

CURRICULUM – VITAE

Personal Details:

Full Name	SRK Raju Kucherlapati
Father's Name	Pullam Raju
Date of Birth	06- 04-1986
Gender	Male
Marital Status	Married
Nationality	Indian
Languages Known	Telugu, Hindi, Kannada And English
Hobbies	Reading Books, Playing Cricket, Watching Movies

Objective

To grab an appropriate position in a Challenging sector of a prospering Company, this would be the strength of my skills to a maximum, in the course of extending of the enterprise and giving me the satisfaction thereof.

Educational Qualification

□B.A from Andhra University, A.P.

□SSC from (Board of Secondary Education),Malikipuram, A.P.

Technical Knowledge & Skills		
Certificate	Courses Covered	Institute
Operating Systems	ERP, Fox pro Applications, M.S. DOS. Windows, MS Office and Office Automation.	--

Present Address:

SRK Raju Kucherlapati
#38/2,2nd Floor 201,
Near Nagarjuna PU College,
Ramagondanahalli,
Yelahanka, Bangalore,
Karnataka.

Permanent Address:

SRK Raju Kucherlapati,
C/o M Rama Krishna Raju.
Malikipuram,
Malikipuram Mandal,
East Godavari District,
Andhra Pradesh

Email:

ksrkraju.ncc@gmail.com
Ksrkraju_ncc@yahoo.com

Mobile no :

+91 7406777888

Strengths

- ☐ Self Confidence
- ☐ Excellent communication & interpersonal skills
- ☐ Positive approach
- ☐ Adaptable to changes
- ☐ Easily Mingle with new people
- ☐ Good Knowledge in ERP & Fox pro Application & MS-Office and excl.

Work Experience

1. Worked as Officer (Stores) in M/s NCC Urban Infrastructure Limited with Rs. 42,430/- CTC from April 2005 to October 2019.
2. Own Business from November 2019 to June 2021.
3. Worked as Assistant Manager (Stores) (Sub-Staff) in M/s NCC Limited, RGHCL Project, Bangalore with Rs. 50,000/-CTCfromJuly2021 to December 2022.

Career Profile

Responsibilities:

- Well knowledge in ERP Application.
- Well knowledge in Fox Pro Application.
- Implementation of records and documents related to site stores management.
- Preparation of P.R.'s
- Preparation of Purchase Orders
- Preparation of COP's (Certificate of Payments)
- Preparation of Material Received Notes (MRN's)
- Maintenance of Assets, Small tools & Inventory consumables records.
- Maintenance of Inventory System (Material Stock System, Reconciliation of Assets & Consumables, Supplier's billing) and giving support to Store Team.
- Correspondence to Head Office and Suppliers.
- Active participation in weekly status meetings showing progress and future testing.

Declaration:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Bangalore

(SRK Raju Kucherlapati)