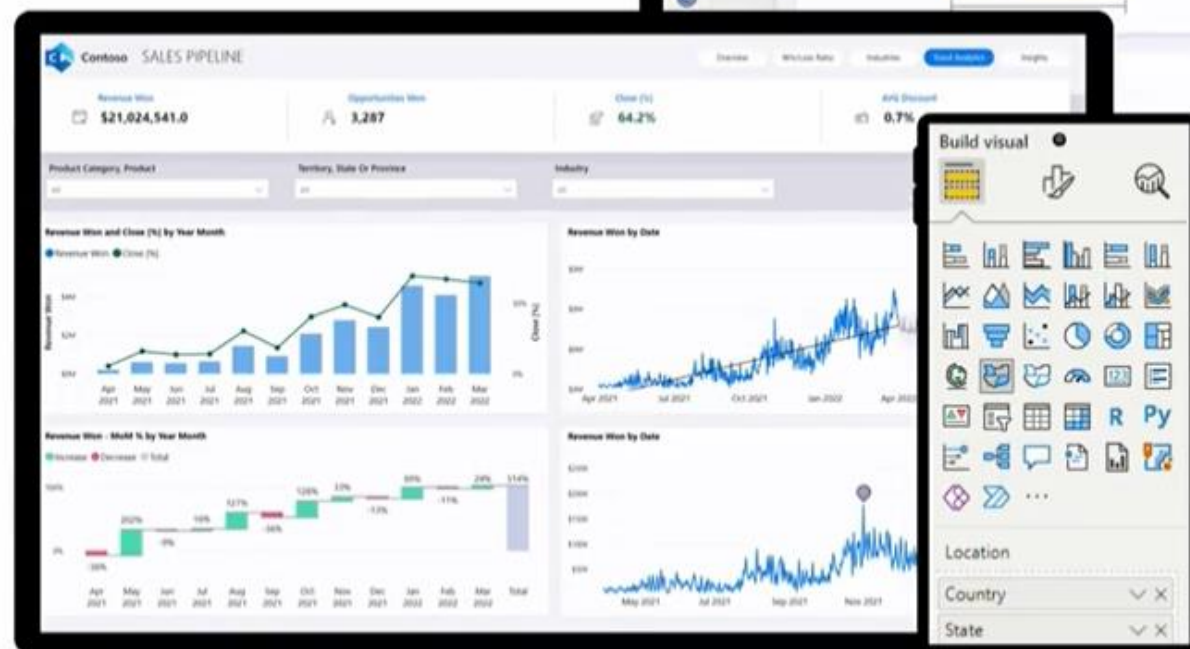
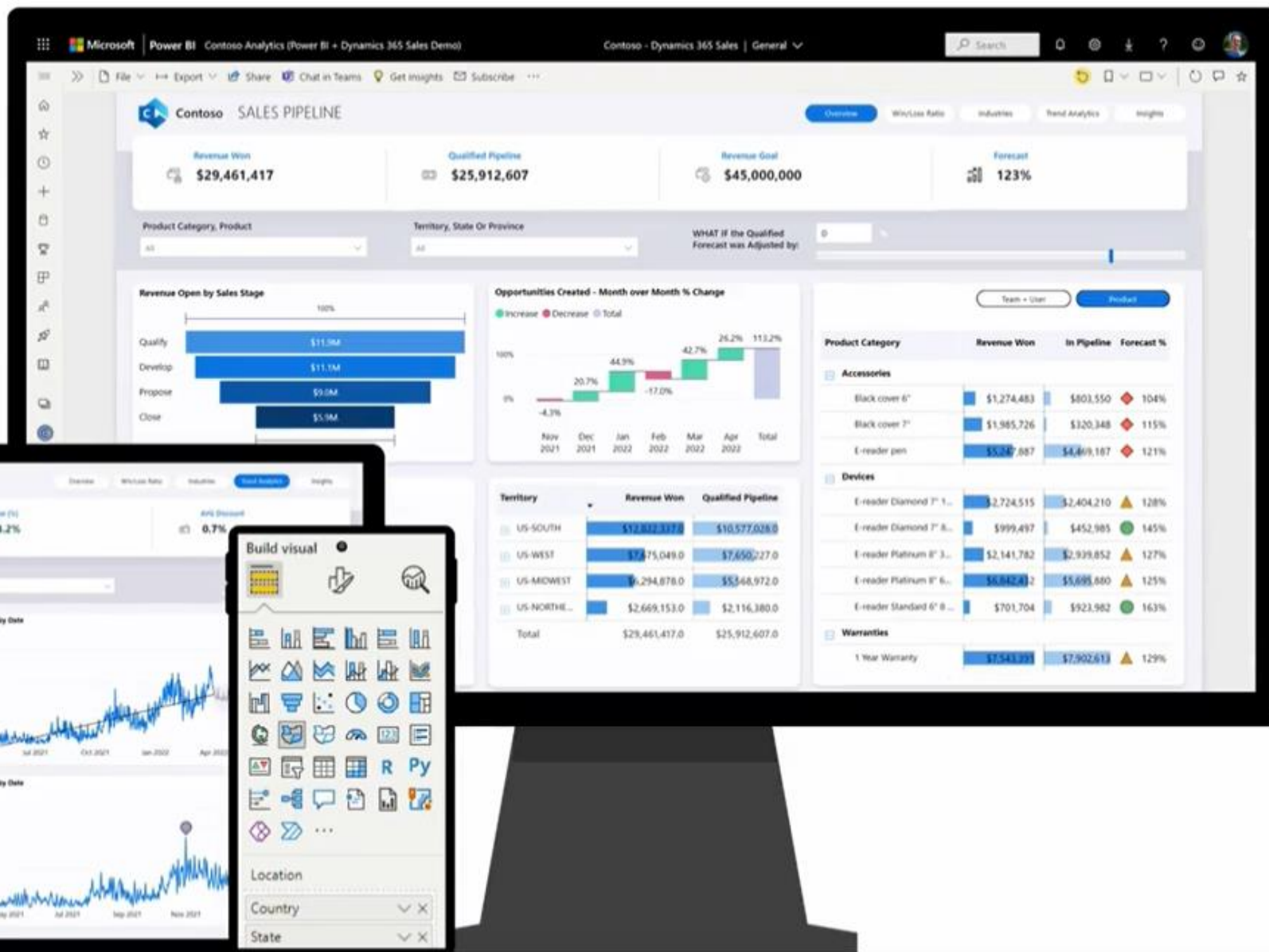
# Power BI eco-system



