

# Mehraz Bhatti

Logistics and supply chain Student

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## SUMMARY

Ambitious and detail-oriented MSc Logistics and Supply Chain Management student at Heriot-Watt University Dubai, seeking entry-level roles or internships in logistics, procurement, or supply chain operations. CIPS and CILT certified, with academic and practical experience in inventory management, procurement strategies, and finance. Skilled in tools such as Excel and Power BI, with strong communication, analytical, and problem solving abilities. Passionate about sustainable and efficient supply chain solutions across the Middle East.

## WORK EXPERIENCE

### Finance Intern

Filtrum Autocomp Pvt. Ltd;

Feb '24 — Mar '24

Pune, India

- Assisted in preparing financial statements and daily cash flow reports.
- Supported invoice processing and data entry using Tally software.
- Reconciled inventory records with financial data for monthly reporting.
- Contributed to financial audits and GST compliance checks.
- Gained practical knowledge of budgeting, vendor payments, and internal controls.
- Maintained accurate documentation for internal reporting and audit support.

## EDUCATION

**MSc in Logistics and Supply Chain Management**, Heriot-Watt University Dubai (Edinburgh Business School) (GPA: 2.31 / 4.0)

Jan '24 — Present

United Arab Emirates

**Bachelor in Commerce in Business Administration**, MES Garware College of Commerce (GPA: 3.05 / 4.0)

Jan '21 — Jan '24

India

## CERTIFICATIONS

**CIPS Certified**, Chartered Institute of Procurement Supply

**CILT Certified**, Chartered Institute of Logistics Transport

**Project Management Certificate**

**Certificate in Management**

**IPR and Soft Skills Certificate**

## PROJECTS

### Project Manager Job Simulation – Siemens (via Forage)

Jul '25

- Developed and applied Key Performance Indicators (KPIs)
- Managed simulated project dashboards to support decision-making
- Improved understanding of project lifecycle and reporting

## SKILLS

**Procurement** Procurement & Strategic Sourcing, Supply Chain Optimization

**Logistics** Inventory Management, Lean & Green Logistics Principles

**Data Analysis** Data Analysis (Excel), Power BI

**Financial Skills** Financial Reporting Basics

**Soft Skills** Effective Communication, Critical Thinking & Leadership, Time Management & Teamwork, SAP ERP and MS Office