

# Quick Tip Guide

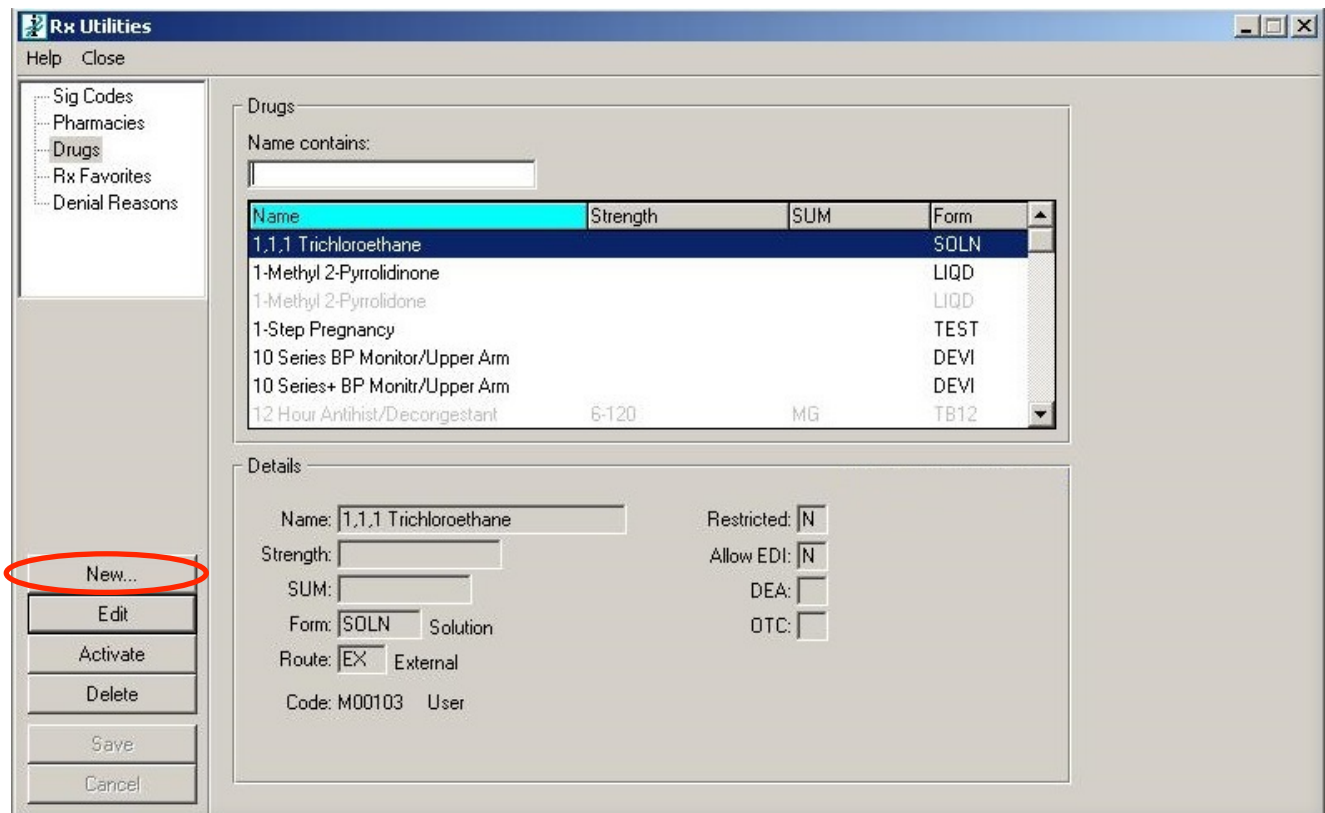
This Quick Tip Guide provides guidance to manually add a medication to the **Vitera Intergy EHR**.

To prescribe a drug in Intergy EHR, the drug must be in the database. A single "write-in" medication for a prescription is not supported. The ability to add, update, and delete custom prescriptions may be limited to select users with specific security privileges.

## Manual Add a Drug to Vitera Intergy EHR

### Intergy EHR

1. From the Intergy Desktop menu bar, select the **Setup** menu and then select **Prescriptions**. The Rx Utilities Page opens. Select the **New** button.



The screenshot shows the 'Rx Utilities' window with a sidebar on the left containing a tree view with 'Sig Codes', 'Pharmacies', 'Drugs', 'Rx Favorites', and 'Denial Reasons'. The 'Drugs' section is selected. The main area is divided into 'Drugs' and 'Details' sections. The 'Drugs' section has a search box 'Name contains:' and a table of drugs. The 'Details' section has fields for Name, Strength, SUM, Form, Route, Code, Restricted, Allow EDI, DEA, and OTC. The 'New...' button in the sidebar is circled in red.

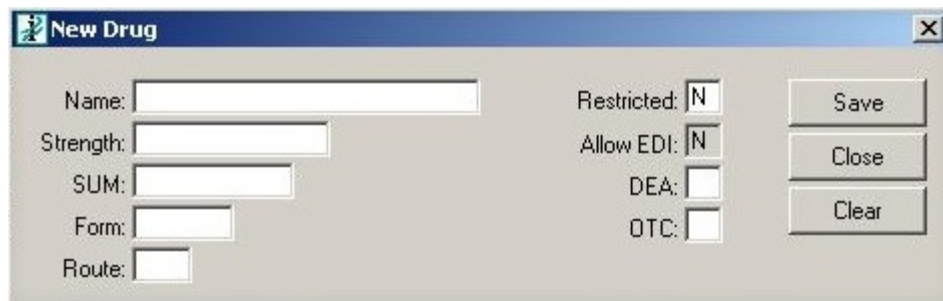
Name	Strength	SUM	Form
1,1,1 Trichloroethane			SOLN
1-Methyl 2-Pyrrolidinone			LIQD
1-Methyl 2-Pyrrolidone			LIQD
1-Step Pregnancy			TEST
10 Series BP Monitor/Upper Arm			DEVI
10 Series+ BP Monitr/Upper Arm			DEVI
12 Hour Antihist/Decongestant	6-120	MG	TB12

