

Marshal Correya

Operations Co-ordinator & Customs Clearance Officer

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🚗 Valid UAE Driving License 🇮🇳 Indian 🌐 LinkedIn

PROFILE

Results-driven Logistics Coordinator with extensive experience managing end-to-end supply chain operations, including customs clearance, BOE filing, approvals, and inspections. Skilled in coordinating international shipments, ensuring compliance with regulatory requirements, and optimizing operational efficiency. Proven background in airline operations and dealing with clients. Proficient in logistics softwares and tools for efficient execution.

SKILLS

Supply Chain Management • Inventory Control • Warehouse Operations •
Freight Forwarding • Customs Compliance • Transportation Coordination •
Demand Supply & Forecasting • Shipping Documentation • Data Analysis & Reporting •
Cost Optimization and Budget Management • Risk Management

PROFESSIONAL EXPERIENCE

Operations Coordinator & Customs Clearance 11/2023 – present
Freight Mart Logistic and Trading DWC LLC Dubai, UAE

Logistics and Freight Forwarding

- Clearing all kinds of customs bill of entry (Import, Export and transfers).
- Issuing MOFA and COO certificate from the authorities. Handling Sea and Air operations independently.
- Applying for deposit refund, non remittance claim and customs submission to Dubai Customs.
- Getting MOFA approval and FANR approval for export shipment.
- Booking inspection for all types of cargo and shipments

Documentation Officer 02/2023 – 10/2023
S.P Cargo Services Mumbai, India

Freight Forwarding

- Handling customs and shipping documents.
- Reporting to manager and arranging documents as per requirements

Documentation Executive 11/2022 – 01/2023
Trima Links Mumbai, India

Import Export Company

- Handling customs and shipping documents

Airport Operations & Customer Service Officer 03/2022 – 10/2022
IndiGo Mumbai, India

International and Domestic Airline

- Handling international and domestic check-in counters and boarding gates
- Handling arrival flights and bay opening
- Preparing documents for paying duty to customs on fuel from inbound international flights
- Escorting VIP and unaccompanied minor till aircraft
- Checking documents and visa requirements for international passengers.

EDUCATION

Diploma of Education, Export and Import Management

KC College

2021 – 2022

Mumbai, India

Bachelor of Arts - BA, History

Wilson College

2017 – 2020

Mumbai, India

HSC, Science

Wilson College

2015 – 2017

Mumbai, India

SSC

Carmelite Convent English High School

2009 – 2015

Vasai, India

Primary Education

Holy Cross English High School

2004 – 2009

Vasai, Mumbai

CERTIFICATES

Dangerous Good Regulations

Knowledge of Dangerous Goods Regulations for airport ground handling, ensuring compliance with safety protocols and IATA guidelines.

Aviation security

Trained in Aviation Security (AVSEC) regulations, ensuring compliance with safety protocols and threat prevention measures.

IELTS

IELTS Band 7 - Proficient in English communication (Listening, Reading, Writing, and Speaking).