

CURRICULUM VITAE

NAFEES KHAN

Address : Manama, Kingdom of Bahrain
Mobile No : 33446052
Gmail : nafeeskhan071@gmail.com



CAREER OBJECTIVE

- A challenging career which offers an opportunity to apply my skills knowledge with continuous learning and growth.

EDUCATION QUALIFICATION

Serial No	Degree	Board	Year	Percentage
1.	10 th	Cbse Board	2015	73%
2.	12 th	Jamia Millia Islamia New Delhi	2019	71%
3.	B.A.	University Of Allahabad	2022	83%

WORK EXPERIENCE

- Designation- Operation Assistant in Safexpress Pvt.Ltd. Logistics Company in Bangalore .(March 2023-To Present)
- Designation- Computer Operator Part Time in Cyber Cafe in Allahabad. (January 2020- To January 2022).
- Designation- Cashier Front Office in Zaffran Matam Al Arabic Restaurant Sham sheer Gunj Falaknuma Hyderabad Telangana (30 January 2022 To 2 March 2022).

COMPUTER SKILLS

- Ms Word ,Ms Excel (Vlookup,Hlookup) , Internet , Tally, Scanning , Printing, Online Form Filling , Data Entry ,etc.

SKILLS

- Communication Skills.
- Typing Speed (30 Words Per Minute).
- Customer Services and Problem Solving Skills .

PERSONAL DETAILS

Father Name : Naseem Khan
Date Of Birth : 11/09/1999
Marital Status : Single
Nationality : Indian
Language : English ,Hindi
Passport No : W8179144
Hobbies : Listening Music In free Time , Playing Badminton
Gender : Male

DECLARATION

I hereby declared that the above information given by me is true to best of my knowledge .

Date.....

Place.....

(NAFEES KHAN)

(RESTRICTED DOCUMENT)

SAFEX/HR/OFFER/3/22

March 10,2022

NAFEES KHAN
S/O NASEEM KHAN
BHATTI MOHALLA WARD-18, MOHAMMADABAD
YUSUFPUR, GHAZIPUR, UP-233227

Subject: - Offer letter for the position of Team Member-Operations

Area: BANGALORE

Dear Mr. Khan,

With reference to your application and subsequent interviews you had with us, we are pleased to issue you this Offer letter for the position **Team Member-Operations** in **Cadre-1** in **Level 1, designated as ASSISTANT**. Your annual CTC (Cost to the Company) will be **Rs 179484/- (Rupees One Lakhs Seventy Nine Thousand Four Hundred Eighty Four Only)**.

You are required to join on **March 10,2022** as mutually agreed. Please note that if you fail to join us as specified above, this offer will stand cancelled.

You are requested to furnish the following documents at the time of joining:

- Proof of your academic qualifications / professional qualifications / Residential Address (Ration Card / Passport copy).
- Axis Bank A/c number with Bank statement and Customer ID (If any).
- A Copy of PAN card, UAN, Adhaar Card are mandatory.
- Salary Certificate from the last employer.
- Relieving Certificate from your last employer / Experience Certificates.
- Two professional references.
- Last three months Bank Statements
- Latest Passport size photographs (Self) – 5 Nos.
- Family Photographs postcard size -2 Nos.

The formal offer of appointment will be given to you within two days of your joining duties. This Offer letter does not confer any right or status of being an employee of the company, until issued a formal offer of appointment.

Please sign the duplicate copy of this Offer letter to indicate your acceptance of the same.

We welcome you to ‘**Safexpress family**’ and wish you a rewarding career with us.
Thanking you,

Yours truly,

For **SAFEXPRESS PRIVATE LIMITED**


PRITHISH R.A. SAH
Associate Vice President – HR

ACCEPTANCE

NAFEES KHAN

(RESTRICTED DOCUMENT)

