

**Rotary International Infotech Pvt Ltd**6th & 5th Floor, Building Beta II (E-2), Giga Space, Sr.No.198/1B, Viman Nagar, Nagar Road, Pune-411014.
Maharashtra, India**Full & Final Settlement**

Employee Master		Salary Master	Per Month	Per Annum
Emp Code	0331	Basic	25083.00	300996.00
Employee Name	Mr. SANDEEP KUMAR	House Rent Allowance	10033.00	120396.00
Date of Joining	17/Jul/2019	Sodexho	2000.00	24000.00
Last Working Date	26/Nov/2020	Conveyance	4000.00	48000.00
Completed years of service	1	Special Allowance	22437.00	269244.00
PF No	PUPUN01236160000010335	Leave Travel Allowance	2090.00	25080.00
Designation	DEVELOPMENT ENGINEER - I	Medical Reimbursement Monthly	2090.00	25080.00
Cost Centre	Software Development	Company Contribution to PF	3009.96	36120.00
		Dec Bonus Accrual	292.00	3504.00
		Total	71034.96	852420.00

Notice Pay Payment Days	0	Days in a month	30
Notice Pay Recovery Days	0	Paid Days	26
Leave Encashment Days	10	Arrear Days	0

Heads	Earnings		Heads	Deductions	
	Current Month	Apr to Date		Current Month	Apr to Date
Basic	21739.00	197320.00	Labour Welfare	0.00	12.00
House Rent Allowance	8695.00	78926.00	Provident Fund	2609.00	23679.00
Sodexho	2000.00	16000.00	Profession Tax	200.00	1600.00
Conveyance	3200.00	31200.00	IncomeTax	0.00	38202.00
Special Allowance	19445.00	176504.00	Sodexho Dedcution	2000.00	16000.00
Leave Travel Allowance	1811.00	16441.00			
Medical Reimbursement Month	1811.00	16441.00			
Leave Encashment	8361.00	8361.00			
Bonus	0.00	80000.00			
Total	67062.00	621193.00		4809.00	79493.00

Hold Salary for the month of

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Total Amount Payable / Recoverable : Rs. 62253 (Rs. Sixty Two Thousand Two Hundred Fifty Three Only)

We are in receipt of all the "No Dues Clearance" Forms duly approved by all concern departments for completion of Full & Final Settlement.

Prepared By**Office Manager**

I further declare that I am in receipt of above said amount towards full and final settlement of my legal dues. I have no further claim whatsoever against the said company / management including that of reinstatement / employment.

Mr. SANDEEP KUMAR

