DIPIN.DV

LOGISTICIAN

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in www.linkedin.com/in/dipindv | 📍 AL Karama, Dubai, United Arab Emirates

Logistics professional with experience in supply chain management, warehouse operations, and procurement across UAE and India. Skilled in inventory control, vendor coordination, and logistics software (SAP, TMS, WMS). A detail-oriented and adaptable team player known for strong problem-solving and communication skills, seeking to drive operational excellence in a dynamic logistics role.

EXPERIENCE

SEPTEMBER 2022 – OCTOBER 2023

AMAZON HUB

LOGISTICS OPERATOR (INDIA)

- ➢ **Package Handling & Sorting** – Receive, scan, label, and sort packages accurately and organize packages by delivery route.
- ➢ **Inventory Management** – Track incoming and outgoing shipments and maintain accurate inventory records using handheld scanners or warehouse management systems.
- ➢ **Quality Control** - Inspect packages for damages or incorrect labelling and ensure all items meet Amazon's packaging and handling standards.
- ➢ **Process Optimization** – Follow Standard Operating Procedures (SOPs) to improve efficiency. Identify and report process issues to supervisors.
- ➢ **Safety Compliance** – Adhere to all safety protocols and guidelines. Using pallet jacks, equipment carts safely and correctly.

NOVEMBER 2023 – MARCH 2024

ASEELAH FOODSTUFF, UAE

WAREHOUSE MANAGEMENT (UAE)

- ➢ **Inventory Control** – Monitor stock levels to ensure availability. Maintain accurate inventory records and conduct regular cycle counts and full physical inventory audits and manage stock rotations methods like FIFO and LIFO.
- ➢ **Receiving & Inspection** – Oversee the receiving of goods from suppliers and verify shipments against purchase orders and inspect for damage or discrepancies.
- ➢ **Order Fulfilment** – Ensure accurate picking, packing and shipping of customer orders and coordinate with logistics for timely dispatch and delivery.
- ➢ **Space And Layout Management** – Organize warehouse layout for optimal space utilization and allocate space for incoming and outgoing shipments efficiently.
- ➢ **Record Keeping &Reporting** – Maintain logs of shipments, receipts, and inventory movements and generate reports on warehouse efficiency, stock levels, and order accuracy.

JUNE 2024- MARCH 2025

FIRST CRY

WAREHOUSE MANAGEMENT (INDIA)

- ➢ **Inbound & Outbound Operations** – Oversees the receiving, inspection, and storage of incoming goods.
- ➢ **Inventory Management** – Conduct regular inventory checks and reconciliations.
- ➢ **Safety & Compliance** – Conduct regular safety audits and address potential hazards and maintain cleanliness and organization within the warehouse.
- ➢ **Reporting & Communication** – Generate and analyze reports on warehouse operations and performance metrics and communicate effectively with other departments, such as procurement and logistics.

SKILLS

- Supply Chain Management
- Inventory Control & Management
- Warehouse Operations
- Distribution & Transportation Coordination
- Procurement & Vendor Management
- Fleet Management
- Route Planning & Optimization
- Demand Forecasting
- Customs Compliance & Documentation
- International Logistics
- Letters of Credit
- Export Documentation
- Import Export
- Incoterms
- Logistics Software (e.g., SAP, Oracle, WMS, TMS)

TECHNICAL SKILLS

- TALLY ERP SOFTWARE
- MS OFFICE

EDUCATION

MARCH 2022

BACHELOR DEGREE IN COMMERCE
UNIVERSITY OF KERALA

MAY 2023

PROFESSIONAL DIPLOMA IN SHIPPING AND LOGISTICS
CENTRE FOR CONTINUING EDUCATION GOVERNMENT OF KERALA

DECLARATION

I hereby declare that the information provided in this resume is true and correct to the best of my knowledge and belief. I take full responsibility for the accuracy of the particulars mentioned in this resume.

Place: DUBAI
Date:

Signature: DIPIN DV