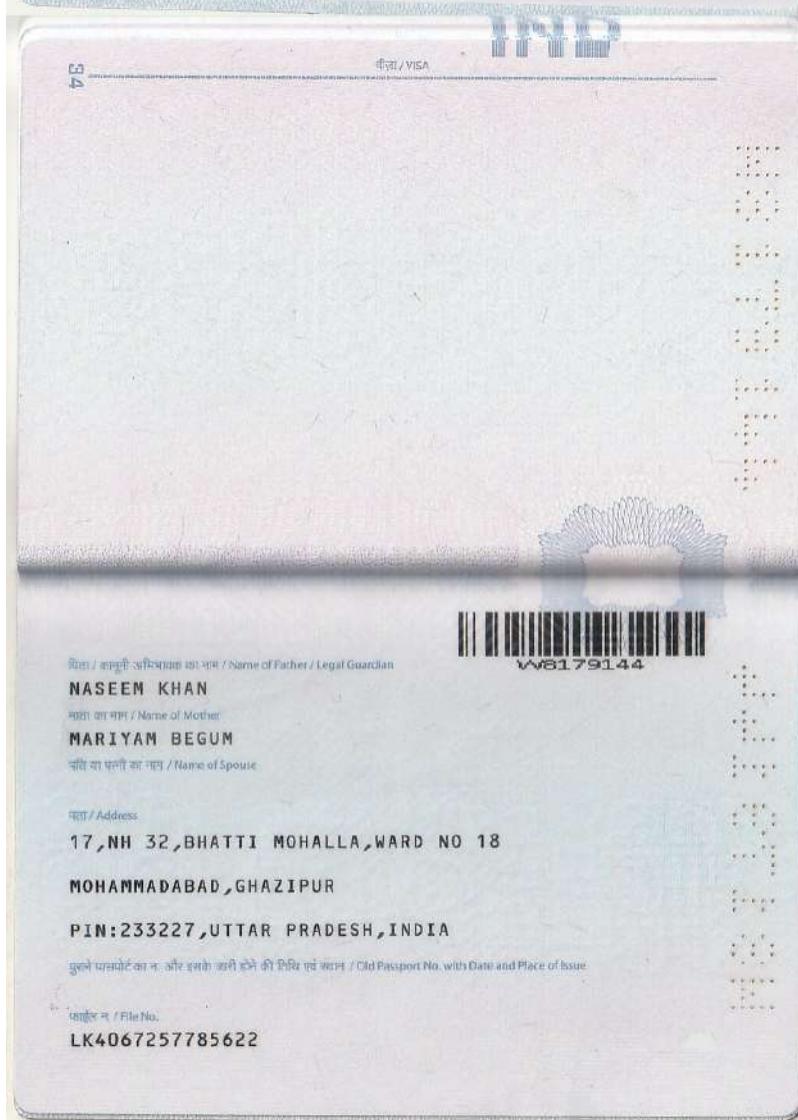


www.safexpress.com



Safexpress Pvt. Ltd., 28, Sector 18, Udyog Vihar, Gurugram 122015







UNIVERSITY OF ALLAHABAD

B.A. Part III Examination, 2022

(Regular Candidate of Three Year Degree Course)

Name : NAFEES KHAN
Father's Name : NASEEM KHAN
Mother's Name : MARIYAM BEGUM

Roll No. : 2269140
Enrol No. : U1923076

Subject	Theory					V/V	Total	Practical		Subject Total GM	
	1st	2nd	3rd	4th				1st	2nd	Total	GM
Medieval History	68	63	71	--	--	--	202	--	--	--	202
Education	53	57	55	--	--	--	165	--	--	--	165

Part I : 388/450 (2020) Part II : 378/450 (2021) Part III : 367/450

Result : First Division

Grand Total : 1133 / 1350

To pass, a candidate must obtain a minimum of 33% marks in theory as well as in practical of each subject separately.

* - Appeared in Second Exam

Division : Ist - 60% : IInd - 45% : IIIrd - 33%

MF001

34814.1 7464

Thursday, August 18, 2022

3074410190502110



Controller of Examinations



NALINI CYBER CAFE

Kamla Nehru Road, Colnel Ganj, Police Line, Prayagraj, Uttar Pradesh

Reg No.- 09AIKPS3981L1ZD

Date- 25/01/2022

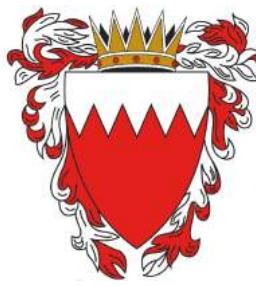
TO WHOM IT MAY CONCERN

This is to certify that Mr. **NAFEES KHAN** S/O **NASEEM KHAN** has worked in our Cyber Cafe as **COMPUTER OPERATOR** since 15/01/2020 to 20/01/2022.

During this period he showed himself very good computer operating, hard worker, intelligent, reliable and submissive.

We wish him success in life. Assure you would never regret by employing this young man.

Ranjan Yadav



Visit Visa



Your application details are:

Application Number 7332087
Passport Number W8179144
Nationality India
Date of Birth 11/09/1999
Sex Male
Country of Birth India
Passport Expiry Date 26/12/2032
English Name NAFEES KHAN S/O NASEEM KHAN
Arabic Name -
Sponsor Name -
Visa Number 6183262
Visa Issue Date 06/11/2023
Visa Expiry Date 04/02/2024
Visa Status VALID
Period of Stay VALID TO STAY 90 DAYS ONLY FROM ENTRY DATE
Number of Entries Multiple

The following conditions apply to your Visa:

- The Visa Expiry Date is the latest date on which you may enter Bahrain with this Visa.
- The Period of Stay is the longest time you may spend in Bahrain on any one visit.
- The Number of Entries is the number of times you may enter Bahrain with this Visa.
- You are not permitted to take up employment.
- Person will be denied entry if there is a mismatch between the passport data and the Visa.
- After entering the Kingdom of Bahrain, you can print the visa again to find out the dates of your stay period, or you can use the QR code to update the visa.

(RESTRICTED DOCUMENT)

COST TO COMPANY			
Name:NAFEES KHAN			
Area:BANGALORE			
Designation:ASSISTANT-OPERATIONS			
S. No.	SALARY COMPONENTS	AMOUNT	AMOUNT
(A)	MONTHLY RECEIVABLES	PER MONTH (Rs.)	PER ANNUM (Rs.)
1	Basic Salary	7000	84000
2	House Rent Allowance	3500	42000
3	Performance Bonus	422	5064
	TOTAL (A)	10922	131064
	GROSS SALARY (P.M.)	10922	131064
(B)	YEARLY RECEIVABLES		
1	Ex-Gratia/ Annual Bonus	840	10080
2	LTA(Leave Travel Allowance)	0	0
	TOTAL (B)	840	10080
(C)	STATUTORY FACTORS		
1	PF (Employer's Share)	840	10080
2	ESIC(Employer's Share)	355	4260
	TOTAL (C)	1195	14340
(D)	PERKS (Non-encashable)		
1	Vehicle	0	0
2	BRF	2000	24000
3	Transportation	0	0
	TOTAL (D)	2000	24000
	COST TO COMPANY	14957	179484

NOTE:- TDS & Professional Tax will be deducted as per rules. Perquisites are non-encashable and non-transferable.

[PRITISH R A SAH]
Associate Vice President - HR.

(RESTRICTED DOCUMENT)