

AKANSHA GANAPATI ILAKE

CONTACT

Dubai, United Arab Emirates

Mobile: +917219553541

akanshailake01@gmail.com

EDUCATION

April 2024

Advance Diploma: International
Trade (Import & Export)

Exim Institute, Mumbai

July 2023

PGDM (MBA): Finance Management

Welingkar's Institute of

Management Studies, Mumbai

Result : 82.09%

April 2021

Bachelor of Commerce

K.T.H.M College, Nashik,

Maharashtra

Result : 75.08%

LANGUAGES

English

Hindi

Marathi

PROFESSIONAL SUMMARY

Successful at managing multiple priorities with a positive attitude.
Willingness to take on added responsibilities to meet team goals.

SKILLS

- Results-oriented
- Shipments consolidations planning
- Strategic planner
- Can Work independently
- Logistics network analysis
- Rate negotiations with Vendor

JOB PROFILE

October 2023 - August 2024

Associate Manager, CASA, IDFC First Bank

- Dealing with Customers & their all Queries

October 2021 - April 2023

Officer, EXIM, Samsonite South Asia Pvt. Ltd, Nashik

- Exim Operation
- Logistics Operation
- Export & Import Accounting
- Responsible for all Export and Import (Sea & Air Consignments), frt forwarding and customs clearance under various schemes for 2 companies (Samsonite South Asia Pvt Ltd & Samsonite Middle East Fzco)

MAJOR STRENGTH

- Independently handle the above jobs.
- Ability to inspire people to achieve beyond their perceived limits.
- Ability to develop strong and healthy relationships with all kinds of people.
- Excellent Communication skills.

COMPUTER PROFICIENCY

MS-CIT

Result : 87%

Typing -

English 30 wpm

Result : 77%

Tally ERP 9

Result : 'A' Grade

HOBBIES AND INTERESTS

- Reading Books
- Exploring new places & their culture

PERSONAL INFORMATION

- Date of Birth: 01/04/2001
- Gender: Female
- Nationality: Indian
- Marital Status: Unmarried

WORK EXPERTISE

Exim Operation (Import):

- 1)The job includes daily monitoring (DSR), checking documents and co-ordination, follow up with Purchase dept. supplier, CHA, Transporter, accounts, finance, Store & warehouse etc.
- 2)To negotiate with S/L and supplier for detention free days in case containerized cargo.
- 3)To coverage insurance for cargos wherein incoterms as C&F, FOB or Ex-works basis. In case of damaged cargo, survey will be organized with coordination between underwriter CHA at port before lifting the goods.

Exim Operation (Export):

- 1) Prepare all the shipping documents such as shipping bill, mate receipt, bill of lading with the respective agencies and obtain the customs clearance.
- 2) All types of Licensing and Documentation.
- 3) Keeping track of statutory compliance and all type of shipments.
- 4) Alliance with Marketing team, Customer, CHA, Forwarder, Transporter.

Logistics Operation:

- 1) As a part of logistics operation, finalization of CHA contract yearly basis and case-to-case basis for import as well as export cargo.
- 2) To negotiate and finalize transportation contract with different transporter yearly and case to case basis.
- 3) Strictly adhere commitment delivery schedule with minimum turnaround time, which would reflect in PPC operation.
- 4) To arrange transporter or CHA for lifting goods from the port within specific time- period to avoid detention/demurrage charges.
- 5) Cover transit insurance for imported goods and arrange survey in coordination with our insurance dept. in case goods damaged in transit.

Import Accounting:

- 1) Check and pass Service Provider bills of imported Landed Cost for each consignment.
- 2) Execution of JIT (Just in Time) landed cost for each consignment of all imported goods to enable to prepare GRIN at store that facilitates our accounts and controlling dept. to determine the material cost.
- 3) Working in the LN UI for imported consignments.