Details:

Name: 1,1,1 Trichloroethane  
 Strength:   
 SUM:   
 Form: SOLN Solution  
 Route: EX External  
 Code: M00103 User  
 Restricted: ☐ N  
 Allow EDI: ☐ N  
 DEA: ☐  
 OTC: ☐

## Quick Tip Guide – Purdue Pharma - New Product Addition - Vitera

2. Upon selecting New, a window displays the New Drug dialog box. Fill in the Name, Strength, SUM (Units of Measure), Form, Restricted, DEA, and OTC fields. Click Save when complete.

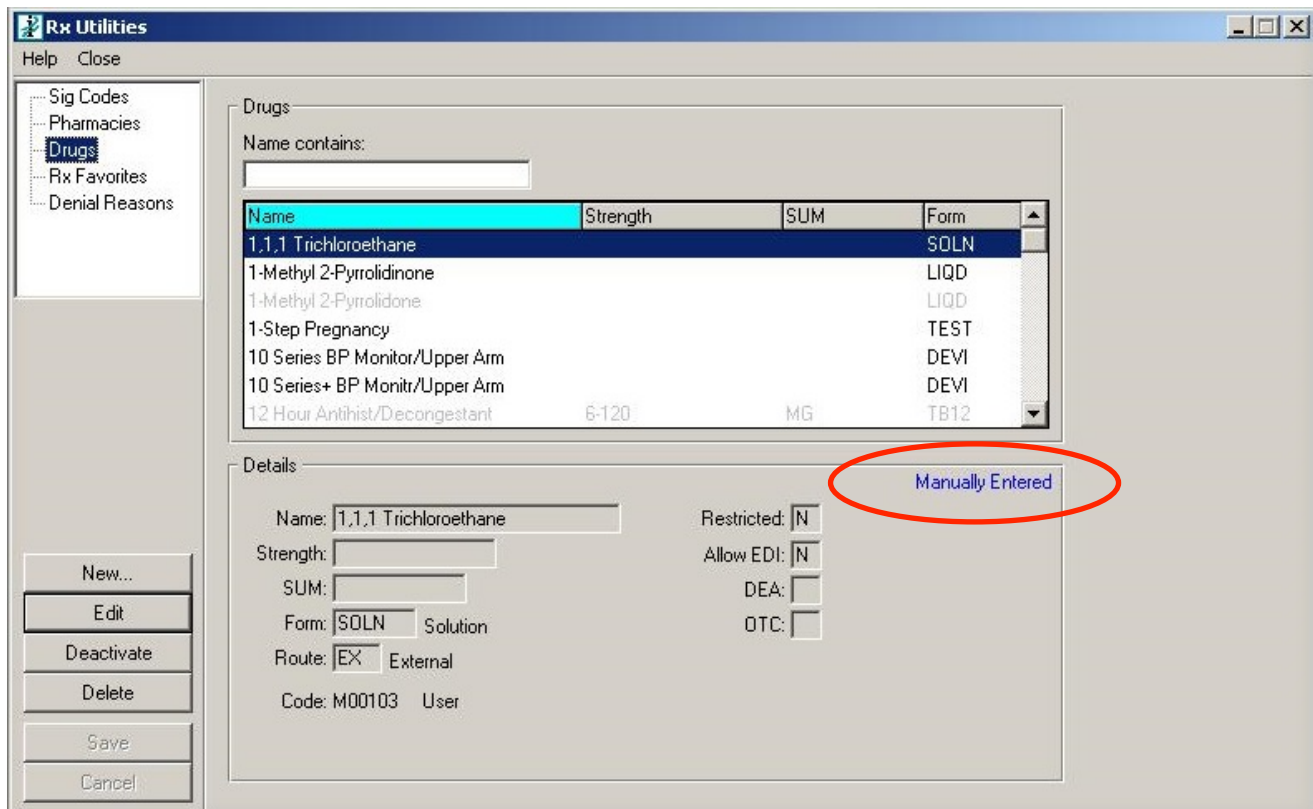


The 'New Drug' dialog box contains the following fields and controls:

- Name:
- Strength:
- SUM:
- Form:
- Route:
- Restricted:
- Allow EDI:
- DEA:
- OTC:
- Buttons: Save, Close, Clear

*Drugs added manually are excluded from the drug/allergy interaction checking during prescribing and are not able to be transmitted electronically. Prescriptions will need to be printed in the office for the patient to take to the pharmacy.*

3. The new drug is now available in the Drugs List. When selected, the status of "Manually Entered" will display in blue text in the Details section.



The 'Rx Utilities' window shows the 'Drugs' list and 'Details' section. The 'Drugs' list is a table with columns: Name, Strength, SUM, Form. The 'Details' section shows the selected drug's information.

Name	Strength	SUM	Form
1,1,1 Trichloroethane			SOLN
1-Methyl 2-Pyrrolidinone			LIQD
1-Methyl 2-Pyrrolidone			LIQD
1-Step Pregnancy			TEST
10 Series BP Monitor/Upper Arm			DEVI
10 Series+ BP Monitr/Upper Arm			DEVI
12 Hour Antihist/Decongestant	6-120	MG	TB12

Details section:

- Name: 1,1,1 Trichloroethane
- Strength:
- SUM:
- Form: SOLN Solution
- Route: EX External
- Code: M00103 User
- Restricted:
- Allow EDI:
- DEA:
- OTC:
- Status: **Manually Entered** (circled in red)



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