

MOHAMEDAJMAL.M

EXPORT COORDINATOR

MBA (Logistics and Human Resource Management)

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As an aspiring logistics professional, I am eager to embark on a challenging and impactful career journey. My goal is to contribute my skills and dedication to organizational success while continuously learning and growing within the logistics field.

EDUCATION

2022-2024	MBA (Logistics and Human Resource Management) Mohamed Sathak College of Arts and Science CGPA- 7.0/10 Chennai, Tamil Nadu, India.
2019-2022	BBA (Business Management) Hindustan Institute of Technology and Science CGPA- 7.5/10 Chennai, Tamil Nadu, India.
2018-2019	Vivekanandha Matric Higher Secondary School Higher Secondary Course Passed with 62.3 % Sirkali, Tamil Nadu, India.
2016- 2017	Vivekananda Matric Higher Secondary School Secondary School Leaving Certificate Passed with 85 % Sirkali, Tamil Nadu, India.

QUALIFICATIONS

- ◆ Certified in IATA Cargo Introductory Course,
- ◆ Certified in IATA Customer service,
- ◆ Certified in Tally Basic,
- ◆ Certified in MS office.

WORK EXPERIENCE

2022 -2023	Prodapt Solution Private Limited, Chennai, India, Process Associate (Inventory Management)
2023 - 2024	Yushi Shipping Inc, Trichy. Export Documentation Coordinator
June - July 2022	Completed one month internship in Human Resource Management at <u>Airport Authority of India, Chennai.</u>

KNOWLEDGE GAIN FROM WORK EXPERINCE

PRODAPT SOLUTION PRIVATE LIMITED

- Able to handle live process at under pressure,
- Have some knowledge in handling inventory and monitoring the product availability,
- Coordinate with clients and their customers for the smooth function of the business,
- Have a good communication with international clients, mostly from US
And west indies countries,
- Gain Team handling skills and able to work as a group,

YUSHI SHIPPING INC

- Here I got an exposure about the shipping industry and its various process,
- I worked in export documentation, where we handle all export documents for United states, Canada, United Kingdom, India and some other countries from Middle East,
- I handle the customs filing and creating Bill of Lading in major shipping lines like MSC, MAERSK,CMA CGM,COSCO,HAPAG-LLOYD,OCEAN NETWORK EXPRESS,HMM,ZIM,,ETC
- Gain knowledge in Booking and Operations in handlings containers,

KEY COMPETENCIES AND SKILLS

Professional

- ♦ Working in a fast paced, high transaction volume environment.
- ♦ Ability to organize & priorities workload within any setting.
- ♦ Knowledge of monitoring progress in an employee's career.
- ♦ Completing all tasks in a timely, organized and professional manner.
- ♦ Ability to communicate effectively in English, both orally and in writing.
- ♦ Able to work on multiple projects simultaneously.

Personal

- ♦ Able to work closely with other professionals as part of a team.
- ♦ Strong influencing and communication skills.
- ♦ Ability to pick up new skills and knowledge quickly.
- ♦ Can function in a fast-paced environment.
- ♦ Comfortable with being the 'go to' person in a company.
- ♦ Thinking laterally to create options and solutions.
- ♦ Positive 'can do' attitude towards work.

PERSONAL DETAILS

Name : Mohamed Ajmal. M

Nationality : Indian.

Date of Birth : 09/10/2000

Marital Status : Unmarried

Present Address : 62/A, Kaithamillath Street, Maganampattu, Mayladuthurai District, Tamil Nadu.
609102.

Driving License : India valid License

Language Known : Tamil, English.