



# VIVEK KUMAR

Forklift Operator Cum CNC Operator

Resume

## CONTACT

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 Dubai, UAE

## PERSONAL INFORMATION

Date of Birth : 07/01/1996  
Nationality : Indian  
Gender : Male  
Marital Status : Single  
Religion : Hindu

## PASSPORT DETAILS

Passport No. : N0793080  
Date of Issue : 23/06/2015  
Date of Expiry : 22/06/2025  
Visa Status : Employment

## LANGUAGE

English   
 Hindi   
 Urdu

## CAREER OBJECTIVE

To become a competent & dynamic professional working in an organization that places high value on professional growth for self-motivated individuals seeking challenging assignments for responsible positions.

## EDUCATION

10+2 (Passed in India)  
S I D S Inter College Bibipur Tarwa Azamgarh Uttar Pradesh, India. Pre-University Education (March 2014).

## EXPERIENCE

**Gulf Extrusions Co LLC (AL GHURAIR GROUP)**  
Jebel Ali Industrial Area 1, Dubai UAE  
Designation : Forklift Operator cum CNC Operator  
Experience : 2016 to present

### Duties & Responsibilities :

- Loading, unloading, shipping, and receiving warehouse items.
- Transporting materials to different locations within the facility.
- Optimizing loads to ensure operational efficiency.
- Securing loads to the machine before transportation.
- Inspecting for damages to vehicles.
- Scheduling vehicles for maintenance and repairs.
- Operating and managing technical equipment.
- Managing inventory by utilizing RF scanning equipment.
- Picking and wrapping orders for shipment.
- Identifying workplace safety hazards.
- Adhering to safety management standards.
- Adhering to production schedules.
- Set-up and manage CNC machines to perform different jobs including drilling, grinding and milling.
- Translate engineering drawings and requirements into dimensions for production.
- Ensure the CNC machine operates in accordance with the guidelines of the company.

## SKILLS

- Forklift Operating
- MS Office Software (Word,excel)
- Mini cnc Programming
- Comblift Operating
- CNC Machine Operating

## DECLARATION

I hereby declare that the facts given in resume are correct to best of my knowledge and belief.

**VIVEK KUMAR**