



# MADHAVAN MANI

## LOGISTICS COORDINATOR

### Contact

- +971 544476418
- maadhumaniu@gmail.com
- Dubai, UAE.

### Key Skills

- Supply Chain Management
- International Logistics Coordination
- International Shipping
- Freight Negotiation
- Warehouse & Inventory Control
- Shipping Documentation
- Import/Export Procedures
- Customs Compliance
- Cost Optimization
- Performance Tracking
- Transportation & Distribution Planning
- Order Processing
- Demand Forecasting
- Safety & Compliance (OSHA)
- Vendor & Stakeholder Management
- Packing & Dispatch Management
- FIFO & LIFO Inventory Methods
- Customer Service
- Client Relationship Management
- Vendor Negotiations
- Problem-Solving & Decision Making

### Technical Skills

- ERP & WMS Systems
- Logistics & Supply Chain Software
- Microsoft Office
- Barcode & RFID Scanning
- Data Analysis & Reporting

### Personal Details

Passport Number : T9352762  
UAE Driving Licence : 4820875  
Languages known : English, Tamil  
Hindi, French  
& Malayalam

### Profile Summary

Results-oriented **Logistics Coordinator** with over 3+ years of experience in **supply chain management, shipping, and logistics operations**. Proficient in coordinating shipments, negotiating contracts, and optimizing warehouse processes to deliver cost-effective logistics solutions. Demonstrated expertise in data analysis, identifying cost-saving opportunities, and enhancing overall supply chain efficiency. Well-versed in inventory management, transportation planning, regulatory compliance, and ERP systems. Dedicated to continuous process improvement, managing vendor relationships, and providing exceptional customer service.

### Experience

#### Logistics Coordinator | March 2022 - Present

JENAE LOGISTICS LLC, Dubai, UAE.

- Managed and tracked shipments from origin to destination utilizing ERP and logistics software, ensuring timely delivery.
- Negotiated contracts with freight carriers to obtain competitive rates while maintaining service quality.
- Optimized operations within warehouse and distribution centers, leading to reduced lead times and costs.
- Ensured compliance with regulatory requirements pertaining to shipping procedures, customs documentation, and international trade policies.
- Monitored inventory levels, performed cycle counts, and adjusted stock to align with business demands.
- Led cross-functional teams to enhance logistics operations, resulting in a 25% increase in efficiency.
- Compiled detailed reports on shipments, performance metrics, and logistics cost analysis.
- Addressed issues related to inaccurate shipment details, customs clearance, and delivery delays.
- Cultivated strong relationships with vendors and stakeholders to facilitate seamless supply chain management.
- Implemented cost-saving initiatives that lowered operational expenses without compromising service quality.

### Certifications

- CISCP - Certified International Supply Chain Professional
- GCAA DGR FIT 4.1E (Dangerous Goods Regulations - Category 4.1E)

### Education Details

- MBA - Logistics & Supply Chain Management | 2023  
Singhania University, Rajasthan, India.
- B.Sc - Catering Science & Hotel Management | 2021  
Bharathiar University, Coimbatore, Tamil Nadu, India.