

Quick Tip Guide

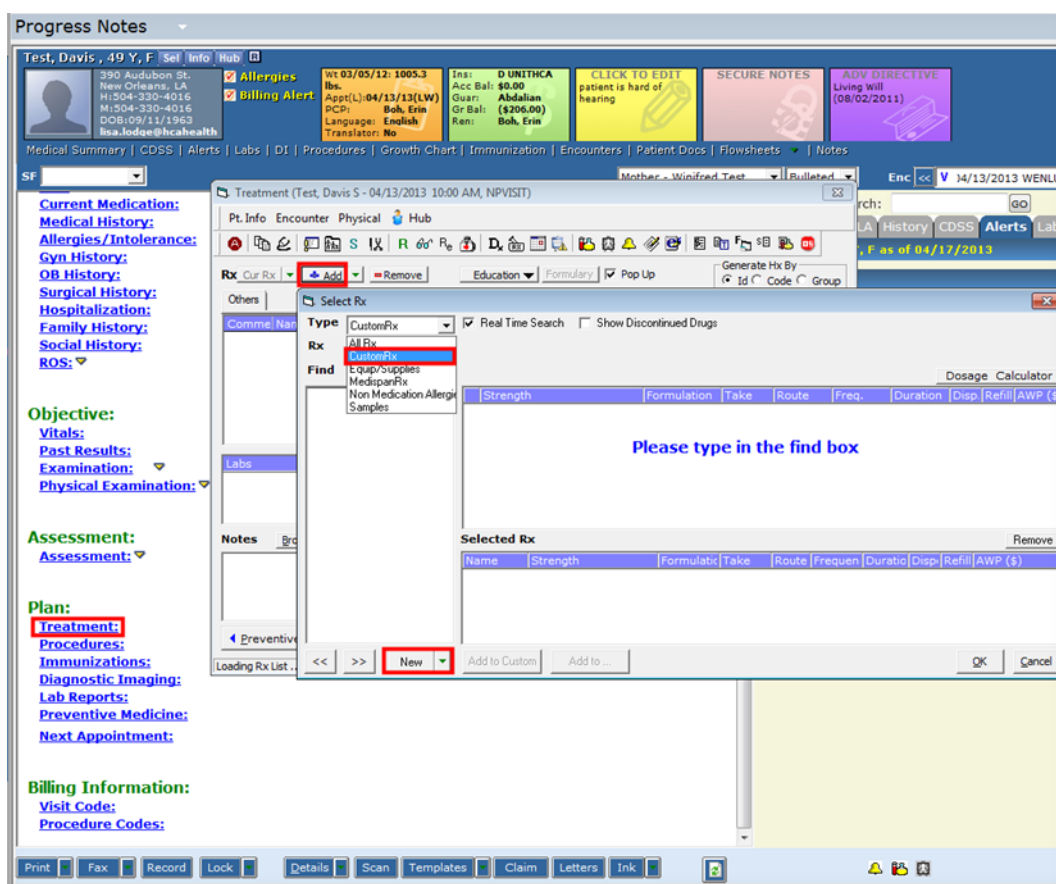
This Quick Tip Guide provides guidance for instructing prescribers on how to use the eClinicalWorks EHR to manually add a medication to the database.

To prescribe a drug in eClinicalWorks, the drug must be in the database. Writing in a drug "on the fly" is not supported. The ability to add, update, and delete custom drugs is limited to select users with specific security privileges.

Add a Custom Drug

eClinicalWorks EHR

1. Using a progress note for a test patient, access the Treatment section and choose Add in the Rx section. This brings forward the Select Rx window. In the Type drop-down menu, choose CustomRx followed by the NEW button at the bottom of the Select Rx window.



Quick Tip Guide – Purdue Pharma - New Product Addition - eClinicalWorks

2. Upon selecting "NEW", a window displays to add the custom drug detail. Fill in the data based on how this will be prescribed in your practice. Only the drug name is a mandatory field, but it is preferred to have all data completed to ensure ease of prescribing.

3. Click on the ellipsis or lookup button next to the NDC Code field.

A selected valid NDC code will automatically populate in the New Rx Window.

Click OK to complete

Drugs added without an NDC code are excluded from the drug/allergy interaction checking during prescribing and are not able to be transmitted electronically. Prescriptions will need to be printed in the office for the patient to take to the pharmacy.

4. The new drug is now available in the Custom Drug file and is linked to the drug database as shown by the check mark indicator.