



SANGEETH MURALEEDHARAN

BBA LOGISTIC AND PORT MANAGEMENT

CONTACT

📞 +971-0569615407

✉️ sangeethmnair3@gmail.com

📍 Dubai Investment Park1, Dubai, UAE

EDUCATION

2020 - 2023

• BACHELOR'S OF BUSINESS ADMINISTRATION (BBA)

- (Logistics and Port Management)
- Yenepoya Institute of Arts, Science, Commerce and Management (Deemed to be University)

SKILLS

- Warehouse Management System (WMS)
- Good communication skill.
- Leadership quality.
- Strong teambuilding and coaching skill.
- Knowledge of Logistic and Port Management.
- Knowledge about Ms office (Ms word, Ms Excel, Ms PowerPoint, Ms access)
- Knowledge about supply chain management .

LANGUAGES

- English
- Malayalam

ABOUT ME

I am a Bachelor's Degree holder in BBA Logistic and Port Management seeking warehousing and supply chain management and so on. I want to work in a dynamic organization that will help me grow professionally and personally while also helping the organization grow and engage in opportunities to further the organization's goals. I can improve my skills and knowledge for the benefit of the organization

WORK EXPERIENCE

- **PARTNER FREIGHT LLC | DUBAI** May 2023 - November 2024
Custom Clearance Operations Specialist
- Oversee and manage end-to-end custom clearance operations for efficient import/export processes, ensuring compliance with regulatory requirements.
 - Prepare and process comprehensive documentation for Dubai Trade, including the Bill of Entry and related customs paperwork.
 - Coordinate and ensure adherence to Dubai Municipality Food Import and Re-export System (FIRS) standards and Ministry of Foreign Affairs (MOFA) guidelines.
 - Handle the issuance of Delivery Orders (DO) for smooth cargo clearance and customer satisfaction.
 - Liaise with government bodies, port authorities, and clients to resolve discrepancies and expedite shipments.
 - Maintain accurate records of shipments, customs duties, and clearance statuses for auditing and reporting purposes.
- **MIV CFS | KOCHI, INDIA** Apr 2022 - May 2022
Internship
- Assisted in container freight station operations, focusing on efficient cargo handling and logistics.
 - Supported freight forwarding and customs clearance to ensure compliance with regulations.
 - Managed LCL consolidation, cargo loading/unloading, and warehouse operations.
 - Coordinated the arrangement and repositioning of empty containers for optimal space usage.
 - Monitored customs procedures to ensure smooth and timely shipment processing.

PERSONAL DETAILS

- Date of Birth : 20-03-2001
- Nationality : India
- Sex : Male
- Marital Status : Single
- Valid Passport : Yes (Y6302766)