



AMALDEV DAMODHARAN

amaldevtheerthamkara@gmail.com

+971-528388365

Dubai- United Arab Emirates

<https://www.linkedin.com/in/amaldev-damodharan-ba37751a4>

EDUCATION

Bachelor of Business Administration:
Aviation and Logistics
Yenepoya University,
Manglore - India,
November 2019

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

ADDITIONAL SKILLS

- Basic Computer Skills
- MS Office

PROFESSIONAL SUMMARY

Driven Logistics Sales Coordinator with a proven track record at H&C BOOKS, adept in logistics expertise and exceptional interpersonal communication. Enhanced customer base and exceeded sales quotas by over 20%, leveraging data analytics and relationship-building. Excelled in a fast-paced environment, demonstrating adaptability, teamwork, and a commitment to continuous improvement.

SKILLS

- Logistics expertise
- Operations Management
- Sales Reporting
- Inventory Management
- Shipping and Receiving Oversight
- Data Analytics
- Reliability
- Active Listening
- Continuous Improvement
- Adaptability and Flexibility
- Analytical Thinking
- Teamwork and Collaboration
- Excellent Communication
- Multitasking Abilities

WORK HISTORY

November 2023 – June 2024

H&C Books-Kasargod- Kerala -Logistics Coordinator

- Tracked orders and notified customers of status or potential delays.
- Verified quantity and description of materials received by checking merchandise against packing list.
- Engaged in product training, demonstrations, consumer awareness, branding, and acquisition initiatives to raise awareness and revenues.
- Compiled and analyzed data to determine approaches to improve sales and performance.
- Exceeded sales quotas and increased profitability through effective sales strategy and business planning.
- Built relationships with customers and community to establish long-term business growth.

December 2022 - October 2023

Aiwa Shipping and Logistics-Cochin-Kerala – Logistics Associate

- Tracked orders and notified customers of status or potential delays.

PASSPORT DETAILS

Passport Number: W6054657
Issue Date: 11/11/2022
Expiry Date: 10/11/2032

- Verified quantity and description of materials received by checking merchandise against packing list.
- Verified documentation and condition of freight to assure quality standards were achieved.
- Shipped material and performed boxing, packing, labeling, and preparation of related documents.
- Maintained clean, orderly work environment free of hazards.
- Assisted in receiving, stocking and distribution of merchandise.

PERSONAL INFORMATION

- Title: Logistics Associate-Logistics Coordinator
- Date of Birth: 28/04/2001
- Nationality: Indian
- Marital status: Single
- Gender: Male

HOBBIES AND INTERESTS

- Photography
- Football
- Driving
- Reading

DECLARATION

“I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.”

Amaldev Damodharan