

2 points for each answer

Name: \_\_\_\_\_

**A Complete the sentences with the correct Present Simple form of the verbs in brackets.**

- I \_\_\_\_\_ (be) a journalist.
- She \_\_\_\_\_ (have) eight years of experience.
- \_\_\_\_\_ (be) you the managing editor?
- We always \_\_\_\_\_ (pay attention) during staff meetings.
- Does he \_\_\_\_\_ (turn off) his computer at the end of the day?
- They \_\_\_\_\_ (not be) on time this morning.

**B Complete the sentences with the correct Present Continuous form of the verbs in brackets.**

- We \_\_\_\_\_ (interview) journalists all morning.
- The company \_\_\_\_\_ (publish) her book.
- I \_\_\_\_\_ (make) an appointment right now.
- The photocopier \_\_\_\_\_ (not work) at the moment.
- They \_\_\_\_\_ (not turn on) the air conditioner now.
- \_\_\_\_\_ she \_\_\_\_\_ (suggest) that we sit at our desks all day?

**C Circle the correct answer to complete each sentence.**

- Do you ... this folder?
  - click on
  - clicking on
- I ... to the network at the moment.
  - connect
  - am connecting
- What else ... right now?
  - do you work on
  - are you working on
- We usually ... our clothes.
  - don't sew
  - aren't sewing
- That idea ... my suggestion.
  - is
  - is being
- She ... an article now.
  - edits
  - is editing

**D Complete the sentences with the correct present form of the verbs in brackets. Pay attention to stative verbs.**

- We \_\_\_\_\_ (like) Mexican food.
- Do you \_\_\_\_\_ (have) lots of work?
- He \_\_\_\_\_ (change) a lot of stuff in your article.
- We always \_\_\_\_\_ (interview) our staff carefully.
- Sorry, she \_\_\_\_\_ (introduce) our new graphic artist to everyone.

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**E** Circle the correct answer to complete the sentences.

1. Please ... down.

- a. sit                      b. sitting                      c. sits

2. We ... your interview now.

- a. record                      b. are recording                      c. recording

3. You must ... on time.

- a. be                      b. is                      c. are

4. She usually ... from home.

- a. is working                      b. works                      c. work

5. ... me Sam.

- a. Do you call                      b. Call                      c. Calling

6. Don't ... to the cooking school downtown.

- a. going                      b. goes                      c. go

**F** Complete each sentence using gerunds or infinitives. You may use some verbs below more than once.

*sew      introduce      connect      edit*

1. I'm not able \_\_\_\_\_ to the network.

2. \_\_\_\_\_ to the Internet is easy.

3. I want \_\_\_\_\_ you to our new artist.

4. Her favorite hobby is \_\_\_\_\_ clothes.

5. I don't like \_\_\_\_\_ new journalists to the staff.

6. His \_\_\_\_\_ is excellent. He is the chief editor.

7. Would you like \_\_\_\_\_ the stuff in this folder?

**G** Circle the correct answer to complete the sentences.

1. Please sit down. We ... to interview you now.

- a. would like  
b. wouldn't like

2. ... working at our newspaper?

- a. She would enjoy  
b. Would she enjoy

3. They ... to be on vacation. They like being under pressure.

- a. wouldn't like  
b. would love

4. He ... graphic arts. He's so creative.

- a. would hate  
b. would love

5. I ... working in an office. I want to work from home.

- a. would like  
b. would hate

6. The staff ... this steakhouse. Most of them don't eat meat.

- a. would enjoy  
b. wouldn't enjoy

**H** Circle the correct answers to complete the text.

Dave Jones wants to be a <sup>1</sup> **career** / **journalist**. He is interviewing at The Sun <sup>2</sup> **newspaper** / **hobby** at the moment. Dave really likes The Sun. He would <sup>3</sup> **love** / **hate** to work there.

Good news! Dave is the new <sup>4</sup> **editor** / **writing** at The Sun. Now Dave is meeting the <sup>5</sup> **stuff** / **staff**. Nancy is the <sup>6</sup> **cooking school** / **graphic designer**. Earl writes <sup>7</sup> **articles** / **experience**. Tim posts the restaurant reviews <sup>8</sup> **talented** / **online**.

**TOTAL: ..... / 100**