



## Midhun P

**Date of birth:** 25/07/2000

**Nationality:** Indian

## CONTACT

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## ABOUT ME

2+ years of experience as a warehouse assistant supervisor is seeking to obtain a management position in a warehouse/office environment where I can utilize my past warehousing experience which includes inventory control, leadership, and team building to advance to a position of higher responsibility in the future

## WORK EXPERIENCE

**20/01/2020 – 16/12/2022** Kollam, India

**Warehouse assistant supervisor** Azad

- Analyze shipment logs.
- Track inventory levels
- order new supplies in a timely manners.
- constantly work to improve processes.
- optimize employee workflow.

**Address** INDIAN GLASS HOUSE , N.H,road sreerampuram, paripally, kollam ( India), Kollam, India

## EDUCATION AND TRAINING

**11/11/2021 – 10/01/2022** Thiruvananthapuram , India

**Advanced office automation** KELTRON

Website [www.keltron.org](http://www.keltron.org) | **Field of study** Information and Communication Technologies | **Final grade** A

**12/08/2018 – 09/12/2019** Thiruvananthapuram , India

**Professional diploma in shipping and logistics** Centre for continuing education kerala

Website [www.ccekcampus.org](http://www.ccekcampus.org) | **Field of study** Shipping and logistics | **Final grade** B

**07/10/2018 – 19/09/2019** Thiruvananthapuram , India

**Diploma in air and ship cargo management** Academy of cargo management

Website [www.acm.com](http://www.acm.com) | **Field of study** Air and ship cargo management | **Final grade** A

Thiruvananthapuram , India

**Higher secondary** CSIEMHSS

Website [www.csieims.in](http://www.csieims.in)

Thiruvananthapuram , India

**High school** CSIEMHSS

Website [www.csieims.in](http://www.csieims.in)

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Malayalam

**Other language(s):**

English

Listening C2

Spoken production C2

Reading C2

Spoken interaction C2

Writing C2

## **Malayalam**

**Listening C2**

**Reading C2**

**Writing C2**

**Spoken production C2**

**Spoken interaction C2**

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## **Hindi**

**Listening A1**

**Reading A1**

**Writing A1**

**Spoken production A1**

**Spoken interaction A1**

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## **DIGITAL SKILLS**

Microsoft Office (Outlook, Excel, Word, PowerPoint) | Social Media / Social Network | Social Media including Facebook , WhatsApp and Twitter | Drawing Art | Teamwork, Responsibility, Dependability, Flexibility, Active listening | warehouse operations