

Ms. SHABINA S BASHA
FARWANIYA KUWAIT



:00965 -51386463

Email: shabi0502@gmail.com

HISTORY, SKILLS, EXPERIENCE

PERSONAL PROFILE

CAREER OBJECTIVE

A motivated, adaptable, responsible, well experienced person seeking a position in the Shipping Industry with extensive knowledge, experience, and the ability to organize, to co-ordinate and strong attention to detail and to work multi-task. To excel with Enthusiasm in the Environment of Shipping, Liner , Freight forwarding ,Logistics Supply Chain , Export-Import solutions, so as to contribute towards the development of the Organization through the application of shipping principles with acquired knowledge, management tools and with my past extensive experience in shipping, liner operations , logistic operations, export -import shipping documentations that helps to grow along with the firm to attain the highest degree of progress.

KEY SKILLS

Team Work

Work Ethic

Analytical Skills

Leadership Quality

Decision-Making

Time Management

Customer Service

Problem Solving Ability

Hardworking

Positive Attitude

Honesty

WORK EXPERIENCE

1) Presently working at:

ALGHANIM WILHELMSSEN SHIPPING CO.W.L.L,

WILHELMSSEN PORT SERVICE, KUWAIT

Designation:

Sales Cordinator (Maritime Logistics & Air shipment)

Jobs & Responsibilities

CAREER HISTORY:

From 2003 to 2024

Since Nov. **2015** till date I am working with **Alghanim Wilhelmsen Shipping Co. W.L.L.- Wilhelmsen Port Service, Kuwait**, have been handled different rolls in various departments within the company such as various Shipping Line Service, Liner Vessel operations, Equipment control for Liner containers, Liner Documentations, NVOCC, Freight Forwarding, Customs clearance, Logistics Operations & Air shipments.

JOBS & KEY Responsibilities

Supervision, Preparation, Submission & Reporting.

- **IMPORT -EXPORT DOCUMENTATIONS, PORT AND CUSTOMS MANIFESTATION, SUBMISSION FOR -** Container vessels/Liner Vessels / LCL / Logistics Clearance & forwarding/ Sea Freight & Air Freight.
- **Export / Import Documentation for oil TANKER.**
- **NVOCC, Freight Forwarding & Shipping Documentations**
- **Operation and documentation for Customs Clearance & forwarding.**
- **Handling Air Import**
- **EQUIPMENT CONTROL, CONTAINER TERMINAL OPERATION for LINER VESSELS under Wilhelmsen Agency**
 - 1) OMAN CONTAINER LINE (ASYAD LINE)

Liner feeder & Equipment Movement control, Container Inventory, Equipment projection, Full /Empty container Movement online monitoring, Container releasing & reporting for Import discharge, Export loading, Empty Back loading, Generate Daily reports, weekly reports, Demurrage and detention reports, Invoicing and Billing. Etc.

- **All Import ,export liner & Logistics Documentations** (Customs & Port) D/o, Bill of lading / Arrival notification / Billing.
- **Delivery order Counter & Customer Service**
- **Customs online Manifestation and Bayan Process**
- **LCL documentation of customs and port**
- **Liner and Logistics Operations.**
- **All types of local customs legal Documentation and Manifestation.**

2) Worked at National Aviation Services., KUWAIT
Designation : Delivery Agent
Duration : 02 Year

EDUCATIONAL QALIFICATIONS

1. University Graduation in B.E. Computer Science.

From University Of Bangalore, India(2006 - 2011) with 62%

LANGUAGES & OTHER

Languages Known: ENGLISH, ARABIC,
TAMIL,KANADA,URDU & HINDI

PASSPORT & RESIDENCY DETAILS

PERSONAL DETAILS

Name : SHABINA SULTHAN BASHA
Date of birth : 05 Feb 1989
Sex : Female
Nationality : Indian
Marital Status : Married

Address In Kuwait:
FARWANIYA, Kuwait
TEL : 00965 51386463 (KUWAIT)

Passport Details: - Passport No. P6321516
Date of issue: 09/11/2016 Expiry: 08/11/2026
Civil ID no.: 289020503721
Residency validity till 30/03/2025

DECLARATION:-

I hereby declare that all the information furnished above is true to the best of my belief." "I do hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

SHABINA SULTHAN BASHA