

# DEEPAK MH



Experienced Shipping Executive. Contact Information: Phone/WhatsApp: +971526626791

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## PROFESSIONAL SUMMARY

Dedicated and detail-oriented Shipping Executive with over 8 years of expertise in export logistics within the apparel industry. Proven ability to manage end-to-end shipping operations, ensure customs compliance, and deliver error-free documentation. Adept at coordinating with stakeholders to achieve on-time delivery and optimize the process. A strong communicator and team player with a passion for delivering excellence in a fast-paced environment.

## STRENGTHS

- Positive attitude and focus.
- Excellent team worker.
- Quick learner.
- Adaptable to fast-growing changing environments.

## LANGUAGES

- Malayalam, English, Tamil, Hindi

## EXPERIENCE & PROFESSIONAL SYNOPSIS

### Shipping Executive November 2016 – October 2024

CLASSIC FASHION APPAREL INDUSTRY LTD CO, JORDAN

### 8 Years of experience (Logistics - Export) in the Apparel Industry.

Functional Knowledge: Shipping practices in Exports trade, Knowledge of customs practices, Banking related work with knowledge on banking procedures and payment terms.

#### Pre-Shipment: -

- Follow up with Merchant for shipment plan.
- Online/Offline Booking with forwarder.
- Placement of Vehicles/Containers at factories.
- Follow up with Merchant/Factory for final packing list along with SO verification.
- Preparing shipping documents for customs.
- Sharing customs documents to Customs agent to file shipping documents and verification of
- Checklist for clean shipping documents generations.
- Follow up with customs agent till the customs clearance completion and handover the shipment to the respective forwarder.
- Providing shipping instruction to the forwarder along submission of VGM and Buyer/Consignee documents.
- Follow up with forwarders till the shipment is onboard / air lifted and release of BL/FCR/AWB.

#### Post Shipment: -

- Preparation of Buyer documents as per buyer requirement.
- Submission of error free documents for payment to Buyer portal.

- Follow up with Merchant/Buyer till the payment realization.
  - Progressive experience and responsibility with documented outstanding success in all areas of export documentation.
  - An experienced team player, bringing enthusiasm and energy into group efforts. Capable of handling projects with excellent judgment on priorities.
  - Demonstrated ability to consistently meet deadlines and high standards.
  - An effective communicator with excellent relationship-building and interpersonal skills.
- Strong analytical, problem-solving, and organizational abilities. Possess a flexible and result-oriented.

#### **Cashier August 2015 – October 2016**

GRANDMART RETAIL GROUP, KODUNGALLOOR

- Managed cash transactions efficiently in a high-volume retail environment.
- Delivered excellent customer service, ensuring high levels of customer satisfaction.

#### **KEY SKILLS**

- Export Logistics & Documentation
- US FTA Audit Documentation
- Vendor and Forwarder Coordination
- Analytical and Problem-Solving Abilities

#### **TECHNICAL SKILLS**

- MS Office
- ERP Systems WFX, Trendz

#### **BRANDS HANDLED**

Emporio Armani, Plein Sports, Global Brand Group, Studio Ray (Gerry), Athlux, Mahco, Topson Downs, Urban Outfitters, Vapor, Faherty and Re-export shipments.

#### **EDUCATION**

BCOM- BACHELOR OF COMMERCE April 2014 Lakshmi College North Paravoor.

#### **PERSONAL INFORMATION**

- Date of Birth : 01/05/1994
- Nationality : Indian

I hereby declare that the above-written particulars are true to the best of my knowledge and belief.

Place: North Paravoor

Date: 03/01/2025

Yours Faithfully

Deepak M H