

Arun Thirumangalath

Logistics Coordinator



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PROFESSIONAL SUMMARY

Highly motivated supply chain specialist with four years of experience in leading and organizing FC activities such as IB, OB, inventory management, operations in charnel of E-commerce and B2B operations. Having excellent organizational skills, attention to detail, and multitasking abilities. Expertise in Quick decision-making expertise and the capacity to engage with cross- functional teams to ensure timely delivery of goods and services. Seeking a position as an SCM-Professional to help to the growth of a recognizes organization

EDUCATION

- MBA In Supply Chain Management from Mysore University (2017 - 2019)
- BCOM – Accounting from IGNOU University (2013 - 2016)

Languages

- English
- Malayalam
- Tamil
- Hindi
- Kannada

CERTIFICATIONS

- Advanced Excel
- Business presentation
- Inventory control and inventory management

WORK EXPERIENCE

HUB IN-CHARGE /ASSSOCIATE LEAD | October 2022 to October 2024

SHADOWFAX TECHNOLOGIES PVT LTD

KEY RESPONSIBILITIES

- Control over all facets of order processing operations. Forecast all aspects of store operations, including inventory management, sales analysis, customer service, and team management.
- Developed and implemented strategies to maximize sales and profitability.
- Managed and trained a team of 20+ employees, providing guidance, coaching, and performance evaluations to drive productivity and ensure excellent customer service.
- Successfully Completing Target in Every Month.
- Collaborated with cross-functional teams to improve operational processes, streamline inventory management, and reduce costs.
- Conducted regular staff meetings to communicate goals, provide updates, and foster a positive and inclusive work environment.
- Booking of AWB number and preparation of documents which related to airport transportation
- Documentation and Validation of operation related documents.

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SOFTWARE SKILLS

- * Advanced knowledge in Microsoft Office
- * Expertise in handling communication& scheduling platforms like Zoom, Google meet
- * ZOHO
- * FLO- ERP

CORE COMPETENCIES

- o Leadership and Team management abilities
- o Detail Oriented and highly organized
- o Strong communication skills& professional writing skills
- o Great presentation skills
- o Inventory Management
- o Problem solving and Decision-making skill

SENIOR OPERATION EXECUTIVE | APRIL 2021 – MAY 2022

Flipkart Quick/Hyperlocal – DARK STORE

KEY RESPONSIBILITIES

- Responsible for deriving end to end operation such as Picking, Packing, Inbound, outbound and return inventory.
- Maintaining FMCG /Non-Large Inventory levels and inventory records
- Conducting daily inspection regarding hygiene and sanitization condition of all production storage areas etc.
- Shrinkage, Dumb, Damages & Expiries control and reporting.
- Generate regular data tracking and daily report on order fulfilment metrics, inventory levels, and operational performance for management review.
- Day to day production planning and scheduling manpower management
- Preparation daily, weekly, monthly management reports.

ACCOUNT RECEIVABLE EXECUTIVE – OCTOBER 2019 – MARCH 2020

Trans world International

- Generate and distribute management reports in accurate and timely manner
- Preparing and maintaining various reports in excel Evaluate team performance for key metrics
- Providing clear cut idea about Operation process and System knowledge to the New Employees
- Maintain excel data and Google sheet for preparing various reports.

TRAINING

PRIDE GLOBEL LOGISTICS

- Internship completed and airport and sea port cargo transportation knowledge.
- Documentation of both air and sea port transportation

DECLARATION

I hereby declare that the above- mentioned information is true to the best of my knowledge and belief.

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