



Arun Thirumangalath

Logistics Coordinator



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EDUCATION

- MBA In Supply Chain Management from Mysore University (2017 - 2019)
- BCOM – Accounting from IGNOU University (2013 - 2016)

Languages

- English
- Malayalam
- Tamil
- Hindi
- Kannada

CERTIFICATIONS

- Advanced Excel
- Business presentation
- Inventory control and inventory management

PROFESSIONAL SUMMARY

Highly motivated supply chain specialist with four years of experience in leading and organizing FC activities such as IB, OB, inventory management, operations in channel of E-commerce and B2B operations. Having excellent organizational skills, attention to detail, and multitasking abilities. Expertise in Quick decision-making expertise and the capacity to engage with cross-functional teams to ensure timely delivery of goods and services. Seeking a position as an SCM-Professional to help to the growth of a recognizes organization

WORK EXPERIENCE

HUB IN-CHARGE /ASSOCIATE LEAD | October 2022 to October 2024

SHADOWFAX TECHNOLOGIES PVT LTD

KEY RESPONSIBILITIES

- Control over all facets of order processing operations. Forecast all aspects of store operations, including inventory management, sales analysis, customer service, and team management.
- Developed and implemented strategies to maximize sales and profitability.
- Managed and trained a team of 20+ employees, providing guidance, coaching, and performance evaluations to drive productivity and ensure excellent customer service.
- Successfully Completing Target in Every Month.
- Collaborated with cross-functional teams to improve operational processes, streamline inventory management, and reduce costs.
- Conducted regular staff meetings to communicate goals, provide updates, and foster a positive and inclusive work environment.
- Booking of AWB number and preparation of documents which related to airport transportation
- Documentation and Validation of operation related documents.

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SOFTWARE SKILLS

- * Advanced knowledge in Microsoft Office
- * Expertise in handling communication & scheduling platforms like Zoom, Google meet
- * ZOHO
- * FLO- ERP

CORE COMPETENCIES

- Leadership and Team management abilities
- Detail Oriented and highly organized
- Strong communication skills & professional writing skills
- Great presentation skills
- Inventory Management
- Problem solving and Decision-making skill

SENIOR OPERATION EXECUTIVE | APRIL 2021 – MAY 2022

Flipkart Quick/Hyperlocal – DARK STORE

KEY RESPONSIBILITIES

- Responsible for deriving end to end operation such as Picking, Packing, Inbound, outbound and return inventory.
- Maintaining FMCG /Non-Large Inventory levels and inventory records
- Conducting daily inspection regarding hygiene and sanitization condition of all production storage areas etc.
- Shrinkage, Dumb, Damages & Expiries control and reporting.
- Generate regular data tracking and daily report on order fulfilment metrics, inventory levels, and operational performance for management review.
- Day to day production planning and scheduling manpower management.
- Preparation daily, weekly, monthly management reports.

ACCOUNT RECEIVABLE EXECUTIVE – OCTOBER 2019 – MARCH 2020

Trans world International

- Generate and distribute management reports in accurate and timely manner
- Preparing and maintaining various reports in excel Evaluate team performance for key metrics
- Providing clear cut idea about Operation process and System knowledge to the New Employees
- Maintain excel data and Google sheet for preparing various reports.

TRAINING

PRIDE GLOBEL LOGISTICS

- Internship completed and airport and sea port cargo transportation knowledge.
- Documentation of both air and sea port transportation

DECLARATION

I hereby declare that the above- mentioned information is true to the best of my knowledge and belief.

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