



MUHAMMED RAFI

Contact Details

+971503982114

mohdrafi0007@outlook.com

Insta: @_mohd_rafi

J&P accommodations, Jebel Ali, Dubai

Expertise

- Project Management
- Strong decision maker
- Complex problem solver
- Creative designs
- Innovative
- Service-Focused
- Good Communication Skills
- Meeting deadlines
- IT Microsoft Office Tools (Word, Excel, PowerPoint,

Languages

- English
- Hindi
- Malayalam
- Tamil

Hobbies

- Writing
- Reading
- Swimming

Career Objective: To pursue a challenging career as an imperative member in an organization on a long-time basis, performing from my niche, constantly learning, and contributing to the growth of the organization.

Experience

❖ Sales admin

Malabar Agency

Jan 2020 to Jan 2021

- Purchase of materials
- Receipt
- sales

❖ Outlet Managing

Big & Fit Supplementary, RAK

Feb 2021 to Sep 2021

- Purchase of materials
- Receipt
- Sales

❖ Tally Man & QC Inspection

ES Global, Jabel Ali

Sep 2021 to till now.

- Attend meetings, discuss project details with client, contractors, and owner.
- Attending cargo discharge operations
- Cargo inspections
- Quantity survey
- Documentation

Education

▪ Bachelor of Arts

Calicut university (2017-2020)

▪ Higher Secondary

Educational board of Kerala (2015-2017)

Reference

Abdul Samad,
Tally QC Coordinator, Shawcor, Ras Al Khaimah
Mob: +971564014996