



LAXMI PRASAD SILWAL

Forklift Operator & Warehouse Associate

EXPERIENCES

(2023 June – Present)

Forklift Operator & Warehouse Associate

SAINT GOBAIN GYBROC MIDDLE EAST, UAE

- Load, unload, ship & receive warehouse items.
- Transport materials to different locations within the facility.
- Optimize loads to ensure operational efficiency.
- Secure loads to machine before transportation.
- Inspect for damages in vehicles.
- Determine the need for repairs.
- Schedule vehicles for maintenance & repairs.
- Operate and manage technical equipment.
- Manage inventory by utilizing RF scanning equipment.
- Pick and wrap orders for shipment.

(2021 Aug – 2022 June)

Forklift Operator cum Warehouse assistant

UPS GULF THRU ALIGN MANPOWER SERV., UAE


- ♦ Adhere to safety management standards.
- ♦ Adhere to production schedules.
- ♦ Identify damages and report shortages or quality deficiencies.
- ♦ Comply with company policies and legal guidelines.
- ♦ Help maintain a safe and orderly environment of the facilities.
- ♦ Help maintain a safe and orderly environment of the facilities.
- ♦ Help maintain a safe and orderly environment

PROFILE

To obtain a suitable position in a reputed company to add more professionalism in my experience, broaden my skills and in return to contribute accomplishment and be an asset to achieve goals and vision of the organization.

CONTACT

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 silwallaxman16@gmail.com

 Dubai, United Arab Emirates

SKILLS

- Communication skills
- Team Management
- Policy Management
- Shift Coordination
- Staff Training & Development
- Staff Supervision
- Scheduling
- Product Ordering And Data Handling
- Ability To Operate And Control Equipment
- Commitment To Safety
- Microsoft Office
- Microsoft Outlook Express, Multimedia, Email & Internet

PERSONAL INFO

Date of Birth: 01 August 1983

Nationality: Nepalese

Civil Status: Married

Gender: Male

Visa status: Employment visa

LANGUAGES KNOWN

English

Hindi

Nepali

REFERENCE

Available upon request.

(2017 Aug – 2021 July)

Forklift Operator cum Warehouse assistant

EURO TELECOM FZE, DAFZA

- To handle all incoming and outgoing shipment, ensuring loading and unloading of containers run smoothly, completing on time.
- To record down the Year of Manufacture of goods received.
- To ensure goods received are of merchantable quality and quantity received tallies with shipping documents
- To ensure safe and proper handling of goods, including proper storage and based on First In First Out principle.
- To monitor stock levels and prompt purchaser to replenish non-stock/stock items has fallen below minimum holding quantity.
- To assist and follow-up upon procedures as and when required by management.
- To ensure accuracy of goods delivered to customers tally with Delivery Orders and Invoices issued.

LICENSE DETAILS

Light Tractor (Forklift)

License Number 3996767

EDUCATION

- School Leaving Certificate (SLC)
- (Running) Intermediate of commerce the Board of Nepal.

DECLARATION

I hereby declare that the above mentioned information is true and correct to the best of my knowledge and belief.

Yours sincerely,
Laxmi Prasad Silwal