



SAGAR RAJU

OBJECTIVE

To be associated with an organisation which provide career growth with an objective to accept the challenges and work hard towards achieving the goals of the company.

WORK EXPERIENCE

THE WESTERN INDIA PLYWOODS LTD KANNUR

(05 JAN 2024 - 05 JULY 2024)

EXPORT DOCUMENTATION EXECUTIVE

- Export documentation : Proforma invoice, Export invoice & packing list, Certificate of origin
- Preparing and Issuing Production Order
- Bill of Lading correction and approval
- Check list approval
- keep records on consignment

METRENDS WAREHOUSE PVT LTD (INTERNSHIP)

(25 JAN 2023 - 30 APR 2023)

WAREHOUSE EXECUTIVE

- Checking orders and Bills
- Storing Inventory in accessible manner
- Inspecting inventory for damage or faults
- Picking and filing from stock

EDUCATION

PROFESSIONAL QUALIFICATION

POST GRADUATION IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT
Certificate by ATHE , STED COUNCIL & LSC
Transglobe school of Logistics and Aviation Management
calicut - 2022-2023

ACADEMICS QUALIFICATIONS

B COM WITH COMPUTER APPLICATION
Kannur University
2018-2021

HIGHER SECONDARY EDUCATION

Kerala Board of Vocational High Secondary School Examination
2016-2018

HIGH SCHOOL EDUCATION

Kerala State Board Examination
2015-2016

CONTACT

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New sakamkam, Fujairah

PERSONAL DETAILS

DOB : 07/07/1999

AREA OF INTEREST

- Logistics Management
- supply chain management
- Export and Import Documentation
- Warehouse Management

SOFT SKILLS

- Adaptability
- Flexibility
- Decision Making
- Problem Solving
- Time Management
- Communication

TECHNICAL SKILLS

- MS EXCELL
- MS WORD
- MS POWER POINT

LANGUAGES

- ENGLISH
- MALAYALAM