



MOHAMED AJMAL.M

EXPORT COORDINATOR

MBA (Logistics and Human Resource Management)

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As an aspiring logistics professional, I am eager to embark on a challenging and impactful career journey. My goal is to contribute my skills and dedication to organizational success while continuously learning and growing within the logistics field.

EDUCATION

2022-2024 **MBA (Logistics and Human Resource Management)**

Mohamed Sathak College of Arts and Science

CGPA- 7.0/10

Chennai, Tamil Nadu, India.

2019-2022 **BBA (Business Management)**

Hindustan Institute of Technology and Science

CGPA- 7.5/10

Chennai, Tamil Nadu, India.

2018-2019 **Vivekanandha Matric Higher Secondary School**

Higher Secondary Course

Passed with 62.3 %

Sirkali, Tamil Nadu, India.

2016- 2017 **Vivekananda Matric Higher Secondary School**

Secondary School Leaving Certificate

Passed with 85 %

Sirkali, Tamil Nadu, India.

QUALIFICATIONS

- ◆ Certified in IATA Cargo Introductory Course,
- ◆ Certified in IATA Customer service,
- ◆ Certified in Tally Basic,
- ◆ Certified in MS office.

WORK EXPERIENCE

2022 -2023 Proadapt Solution Private Limited, Chennai, India,
 Process Associate (Inventory Management)

2023 - 2024 Yushi Shipping Inc, Trichy.
 Export Documentation Coordinator

June - July 2022 Completed one month internship in Human Resource
 Management at Airport Authority of India, Chennai.

KNOWLEDGE GAIN FROM WORK EXPERIENCE

PRODAPT SOLUTION PRIVATE LIMITED

- Able to handle live process at under pressure,
- Have some knowledge in handling inventory and monitoring the product availability,
- Coordinate with clients and their customers for the smooth function of the business,
- Have a good communication with international clients, mostly from US And west indies countries,
- Gain Team handling skills and able to work as a group,

YUSHI SHIPPING INC

- Here I got an exposure about the shipping industry and its various process,
- I worked in export documentation, where we handle all export documents for United states, Canada, United Kingdom, India and some other countries from Middle East,
- I handle the customs filing and creating Bill of Lading in major shipping lines like MSC, MAERSK,CMA CGM,COSCO,HAPAG-LLOYD,OCEAN NETWORK EXPRESS,HMM,ZIM,,ETC
- Gain knowledge in Booking and Operations in handlings containers,

KEY COMPETENCIES AND SKILLS

Professional

- ◆ Working in a fast paced, high transaction volume environment.
- ◆ Ability to organize & prioritize workload within any setting.
- ◆ Knowledge of monitoring progress in an employee's career.
- ◆ Completing all tasks in a timely, organized and professional manner.
- ◆ Ability to communicate effectively in English, both orally and in writing.
- ◆ Able to work on multiple projects simultaneously.

Personal

- ◆ Able to work closely with other professionals as part of a team.
- ◆ Strong influencing and communication skills.
- ◆ Ability to pick up new skills and knowledge quickly.
- ◆ Can function in a fast-paced environment.
- ◆ Comfortable with being the 'go to' person in a company.
- ◆ Thinking laterally to create options and solutions.
- ◆ Positive 'can do' attitude towards work.

PERSONAL DETAILS

Name : Mohamed Ajmal. M

Nationality : Indian.

Date of Birth : 09/10/2000

Marital Status : Unmarried

Present Address : 62/A, Kaithamillath Street, Maganampattu, Mayladuthurai District, Tamil Nadu.
609102.

Driving License : India valid License

Language Known : Tamil, English.