



Muzammil PP

Logistics executive

I am a highly motivated and diligent individual with demonstrated experience of working as operations executive for a reputed logistic company and a known manufacturing firm.

VISA STATUS: VISITING VISA
PASSPORT NO. : P5195711

CONTACT

- ✉ kdrmuzammil@gmail.com
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TECHNICAL SKILLS

- Logistics operations
- Warehouse operations
- Transport technics
- Exim
- Inventory control

HARD SKILLS

- Odoo ERP
- Ms Excel

WORK EXPERIENCE

Orbiz creativez pvt ltd.

Logistics executive (4/ 2023 - 2/ 2024)

- receiving finished materials like momentos, number plates, key chains
- conducting brief checking of quality and quantity
- update reaching of product in warehouse on software (odoo)
- pack products neatly and especially ensure fragile products packed properly
- ensure all needed labels are attached on the package such as 'fragile', 'air', address
- booking of package on online website of courier companies like sree maruthi courier, DTDC courier, Indian post, delhivery, Amazon according serviceability and stick the tracking number of particular couriers on the package
- outscanning of packages
- moving packages into outbound area
- dispatching of packages into proper courier company hubs

SOFT SKILLS

Adaptability

Patience

Diligent

Integrity

Self discipline

LANGUAGES

English



Malayalam



Hindi



Tamil



INTERESTS

Football

Work out

Reading

Bullet logistics India Pvt Ltd.
Operations executive (6/2021- II/ 2021)

- Made sure right consignments are loaded or unloaded in right quantity and quality
- Prepared challan
- Raised e-way bill as per government rules
- Reported stock details and informed short and excess of consignment
- Raised goods receive note
- Generated tax added freight bill

EDUCATION

Bachelor of Business Administration

Suresh Gyan vihar University (distance education)
2021- present

International diploma in logistics and supply chain management

Chartered institute of logistics and supply chain management (CILT)
2020- 2021

Higher secondary education- science

Higher secondary board of kerala
2015- 2017