

Curriculum Vitae



PERSONAL

Name

Cyprian Chamunorwa Ndawana

Address

28 9 St - Muhaisnah, Muhaisnah 2
00000 Dubai/ United Arab Emirates

Phone number

+971547340187

Email

cypndawana@gmail.com

Date of birth

18-03-1994

Place of birth

Harare/ Zimbabwe

Gender

Male

Nationality

Zimbabwean

Marital status

Single

Driving licence

Class 4

LinkedIn

<https://www.linkedin.com/in/cyprian-c-ndawana-aa66a722a/>

INTERESTS

Basketball, Reading, Travelling,
Cooking

RESUME OBJECTIVE

PERSONAL STRENGTH

- Able to take and execute given tasks
- Ability to work with minimum or no supervision
- Time conscious
- Communication skills.
- Dedication to work.
- Coordination and teamwork ability

PROFFESIONAL MEMBERSHIP

Allied Health Practitioners Council of Zimbabwe

PROFFESIONAL AND OTHER QUALIFICATIONS

Jan 2018 - Dec 2019	Ambulance Technician/ Emergency Medical Technician Certificate <i>City of Harare Fire brigade and Ambulance service, Harare</i>
Jan 2016 - Dec 2018	National Certificate in Science and Technology <i>Mutare Polytechnic College, Mutare</i>
Jul 2020 - Aug 2021	Cargo Agent Course <i>Emirates Aviation College, Dubai/ United Arab Emirates</i>
Jan 2009 - Dec 2010	O'level <i>Rusununguko High School, Harare/ Zimbabwe</i>
Jan 2013 - Dec 2014	A'level <i>Trust Academy High school, Harare/ Zimbabwe</i>

WORKING SUMMARY EXPERIENCE

Currently working for Sky Cargo as a Cargo Agent loading Cargo and mail courier in aircraft as per IATA (International air transport authority, According to the airport activity load control message loading the car. And Segregation of the transfer baggage's and local baggage's. 1 year working experience as a laboratory technician assistant at City of Harare Water and Quality Assurance Department .With 3 years working experience in the Emergency Medical Service field as an Ambulance Technician for City of Harare Fire brigade and Ambulance service and Rubatsiro/Ncediso Emergency Medical Service the key responsibilities can be broken down as follows:

WORK EXPERIENCE

Jul 2021 - Present	Cargo Agent <i>EMIRATES SKY CARGO, Dubai/ United Arab Emirates</i>
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KEY RESPONSIBILITIES

- To visit ALL assigned outlets on daily basis.
- FIFO (First in First out) Implementation.
- Shelf Product Hygiene.
- Planogram Implementation.
- Timing Policy.
- Building Healthy Relationship with the outlets representatives.
- Coordination with the Line Manager.
- Monitoring of the stock status in the outlets to avoid OOS.
- Back store arrangements.
- Maintaining the Visibility as per in the agreement.
- Perform the build-up of courier/ mail and breakdown of cargo/courier/mail
- Inspect, count and validate the goods at every point ensuring goods are correctly received or dispatched as per service standards
- Ensure proper use of Fire containment equipment i.e Fire containment bags and fire containment covers
- Use of share point in updating the FCC's and FCB,s
- Follow height, weight and special handling requirements when stacking, moving and arranging items on pallets according to storage plans.
- Identify and report breaches of safety and security standards.
- Identify breaches of Standard Operating Procedures (SOPs) involving transfer of hazardous materials or dangerous goods.
- Interpret and follow safety and security standards.
- Perform assembly and disassembly of Unit Load Devices (ULDs). ☒
Able to read and interpret aircraft load sheets and cargo labels ☒
Able to understand and react to verbal and visual commands and safety warnings, with and without assistance of sight or visual aids
- Process shipments in accordance with established weights and volumes.
- Screen cargo for hazardous materials and goods.
- Store cargo in warehouses according to storage plans and cargo requirements.
- Store hazardous materials and goods in the designated warehouses.
- Transfer and move cargo within the warehouses.
- Weigh ULDs for the development of cargo load plans.

— Jan 2018 - Dec 2019

Emergency Medical Responder

City of Harare Fire brigade and Ambulance service, Harare/ Zimbabwe

KEY RESPONSIBILITIES

- Treating patients with respect and dignity and compassion.
- Rapidly assessing and managing life threatening illness and injuries.
- Preparing the emergency vehicle and its equipment to ensure that all is ready for emergency call.
- Assessing the safety of the incident and make efforts to improve the safety through the use of protective measures regulating access to potentially harmful situation.
- Driving the ambulance to the scene in a manner for given information, exercising consideration for others.
- Establishing communication with medical direction and where appropriate carrying out prescribed orders.
- etc.

— Jan 2020 - Dec 2020

Emergency Medical Resposnder

Rubatsiro/Ncediso Emergency Medical Service, Harare/ Zimbabwe

	<p><u>KEY RESPONSIBILITIES</u></p> <ul style="list-style-type: none"> • Treating patients with respect and dignity and compassion. • Rapidly assessing and managing life threatening illness and injuries. • Preparing the emergency vehicle and its equipment to ensure that all is ready for emergency call. • Assessing the safety of the incident and make efforts to improve the safety through the use of protective measures regulating access to potentially harmful situation. • Driving the ambulance to the scene in a manner for given information, exercising consideration for others. • Establishing communication with medical direction and where appropriate carrying out prescribed orders. • etc.
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Jan 2017 - Dec 2017	<p>Laboratory Technician Assistant <i>City of Harare – Harare Water Division, Harare</i></p> <p><u>KEY RESPONSIBILITIES</u></p> <p>Chemistry Laboratories – (Water lab, Trade Effluent lab and Sewage lab)</p> <ul style="list-style-type: none"> • pH meter calibration • preparation of standard solutions • 4 hour permanganate value (PV) test • Soap, oil and grease • Free Fatty acids and Settleable Solids • Visits industries • Determination of BOD, COD, Orthophosphate, Total phosphate, Stability, Volatile Acids in Sludge Mineral and Organic Matter, , , , Settleable Solids, Dissolved Solids and Suspended Solids, Metals in Sludges and Industrial Effluents, Using AAS, Visit Sewage Works Treatment Plant • Determination of pH, , , ,TA, Al, Ca, Cl, (free and total), Chlorine Demand, Flocculations Test, Fe, Mn, Mg hardness, TH, Lime Demand, Use of UV/VI Spectrophotometer, pH Color Comparators,Visit to Water Treatment Plant. <p>Microbiological Laboratory</p> <ul style="list-style-type: none"> • Water testing procedures for domestics water quality measurement of water quality • Coliforms Determination using Membrane filtration technique and Multiple tube method(MPN) • E. coli Determination • Total Bacterial Count • Preparation of Media • Sterilization using Autoclaves
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SKILLS	
Warehouse Management Systems	● ● ● ● ●
Warehouse Operations	● ● ● ● ●
Time Management	● ● ● ● ●
English	● ● ● ● ●
Shipping & Receiving	● ● ● ● ●
Hazardous Materials Training	● ● ● ● ●
Multitasking	● ● ● ● ●

Strategic Planning



Microsoft Office



REFERENCES

References available on request.