SECTION 1: STUDENT DETAILS

Provide a front sheet to the proposal to include the following:
1. Full Name
2. Student Number
3. Award/Course
4. Your University email address
5. Full name of your Supervisor
6. Date of submission
7. Contents Page

SECTION 2: STATEMENT OF PROJECT DETAILS

Provide a statement of the project details only.
1. Project Title
2. Academic Question
3. Aims (provide a list)
4. Objectives (provide a list)
5. Artifact (proposed) to be developed (in brief)
    a. Artifacts are the subsystems of your project

SECTION 3: PROJECT PROPOSAL (Main Section of the Report)
1. Introduction
2. Background to the project including why you have chosen the project. Explain in detail what you intend to do.
    a. Problem Domain and Solution
3. Provide further details of the academic question.
    a. Can talk about tools and techniques but depends upon the academic question
4. Initial Research into sources of information
    a. Please note that the Initial Research into sources of information is not a full Literature Review, (A full Literature Review will be required for the final project report).
5. Artefact (proposed)
    a. It is very important that you provide a clear vision of your final artefact (may change though out the development of the project)
    b. Justification of the artefact (how does it relate to the academic question),
    c. Full details of the artefact to be developed including how you intend to develop the artefact (the use of the development cycle, tools, and techniques planned to be used).
    d. Justification of the Methodology you plan to use.
    e. Provide details of all planned testing.

6. Plan/Schedule
    a. Provide a detailed provisional plan/schedule identifying major milestones and interim deliverables, in the form of a Gantt chart. Provide a description of the tasks of the Gantt chart.

7. References and Bibliography
    a. All cited articles should be listed alphabetically in Harvard Style

SECTION 4: ADDITIONAL INFORMATION:
1. Resources:
    a. Identify any 'special' hardware or software requirements of the dissertation.
    b. Identify any other resources required to complete the dissertation
2. Client:
    a. If your supervisor is to act as the client then state the name of your supervisor.
    b. If your client is an 'external' person or body you will need to complete an external agreement form. You will still require a supervisor from the University.