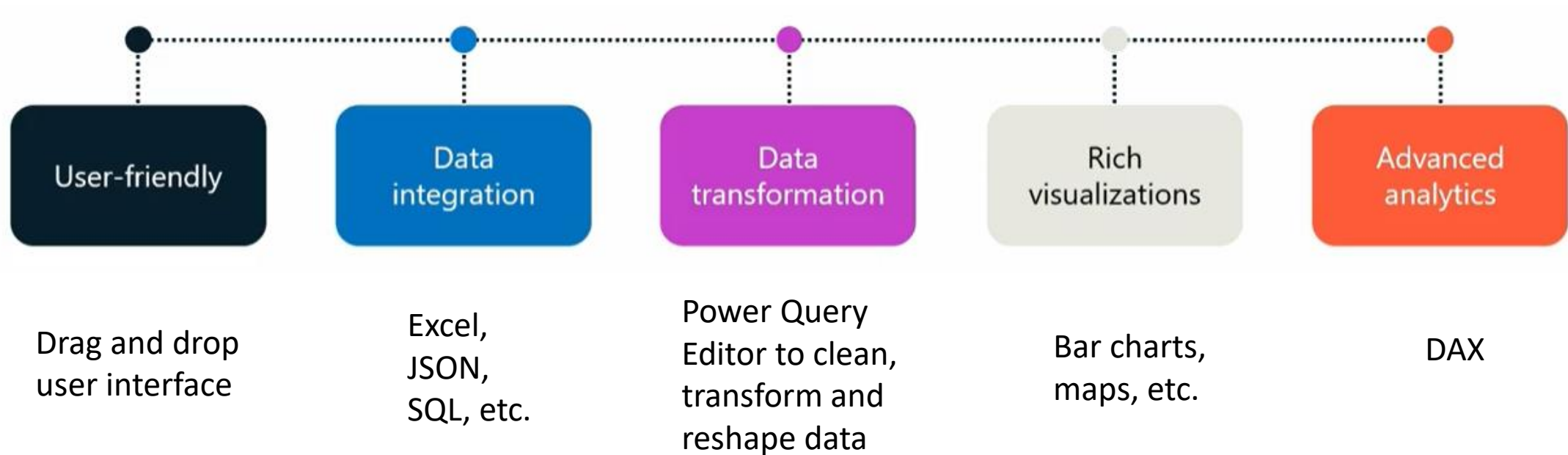
# Power BI workflow



- Connect to data
- Prepare data
- Create reports
- Share findings



# Advantages of Power BI



# Activity – How to view a report?

- Download the “Sales>Returns-Sample.pbix” file.
- Open Power BI Desktop.
- Load the report.



New

Open

Save

Save as

Share

Get data

Import

Export

Publish

Options and settings

Get started

About

Sign in

## Open

Recent

OneDrive

Browse this device

## Recent

	Name	Location	Opened	
	Generate a Visualizatio...	C: > Users > EE > Downloads > Generate a Visualization....	20 hours ago	
