

# RESUME

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**Name :** J. DEVA

**Phone :** 91+6382990859

**Email :** [devajoseph327@gmail.com](mailto:devajoseph327@gmail.com)

## Career Objective:

To Adopt an individual Motivation ,Hardworking ,Seeking A Position in a Company Where I can Launch My Career and Build A valuable Skill set .To contribute to the Success of the Organization I work for the Through the We use of Exceptional Technical and People skill..

## Education :

Education ( Specialization )	College	Year of Education	Percentage
B.com ( Accounts & Finance )	Vels university	2022	65.5%
HSC	RCM .Hr .Sec School Dharakast	2019	55.16%
SSC	RCM .Hr .Sec School Dharakast	2017	55.8%

## SKILLS :

- Supply Chain Management
- Order Management
- Exceptions Handling
- Good Communication
- Typing Higher(Senior)
- Strategic Planning

## Software :

- SAP SD Module
- RPA BOT
- Ms Office
- MACROS & SCRIPTING
- INVOICES DECODES IN SAP

## **EXPERIENCE**

### **ASSOCIATE @ WIPRO LTD\_2023-present.**

- I am Responsible for Handling both Robotic Processes Automation (BOT) and Manual Activities to INVOICE CREATION
- Experience in SAP SD Module.
- I'm responsible for handling exceptions and attending RCA and quality calls on a daily basis.
- Handling End to End activities in Order to Cash till Invoice creation.
- Follow up with Shipping and Vendor activities as per customer Requirements.
- Additionally, I'm supporting team Allocations and production tracking on daily basis.

### **PROJECT\_NOKIA ( SEP 2024-present)**

To satisfy the requirements of our client, Nokia, we create invoice them within SLA's.

## **ACHIEVEMENTS & AWARDS\_2024**

- Habit Flag bearer –Always Communicating Award @ WIPRO LTD
- Victory League Award for Impact Player @ WIPRO LTD

## **Personal Details**

**Father's Name :** D. Joseph

**Mother's name :** J. Seetha

**Gender :** Male

**Date of Birth :** 17-04-2001

**Permanent Address :** 1/344 Katta Bomman

Street Ramji Nagar (Naduveerapattu ) (post), 600069,

Kancheepuram (district), Tamil nadu .

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**Language :** Tamil , English

### **Declaration :**

I hereby declare that the above written particulars are true to the best of my knowledge and belief

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Place : J. Deva

Date

signature

