

ASHISH A

LOGISTICS COORDINATOR

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Summary

Highly motivated and detail-oriented Warehouse Manager with over 3 years of experience in warehouse operations, logistics, and inventory control within fast-paced environments in the India. Proven ability to lead warehouse teams, manage inbound and outbound logistics, and maintain 99%+ inventory accuracy using Warehouse Management Software. Skilled in dispatch coordination, stock audits, documentation, and health & safety compliance. Strong background in cross-functional collaboration and team supervision. Holds a Bachelor's degree in Mathematics and a PG Diploma in Logistics And Supply Chain Management. Currently seeking a Warehouse Coordinator role in the UAE where I can apply my expertise to streamline operations and enhance supply chain efficiency.

Professional Skills

Warehouse Operations | Inbound And Outbound Logistics | Staff Training | Picking And Packing | Documentation | Supply Chain Coordination | Data Entry Accuracy | Inventory Reconciliation | Microsoft Excel | Team Supervision | Inventory Management | Order Fulfillment | Time Management | Problem Solving | Quality Control | Transportation Health And Safety Compliance | Dispatch Coordination

Work History

Toddlers Retail India PVT. LTD. | - Logistics

April 2022 – May 2025

Warehouse Manager

Kerala, India

- Coordinate daily warehouse operations including receiving, storage, inventory management, and order fulfillment, ensuring 98% on-time dispatch rate.
- Managed inventory levels, tracked stock movements, and ensured accurate stock counts.
- Led a team of warehouse staff, provided training, and ensured a safe working environment.
- Proficient in using warehouse management software (WMS) to track inventory, manage orders, and optimize operations.
- Optimized warehouse layout and storage capacity to improve efficiency and reduce costs.
- Prepared and analyzed reports on warehouse operations, inventory levels, and productivity.
- Prepared and updated shipment documents including invoices, bills of lading, and delivery notes to support timely dispatches.
- Supported inventory reconciliation processes by identifying data discrepancies and reporting variances to warehouse supervisors.
- Generated daily, weekly, and monthly reports for logistics and operations teams to support data-driven decisions.

BPL Technologies | - Sales

October 2021 – March 2022

Sales Executive

Kerala, India

- Developed and executed a sales strategy that resulted in a 25% increase in sales revenue within 6 months.
- Built and maintained relationships with key decision-makers at major accounts, resulting in a 50% increase in sales to those accounts.
- Successfully negotiated and closed deals with new customers, resulting in a 30% increase in new business revenue.
- Provided excellent customer service and support, resulting in a 95% customer retention rate.
- Developed in-depth knowledge of our product line, enabling me to effectively communicate features, benefits, and applications to customers.
- Provided solutions and recommendations to customers, resulting in increased sales and customer satisfaction.

- Increased sales by 15% through effective product knowledge and customer service skills, resulting in a significant increase in customer loyalty and repeat business.
- Developed and implemented visual merchandising displays that increased sales by 10%, while also enhancing the overall shopping experience for customers.
- Developed and maintained knowledge of textiles, fabric, and products to effectively communicate with customers.
- Maintained attractive and well-organized product displays to showcase merchandise.
- Attention to detail to ensure accurate sales transactions and inventory management.

Education

Bachelor of Science in Mathematics

Mahatma Gandhi University

July 2016 – March 2019

Kerala, India

PG Diploma in Logistics And Supply Chain Management

STED Council

August 2019 – March 2021

Kerala, India

Language

English- Read, Write, Speak

Hindi- Read , Speak

Tamil- Speak

Malayalam- Read ,Write, Speak
