

# MUHAMMED SINAN

## LOGISTICS OPERATION EXECUTIVE

DUBAI, UAE | 971 522170970

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## OBJECTIVE

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Logistics Operations Professional with 1 year of hands-on experience in logistics and procurement management. Skilled in operational processes, Microsoft Excel, and Microsoft Word. Strong understanding of business development practices, with a graduate degree in Logistics Management.

## EXPERIENCE

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### Logistics Operation Executive

Unicorn Logistics services, Kozhikode

May 2025 – July 2025

- Communication with clients and verifying documents
- Quotation making and pricing.
- Import and export documentation (sea & air) .
- Calculating the volume of freight and slot booking
- Preparation of freight invoice.
- Customer relation executive.

### Logistics Operation Executive

Aiwa Shipping and Logistics - Kerala, India

December 2023 – February 2024

- Communication with clients and verifying documents
- Quotation making and pricing.
- Import and export documentation (sea & air)
- Calculating the volume of freight and slot booking
- Preparation of freight invoice.
- Customer relation executive.

### Logistics Operation Executive Qatar Star Services LLC

FIFA World Cup 2022 – Qatar

- Imported consignment checking and handling.
- Stadium operations.
- Analyzing the consignment documents for the event.
- Communicated and collaborated with the government authority.
- Prepare the documentation for returning the surplus material to the point of origin after the event
- Reverse logistics operations

## EDUCATION

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**Bachelor of Vocational in Logistics Management, CGPA 6.60/10.0, 2021-2024**

Calicut University – Kerala, India

**Kerala State Syllabus - CGPA 8.50/10.00, 2019-2021**

Gove Higher Secondary School

## SOFTWARE SKILLS

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- EBMS – Last usage – 2025 July
- MS Office – Last usage – 2025 July

## INTERESTS SKILLS

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- Pricing
- Air Export Operation and Co-ordination
- Key Accounts
- Customs documentation
- Import & Export clearance ( Air / Sea )

## PERSONAL INFORMATION

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- Date of Birth: 14-10-2003
- Nationality: Indian
- Passport Number: V9210293, 03-05-2032
- Visa Status: Visit visa

## DECLARATION

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I hereby declare that the information given is true and to the best of my knowledge and belief.