

Atheer Al-Ghamdi

Phone: 0502094371 - **Email:** atheerjaber90@gmail.com

Professional Summary

Hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives. Resourceful and results-driven with a passion for growth and efficiency to meet company needs and increase service value.

Education

Bachelor of Arts in English Language : January 2021
King Khalid University

Skills

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|---|--|
| • Communication skills (verbal and written) | • Teamwork and collaboration |
| • Problem-solving | • Time management |
| • Adaptability | • Microsoft Office Suite (Word, Excel, PowerPoint) |
| • FLUENT IN [LANGUAGE] | • Problem-Solving |
| • Customer Service | |

Volunteer Experience

Translator of scientific articles

January 2022

Noon Scientific Group

- Edited and revise translated materials.
- Established strong relationships with clients through professional correspondence.
- Compiled terminology and information to be used in translations, included technical terms such as those for legal and medical material.

Languages

- | | |
|---------------------------|----------------------------|
| • Arabic
Native | • English
Fluent |
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