

Muhammed Fadhil M P

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Summary — An enthusiastic and result-oriented B. Com graduate with a Diploma in Logistics and Supply Chain Management, and 7 months of experience as a Logistics Coordinator at Samniyo Logistics (a service provider to Amazon Transportation Services Private Limited). Seeking a challenging opportunity to apply my academic knowledge and technical skills in a dynamic environment, contributing to the success of the organization.



Skills

Domain Skills: E-commerce Logistics Operation, Supply Chain Management, Logistics Management, Warehouse Management, Inventory Management

Soft Skills: Communication, Team Collaboration, Problem-solving, Data Analysis, Time Management, Leadership, Interpersonal skills

Languages: English, Malayalam

Technical Skills: Microsoft Excel, Microsoft word, Microsoft PowerPoint

Experience

Samniyo Logistics

May 2024 – Nov 2024

Logistics Coordinator

- Enhanced on-time delivery rates by 20 percent through effective coordination and support
- Provided operational and administrative support to ensure seamless daily delivery station activities
- Utilized Amazon Logistics software to track and manage packages, inventory, and workflow of the organization
- Generated and analyzed reports on delivery performance and station productivity using Amazon tools and software
- Monitored package tracking and inventory systems, resolving discrepancies to maintain a 100 percent accuracy rate
- Collaborated with colleagues to achieve team goals and to resolve issues
- Provided excellent customer service through effective communication and problem-solving
- Acted as a liaison between delivery associates and station leadership, resolving escalations and ensuring adherence to operational protocols
- Recognized by station leadership for exceptional multi-tasking skills and driver support during peak seasons

Drop X Logistics

Mar 2024 - Apr 2024

Logistics Coordinator (Intern)

- Shadowed senior associates and gained hands-on experience in managing delivery station workflows, including package sorting and tracking
- Gained proficiency in Amazon's internal tools and systems
- Assisted delivery associates with route planning, package scanning, and device troubleshooting, improving delivery efficiency
- Supported the reconciliation of undelivered and misrouted packages by utilizing Amazon's internal tools for ensuring accurate inventory management
- Collaborated with station team to implement process improvements

Education

Transglobe Academy <i>Diploma in Logistics and Supply Chain Management</i>	Kerala, India <i>2023 - 2024</i>
Kannur University <i>Bachelor of Commerce</i>	Kerala, India <i>2020 - 2023</i>

Certifications

- STED - Diploma in Logistics and Supply Chain Management
- ATHE - Diploma in Logistics and Supply Chain Management
- LSC - Diploma in Logistics and Supply Chain Management

Personal Information

Passport No : C4378111
Visa Status : Visit Visa (Valid till 15 Mar)
Nationality : Indian
Date of Birth : 09/05/2002

Reference

Available up on request