

RESUME

Amit Kumar
A 703 Sector C Mahanagar
Lucknow-226006 (U.P), India

PROFESSIONAL SUMMARY

A professional with over 12.5 years of rich industrial experience globally in Supply Chain Management, Logistics and Data Acquisition, effectively managing a team of 15 professionals at present.

An expert in the area of procurement and store management, enhancing the responsiveness of supply chain and mapping field requirements on e-enabled platforms, especially in procurement and logistics. A skilled professional exhibiting smooth career transition across various Manufacturing, Service and Research industries.

A keen reader and pursuant of knowledge in wide spectrum of subjects. Exceptionally well organized with a track record that demonstrates self-motivation, ideation, and vigor to achieve both personal & corporate goals.

KEY SKILL SET

Techno Commercial professional, Expert in Materials Management, Supply Chain design and implementation of ERP, Vendor Development, Data Recording with hands-on in troubleshooting electronic equipment. Expertise backed with a bachelor's degree in Electrical Engineering.

PROFICIENCY FORTE

- Materials Management
- Procurement and Vendor Development
- Business Excellence
- Mapping manufacturing inputs and finished goods logistics to evolve an optimal supply chain network for increased efficiency and greater flexibility
- Negotiation skills
- Strategic Sourcing
- SAP R3 and SAP B1
- Ability to act as a bridge for Institute-Industry partnership

COMPUTER SKILLS

- Proficient in various modules of SAP R3 and SAP B1, like MM, PM, PP, PS.
- Expert on MS office suite (Microsoft word, Excel, PowerPoint, Access, etc.)
- Proficient in NAVISION and various other analyzing tools and software.

PROFESSIONAL EXPERIENCE (In order from latest to initial)

A. HGS India Limited, Gurugram, India (Nov 2013 till date)

Designation: Assistant Manager/Department Head – Purchase &Stores

Reporting to Director (Manufacturing)-HGS India Limited

ROLE

- Devise purchasing instructions and policies and ensure proper procedure from both company and vendors.
- Responsible for implementing, utilizing and monitoring SAP B1 module across supply chain.
- Fully accountable for all operational activities in the stores department.
- Ensuring RM scheduling, systems adherence, vendor performance monitoring and delivery for import and domestic purchases.
- Responsible for all direct and indirect purchases.
- Vendor “Exploration” and “Development”.
- Responsible for timely resolving commercial issues.
- Responsible for Process excellence with respect to commercial functions.
- Negotiating bid proposals and specifications and presenting recommendations on purchases for management approval.
- Managing the sales of scrap items.
- Vendor evaluation and ranking based on scientific methodology and intangible appropriations, by critically examining vendors’ performance on a timely basis and evolving a vendor development system.
- Providing annual budget for purchase and stores department and coordinating annual ISO audit with TUV SUD.
- Collecting quotations from various vendors and negotiating the prices and other terms and conditions.
- Performance monitoring, evaluation and appraisal of subordinates.

B. DCM Shriram Consolidated Limited, Kota, Rajasthan, India (April 2010-October 2013)

Designation: Purchase Officer – Material Management and Supply chain

Reporting to Jt. Vice President (Commercial)-DCM Shriram Consolidated Limited

ROLE

- Handling procurement, cost analysis, material planning and sourcing activities for some direct and major indirect materials for Captive Thermal Power Plant. Excellence in PM, PP and MM Modules of SAP R3.
- Hands-on project management including power plant project procurement and contract management effectively.
- Designing and monitoring the Supply Chain network for Procurement of major spares, new machineries, maintenance and operating supplies (MRO), both indigenous OEMS and Imports. Power Plant Project procurement ranging from MRO, Spares and Machinery, Instruments and other items alike.
- Constantly engaged in exploring and developing new vendors to leverage the potential of new products and alternate materials available in the market.
- Responsible for planned procurement as per schedule for the annual shutdown of Power plants.

C. Global Geophysical Services-KG Basin (January 2009-March 2010)

Designation: Seismic Engineer -Data Acquisition

Reporting to Head Data Acquisition (India)-Global Geophysical Services (India Operations)

ROLE

- Optimizing production of marine seismic data by managing a skilled staff of line supervisors, troubleshooter's etc.
- Recording data for 4D Seismic Exploration with the help of Sercel 408UL/XL Telemetry recording system.
- Interpreting field monitor displays in order to evaluate seismic data quality, noise problems and recording errors.
- Set up, operated, controlled, and maintained various seismic acquisition systems.
- Completed and maintained all required Observer Logs properly and on time.

D. Schlumberger-UAE, Saudi Arabia (July 2006-December 2008)

Designation: Trainee – Assistant Seismic Engineer -Data Acquisition

Reporting to Chief Seismic Observer-WesternGeco, Schlumberger (MEA Operations)

ROLE

- Recording data for 3D Land Seismic Exploration with the help of Sercel 408UL/XL Telemetry recording system.
- Collected, analyzed, and processed all seismic data, in an accurate manner.
- Recording data for 4D Seismic Exploration with the help of Sercel 408UL/XL Telemetry recording system.
- Preparing & Maintain records (Raw Data, DPR, Observer report, ground Electronics Report, License Expiration).
- Troubleshooting the spread and replacement of faulty ground equipment.

EDUCATION

- Bachelor of Engineering (Electrical) from KSOU, Mysore (Karnataka)
- Diploma in Engineering (Electrical) from Dayalbagh Educational Institute (Deemed University), Agra (U.P)
- School Education (10+2) from St. Montfort's College, Lucknow (U.P)

TRAINING

- WesternGeco start school – Jebel Ali, Dubai (Qualified with 85% and 3rd position)
- OFS 1 Training- Novotel resort, Bahrain Safety
- First aid safety level 1 – at Schlumberger, Bahrain
- Sea survival training (Tropical training) Survival systems India – a unit of Survival systems Canada.
- First aid safety level 2 – WesternGeco, Saudi Arabia
- Desert driver training – WesternGeco, Saudi Arabia
- H2S gas survival and firefighting – WesternGeco, Saudi Arabia
- Emergency response plan – WesternGeco, Saudi Arabia
- First Aid training – DCM Shriram Consolidated Limited

PERSONAL TRAITS

- Leadership qualities
- Creativity
- Innovative
- Positive attitude
- Meeting deadlines staying within the system
- Good negotiation skills
- Good communication skills
- Strong Cultural attitude

INTERESTS

- Poetry and Writing articles
- Being Creative, Socializing, Sports (Basketball, Table Tennis majorly)
- Learning about Innovative Procurement solutions, reading informative and technical articles about everything and anything

EXPECTED CTC: 13.5+ LPA

PERSONAL INFORMATION

- Date of Birth: 12th February 1985
- Contact No: +91-9650170800/7976492212
- E -mail: amit1285kr@gmail.com
- Marital Status: Married
- Permanent Address: A-703, Sector 'C', Mahanagar, Lucknow-226006 Uttar Pradesh

AMIT KUMAR