



**Annexure 5:**

1. You will be eligible for 12 days General Leave credited in advance on 1<sup>st</sup> January annually and Earned Leave of 22 days per annum. Please refer the Leave Rules policy for more details
2. Female employees will be eligible for 26 weeks of paid leave for the first 2 children, in accordance with The Maternity Benefits (Amendment) Bill, 2016.
3. You will be eligible for reimbursement towards pre-employment medical examination against bills at actuals / subject to maximum limit specified below, whichever is lower:

Age	>20 years	>30 years (Test (1) and (2))	>35 years (Test (1), (2) and (3))	>40 years (Test (1), (2), (3) and (4))
	Test (1)	Test (2)	Test (3)	Test (4)
Recommended tests	Physician Consulting & Report, Ophthalmologist consultation	Chest X ray, PA view, Hematology Profile, HIV I & II, HBsAg	Blood glucose fasting, Serum Creatinine, Urine Routine Examination, ECG Post prandial	Echo / TMT, Lipid Profile
Costs	Rs.600	Rs.1,500	Rs.2,000	Rs.3,500

*Sandeep Chowdhury*  
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