

Date

:

Accounts

Department,

SCORG International Consulting Pvt. Ltd

302, Karan

Selene,

Bhandarkar

Road,

Pune - 411

004.

Sir

,

**Sub: Submission of Proof of savings for Income Tax - Financial Year 2017 - 18**

Please find enclosed herewith my declaration of tax savings and other income during the financial year 2017 - 18 duly supported with the documentary evidence(s) & self-attested as per the following arrangements:

1. I certify that particulars furnished are true and correct to the best of my knowledge and belief.
2. I also certify that these savings have been made/proposed savings will be made by me from  
my own salary income/sources.
3. Proof of the proposed savings declared will be submitted on or before 31<sup>st</sup> December 2017.
4. I understand if I am unable to submit the self-attested saving proofs for the current savings before 31<sup>st</sup> Dec 2017, due tax may be deducted from my salary for the next month without any further intimation to me.
5. I will be personally responsible to Income Tax Department, Govt. of India, for all information  
pertaining to income tax assessment.

Thanking  
you,

Yours  
faithfully,

.....

..

**Signatur  
e**

Name: .....

.... Employee Code:

..... Mobile No.:

..... E-Mail

id: .....

# Investment Declaration Form For FY 2017-18

<b>Name</b>		<b>Employee Code</b>	
<b>Gender</b>		<b>PAN No</b>	
<b>Date of Birth</b>		<b>Date of Joining</b>	

NO.	PARTICULARS	AMOUNT `	MAXIMUM
	Medical/ Medicine Bills (1st March 17 to 30th April 2018)		15000 /-

S. NO.	Particulars	Remarks	Amount declared by you in the	Please Fill in
1	<b>Rent Paid/Payable</b>		<b>AMOUNT `</b>	<b>(Metro/Non Metro)</b>
	April 2017	"Please enter your Monthly Rent details as per the Rent Receipt/Lease Deed. Submission of Lease Deed, Landlord PAN No and <b>payment proof</b> are mandatory, as applicable."		
	May 2017			
	June 2017			
	July 2017			
	August 2017			
	September 2017			
	October 2017			
	November 2017			
	December 2017			
	January 2018			
	February 2018			
	March 2018			

<b>Tot al</b>			
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S.

NO .	PARTICULARS	AMOUNT `	MAXIMUM
2	Provident Fund Contribution		Maximum amount eligible for Deduction under section 80C & 80CCC Categories is 1,50,000/-
3	Life Insurance Premium		
4	Public Provident Fund (PPF)		
5	Voluntary Provident Fund (VPF)		
6	Pension Fund Contribution		
7	National Savings Certificate (NSC)		
8	Interest Accrued on NSC (Reinvested)		
9	Unit Linked Insurance Policy (ULIP)		
10	Equity Linked Savings Schemes (ELSS) - Mutual Funds		
11	Payment of Tuition fees for Children (Max 2 Children)		
12	Principal repayment of Housing Loan		
13	Registration charges incurred for Buying House (1 year Only)		
14	Sukanya Samriddhi Yojana		
15	Infrastructure Bonds		
16	Bank Fixed Deposit for 5 Years & above		
17	Post office Term Deposit for 5 years & above		
	<b>Total</b>		

S. NO	PARTICULARS	REMARKS	AMOUNT `
17	<b>"Interest on Housing Loan u/s 24</b> <i>(If the house is self occupied and the loan was taken before April 1999). Bankers Certificate to be submitted"</i>	Provisional Certificate issued by the Banker showing the Interest Part	
	<b>"Interest on Housing Loan u/s 24</b> <i>(If the house is self occupied and the loan was taken on or after April 1999).</i>	Provisional Certificate issued by the Banker showing the Interest Part	

S. NO	PARTICULARS	REMARKS	AMOUNT `
	<b>"Interest on Housing Loan u/s 24 (Let out/Deemed to be let out) Bankers Certificate to be submitted</b>	Rental Income for the Period April 2017 - March 2018  Municipal Taxes PAID by the owner (employee) during the	
<b>18</b>	Medical Reimbursement	Medical expenses incurred for family	
<b>19</b>	Sec 80D (Mediclaime Policy & Preventive health check up)	"Medical Insurance Premium PAID by Employee: - on the health of employee, spouse, and	
<b>20</b>	Sec 80DD (Maintenance including Medical treatment of dependant person with		
<b>21</b>	Sec 80E (Education Loan)	<b>"Interest on Loan taken for Higher</b>	
<b>22</b>	Sec 80U (For person with a disability)		
<b>23</b>	Sec 80G (For Donations)		

S. NO	PARTICULARS	MAXIMUM	AMOUNT `
<b>24</b>	a) Interest Income from Savings A/c (Banks &		
	b)		
	c)		
	d)		
<b>25</b>	<b>Income From Previous Employer (Joined</b>		
	a) Income after exemptions	Form 16 or Tax computation from previous employer should be	
	b) Provident Fund (PF)		
	c) Professional Tax (PT)		
	d) Tax deducted at source (TDS)		

I hereby declare that Information as stated above is true and correct. I also authorize the company to recover tax (TDS) from my salary based on the declaration/documents submitted by me. I am personally liable to Income Tax proceedings for any misstatements in the declaration or proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act, 1961.

I ..... solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Date  
:

Place:  
Signature

## Annexure-i

### Details of house property for claiming rebate under section 24 of IT Act :-

1. Address of house property : .....  
.....  
---  
.....  
...
2. Whether self-occupied: Yes ☐ No ☐
- 2a. If No, Net annual income of house property: .....  
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3. Amount of loan sanctioned: .....  
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4. Year of sanction of loan: .....  
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5. Year of possession of house property: .....

### Detail of repayment of loan during the F.Y:

Principal amount paid: .....  
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Interest amount paid: .....  
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Interest paid during previous years and: claiming in current financial year due to non-possession of .....  
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I ..... solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Signature with date



## **Annexure—ii**

### **DECLARATION REGARDING PERMANENT ACCOUNT NUMBER**

I, ..... (name of the landlord), S/o /  
D/o..... do hereby confirm that I have given on rent property no.  
..... (Details of property given on rent) to  
Mr. / Ms. .... on monthly rent of  
` ..... effective from ..... to  
.....

I, further confirm that I do not hold any Permanent account Number (PAN) issued  
by the tax authorities in India.

The above information is true and correct to the best of my knowledge and I shall  
be personally responsible and liable if the same is found to be incorrect. Further I  
shall immediately furnish the PAN if obtained by me subsequent to the signing of  
this declaration.

Place:  
**Landlord**

**Signature of**

Date:  
Name:.....

Address:.....

..

.....

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## **Annexure—ii**

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