

Hardin Rixon

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PROFESSIONAL SUMMARY

I seek challenging opportunities where I can fully use my skills for the success of the organization. My goal is to become associated with a company where I can utilise my skills and knowledge to gain further experience while enhancing the company's productivity and reputation.

WORK EXPERIENCE

Operations Executive

Jetz Global Logistics, Cochin International Airport Limited Kerala India

04/2022 - 03/2025

Documentation of air export cargo.

Customs clearance of cargo.

Applying plant quarantine certificate.

Registration of export license of exporter in customs department.

Assistant Professor - on contract

St Paul's College Kalamassery, Kalamassery Kerala India

12/2022 - 04/2025

Co-ordination and guidance for project and internship work

Develop the presentation skills, communication and inter personal skills of students.

Co-ordination of various seminars and activities

EDUCATION

Mvoc in Logistics and supply chain management

St Albert's College Ernakulam

2020 - 2022

Luminary of Logistics Department and 3rd Position Holder in Masters degree

Bvoc in Logistics Management

St Albert's College Ernakulam

2017 - 2020

SKILLS

Technical

Advanced: MS EXCEL

SKILLS *(continued)*

Technical

Advanced: MS OFFICE / Tally ERP / Focus ERP

Soft Skills

Advanced: Critical Thinker / Communication / Motivator

Languages

Advanced: English / Hindi / Malayalam

Intermediate: Tamil

CERTIFICATIONS

Internship

Two months

POTA Global Logistics Pvt Ltd, Willington Island Kochi

Internship

One month

Central Warehousing Corporation CFS Bangalore

REFERENCES

Edwin Johny

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