

CURRICULUM VITAE

MOHAMED MANSOOR ALI A.M.

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Visa status: Visit Visa

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PROFILE:

- Seeking for a management position in logistics or operations, in a diverse and challenging organization that will allow me to use my experience of Pharmaceutical industry Knowledge Having 5 years of experience and FMCG of exposure in warehouse distribution logistics.

TECHNICAL EXPERIENCE:

- Worked as a warehouse Supervisor in Al Hayat Pharmaceutical from 7th Aug 2023 to 21st May 2024.
- Worked as a warehouse operation supervisor in Aramtec (Arabian American technology) Company from 16th Jan 2023 to 31st July 2023
- Worked as Warehouse Supervisor for LOCAL TRANSFER OUT/ IN (LTO/ LTI) in CITY PHARMACY Alias Al Madina Drugs Store. Sharjah, United Arab Emirates (UAE) from 24th January 2019 to 02nd September 2022.

TECHNICAL PROFICIENCY:

During M.B.A – Logistics and Supply Chain Management.

- Certified in International Freight Forwarding Air and Sea Cargo from seawaves shipping services at Chennai - India.
- Project Experienced at Seawaves Shipping Services in the Tittle of Port Operations at Chennai – India.

JOB RESPONSIBILITIES FOR WAREHOUSE SUPERVISOR IN AL HAYAT PHARMACEUTICAL:

- Responsible to receive all transfer request email and proceed according to locations as per sales team without delay.
- Oversaw Government orders like SEHA, MOH, DHA and to meet requirement without delay.
- Managing and maintaining inventory creating stock profiles and logging stock locations.
- Creating GRN and posting in the system.
- Responsible to issue picking list to preparation team.
- Coordinate with logistics team for delivery of the items.
- Maintaining a records of dispatching items and demo items.
- Maintaining stock levels and report deficiencies in product such as damage, excess and shortage report.
- Checking dispatching items against invoice to ensure the proper item has been delivered.
- Acknowledgement recipients from customer upon delivery.

JOB RESPONSIBILITIES FOR WAREHOUSE OPERATION SUPERVISOR IN ARAMTEC:

- Responsible to receive all the type of shipments and local purchase orders from the suppliers.
- Coordinate with Procurement team if relevant document needed for local purchase for posting GRN in system.
- Creating GRN for posting in system and submitting NCR report to the management.
- Supervise daily operations both inbound & outbound (Dry , chiller and Frozen store)
- Responsible to hold the stocks and reservation according to the sales manager request,
- Informing the new items verifications to clearance team for the municipality inspection.
- Maintain and monitor the temperature of during deliveries of the product.

- Submitting the TMD logger to the quality assurance team.
- Coordinate concern departments for receiving the stocks for keeping assigned areas.
- Ensure the quality and quantity of product has been confirmed for exporting.
- Plan and coordinate daily warehouse activities including receiving, put away, picking packing and shipping.
- Prepare monthly reports and submit to operation manager if appropriate.
- Inspired teams to achieve or exceed goals through regular motivation and facilitating team building activities.

JOB RESPONSIBILITIES FOR LOCAL TRANSFER OUT (LTO) IN CITY PHARMACY 2019-2022:

- Responsible to respond emails for the all stock transfer from all different sources of principal company and Govt orders like SEHA, MOH, DHA & Tender dept and to meet requirement without delay.
- Checking dispatching items against invoice to ensure the proper item has been delivered.
- Maintain the Standard order levels and preparing expiry for destructions Purpose according to the management and principal company approvals.
- Supervise daily operations of the transfer planning to all locations, and ensure proper timely executions of all the corresponding tasks.
- Preparing the documents for re exporting purpose of defective items and follow up with supply chain Department.
- Accurately maintain the appropriate administration of processes for reporting and tracking Responding to internal and external queries.
- Analyze items; segregate and assign to concern department in WMS (example: cold chain items, controlled medications, pharma, non-pharma and Frozen items etc...)
- Tracking daily operations and reporting to Management.
- Prepare / Produce documentation (such as Delivery note, Dispatch document).
- Handling and storage of Goods in safe and controlled environmental Ara/warehouse.
- Monitor dispatched items and coordinate with receiving department from respective person's.
- Assist with the training of new drivers or team leaders to ensure they have the right knowledge to carryout tasks required
- Managing B2B and B2C complain and take necessary action.
- Collating data for KPIs on supplier delivery performance and schedules.
- Preparing invoicing for Local Transfer out (LTO) from WMS system.
- Produce daily/weekly and monthly performance reports to UAE country Managers if appropriate.

ACADEMIC CREDENTIALS

- M.B.A - Master of Business Administration in LOGISTICS AND SUPPLY CHAIN MANAGEMENT.(LCSM) from Vels University, Chennai ,India.(2015-2017)
- B.B.A – Bachelor of business Administration in Jamal Mohamed Arts and Science College, Trichy, India. (2010 –2013).

PERSONAL SKILLS AND KEY COMPETENCIES.

- Knowledge of WMS & Logistics Management.
- Learn quickly, and able to work under pressure.
- Excellent analytical and communication skills.
- Quick decision making.

- Stock taking.(cycle count & Annual stock count)
- Shipping and receiving practices.
- Forecasting Delivery of product.

SOFT SKILLS:

To motivate others for effective team building to maintain self-confidence, to develop strategic planning to maintain peace and harmony.

TECHNICAL CREDENTIALS:

- MS- Office (Word, Excel, MS Outlook, Microsoft Teams, Power Point).
- TALLY ERP 9.0
- WMS

PERSONAL DATA

Father's Name	:	Mohamed Naseer.
Date of Birth	:	17/04/1993.
Gender	:	Male.
Marital status	:	Married.
Nationality	:	Indian.
Languages known	:	English, Tamil, Malayalam, Hindi.

Declaration:

I hereby declare that all the above stated information is true and correct to the best of my knowledge and belief.

Yours Sincerely,

MOHAMED MANSOOR ALI. A.M.