

NIDHAL.K

MANAGEMENT TRAINEE, LOGISTICS TRAINEE

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PROFILE

I am a motivated and detail-oriented logistics and supply chain management graduate, holding a BCom degree. With a solid foundation in logistics, operations. I am eager to apply my knowledge and skills in the logistics industry. I am actively seeking an opportunity to enhance my expertise, contribute to operational excellence, and build a successful career in the logistics. My passion for continuous learning and professional growth drives me to constantly seek new challenges and opportunities to excel.

PROFESSIONAL EXPERIENCE

FLG Shipping And Logistics LLC, Dubai – Present

Documentation:

- Submission Of Documents (Bill Of Lading, Airwaybill, Customs Clearance) And Maintaining A Good Relationship With Customers.
- Documents Submission To Dubai Customs.
- Requesting The Delivery Order Through Dubai Trade.

Relocations:

- Inventory Receiving, Picking, Packing, Transporting.
- Measuring The Cbm Of The Cargoes.

Customer Service Executives:

- Receiving And Replying Email Enquiries, Tele Marketing, Customer Services.

Frontline Logistics(Back End Office) Kerala, India

Logistics Trainee 11/2024 -02/2025

- Managed Email Enquiries From Customers
- Prepared, Reviewed, And Managed Shipping Documentation, Air Freight, Sea Freight And Invoicing.
- Conducted Pricing Analysis And Prepare Competitive Quotes.
- Managed Day To Day Logistics Operations, Ensure Timely And Efficient Delivery Of Goods To Customers Demand.
- Coordinated Shipments, Tracking Orders, And Ensure To Meet Customer Demand.
- Utilized Logistics Software To Update And Track Shipments, Ensuring Real-Time Data Accuracy.
- Communicated With Customers To Resolve Issues Related To Deliveries And Returns, Maintaining A High Level Of Customer Satisfaction.
- Utilized Microsoft Tools For Generating Reports, Managing Records, And Data Analysis.

Freight Connect Solutions (Back End Office of Frontline Logistics L.L.C)- Kerala, India

Accounts – Part Time - 06/2024 -02/2025

- Data Entry of Journal Voucher, Job Opening, Booking Invoice, And Job Closing From New Software to Previous Software.

EDUCATIONAL QUALIFICATIONS

- INTERNATIONAL PG DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT
(Frontline Academy of Logistics, Kerala, India)
 - CILT UK CERTIFICATION IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT- LEVEL 5.
(Frontline Academy of Logistics, Kerala, India)
 - NSDC CERTIFICATION OF LOGISTICS AND SUPPLY CHAIN MANAGEMENT.
 - BACHELOR OF COMMERCE IN COOPERATION.
(MES ARTS AND SCEINCE, UNIVERSITY OF KANNUR)
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PROFESSIONAL SKILLS

- Organizational Skills
- Customer Service
- Team Player
- Time Management
- Data Entry (Microsoft Tools)
- Problem Solving
- ERP Software

LANGUAGES

- English
 - Hindi
 - Malayalam
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PERSONAL DETAILS

PASSPORT NO: C6342841

VISA STATUS: VISTING VISA

MARITAL STATUS: SINGLE