	Generate a Visualizatio...	C: > Users > EE > Desktop > Generate a Visualization.pbix	20 hours ago	
	zbBvUetST4u8vCLJmbZ...	C: > Users > EE > Downloads > zbBvUetST4u8vCLJmbZD...	A day ago	



Type here to search



16°C Mostly sunny

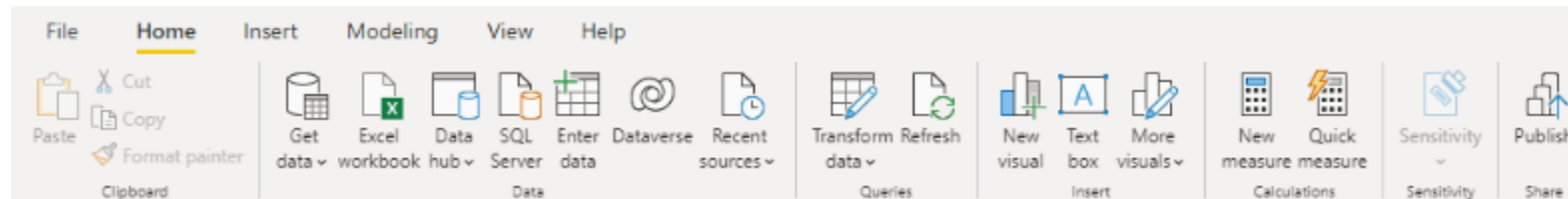


12:30 pm  
26/12/2023





# Activity – How to view a report? (cont.)



The **ribbon**, located at the top of the screen, contains various tools and features to help you create and modify reports.

# Activity – How to view a report? (cont.)



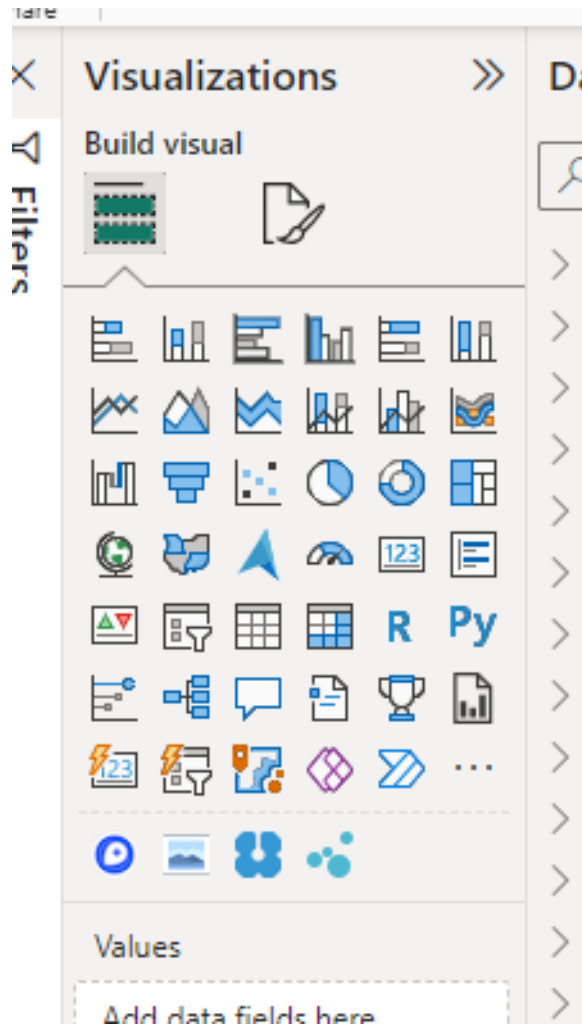
**Report View:** This is the main working area where you'll create and edit visualizations.

