



# SAJITH SANDAKALUM

## SCHOOL LEAVER

### OVERVIEW

I am a proactive school leaver with a strong foundation in Human Resource Management and basic computer skills. I have completed a beginner's Python program at the University of Moratuwa. A leader and organizer, I served as President of the Commerce Society and Student Manager of the Hatton National Bank School Unit. I have participated actively in cadet activities, demonstrating discipline and teamwork. I am proficient in Sinhala, English, and Tamil, with strong capabilities in leadership, budgeting, data analysis, and project management, combined with excellent creative thinking and communication skills.

### ACADEMIC QUALIFICATIONS

#### Completed Human Resource Management Foundation level.

Infinity Business

S.R.No:- WP317/FCHRM/INTER.UNI

#### Completed Basic Computer Course

conducted by COMPUTER LEARNING CENTER

Taxila Central College

#### Completed the online learning program in Python for Beginners

conducted by the department of computer science & engineering, Faculty of Engineering, University of Moratuwa.

### SCHOOLING

#### G.C.E. Ordinary Level Results (Results A 8, C 1)

2021(2022)

K/Taxila Central College, Horana.

- Mathematics - A
- Sinhala - A
- Science - A
- English - A
- ICT - A
- Tamil - C

#### G.C.E. Advanced Level Results

Pending - Commerce Stream

K/Taxila Central College, Horana.

2024


### CONTACT

 S. S. Yatawara

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 109/A Kannanthudawa, Halhota.

 28-03-2005

 Unmarried

 <https://www.linkedin.com/in/sajith-sandakalum-22178022a>

### SKILLS

- Project Management
- Data Analysis
- Budgeting
- Creative Thinking
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Announcing

### LANGUAGES

- Native Sinhala
- Professional Working English
- Professional Working Tamil

REFERENCES

Mr. Y.G.Udayanga  
Manager,bank of ceylon,gonapala  
Phone: 077-2723243  
Email : geethudayanga@gmail.com

Eng. Kosala Udugahapattuwa  
Principle,  
Ceylon electricity board training  
Centre, Piliyandala.  
Phone: 071 411 55 86  
Email : kosalaudu@gmail.com

EXTRACURRICULAR ACTIVITIES

President (2023-2024)  
Taxila Central College- Commerce Society

Student Manager (2023-2024)  
Hatton National Bank - School Unit

Senior Cadet  
Taxila Central College - Cadet platoon

I do hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

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S. S. Yatawara.