

KERALA, INDIA • haaliq52@gmail.com • +971543561253

PROFILE

Highly organized and detail-oriented logistics professional with a strong understanding of supply chain management, inventory control, and transportation coordination. Adept at using analytical thinking to solve challenges, streamline processes, and maintain cost-effective solutions. Committed to contributing to organizational growth through reliability, teamwork, and continuous improvement in logistics operations.

PROFESSIONAL EXPERIENCE

Next wedding planner **Kerala India**
Team assistant **May 2025**

- Implement standard crowd management techniques to ensure the safety and efficiency of events
- Execute office tasks with meticulous accuracy and precision
- The capacity to compose content pertaining to the enhancement of businesses
- Proficiency in maintain and utilizing professional cameras
- Document a wedding ceremony in a cinematic style, capturing the essence of the event through visual story telling
- Editing capabilities for wedding documentary and events
- Professional photography camera capacity
- Communicate with clients or costumer to understand their requirements and needs

EDUCATION

MAHATMA GANDHI UNIVERSITY KERALA, INDIA
Bachelor in business administration 2025

ADVANCED DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT KERALA,IND
India Gandhi collage of arts and science 2025

CERTIFICATE IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT
India Gandhi collage of arts and science **KERALA, INDIA**
2025

HIGHER SECONDARY EDUCATION

Commerce

KERALA, IND
2022

TECHNICAL SKILLS

- Adobe software's : After Effects ,Premier pro
- MS Office (Word, Excel, PowerPoint)
- Documentation Tools: Microsoft Office Suite – Excel, Word, PowerPoint & Outlook

KEY SKILLS

- Customer Service Excellence
- Strong communication
- Better organization
- Attention to detail
- Time management
- Adaptability

- Continues learning
- Volunteering
- Multimedia

LANGUAGES

- English
- Malayalam
- Hindi

ADDITIONAL INFORMATION

Date of birth: 20 July 2004

Nationality: Indian

PassportNo: U6871078