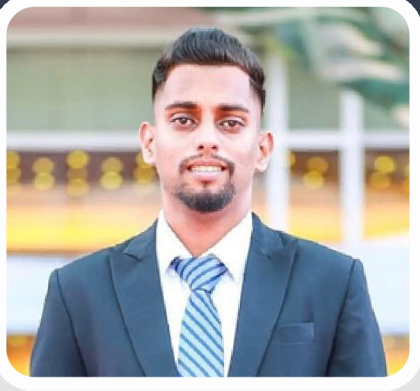


# VIKUM DIAS WIJEGUNASINGHE



## CONTACT

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## PROFILE

BSc in International Transportation Management and Logistics and hands on experience in the industry over 2 years. Enthusiastic, self-motivated, reliable, responsible and adaptable to all challenging and dynamic situations with good interpersonal understanding and communication skills. Confident and hardworking team player with the ability to work on own initiative.



## WORK EXPERIENCE

### Executive - Documentation

#### Transco Relocations (Pvt) Ltd

##### A Subsidiary of Transco Cargo (Pvt) Ltd (Sri Lanka)

2023 December - 2024 September

- Maintaining good relationships with Shipping Lines, Freight Forwarders, Air Lines, Customers and Agents
- Preparing Customs entries, Arranging SLPA and Clearance Documentation
- Handling Personal Cargo, Embassy cargo and courier Shipments.
- Preparing documentations for the Special Approvals and obtaining necessary approvals promptly

### Assistant - Operations

#### Foreway Logistics(Pvt) Ltd.(Sri Lanka)

2023 March-2023 December

- Checking B/L drafts Preparing Manifests
- Maintaining good relationships with Shipping Lines, Customers and Agents
- Submitting Manifests to ASYCUDA and SLPA(Sri Lanka Ports Authority) systems on time
- Collecting payments from the customers
- Arranging payments for the Shipping Lines
- Preparing and releasing Electronic Delivery Orders on time
- Handling Commercial Cargo shipments

### Intern - Operations

#### OKI DOKI (Pvt) Ltd. (Sri Lanka Branch office)

##### A subsidiary of Expolanka Holdings PLC

2021 OCT- 2022 MAY

- Supported operations team to manage the ongoing operation process smoothly without any disruptions

## TECHNICAL SKILL

- Ability to work in “GENSOFT” ERP System
- Ability to work in “ASYCUDA” and SLPA Systems
- Ability to handle both personal and commercial cargo shipments
- Ability to work under pressure

## SOFT SKILL

- Problem Solving
- Adaptability
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Interpersonal skills



## EDUCATION

**BSc in International Transportation Management and Logistics**  
**Dalian Maritime University - China ( Affiliated by World Maritime University) conducted in association with Cinec campus - Sri Lanka**  
**Completed in 2023**  
completed with a “Second-class Lower”

### General Certificate of Education- Advanced Level

**DS Senanayake College, Colombo 07**  
**2018** (Index No-1083287)

Economics (B)  
Accounting (C)  
Business Statistics (C)  
General English (A)

### General Certificate of Education- Ordinary Level

**Highlands College, Maharagama-2015**  
**2015**  
Passed with 7As & 2 Bs



## RESEARCH EXPERIENCE

Conducted undergraduate dissertation under the topic on **"Identify Global Best Sustainable Public Transportation Practices Applicable For Sri Lanka"** which has been selected to publish a book chapter on **"Modern Transport Trends and Patterns in Sri Lanka"** under the direction of the Faculty of Management and Social Sciences, CINEC campus



## REFEREES

**Binura Kariyawasam**  
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