

ZAFAR ALAM

CONTAINER LINE MANAGER

Goal-oriented professional offering 15 years of end-to-end Shipping Operations / Accounts in Container Line Management expertise that directly results in efficiency improvements & cost savings

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Profile Summary

- Expertise in **Container Operations, Liner Disbursement and SOA, strategies Recoveries from Line Agent and Customer**
- Proficient in managing Container Line and Agent costing on Import Shipment, Container Line and Agent costing on Export Shipment, Container Line and Agent costing on Line Detention, Container Line and Agent costing on Port Storage
- Proficient in **complete commercial documentation** entailing Shipping Documentation.
- Leveraged skills in liaising with local **Port Terminals in Oman** for obtaining approvals & clearances for seamless export/ & import operations
- An effective **communicator with relationship building** & interpersonal skills with profound quality consciousness & organizational capabilities

Education

- MBA (Finance)** from Indian School of Management, Mumbai, 2017
- Diploma in Information System Management** from Aptech Computer Education, Munger in 2001
- BA Hons.** from Bhagalpur University, Munger in 1998

IT Skills

- Accounting Package (Tally)
- Online Accounting
- MS Office Accounting Software – Flotilla (Oracle)
- Jupiter Business System

Professional Experience

Since Mar'08 with Salalah Shipping & Marine Services, Muscat-Sultanate of Oman

Growth Path:

Mar'08-Apr'10: Operations Executive

May'10- Jan'13: Accountant

Feb'13- Till Now: Shipping Line Disbursement & SOA

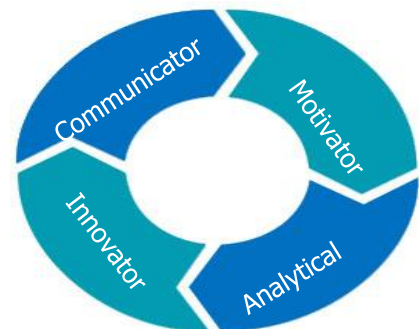
Key Result Areas:

- Organizing transportation for inbound and outbound, Full Container Load (FCL) / Less Container Load (LCL) shipments; coordinated multi-point loading and monitored movements
- Arranging loading/unloading of containers as per line's instruction
- Managing the complete line disbursement activities including
 - Container Line and Agent costing on Import Shipment
 - Container Line and Agent costing on Export Shipment
 - Container Line and Agent costing on Line Detention
 - Container Line and Agent costing on Port Storage
 - Managing In bound / Out bound Inventories
- Managing all networking and E-mail issues.
- Providing support for import shipments with involvement in container discharge list, manifest submission, cargo arrival notice to consignee and delivery order
- Administering the export process including container release, B/L preparation, Loading List, TDR and Slot Booking

Core Competencies

Container Line Disbursement	Import/ Export Shipment
Reporting & Documentation	Resource & Cost Reduction
Inventory Control	Process Improvements

Soft Skills



Key Result Areas:

- Presented true & fair view of financial position of the company by timely preparation of annual reports
- Analysed the expenditure monthly to control expenses
- Managed & controlled inventory by monitoring stock allocation & dispatch
- Maintained all books of accounts, prepared bank and cash payment transactions, bank & branch reconciliation, of invoicing, cash payment/bank payment/bank receipt/cash receipt
- Recorded & followed up reconciliation, generation & dispatch of receivable accounts
- Generated and maintained monthly report and shared the same with management including profitability statements, cash flow and sales flow statements
- Regulated administrative activities including visa arrangement, hotel booking and stationary/ system network uptime



Personal Details

Date of Birth: 1st January 1977
Languages Known: English, Hindi, and Urdu
Marital Status: Married
Nationality: Indian
Passport No.: J5562422
Driving License: GCC Driving License
Permanent Address: Delawerpur, Kalitazia Road, Munger – 811201, Bihar - India