



# ABHIJITH E S

INVENTORY & LOGISTICS SUPERVISOR

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Dubai, UAE

## PROFESSIONAL SUMMARY

Results-driven **Inventory & Logistics Supervisor** with over 6 years of hands-on experience in inventory control, supply chain coordination, and project operations across logistics and telecom sectors. Proven expertise in managing end-to-end inventory processes, streamlining warehouse operations, and coordinating cross-functional teams to meet project deadlines. Skilled in tools like SAP S4 & SAP-EWMS, Oracle, and Tarantula, with a strong focus on accuracy, process improvement, and QHSE compliance. Recognized for problem-solving ability, adaptability, and leadership in fast-paced environments.

## AREAS OF EXPERTISE

- Inventory & Warehouse Management
- Supply Chain & Logistics Operations
- Procurement & Vendor Coordination
- Forecasting & Inventory Analysis
- Cross-Functional Team Collaboration
- Process Improvement & Compliance

## PROFESSIONAL EXPERIENCE

### INVENTORY SUPERVISOR & OPERATIONS

Jaleel Holdings LLC | Crosswell Logistics, Dubai, UAE

MAY 2024 - PRESENT

- Monitored and maintained accurate inventory levels using SAP S4 & SAP EWMS, ensuring optimal stock availability and minimal discrepancies.
- Analyzed inventory trends and prepared reports to support forecasting, reduce excess stock, and improve operational efficiency.
- Coordinated with procurement, logistics, and sales teams to align stock levels with business needs and delivery schedules.
- Managed vendor communications to ensure timely procurement and delivery of materials and supplies.
- Maintained and organized QHSE-related documentation, ensuring compliance with safety and audit requirements.
- Implemented inventory control procedures to minimize losses, improve accuracy, and support continuous process improvements.
- Supported warehouse and logistics operations by ensuring timely stock allocation, shipment coordination, and documentation accuracy.

### MATERIAL COORDINATOR

Reliance Jio Infocomm Ltd, Kochi, Kerala, India

AUG 2021 - MAY 2024

- Coordinated with maintenance teams for installation, dismantling, and upgradation activities across 4G maintenance, 5G deployment, and OLT rollout projects.
- Managed vendor coordination from initiation to completion of site operations, ensuring timely execution and compliance with project timelines.
- Liaised with state warehouse teams for inventory control, stock reconciliation, and system regularization using SAP.
- Tracked material flow and project resources to ensure uninterrupted site operations and timely project delivery.
- Maintained project documentation, asset records, and inventory logs in line with internal audit and compliance requirements.
- Defined and monitored team KPIs to ensure consistent performance, quality standards, and adherence to operational goals.

## **PROJECT COORDINATOR**

Industower, Kochi, Kerala, India

**NOV 2018 – MAY 2021**

- Coordinated with customers and internal departments to schedule and manage the timely transportation and delivery of goods.
- Monitored stock levels and maintained supply chain flow to meet project needs and contractual obligations.
- Reviewed procurement, storage, and distribution processes to improve efficiency and align with evolving industry practices.
- Utilized automated tracking systems to update inventory movements and initiate timely replenishment orders.
- Resolved complex scheduling and resource allocation challenges to ensure smooth project execution.
- Tracked departmental resource utilization and maintained detailed reports using enterprise resource software.
- Ensured compliance with company policies and client requirements by maintaining accurate documentation and adhering to standard operating procedures (SOPs).
- Collaborated with cross-functional teams to identify process bottlenecks and implement solutions that enhanced supply chain efficiency and reduced delays.

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## **EDUCATION**

- **DIPLOMA** JAN 2015 – APR 2018  
Govt. Polytechnic College, Chelad, Kothamangalam, Kochi, Kerala, India
- **HIGHER SECONDARY EDUCATION** 2014  
Board of Higher Secondary Examinations, Kerala, India
- **SSLC** 2012  
Board of Public Examinations, Kerala, India

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## **PROFESSIONAL SKILLS**

- Inventory Management & Control
- Supply Chain & Logistics Operations
- Procurement & Vendor Coordination
- SAP S4, SAP EWMS, Oracle, Tarantula
- Warehouse & Material Handling
- Forecasting & Data Analysis
- Quality Assurance & QHSE Compliance
- Project Coordination & Documentation
- Microsoft Office Suite (Excel, Word, PowerPoint)

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## **SOFT SKILLS**

- Leadership & Team Supervision
- Communication & Interpersonal Skills
- Problem-Solving & Critical Thinking
- Attention to Detail
- Adaptability & Time Management
- Continuous Improvement Mindset
- Cross-Functional Collaboration
- Decision-Making Under Pressure

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## **ADDITIONAL INFORMATION**

- Nationality : Indian
- Gender : Male
- Languages Known : English, Hindi, Malayalam
- Visa Status : Employment Visa