

To,
Manager – People and Talent
Rotary International Infotech Pvt Ltd
6th & 5th Floor, Building Beta II (E-2), Giga Space,
Sr.No.198/1B, Viman Nagar, Nagar Road,
Pune-411014. Maharashtra, India.

Date:

Dear Manager – People and Talent,

Sub: Declaration of full and final dues settlement

This is to declare that I have received the payment towards settlement of my full and final settlement dues from Rotary International Infotech Pvt Ltd.

I declare that all financial dues including statutory dues payable to me by Rotary International Infotech Pvt Ltd stand cleared through this payment. I have verified and signed off the attached full and final settlement workings sheet in acceptance of the same.

I expressly and unconditionally release and forever discharge the Rotary International Infotech Pvt Ltd and its parent, affiliates and subsidiaries companies in India and throughout the world and their present or former employees, officers, directors and agents from or with respect to any and all claims, rights, demands, costs (including attorney's fees), actions, causes of action, obligations, damages, and liabilities, whether known or unknown, of whatever kind or nature, arising out of or in any way related to my employment with or resignation from the Company or based in whole or in part on any facts or circumstances whatsoever occurring on or before the effective date of this letter.

Thanking you,

Yours truly,

Employee Name:

Signature:

Date: