





# Muhammed Salah VM


WAREHOSUE ASSISTANT | STORE KEEPER | LOGISTICS



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## ABOUT ME

As a Warehouse Assistant at Pharmatrade with hands-on experience in the pharmaceutical trading sector. I assist in the daily operations of warehouse management, including receiving, storing, and dispatching pharmaceutical products in compliance with regulatory and quality standards. I am familiar with cold chain requirements, inventory control systems, and proper documentation practices under GMP and GDP guidelines. My goal is to support a safe, efficient, and compliant supply chain to ensure timely delivery of critical healthcare products.

## ERP SYSTEMS

- ORACLE
- (WAREHOUSE MANAGEMENT SYSTEM)
- SAP (Systems Applications and Products
- in Data Processing)

## ORGANISATIONS

### Roche Pharmaceuticals



Dealing Roche Pharmaceuticals – Germany

World’s largest biotech companies, as well as a leading provider of in-vitro diagnostics and a global supplier of transformative innovative solutions across major disease areas.

## LINK

LinkedIn:

<https://www.linkedin.com/in/salahvm/>

## LANGUAGES

- ENGLISH
- MALAYALAM
- HINDI

## WORK EXPERIENCE

**PHARMATRADE LLC**  
Abu Dhabi United Arab Emirates  
April/2024 - present



### Warehouse Assistant

- Receiving Shipments**
  - Unload and inspect incoming pharmaceutical goods.
  - Verify shipment accuracy against invoices or delivery notes.
  - Record batch numbers, expiry dates, and conditions upon arrival.
- Inventory Management**
  - Organize and maintain stock using First Expiry, First Out (FEFO) method.
  - Update inventory records in ERP/WMS systems.
  - Conduct regular cycle counts and report discrepancies.
- Storage of Pharmaceuticals**
  - Store products in temperature-controlled zones (ambient, refrigerated, frozen) as per product requirements.
  - Ensure segregation of quarantined, expired, or damaged goods.
- Order Fulfillment**
  - Pick, pack, and label products accurately for distribution.
  - Double-check lot numbers and expiration dates to ensure compliance.
  - Generate packing lists and shipping documents.
  - Maintained strict adherence to safety standards, resulting in zero incidents throughout the shipping and handling processes.

### Store Keeper

- Receiving Materials**
  - Accept deliveries of raw materials, spare parts, and other supplies.
  - Inspect items for damage or defects and verify against purchase orders.
  - Record batch numbers, quantities, and material specifications
- Receiving Materials**
  - Accept deliveries of raw materials, spare parts, and other supplies.
  - Inspect items for damage or defects and verify against purchase orders.
  - Record batch numbers, quantities, and material specifications.
- Storing Inventory**
  - Store materials systematically to allow easy retrieval and tracking.
  - Maintain proper conditions for different types of items (e.g., flammable, fragile).
  - Ensure segregation of defective or returned items.
- Issuing Materials**
  - Issue materials to production departments based on approved requisitions.
  - Monitor stock usage and update inventory records in real time.
  - Track and report material consumption against production targets.

### Outbound In charge

- Shipment Planning and Coordination**
  - Schedule and coordinate outgoing shipments based on delivery timelines. Ensure proper routing and load planning to optimize delivery efficiency
- Documentation and Recordkeeping**
  - Verify shipping documents like invoices, packing lists, and bills of lading. Maintain proper records of all dispatches and transport details.

## EDUCATION

**RABINDRANATH TAGORE UNIVERSITY, INDIA**



**Nexora ACADEMY**  
India



### Bachelors of Commerce

- Specialized in Computer Applications (Completed an intensive Tally ERP course, gaining comprehensive proficiency in financial accounting, inventory management, and business process optimization)

### Post Graduate Diploma

- International logistics and supply chain management. Institute of industrial research and development , India

