



PANKUSH BATRA

My Contact

✉ pankushbatra09@gmail.com

☎ +971502158857

📍 Flat-101,1st Floor Al Fardan
Building Near Kfc Meena Bazar
Bur Dubai, Dubai, UAE

Skills

- Observation
- Decision making
- Communication
- Multi-tasking
- Payroll processing
- Cash Handling
- Interpersonal skills

Education Background

- Vinayaka Mission Sikkim University
Gangtok,Sikkim,India
Bachelor of Arts
Completed in 2018
- National Institue School
Kapurthala,Punjab,India
12th (Arts)
Completed in 2015
- CBSE
Kapurthala,Punjab,India
10th
Completed in 2013

Personal Details

- Date Of Birth : 9th May,1996
- Languages Known : English,Hindi,Punjabi
- Martial Status : Single
- Nationality : Indian

About Me

Dynamic professional with extensive experience in telesales, customer care, and supervisory roles within distribution. Proven track record in driving sales growth, enhancing customer satisfaction, and leading teams to achieve operational excellence. Adept at implementing strategies to improve service efficiency and foster strong client relationships.

Professional Experience

GOPAL ORGCHEM. PVT. LTD. 2018 - 2021
107 A Main Road Tehkhand, Okhla Inds. Area Ph-1 Delhi-110020,India

Supervisor In Distribution

As a Supervisor of Distribution in the fabric chemical industry, i will oversee the distribution operations, ensuring efficient delivery of chemical products to customers. This role combines leadership, logistics management, and compliance oversight to meet safety and quality standards.

EPIC SOLUTIONS 2021 - 2023
29/40, West Patel Nagar, New Delhi - 110008

TeleSales Agent

As a telesales agent with the client name Byju's plays a crucial role in facilitating student enrollment and promoting the company's educational products and services. This position involves engaging with prospective students and their parents over the phone to understand their educational needs and demonstrating how Byju's offerings can meet those needs.

Key responsibilities:

- Interpersonal skills
- Sales Proficiency
- Product Knowledge
- Customer Engagement
- Data Management

IENERGIZER 2023-2024
Sector-60 noida, Uttar pradesh,201301,India

Customer Care Senior Executive

Dedicated and customer-focused professional seeking a Customer Care role at Airtel Broadband. Leveraging extensive experience in customer support, strong communication skills, and a problem-solving mindset to enhance customer satisfaction and resolve issues effectively.

Key responsibilities:

- Customer Service Excellence
- Technical Knowledge
- Problem Solving
- Multitasking Abilities
- Team Collaboration