

# SAJID BASHIR CK

## CONTACT

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PASSPORT NO.Y4724446

## EDUCATION

### BCOM GRADUATE

Bamu university Aurangabad 2019

### ADDITIONAL COURSE

- TALLY PRIME
- MS EXCEL

Almis Academy kannur 2025

## SOFT SKILLS

- Company creation
- Ledger creations
- Receipt
- payment
- Sale
- Purchase
- Cash Handling
- Pos

## LANGUAGES

- English
- Hindi
- Malayalam

## PROFILE SUMMARY

Detail-oriented and highly motivated B.Com graduate with a strong foundation in accounting principles, financial reporting, and taxation. Proficient in MS Excel, Tally, and basic ERP systems, with a keen interest in learning and adapting to industry practices. Eager to contribute to a dynamic finance team and grow within the accounting profession.

## WORK EXPERIENCE

### Logistics coordinator

2025-PRESENT

Malabar worldwide logistics pvt ltd

- Shipment tracking and documentation
- vendor and client Coordination

### Billing/Cashier

2023-25

Metreo centre hypermarket kerala

- Handled daily billing operations using POS systems, ensuring accuracy in transactions and efficient customer service.
- Processed cash, card, and digital payments while maintaining proper records and balancing cash drawers.
- Assisted in managing returns, exchanges, and resolving customer billing issues professionally.
- Collaborated with inventory and accounts teams to ensure billing matched stock levels and discounts.
- Maintained a clean and organized billing counter to enhance customer experience.

### Assistant worker

2005-2023

Father's general store