

ALI HASSAN

LOGISTICS CO-ORDINATOR

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Hor Al Anz Deira Dubai, UAE

About Me

Seeking a mid-career level position in a corporate environment where my diverse business knowledge and experiences, skills in communication, research, organizational, problem solving and a passion for administration can support in the efficient growth and profitability of a multi-cultural organization. Self-motivated, pro-active and results oriented, well-disciplined with ability to manage multiple assignments efficiently, and ability to work under extreme pressure while meeting tight deadlines.

Skills

- Project Management
- Teamwork
- Time Management
- Effective Communication
- Marketing
- Critical Thinking

Reward

Feb 2019 | KFH & CNC
The Best Employee of the Year

Languages

English

Hindi

Experience

WORK IN DUBAI CUSTOM AJK CARGO CLEARING

2023 - 2024

Passing Bill of Entries using Mirsal II (AIR).
Responsible for accepting, checking, and sorting of the documents provided by the consignee and agents.
Making request for other services such as Food Import Request (FIRS) Dubai Making request for other services such as MINISTRY OF ENVIRONMENT (MOEW, MOCCAE)
Issuing Delivery Orders using CALOGI system, issuing DO form sky cargo.
Preparing inspection bookings and supervising inspections.
Responsible for amendments and cancellations of voids or incorrect entry on the system.
Responsible for monitoring and submission of the documents in Customs.
Attending inquiries of the consignee, agents, and customers.
Maintains a systematic filing, stock control, and inventory system.
Updated on Dubai Customs and Dubai Trade memorandums.
All customs clearance related.

AL KHALEEJ LOGISTICS SOLUTIONS AGENCY, SIALKOT, PAKISTAN

2020 - 2022

- Prepare House B/Ls, MBL Drafts.
- Submit final B/L drafts to Carrier / Co-loaders.
- Submit relevant original documents to Carrier / Co-loaders
- Follow-up for Carriers / Co-loaders payments.
- Follow-up for Carrier's OBLs / Co-loaders release instructions
- Knowledge of WEBOC/ PSW
- The role can be expanded upon performance
- Knowledge of Customs rules and procedures

Education

Intermediate In Commerce and Accounts NIMS COLLEGE DASKA

2018 - 2020

Degree In Arts and Designing GOVT. HIGH SCHOOL

2016 - 2018