



MOHAMMAD SHAHADAT HOSSAIN

## CAREER OBJECTIVE

My objective to work in a dynamic position, which will provide me opportunities to utilize and develop my creativity, capability, sense of responsibility and qualifications to face different challenges on a daily basis. I want my hard work and experiences to lead me to potential leader of organization and also have a willing to make myself a potential leader of the organization, society and nation.

## SKILLS

- Teamwork
- Communication
- Data visualization
- Internet Browsing
- MS office, E-mail

## CONTACT

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✉️ rockyctg99@gmail.com

📍 104,Mazir Ghat Road, East Madar Bari, Moulana Akter Shah by Lane. Chittagong, Bangladesh-4000

## WORK EXPERIENCE

### 1. NMC BANGLADESH LIMITED- 09 Feb 2019 to Till Now. (International Freight Forwarder, NVOCC & Shipping Agent)

Designation: Sr. Executive

Department: Import-Sea (Customer Service & Operation)

#### Key Responsibility:

- To received Import Sea shipment Documents (Pre-alert FCL, LCL) from the Agent of various Loading Port.
- To follow up Mother & FDR Vessel Arrival info at destination.
- Submit online Manifest to the Custom ASYCUDA SYSTEM at the time of Vessel Assigned by the local carrier/Shipping line.
- To follow up Import Shipment (FCL, LCL) current status and serve the Arrival notice to the Importer/Consignee once the vessel arrives at destination Port.
- Correspondence with Foreign Agent/POL Agent about shipment queries and update to them time to and serve POD daily.
- Following up Customs & Port for import shipments if any issue (amendment, Late submission & others) raised which immediately solve for clearance.
- To coordinate with C&F agent and follow up cargo delivery status.
- Follow up with shipping line, Customs clearance & Freight Forwarding for smooth operation.
- FOB rate/pricing with schedule to customer as they desire.
- Ready to do any other tasks assigned by the management.

### 2. PACIFIC JEANS LIMITED- 2016 to 2019.

Designation: Executive

Department: Commercial (Import)

Company Location: EPZ, Chattogram

#### Key Responsibility:

- Receiving PI, PO, Sales contact and checking if it is all in order as per requirement.
- Prepare LC to submit Bank on time and share to the concerned dept once transmitted.
- Contact supplier and follow up shipment status (sea, air, local).
- Applying IP (Import Permit) to BEPZA. Contact with BEPZA Eng Department or commercial department if required.
- Inform Senior Management for any dispute found.
- To follow up with shipping agent for vessel arrival status.
- To follow up with C&F agent for goods release purpose.
- Maintain Bank Transection Day to day.
- Follow up goods inhouse status in order to production line operate smoothly.
- Every day to do report submits to the higher authority.

### 3. PARK (BANGLADESH) CO, LTD

01 March 2014 TO 31 Dec 2015.

Designation: Executive

Department: Production

Company Location: KEPZ, Chattogram

#### Key Responsibility:

- To handle worker in the Line wise in order to smooth production as per Buyer requirement.
- To achieve daily target required by the Management.
- Attend daily meetings before starting the production.
- Submit Daily production report to the senior.

## PERSONAL INFORMATION

Father's Name : Shamsul Hoq  
Occupation : Own Business  
Mother's Name: Guljer Begum  
Occupation : Home Maker  
Parmanent Add: 104, Mazir Ghat Road, East  
Madarbari 29No Ward, Moulana Akter Shah  
by lane, Chittagong.  
Date of Birth : 19-April-1993  
Nationality : Bangladeshi (by Birth)  
NID No, : 19931592829000184  
Religion : Islam  
Marital Status : Married.  
Blood Group : O+  
Height : 5.8''

## PERSONAL STRENGTHS

- Confident & Positive, willing to accept responsibilities.
- Willing to work for the best for an Organization.
- Open minded in adapting new and challenging situation.
- Able to work in a team and can

## REFERENCES

1.Mr. Md.Adbulla Al-Faisal  
Manager  
Minister High Tech Industries  
+880 1818401950

2. SUMAN KUMAR BAIDYA  
Income tax & Legal Consultant  
+880 1676962706

## ACADEMIC CREDENTIALS

### MASTER OF BUSINESS ADMINISTRATION (MBA)

**Institute:** Haji Mohammad Mohsin College  
**Board:** National University  
**Major Field of study:** Management  
**GPA:** 2.34 (out of 4.00)  
**Passing Year:** 20216

### BACHELOR OF BUSINESS STUDIES (BBS)

**Institute:** Islamia Degree College, Chittagong  
**Board:** National University  
**Major Field of study:** Management  
**GPA/Division:** 2<sup>nd</sup> Division  
**Passing Year:** 20213

### HIGHER SECONDARY CERTIFICATE (H.S.C)

**Institute:** Islamia Degree College, Chittagong  
**Board:** Chittagong  
**Major Field of study:** Humanities  
**GPA/Division:** 3.10 (Out of 5.00)  
**Passing Year:** 20210

### SECONDARY SCHOOL CERTIFICATE (S.S.C)

**Institute:** Pathantoly City Corp, Boys High School, Chittagong  
**Board:** Chittagong  
**Major Field of study:** Business Studies  
**GPA/Division:** 3.25 (Out of 5.00)  
**Passing Year:** 2008

## COMPUTER SKILLS

**Operating System:** Windows Professional  
**Software Application:** MS Word, Excel, Internet browsing an E-mail

## LANGUAGES

English: (Fluent) both in speaking and Writting  
Bangali: Mother Tongue

I do hereby certify that the above particulars information provided here are true and no misinformation given.



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