

# MUHAMMAD HARIS TIPI

## Senior Accountant

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### SKILLS

Microsoft Excel	Financial Statements	Accounting
ERP System	Microsoft Dynamics 365	
Accounts Reconciliation	Banks Reconciliation	
Strong minded & team work		
Able to work independently or in a team		
Enjoy a competitive market	Time management	Leadership
Effective communication		

### EXPERIENCE

#### Senior Accountant

Rafiq Engineering Industries Limited 2024 Gujrat

- As a Senior Accountant I monitor and manage daily cash flows to ensure sufficient liquidity for operations.
- Prepare and analyze cash forecast and potential shortfalls.
- Manage relationships with banking partners ensure compliance with banking agreements and fee structures.
- Oversee treasury accounting processes including intercompany loans, bank reconciliation on daily basis and cash settlements.
- Support debt management activities, including interest calculations, making provisions, principal repayment and covenant reporting.
- Manage and reconcile intercompany transactions and balances, including foreign currency transactions.
- Assist in developing and implementing Accounting policies and procedures.
- Collaborate with internal departments to optimize working capital and funding needs.
- Lead the month-end and year-end closing processes, including journal entries and accounts reconciliation.
- Lead and support accounts related audits and internal controls testing.

### SUMMARY

I am looking to join your organization so that I can secure a responsible career opportunity, where I can acquire a detailed knowledge of Accounts, while making a significant contribution. Dedicated to maintain accuracy, integrity and efficiency in all financial process. Eager to join dynamic team and drive growth strategic financial decision making. I am a dedicated and detail-oriented professional with strong skills. I am always eager to learn and take on new challenges, utilizing my knowledge and experience to achieve exceptional results. My focus is on continuous improvement and excellence in all endeavors.

### KEY ACHIEVEMENTS

Advanced Diploma in Accounting and Business (ACCA)

### EDUCATION

Bs Lateral Accounting & Finance  
Virtual University of Pakistan

2025

ACCA Finalist (9/13)

ACCA (Association of Chartered Certified Accountants)

2021 - 2023

Associate Degree Programme in (Accounting & Finance)  
University of Central Punjab

2018 - 2020

Intermediate in Commerce

Punjab College Gujrat

2016 - 2018

### INTERESTS

Accounts and Finance

### LANGUAGES

English Intermediate

Urdu Native