Choosing How PivotTable Values Are Presented and Displayed

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In This Module

Summarize value by...

E.g. Sum, Count, Max

Row Labels	# of orders
Chicago	15120
Dallas	7861
Houston	3939
Los Angeles	12058
New York	23084
Philadelphia	6997
Phoenix	8945
San Antonio	5941
San Diego	10057
San Jose	5998
Grand Total	100000

In This Module

Summarize value by...

E.g. Sum, Count, Max

Show value as...

e.g. %, running total, difference

Row Labels	Sum of Price
Mocha	3.04%
Affogato	3.99%
Macchiato	5.02%
Frappe	7.82%
Espresso	9.89%
Americano	11.95%
Long Black	13.19%
Latte	14.96%
Flat White	14.97%
Cappuccino	15.17%
Grand Total	**100.00%**

Row Labels	Sum of Price
Chicago	$56,009
Dallas	$29,766
Houston	$15,035
Los Angeles	$44,901
New York	$85,319
Philadelphia	$26,114
Phoenix	$33,152
San Antonio	$22,343
San Diego	$37,112
San Jose	$22,566

In This Module

Summarize value by...

E.g. Sum, Count, Max

Show value as...

e.g. %, running total, difference

Sorting data

Row Labels	# of orders
New York	23084
Chicago	15120
Los Angeles	12058
San Diego	10057
Phoenix	8945
Dallas	7861
Philadelphia	6997
San Jose	5998
San Antonio	5941
Houston	3939
Grand Total	**100000**

Demo

Changing how the PivotTable values are summarized and formatted

Demo

Changing how the PivotTable values are calculated

Demo

Changing how the PivotTable is sorted

Module
Summary

Summarize values

Display values

Sorting the PivotTable