# Activity – How to view a report? (cont.)



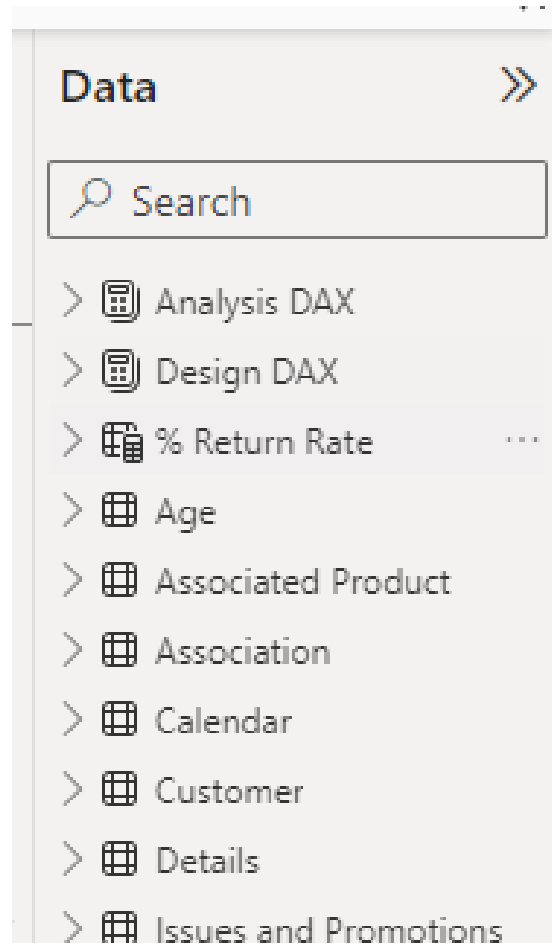
Located at the bottom of the screen, the **Pages** section allows you to switch between different report pages.

# Activity – How to view a report? (cont.)



Located on the right side of the screen, this pane displays a list of available **visualizations** that you can add to your report.

# Activity – How to view a report? (cont.)



Located next to the Visualizations Pane, the **Fields/Data** Pane displays a list of available data fields from the data model that can be added to visualizations.

# Activity – How to view a report? (cont.)

## Navigate Report Pages

1. Locate the **Report View**, which should be automatically opened when you open the *Sales and returns sample.pbix* file. If not, select the **Report** icon in the left-hand pane.
2. To switch between report pages, select the **page tabs** located at the bottom of the screen.
3. To add a new page, select the **+** icon next to the existing pages.
4. To delete or duplicate a page, right-click on the page tab and select **Delete** or **Duplicate**.

# Activity – How to view a report? (cont.)

## Interact with Visualizations

1. To select a visualization, click on it within the **Report View**.
2. To move a visualization, select and drag it to the desired location.
3. To resize a visualization, select and drag the **small borders** located at the edges of the visualization.
4. To access additional options, such as sort by, spotlight, or export data, select the **ellipsis** (three dots) located at the top-right corner of the visualization.

# Activity – How to view a report? (cont.)

## Interact with the Report

1. Hover over different data points, bars, or lines in the visuals to view additional information.
2. Select specific **data points** or **categories** in the visuals to filter or cross-highlight related visuals in the report.



# Exercise: Generate a Visualization

## **Import Data**

1. Launch Microsoft Power BI Desktop.
2. Import and load the Adventure Works sales dataset called *AdventureWorks-sales-dataset.csv*. This is the dataset you want to visualize.

FileHomeInsertModelingViewOptimizeHelp

PasteCutCopyFormat painterClipboard

Get data

Excel workbook

Data hub

SQL Server

Enter data

Dataverse

Recent sources

Transform data

Refresh

New visual

Text box

More visuals

New measure

Quick measure

Sensitivity

Publish

Common data sources

Excel workbook

Power BI semantic models

Dataflows

Dataverse

SQL Server

Analysis Services

Text/CSV

Web

OData feed

Blank query

Power BI Template Apps

More...

