

SHAMEENA PANDIKASALA



CONTACT

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- Kingdom of Bahrain

CURRENT ADDRESS

Flat 11, Block 314
Road 1415, Manama
Kingdom of Bahrain

PERSONAL DETAILS

Date of Birth : 08-05-1994
Sex : Female
Religion : Islam
Nationality : Indian
Marital Status : Married
Passport No : S0237719

LANGUAGES

English ● ● ● ● ○
▶ Malayalam ● ● ● ● ●
Hindi ● ● ○ ○ ○

SKILLS

- Leadership Quality
- Great Team Player
- Open Communication
- Being Empathetic
- Great Adaptability

PROFILE

Would like to have a career where i can utilize my Experience, Knowledge and Skills to be a productive member in the company.

OBJECTIVES

College Graduate with internship experience at ASAC Calicut. Seeking leverage exceptional Accounting skills and academic knowledge to gain the accounting position at your firm. Dedicated, competent, detail-oriented individual with the capacity to go beyond what is expected.

PROFESSIONAL EXPERIENCE

- **Accountant** with **RG Foods** - Manama- Bahrain
From June 2023 - June 2024
 - Maintain and update accounting records in Tally software.
 - Prepare accurate accounting reports and present financial results.
 - Analyze financial data and summarize financial status.
- **Staff Accountant** with **ASA CALICUT**
From March 2018 - December 2018
 - Assist in preparing financial statements and budgets as per schedule.
 - Assist with audits and prepare necessary documentation.
 - Collaborate with team members for smooth financial operations.
 - Verify, allocate, post, and reconcile accounts payable and receivable.

PROFESSIONAL QUALIFICATION

- Certified Management Accounting (CMA)
- Tally
- IFRS
- Accountant Management

EDUCATIONAL QUALIFICATION

- M Com (Mahatma Gandhi University)
- B Com (University of Calicut)
- Higher Secondary Studies (EMEA HSS)

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

SHAMEENA PANDIKASALA