

**Tariq Albalushi**

***Email:tariqalbalushi888@gmail.com***



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**Objective:**

Seeking a professional position to utilise my skills and abilities in the practice to improve the profits and the good name of the company. My creative skills and genuine enthusiasm would allow me to progress professionally. I can work within a team and on my own initiative. I am able to work in a challenging administrative business environment. I am having excellent written oral communication and skills. I have good ability to grasp and learn quickly from my colleagues and seniors. I am ready and willing to work for a esteemed and professional organization.

**Academic Qualifications : (Find attached my education qualification certificates).**

**Educationl Institutions attended**

Bachelor of Arts from University Baluchistan.

Intermediate (Science) from Degree College Turbat.

Computer course from Royal Army Academic Sultanate of Oman.

BOD (Supplies) course From Royal Army Academic from Sultanate of Oman.

**Professional Work Experience : -**

Worked at Dubai (UAE) International airport Applying ADP from the System as well as applying for GP for the Drivers. From 2015 to present.

Worked Dubai International airport as a Safety Officer .

Done Iosh course,

Store man with the **Royal Army of Oman.** From 2006 to 2014

Clerk with the **Royal Army of Oman.** As the above mentioned time period.

## **Courses attended**

English language teaching experience

- Computer Literacy.
- Internet & Emailing.
- MS Office – Word – Excel – Access- Powerpoint.
- Microsoft Windows.

## **Strength & Skills : -**

- I am fluent in Arabic, English and Balushi languages.
- Good team player and I am having good interpersonal skills.
- Quick learner & always keen to learn more from colleagues and seniors.
- I am punctual, enthusiastic, obedient, well groomed, polite, respectful, and hard working.
- I am ready to work and prepared to do any task that I am instructed to do.
- Dealing with difference culture peoples.
- I am able to analyse problems and issues and make a good correct judgment to deliver for the benefit of the : -
  - Customers.
  - b. Stakeholders.
  - c. Good name and reputation of the organization, and management.
- 8. I am ready to go the extra mile if I am requested to by the management.

## **Personal Details:**

Name: Tariq Albalushi.

Nationality : Pakistani.

Date of birth : 05/02/1985.

Gender : Male.

Marital Status : Married.

Home address : Ajman, United Arab Emirates

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