

# Sandbox Scholars Application Guide

## 1. Overview

Sandbox Scholars is a Student Innovation Network empowering students to innovate, create, and lead through collaborative projects and research. We are a diverse community of student innovators working on projects that create real impact.

**Note:** All positions are voluntary.

## 2. Eligibility Criteria

- You must be a student.
- You must be able to proficiently speak and communicate in English proficiently.
- You must possess a **Learning Mindset**: curiosity, passion, and a readiness to embrace new challenges.
- You must demonstrate a **Passion for Innovation**: a strong interest in technology, research, and creative problem-solving.
- You must have a **Collaborative Spirit**: an eagerness to collaborate and contribute to team success.
- You must be able to commit flexible hours, with most roles requiring approximately **8–10 hours per week**.

## 3. Available Positions

Role	Department	Type	Key Skills Required
Digital Journalist	Communications	Part-time	Strong communication, Academic writing
Frontend Developer	Technology	Project-based	React.js, JavaScript, CSS/HTML
Content Writer	Communications	Volunteer	Technical writing, SEO basics, Content strategy
Project Coordinator	Management	Project-based	Project management, Team coordination, Strong communication
UI/UX Designer	Design	Project-based	Canva, User research, Prototyping
Data Analyst	Research	Part-time	Python/R, Statistics, Data visualization

*You may apply for multiple positions.*

## 4. Required Application Materials

Prepare the following documents for your application:

- **CV / Resume:** Emphasize relevant academic, professional, and project experience.
- **Portfolio (if applicable):** Showcase previous projects relevant to your area of interest.
- **Statement of Purpose:** A brief essay (maximum 100 words) outlining your motivations, goals, and reasons for applying.
- **Preferred Role and Project Interests:** Indicate the roles and projects you are most interested in pursuing.
- **Availability Schedule:** Your availability in **International Time format**.

## 5. How to Apply

Submit your application via email to [sandboxscholars.team@gmail.com](mailto:sandboxscholars.team@gmail.com).

**Email Requirements:**

1. **Subject Line:** [Position] Application - [Your Name]
2. **Brief Introduction:** A short overview of who you are and your academic/professional background.
3. **Statement of Interest:** Explain why you are interested in joining and your motivation.
4. **Relevant Skills and Experience:** Highlight skills, coursework, or experiences relevant to the position.
5. **Your Availability:** Specify your availability in **International Time format**.
6. **Attachments:** Include all required documents (CV, Portfolio, Statement of Purpose, etc.).

## 6. Application Timeline & Process

- **Application Review:** ~2 days
- **Interview Stage:** 1-2 weeks
- **Final Decision:** ~1 day
- **Onboarding:** ~1 week

**Note:** The full application process may take **7-10 business days**. We typically respond within 2 days of submission. If you do not hear back, you may send a follow-up email.

## 7. Benefits of Joining

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- Hands-on project experience
  - Teamwork Experience
  - Networking opportunities
  - Portfolio development
  - Skill certification
  - Leadership training
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**Organization:** Sandbox Scholars - Student Innovation Network **Contact:** [sandboxscholars.team@gmail.com](mailto:sandboxscholars.team@gmail.com) **Applications are reviewed on a rolling basis.**