

## **CURRICULAM VITAE**

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### **Professional Summary**

Results-driven and resourceful **Logistics Officer** with over **12 years of hands-on experience** in the **shipping, import, and export** sector. Expert in managing the full spectrum of logistics operations, including customs clearance, freight forwarding, and documentation for international trade. Successfully oversees the clearance of **25 to 40 containers daily** and approximately **600 to 800 containers monthly**, ensuring timely delivery, regulatory compliance, and smooth cargo flow. Strong track record of collaborating with **shipping lines, port authorities, customs agencies and Dubai Municipality**, and international clients to streamline supply chain processes and reduce operational delays. Adept at resolving challenges under pressure, optimizing workflows, and contributing directly to organizational growth through reliable logistics execution and strategic planning.

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### **CAREER PROFILE AND HISTORY**

➤ ***Agrux Cargo Services LLC. Dubai, UAE***

Agrux is a leading shipping and Logistics service provider based in Dubai. Our team successfully moves cargo around the world working with some of the largest traders and importers in the UAE.

Period : April 2023 to Until Now

Position : **Logistics Officer**

➤ ***GoReefers Middle East Cargo LLC. Dubai, UAE***

GoReefers Middle East is part of the GoGlobal Group and have been on the forefront of perishable freight logistics for over 20 years. With owned offices in Africa, Middle East, EU and UK.

Period : Dec 2021 to March 2023

Position : **Logistics Officer**

➤ ***Abuseedo Trading LLC. Dubai, UAE***

Abuseedo Trading is a well-known and highly reputed trading firm in Dubai who deals with importing and re-exporting of fresh fruits and vegetables from across the world in the MENA region.

Period : Jan 2013 to Nov 2021

Position : **Logistics Executive**

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### **Duties And Responsibilities**

- Monitoring the in-bound and out-bound shipments from the around the globe.
- Negotiating with shipping companies with regard to rates and deadlines.
- Approving the import documents as per the rule of Dubai Authority.
- Assisting to train logistics delegates.
- Manage inbound and outbound shipments, including customs clearance and documentation.
- Preparing BOE through the Mirsal 2 & Item Registration in DM.
- Registration of Barcode for the new arrival & preparing IRS.
- Taking the import permit from the MOCCAE.
- MOFAIC attestations.

- Managing Import and Re-Export.
- Keen Knowledge about Free zone Transactions.
- Planning and delivery of goods and cargoes on time to the customers as per the order.
- Identifying & delivering operational cost reduction.
- Responsible for a team over 15 Staff including the drivers.
- Direct inbound and outbound logistics operation such as transportation or warehouse activities.
- Ensuring that the shipment reaches the warehouses on time and alerting the QC Dept.
- Identify inefficiencies and implement process improvements in logistics operations.
- Monitor and control operational expenses to maximize profitability.
- Foster a culture of teamwork, accountability, and continuous improvement.
- Maintain strong relationships with key clients and ensure high service standards.
- Address and resolve customer issues, complaints, and operational challenges.
- Ensure timely communication regarding shipment status, delays, or changes.
- Monitor the accuracy of shipping documents, including Bills of Lading, AWB, invoices, and certificates.
- Stay updated with changing regulations and implement necessary changes in operations
- Coordinating with DNATA/EK Sky cargo to clearing Air shipments.
- Developing Transportation relationship.

#### **COMPUTER SKILLS**

- MS Office
- Tally Accounting Software, Facts, EnterSoft, Navision
- Familiar in Electronic Communication Systems

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#### **SKILLS**

- Well versed with Mirsal II, Dubai Customs & Dubai Trade on-line system
- Well equipped with Dubai Municipality on-line system
- Strong knowledge of international shipping regulations and customs procedures.
- Excellent leadership and team management skills.
- Proficiency in logistics software and tracking systems.
- Strong negotiation, problem-solving, and decision-making abilities.
- Ability to work under pressure and meet tight deadlines.
- Excellent communication and interpersonal skills.

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#### **EDUCATIONAL PROFILES**

- Bachelor Degree in Commerce

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#### **PERSONAL DETAILS**

- AGE : 34
- NATIONALITY : INDIAN
- VISA STATUS : Residence
- LANGUAGES : English, Arabic, Hindi & Malayalam
- IMMEDIATE JOINING