



# SHUHAIB MK

## ACCOUNTANT

### Career Objective

Aspiring finance professional currently pursuing ACCA (Association of Chartered Certified Accountants), with a background in commerce and strong software skills. My goal is to build a successful career in accounting and finance, applying my academic knowledge and technical expertise to contribute effectively to a progressive organization.

### Education

Bachelor of Commerce (B.COM) - Computer Application  
University of Calicut, 2019 - 2023

Higher Secondary Education  
GHSS Kumaranellor, 2017 - 2019

### Certifications

CFA - Computerized Financial Accounting

Tally

QuickBooks

Microsoft Office Specialist

### Work Experience

#### Accountant

Zooro3 Food Stuff  
Manama, Bahrain  
(From 2023 - Present)

- Recording Financial Transactions
- Accounts Payables & Receivables
- Tax preparations and Compliance
- Bank Reconciliation
- Internal Audits & Controls
- Data Entry & Record keeping
- Inventory & Cost Tracking
- Budgeting & Forecasting

### License

Bahrain International Driving License

Expiry : 26/05/2029

### Additional Information

Currently pursuing ACCA (Association of Chartered Certified Accountants) to enhance professional knowledge in accounting and finance.

## CONTACT

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Phone : +973 34430581

Email : shuhaimk096@gmail.com

## PERSONAL DETAILS

Passport No : U5167587

Passport Expiry :23/02/2030

Date of Birth : 12/02/2001

Marital Status : Single

Nationality : Indian

## Soft Skills

- Attention to Detail
- Critical Thinking
- Problem Solving
- Time Management
- Communication
- Team Work
- CVP Analysis
- Limiting factor analysis

## Software Skills

- MS Word
- MS Excel
- MS PowerPoint
- Tally Prime
- QuickBooks
- Common Software

## Language

- English
- Hindi
- Malayalam