

AMEER HAMZA ANSARI

OPERATIONS & SALES EXECUTIVE

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Dubai, United Arab Emirates

PROFILE SUMMARY

A dedicated professional with experience in supply chain operations and sales. Skilled in problem-solving, team management, and client coordination. Good with analytics and reporting, and adaptable to challenges. Focused on achieving targets while following SOPs and maintaining efficiency in both operations and customer handling.

WORK EXPERIENCE

■ Reliance Industries Ltd. Under Riddhi Corporate Services Ltd. | Supervisor

October 2024 – February 2025

Under Life Care Logistics | Data Entry Operator

January 2023 – September 2024

- Supervised daily hub ops viz. I/B – O/B, sorting, HOTO processes.
- Planned vehicle for I/B-O/B ops by contacting transport team.
- Submitted reports of Inward/Outward/Cooling shipments at shift end.
- Maintained productivity of every single team member.
- Generate picklists, bills & assign shipper for each order and dispatch the same.

■ AK Consultant | Sales Assistant

July 2021 - December 2022

- Conducted cold calling to potential clients to generate leads.
- Followed up with prospects and convinced them for site visits.
- Coordinated with the sales team to ensure smooth client experience during property visits.
- Maintained records of leads and updated progress in the CRM system.

EDUCATION

BMS (Bachelor of Management Studies)

Swayam Siddhi Mitra Sangh's Degree College,
University of Mumbai (2019 – 2021)
Distinction (**CGPA – 8.02**)

TECHNICAL SKILLS

- Material Handling
- Warehouse Operations Management
- Transportation Planning
- MS Office Suite
- SQL Server (Database)
- SAP BW (Beginner)
- Critical Thinking

FUNCTIONAL SKILLS

- Time Management
- Team work
- Problem-solving

LANGUAGES

- English - fluent
- Urdu - fluent
- Hindi - fluent
- Marathi - intermediate