

K B SAJU

WAREHOUSE SUPERVISOR

OBJECTIVE

Seasoned, technically inclined and empowered professional, offering an eventful career with over 1+years in Warehousing and distribution with judicious deployment of resources to achieve overall milestones. Professional with expertise in inventory control, inward process, outward process and documentation as well.

ROI-driven Business strategist and hands on leader with expertise working with Executive team to identify, evaluate, and execute growth rationale to drive unprecedented profitability while focusing on operational excellence, reducing costs, driving standardization, and streamlining business processes.

WORK EXPERIENCE

- **Warehouse Supervisor** (11/2022–01/2024)
Asian Paints Ltd | Cochin, Kerala
 - ◆ Experience in billing and dispatch activities
 - ◆ Supervise daily activities of warehouse
 - ◆ Dispatching the materials to the customers as required with proper documents (invoice, E-waybill, LR copy)
 - ◆ Coordination with transporters for the timely delivery of orders
 - ◆ Transportation costing in OTM (Oracle Transportation Management)
 - ◆ Reconcile the physical inventory with stock register on weekly basis
 - ◆ Responsible for quarterly stock checking and ensuring nil variance
 - ◆ Inventory management, shrinkage control
 - ◆ Maintaining WMS, FMFO
 - ◆ Maintaining depot stock level
 - ◆ Preparing daily MIS report
 - ◆ Ensuring that the all working area following safety instructions and conducting safety mock drills
 - ◆ Handling depot related entry through SAP
 - ◆ Preparing E-WAY bill
 - ◆ Experience in SAP sales and distribution
 - ◆ Ensure manpower availability as per loading & unloading plan.
 - ◆ Acknowledgement tracking
 - ◆ Take care of space management and ensure proper stacking of material

PROFILE

Address: Bin Kamil Apartment, Al Wahda street, Sharjah

E-Mail: sajubaiju1997@outlook.com

Phone No: +971506391245

Date of Birth: 18-11-1997, India

Marital status: Single

Linguistic Ability: English, Malayalam

LinkedIn: k-b-saju-4b58652b0

EDUCATION

University of petroleum and energy studies, Dehradun

Master of Business Administration [Logistics & Supply chain management] (2020-2022)

Bharathiar university, Coimbatore

Bachelor of Business Administration (2016-2019)

SKILLS

- Supply Chain Optimization
- Warehouse Efficiency
- Order Fulfillment
- Cross-Docking
- Vendor Management
- Shipping and Receiving
- Safety Compliance
- WMS (Warehouse Management System)
- Material Handling
- Team Leadership
- Inventory Control
- SAP ERP
- MS Office

CORE COMPETENCIES

- ◆ Planning & Strategy
- ◆ Operations & Control
- ◆ Inventory Management
- ◆ Reverse Logistics
- ◆ CFA Operations
- ◆ Outbound Logistics
- ◆ Cost Optimization
- ◆ Distribution Management

LEADERSHIP STRENGTHS

Operations Management

- Monitoring overall functioning of processes, identifying improvement areas, and implementing adequate measures to maximize business growth.

Warehouse Operations

- Monitoring availability of stock, making appropriate arrangements to ensure on time deliveries
- Taking corrective action to regularize accuracy

DECLARATION

I hereby declare that all above mentioned are true and correct to the best of my knowledge and belief.

Place: Dubai

Date:

KB SAJU