

# DEEPAK CHENNIKARA



## CONTACT

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## SOFT SKILLS

- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Quick Learner

## LANGUAGES

- English (Fluent)
- Malayalam (Fluent)
- Hindi (Intermediate)
- Tamil (Intermediate)



## SUMMARY

Highly motivated and detail-oriented Inventory Controller and Costing Executive with 3 years of experience in inventory management, costing and accounting. Skilled in implementing and maintaining inventory management systems, coordinating and overseeing inventory audits, forecasting inventory needs and preparing cost sheets. Proficient in Microsoft Office Programs and experienced in working with Microsoft D365. Proactive and a team player, with a demonstrated ability to work under pressure.



## WORK EXPERIENCE

### Al Zain Trading Co. W.L.L Bahrain

2021 - PRESENT

#### Accounts Executive

- Implementing and maintaining inventory management system.
- Coordinating and overseeing inventory audits.
- Forecasting inventory needs and managing stock levels.
- Preparing cost sheets and estimating new and proposed product cost.
- Participating in monthly stock takes and analyzing root causes for discrepancies.
- Constantly analyzing any changes in BOM and their impact on new costs.
- Monitoring and communicating non-moving stock lying in department.
- Participating in effectively implementing new ERP

### Akbar Online Booking Company, Mumbai

2016 - 2020

#### Accounts Executive

- Bank reconciliation.
- Preparation of BSP reconciliation.
- Cash management.
- Credit and corporate card reconciliation.
- Analyzes invoices and expense reports for accuracy and eligibility for payment.
- Preparing reconciliation report on weekly.

## HOBBIES

- Reading
- Traveling
- Playing Chess

## PROFESSIONAL SKILLS

- Developed proficiency with Mircrosoft Office Programs .
- Experienced in working with Microsoft D365
- Fluency in Effission and Dynamics , Tally Erp9 .
- Ability to work under pressure and perform well .
- Proactive and team player .

## IT SKILLS

- Microsoft Office ,Excel , Word , Access and Outlook .
- Microsoft Dynamics 365 cloud ERP

## PERSONAL DOSSIER

Date of Birth : 09/05/1991

Nationality : Indian

Gender : Male

- Daily reconciliation payment gateway .
- Gateway with B2B customer support
- Handling customer query related gateway updation .
- Preparing payment gateways report on weekly basis .
- Accounting of administrative expenses .
- Airline funding asper daily requirement including net transfer RTGS ,NEFT and IMPS .

### Puma Store, Kottayam

2015 - 2016

#### Accountant cum Cashier

- Managing transactions with customers using cash registers .
- Scanning goods and ensuring pricing is accurate .
- Collecting payment whether in cash or credit .
- Preparing payment gateways report on weekly basis .



## EDUCATION

### Master of Commerce (Computer Application )

2013 -- 2015

Bharatiar University Coimbatore -Tamilnadu

### Professional Diploma (Computerized Financial Accounting)

2012 - 2013

Kerala state Rutronix , Kottayam

### Bachelor of Commerce (Computer Application)

2009 - 2012

M G University Kerala, Kottayam



## PROJECTS

### Financial Statement Analysis

2015

Thomson Rubbers India PVT. Ltd Kanjirappally

### Organization Study of TCL LTD

2014

Travancore Cement Ltd Kottayam

### Job Satisfaction in Employees

2012

MRF Kottayam

## DECLARATION

I do hereby declare that the particulars of information and facts stated above are true and complete to my knowledge.