

VIKUM DIAS WIJEGUNASINGHE



CONTACT

📞 +971-557344324

✉️ vikumd17@gmail.com

📍 Apartment 1910,
Block D,
Al Yarmook Tiger Building,
Al Nadha,
Sharjah,
UAE

📅 N7864116

🎂 24. 11. 1999

👤 Single

🔗 <https://www.linkedin.com/in/vikum-wijegunasinghe-a27692214>

PROFILE

BSc in International Transportation Management and Logistics and hands on experience in the industry over 2 years. Enthusiastic, self-motivated, reliable, responsible and adaptable to all challenging and dynamic situations with good interpersonal understanding and communication skills. Confident and hardworking team player with the ability to work on own initiative.

WORK EXPERIENCE

Executive - Documentation

Transco Relocations (Pvt) Ltd

A Subsidiary of Transco Cargo (Pvt) Ltd (Sri Lanka)

2023 December - 2024 September

- Maintaining good relationships with Shipping Lines, Freight Forwarders, Air Lines, Customers and Agents
- Preparing Customs entries, Arranging SLPA and Clearance Documentation
- Handling Personal Cargo, Embassy cargo and courier Shipments.
- Preparing documentations for the Special Approvals and obtaining necessary approvals promptly

Assistant - Operations

Foreway Logistics(Pvt) Ltd.(Sri Lanka)

2023 March-2023 December

- Checking B/L drafts Preparing Manifests
- Maintaining good relationships with Shipping Lines, Customers and Agents
- Submitting Manifests to ASYCUDA and SLPA(Sri Lanka Ports Authority) systems on time
- Collecting payments from the customers
- Arranging payments for the Shipping Lines
- Preparing and releasing Electronic Delivery Orders on time
- Handling Commercial Cargo shipments

Intern - Operations

OKI DOKI (Pvt) Ltd. (Sri Lanka Branch office)

A subsidiary of Expolanka Holdings PLC

2021 OCT- 2022 MAY

- Supported operations team to manage the ongoing operation process smoothly without any disruptions

TECHNICAL SKILL

- Ability to work in "GENSOFT" ERP System
- Ability to work in "ASYCUDA" and SLPA Systems
- Ability to handle both personal and commercial cargo shipments
- Ability to work under pressure

SOFT SKILL

- Problem Solving
- Adaptability
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Interpersonal skills



EDUCATION

BSc in International Transportation Management and Logistics

Dalian Maritime University - China (Affiliated by World Maritime University) conducted in association with Cinec campus - Sri Lanka
Completed in 2023

completed with a "Second-class Lower"

General Certificate of Education- Advanced Level

DS Senanayake College, Colombo 07

2018 (Index No-1083287)

Economics (B)

Accounting (C)

Business Statistics (C)

General English (A)

General Certificate of Education- Ordinary Level

Highlands College, Maharagama-2015

2015

Passed with 7As & 2 Bs



RESEARCH EXPERIENCE

Conducted undergraduate dissertation under the topic on "**Identify Global Best Sustainable Public Transportation Practices Applicable For Sri Lanka**" which has been selected to publish a book chapter on "**Modern Transport Trends and Patterns in Sri Lanka**" under the direction of the Faculty of Managementand Social Sciences,CINEC campus



REFEREES

Binura Kariyawasam

Customer Service Specialists (Middle East, C.I.S and Europe)

Erba Diagnostics fz LLC

Address: 19th floor, DSP Towers, Dubai Science Park,

Al, Barsha South 1,UAE

Mobile: +971553873608

E-mail: b.Kariyawasam@erba.com

Maduka Gunawardana

Customer accounts handler

Gulf Agency Company co.ltd

Address: Fujairah,UAE

Mobile: +971562017558

E-mail: maduka.don@gac.com