Add data to your report

Once loaded, your data will appear in the Data pane.

Excel

Import data from SQL Server

Paste data into a blank table

Try a sample semantic model

Get data from another source

Visualizations

Build visual

Filters

Values

Drill through

Cross-report

Keep all filters

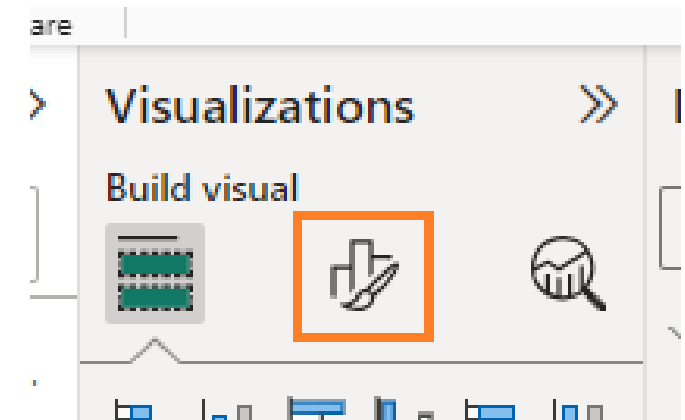
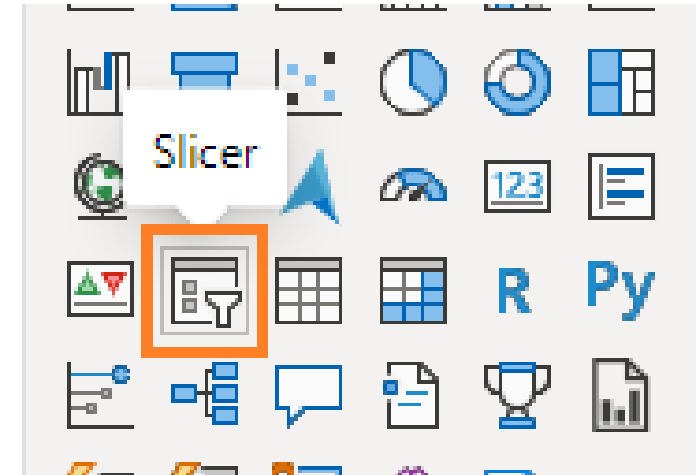
Add drill-through fields here

# Exercise: Generate a Visualization (cont.)

## Create Interactive Filters

One method for filtering data is a slicer—a visual tool that enables users to filter data interactively within a report.

1. To add a slicer for the product category, on the **Home** tab, in the **Visualizations** pane, select **Slicer**.
2. Drag the **Product Category** field from the **Data** pane to the slicer visual.
3. Repeat the process to create another slicer, this time for the **Payment Method** field.
4. For each slicer, add a title by selecting the **Format** tab and choosing **Title** from the options.
5. Drag the positioning of the slicers to the right side of the report area.



# Exercise: Generate a Visualization (cont.)

## Create a Stacked Column Chart

1. Locate and add a stacked column chart from the **Visualizations** pane to your report. From the **Fields** pane, drag the **Order Total** onto the **Y-Axis**, **Product Size** onto the **X-Axis**, and **Product Category** onto the **Legend**.
2. Set the chart title to **Order Total by Product Size and Product Category for 2023**.
3. Drag the stacked column chart visual to the left side of the **Report** area (next to the interactive slicer filters).

