

# NARESH ANTHONY

## Senior Logistic Executive

+971503683195 [nareshanthony258@gmail.com](mailto:nareshanthony258@gmail.com) [LinkedIn/Portfolio](#)  
Dubai UAE



### EXPERIENCE

**Customer service coordinator** 11/2015 - 05/2018  
**Hapag-Lloyd** Location

Team: Operation Accounts payable) Job responsibilities:

- To audit the file which is provided by the area Hamburg) by various vendor with their requirements
- To match the supplier rate with Hapag rate
- Processing invoice via SAP for different vendors from all over the world
- Communicating with people from Europe, North America and Middle East
- Hapag takes services from different vendor such as parking containers, chassis delivery for this services vendor send invoices to Accounts Payable department
- We update the invoices and send it to area for payments to vendor
- Coordinate with customers for any queries with regards to their bill payments and rating
- We do Audit and process the invoice as per the area's requirement
- Handling disputes regarding credit memo and finding the reasons with feedbacks and comments

**Equipment Tracking executive** 06/2018 - 07/2021  
**CMA CGM** Location

Team: Operation Equipment department) Job responsibilities:

- Checking the container moves from port of loading to port of discharge
- Identifying the container move with certain move codes (gate-out or gate-in) whether it's in the port or at terminal and action accordingly
- Coordinating with agency regarding container queries or RFI as per SOP
- Tracking the container move of all global countries within deadline.
- Updating all loading and discharged list in the system and keeping track on the same.

**Process Expert** 07/2021 -  
**Maersk global service center** 09/01/2025  
Company Description

- Dealing with the Customers with all end-to-end process from export to import.  
Doing customs release and delivering the containers to the customers  
Currently looking after all import shipping process in terms of Customs delivery of the container and also to arrange the delivery of the container as per the vessel scheduled door to door delivery and port releases
- Handling end to end activities on import side (before vessel arrival to container release)  
Co-coordinating with inter modal team for booking Truck/Rail deliveries for Store Door bookings. Sending DCCs, Longstanding reminders, Import release orders as per given instructions by customer.

### EDUCATION

B.Com Mumbai University 2010 - 2014  
HSC Mumbai University 2008 - 2010  
SSC S.V.V English medium school 2008

### SKILLS

Accounts Payable Customer service .  
Data Quality . SAP . Analytical skills .  
Proactive approach .  
MS CIT, DTP & Tally 9.0

### LANGUAGES

English	Tamil	Native	★★★★★
Hindi,		Proficient	★★★★●
Malayalam		Native	★★★★★

### MY TIME

- A Traveling
- B Playing Any sports
- C Listening Music
- D Gardening

### SUMMARY

To attain such a position in an organization where I can get maximum knowledge and utilize it to the Full for the benefit of the organization. I believe I have what it takes to be a part of a winning team- Commitment & ambition. I assure you that if given an opportunity to prove my abilities. I will prove my skills to the best.