






Hamza Asghar

Contact

 Dubai- UAE
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Key Skills

Administrative Support
Customer Service
Excel spreadsheets
Travel administration
Travel Arrangements
Social Media and Promotions

Languages

Urdu
English

Profile

A highly motivated employee eager to take on new challenges, with a strong work ethic, adaptability, and excellent interpersonal skills. Skilled at working independently and quickly mastering new tasks. A personable and dedicated customer service representative with extensive industry experience. A solid team player with a positive, upbeat attitude and a proven ability to establish rapport with clients. Driven to maintain customer satisfaction and contribute to the company's success. Articulate, enthusiastic, and results-oriented, with a demonstrated passion for building relationships, fostering partnerships, and driving business growth.

Experience

Aviation -DXB (Mar 2024 - at present)

Working as a Loader at Emirates Airline in Dubai (DXB).

CSR at Ibex Global. Nov 2022 - May -2024

Contributed to the team as a CSR in Jazz Cash.
Provided customer support service in the backend team of Jazz Cash DSF
Handled the management of chat support services across multiple social media platforms.

Sales Officer at Osaka LED Mar 2022 - Oct -2023

Provided customer support service in the backend team of Jazz Cash DSF

AC Nielsen Amer- U.A.E

Jan-2016 - Dec-2017

- Prepared monthly sales plans, detailing secondary targets.
- Worked as a Sub-Distribution Sales Executive in the electric business, managing \$2 million in sales.
- Oversaw daily data processing for sales and distribution tracking.
- Generated orders and managed shipments to meet target SKUs.
- Ensured alignment of resources with sub-distributors.
- Facilitated the induction of new resources based on business needs.

References

References available upon request.

Education

Intermediate
B.I.S.E Lahore

2017-2019

Matriculation
B.I.S.E Lahore

2013-2015