# Exercise: Generate a Visualization (cont.)

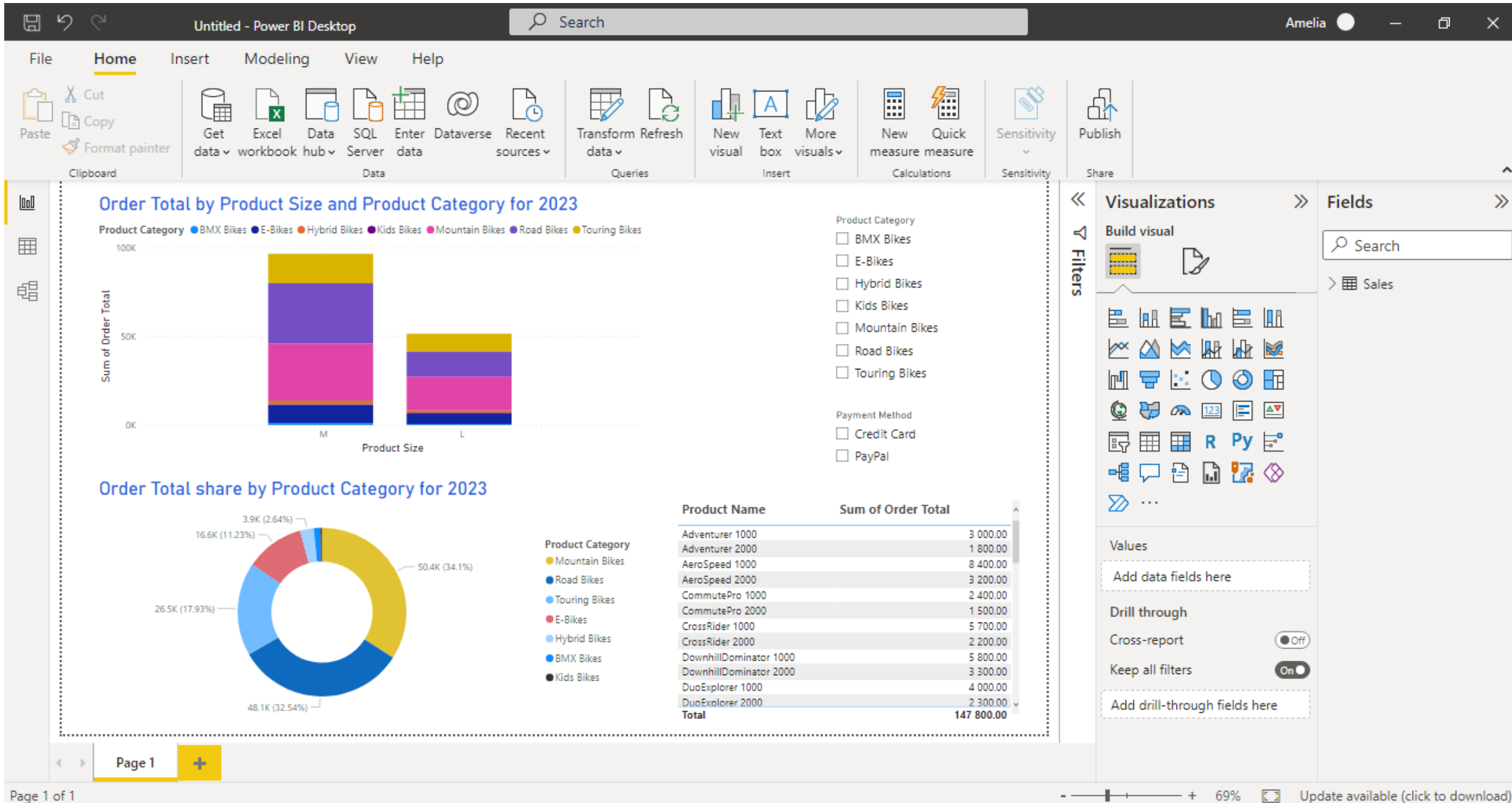
## Create a Donut Chart

1. Add a donut chart for **Order Total Share by Product Category**.
2. Set the chart title to **Order Total Share by Product Category for 2023**.
3. Drag the donut chart visual below the stacked column chart.

# Exercise: Generate a Visualization (cont.)

## Create a Table

1. Add a table showing all product names with their corresponding order totals.
2. Drag the table visual to the right side of the **Report** area, below the interactive filters.



# Quiz

- Based on your analysis of the Stacked Column Chart visual, which product category has the highest sum of order totals for size M?
- In the donut chart displaying the sum of order totals for various product categories, which category has the second highest sum of order totals?
- What was the purpose of creating slicers?



# Structure of the module

- Part 1: Extract, Transform and Load (ETL) – identify, explain and configure multiple data sources in Power BI; clean and transform data using Power Query.
- Part 2: Data Modeling – identify and create appropriate model relationships; configuring your table and column properties; data analysis expressions (DAX) to configure and optimize your models
- Part 3: Data Analysis and Visualization – add visualizations to reports; format visuals