




 SUBAHI SHAMSUDEEN

 DUBAI, UAE

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## VISA STATUS

Valid UAE Resident Visa  
Nationality: Indian

## DRIVING LICENSE

Valid UAE Driving License

## AREAS OF EXPERTISE

- Logistics Operations
- Supply Chain Management
- Inventory Management
- Freight Forwarding
- Vendor Management
- Customer Relations
- Demand Planning
- Distribution Strategies
- Cost Reduction Strategies
- Customs Documentation
- Trade Compliance
- Import/Export Regulations
- Harmonized System (HS) Codes
- Customs Brokerage
- Tariff Classification
- Duty Drawbacks
- Customs Inspections
- Clearance Processes
- Port Operations
- Transshipment Logistics

# Logistics & Supply Chain Professional

**Total UAE Experience: 10+ Years**

## PROFILE • ABOUT ME

Experienced **Logistics and Supply Chain Professional** with a proven track record of driving operational excellence across diverse industries. **Expertise in Customs Clearance, FMCG & Food Stuff Import Industry, Warehousing, and E-Commerce Logistics, with a focus on Inbound and Outbound Operations.** Adept at managing Transshipment Operations and navigating the complexities of **Free Zone Regulations** to ensure seamless import/export compliance and cost efficiency. Skilled in **optimizing supply chain processes, enhancing inventory control, and implementing innovative solutions to improve distribution and customer satisfaction.** Proficient in leveraging advanced logistics systems and fostering cross-functional collaboration to achieve strategic business objectives.

## CAREER HIGHLIGHTS

- **Reduced Customs Clearance time by 70%**
- Expertised with e-commerce fulfillment centers like Quick up and Trendyol.
- Knowledge about ERP systems, and Warehouse Coordination , Cost Savings, Efficiency Improvements.
- Knowledge in Montaji (Dubai Municipality), CPIP ((Cargo Product Inspection Program) & Mofaic (Ministry of Foreign Affairs and International Cooperation).

## WORK EXPERIENCE

### LOGISTICS COORDINATOR

Dec 2016

### LOGIX FZCO (ALSHAYA CO LLC)

- Current

#### Dubai, UAE

- Handling import & export of materials by Road/Air/Sea
- All related Logistics work from port (Sea/Air/Land) till Stores/ Warehouse /E-commerce.
- Managing the entire process of Inbound and Outbound, Transshipment's Operations, well knowledge of Free zone, GCC Countries documentation.
- Prepare FIRS for food shipments
- Coordinating with transporters for all kind of deliveries (pickup, trucks & trailers) based on the requirements, and to ensure timely delivery of the consignment to the stores /Warehouse
- Process all types of required customs documents through Dubai customs portal and prepare the additional documents country of origin certificate, exit/entry certificate, E-gate passes, and claims for refund.
- Coordinating with port authority, customs officers and DM/ Food Inspection authorities for documentation and smooth clearance approvals

- Cargo Consolidation
- Cross-Border Trade
- Free Zone Regulations
- Import/Export Licensing
- Duty-Free Logistics
- FMCG Supply Chain
- Food Items Registration
- Shelf-Life Management
- Perishables Logistics
- Warehouse Management Systems (WMS)
- Order Fulfillment
- Inbound/Outbound Logistics
- Pick-and-Pack Operations
- E-Commerce Logistics
- Real-Time Inventory Tracking



COMPUTER PROFICIENCY



SKILLS

- Multilingual Communication
- Visionary Leadership
- Proactive Personality
- Detail Oriented
- Resourceful
- Conflict Resolution
- Integrity
- Professional Ethics



PERSONAL INFORMATION

Marital Status:  
Married

Birthday:  
31/05/1988

Gender:  
Male

- Communicate with shipping lines, air lines, agents and co-loaders with regards to rates, booking, documentations and resolving any arising issues.

● **SEA / AIR FREIGHT CUSTOMS CLEARANCE EXECUTIVE**  
**AL AREESH CARGO CLEARING AND GLT**  
**(CARGO VILLAGE) U.A.E**  
**Dubai, UAE**

*October*  
*2014*  
*- November*  
*2016*

- Passing all kinds of Bill of Entries using Mirsal II (SEA, AIR AND LAND).
- Responsible for accepting, checking, and sorting of the documents provided by the consignee and agents.
- Effectively maintain CDR and Standing Guarantee accounts within the stipulated time frame and avoid any fines /penalties.
- Preparing Dubai Port Charges such as Gate pass, DP world, GC epayment, GC gate advice VCC Request.
- Issuing Delivery Orders using the CALOGI system.
- Preparing inspection bookings and supervising inspections.
- Efficient handling of Mirsal II declaration for Import and Export shipments, review and identify the customs documentation requirements.
- Responsible for amendments and cancellations of voids or incorrect entry on the system.
- Complete handling of Clearance jobs from start to end.
- Preparing and filing shipping bills & Bill of entries with customs.
- Preparing the clients invoices and receipts using FOCUS RT System.
- Receiving all payments by cash, cheques, and credit cards.
- Records and balances all transactions.



EDUCATION

- **Master of Business Administration in Finance** Post Graduate, 2013  
**Madurai Kamaraj University**  
**Tamil Nadu, India**
- **Bachelor of Business Administration** Graduated, 2010  
**DR CV Raman University**  
**Rajasthan, India**



LANGUAGES

