

SNEHA VARGHESE

LOGISTICS CORDINATOR

An optimistic and resilient person with a tactical mindset . I'm a solid team player who can collaborate well and get adapted to the changing priorities . Anticipating to work in an esteemed organization where I can utilize my strong interpersonal skills along with proactive attitude to foster the growth of the organization and also to mould me to a better professional



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Abu Dhabi, UAE

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EDUCATION

Post Graduate Programme in Logistics operations and supply chain management

SCM HUB INTERNATIONAL BUSINESS SCHOOL(UPES) , COCHIN

06/2022 - 06/2023  93%

Bachelor of Science in Physics

FATIMA MATA NATIONAL COLLEGE(UNIVERSITY OF KERALA),KOLLAM

06/2019 - 05/2022  88.90 %

Higher Secondary Education

ST.STEPHENS HSS(KERALA BOARD OF HIGHER SECONDARY EXAMINATION), PATHANAPURAM

06/2017 - 04/2019  96.67 %

Secondary School Leaving Certificate

MARTHOMA GIRLS HIGH SCHOOL,KOTTARAKKARA

06/2016 - 04/2017  98 %

WORK EXPERIENCE

Territory Sales Manager Trainee

OXYZEN EXPRESS PRIVATE LIMITED

12/2022 - 07/2023  pune, India

company offering surface logistics services

Achievements/Tasks

- Assisting in augmenting company's reach
- coordinating with customers and operations team to fulfill the delivery of right products at right time at right place
- Documentation and billing

Contact : Suresh Kumar Raghuvanshi , ZONAL BUSINESS MANAGER -
Ph : 7709005034

BUSINESS DEVELOPMENT EXECUTIVE

SEASHELL LOGISTICS PRIVATE LIMITED

08/2023 - 05/2024  PUNE

Achievements/Tasks

- New Customer addition and developing the business from existing clients
- Follow Up on Exports and imports and circulation of documents between shipper and shipping line , assist in customs clearance , assisting exports and imports on end to end basis
- Preparing quotations and tactical negotiation with customers and shipping lines to crack the business

SKILLS

Excellent verbal and written communication skills

Time management

Self motivated, able to work in a team and independently

Good presentation skills

MS Office specialist in word , excel, Powerpoint

INDUSTRIAL KNOWLEDGE

Detailed knowledge in different INCO TERMS(2020)

Good understanding of Ocean freight, and surface transportation

Profound knowledge in major Export Import documents and procedures

Industrial knowledge regarding various trends prevailing in inventory management

CERTIFICATION

SAP in Material Management

Post Graduate Program in Logistics operation and Supply chain Management

REFERENCE

Jis Mary Joseph Faculty SCM HUB international Business School jisjoseph2011@gmail.com ,97648 60525

PERSONAL DETAILS

DOB : 16 - 12 - 2000

PERMANENT ADDRESS : SNEHALAYAM , AMBALANIRAPPU (PO) PANDITHITTA,KOLLAM ,691508

NATIONALITY : INDIAN

LANGUAGES KNOWN : MALAYALAM , ENGLISH , HINDI