



Azmat Ullah

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● ABOUT ME

Energetic employee is well-versed in strong communication and organization skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions, and managing projects.

● WORK EXPERIENCE

07/11/2022 – 29/11/2024 Jebel Ali, Dubai, United Arab Emirates

PRICING COORDINATOR & OPERATIONS FAST OCEAN SHIIPING L.L.C BRANCH

- Handling all queries and getting the lowest cost from all shipping desks and overseas partners and quoting to the best lowest quotations to the customer for secure shipments.
- Overseeing all aspects of supply chain management, ensuring the flow of raw materials and final products from suppliers to retailers and customers be your tasks and responsibilities
- Answered pricing-related queries from all internal teams, providing regular commentary on drivers for price changes.
- Operational duties to include coordination with shippers, truckers, airlines and shipping lines, NVOCC for the quoting process of shipments.
- Also, manage orders and coordinate the stock of materials and equipment to ensure the company has everything needed.
- Built strong working relationships and influenced colleagues at all levels including senior management and directors.
- Coordinate and problem solve with carriers, forwarding companies, and other entities to ensure successful deliveries of customer cargo.
- Choosing proper routing appropriate to the customer's needs.
- Coordinate with internal teams including Sales, Operations, and Finance, as well as vendors to source pricing and freight information
- Negotiate with suppliers and subcontractors for discounts, and better payment terms to get the best value for each purchase/sub-contract.
- Prepare and release purchase orders paying attention to details and accuracy of quantity, rate, payment and delivery terms and conditions.
- Prepare and submit a detailed advance payment list for all the orders.
- Assist in the transport of local materials.
- Hands-on experience in handling shipping terms like CIF, FOB, EX-WORKS, DDP, DDU, FCL, LCL, FTL, LTL, by sea/air/by road and courier service,
- I am planning Shipments and Liaising with shipping lines/operators. I can handle and provide one window operation to my clients start to quotation pick the cargo and till end of door delivery
- Strong communications and business relations with all local NVO and VSL operators and overseas agents
- Manages activities throughout the order fulfilment and transportation cycle to make sure established deadlines are met.
- Keeping daily track of all shipments in transit to the destination.
- I have experience in tele sales and Strong relations with all sellers, buyers, for import export shipments

09/08/2014 – 31/10/2022 Lahore , Pakistan

OPERATION AND MANAGEMENT COORDINATOR LOGISTIC PLANNERS INTERNATIONAL

- Experience in Forwarding & shipping sales and operation skills Fob, Ex-works, Air freight, for AIR/LCL/FCL/DAP/DDP/CNF.
- Maintained smooth-running business operations by delegating priorities to staff abilities.
- Answered phone calls and responded to emails from clients.
- Managed and prioritised varied and busy workload to meet deadlines.
- Managed databases and information systems, maintaining accurate and accessible records.
- Scheduled meetings to discuss progress of projects and tasks.
- Kept files organised and up-to-date for accurate record-keeping purposes.
- Drafted documents and reports for management review.
- Drafted contracts and purchase orders for team.
- Coordinated events by managing budget, logistics and event support.
- Managed office supply inventory, performing stocktake duties and ordering additional supplies to meet staff needs.

ASSISTANT OF WAREHOUSE MANAGER LOGISTIC PLANNERS INTERNATIONAL

- Exceeded warehouse productivity targets with consistent operational oversight.
- Tracked storage levels and controlled stock to meet supplier requirements and fulfil contract terms.
- Improved warehouse layout to maximise storage space.
- Adjusted inventory levels to keep obsolescence and cost low.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Monitored warehouse safety and swiftly resolved hazards.
- Reported daily warehouse performance data and updated company logs.
- Planned logistics across international boundaries to reliably meet delivery requirements.
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05/03/2007 – 31/01/2012 Lahore , Pakistan

CUSTOMER SERVICE REPRESENTATIVE SEA FALCON LOGISTIC

- Managed high-volume customer queries simultaneously through effective multitasking.
- Handled customer complaints, providing appropriate solutions to guarantee positive outcomes.
- Resolved customer issues effectively, using strong interpersonal skills and conflict resolution techniques.
- Handled phone, email and social media enquiries with consistent customer service across multiple channels.
- Offered current, accurate advice on optional solutions for concerns.
- Maintained excellent working relations with numerous external clients, providing timely quotes and shipping information.

EDUCATION AND TRAINING

02/03/2005 – 09/03/2006 Lahore , Pakistan

DIPLOMA IN COMPUTER SKILLS OF ONE YEAR The City Computer College**Address** 57-Zafar Arcade Muridke Lahore , 39000, Lahore , Pakistan

09/02/2002 – 27/03/2004 Lahore , Pakistan

HIGH SCHOOL Board of Intermediate & Secondary Education, Lahore**Address** 54700, Lahore , Pakistan

02/03/1995 – 09/04/1996 Lahore , Pakistan

MATRIC Board of Intermediate & Secondary Education, Lahore**Address** 54700, Lahore , Pakistan**LANGUAGE SKILLS**Mother tongue(s): **URDU**,

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B1	B1	B1	B1	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Team-work oriented | Motivated | Organizational and planning skills | Reliability | Router Updating | Service Provider | Adaptability & Flexibility | Good listener / Good communicator | Build relations with all kinds of people | Cooking is my passion