

## **CURRICULUM VITAE**

**SYED ABDUL SAMAD**

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### **OBJECTIVE:**

*To seek challenging growth career in an esteemed organization, to be an asset as a team member and work for all-round development of self and the Organization particulars*

- **14 YEARS EXPERIENCED IN SHIPPING FIELD IN DUBAI UAE**
- **14 YEARS DUBAI DRIVING LICENSE**
- **AVAILABILITY ONCE RECEIVED THE OFFER LETTER, CAN JOIN IN 15 DAYS OR IMMEDIATELY.**

### **FIVE YEARS EXPERIENCED:**

Presently working since 2019 as SHIPPING OFFICER in LOGIX FZCO (AL SHAYA GROUP) JEBEL ALI FREEZONE.

### **FOUR YEARS EXPERIENCED:**

Worked as a SHIPPING COORDINATOR in OCEAN BULK SHIPPING DUBAI from 2013 to 2018.

### **TWO YEARS EXPERIENCED:**

Worked as a SHIPPING OPERATION EXECUTIVE in GULF ORIENT SHIPPING SERVICES DUBAI FROM March 2011 to 2013.

**THREE YEARS EXPERIENCED:**

**Worked as a Logistic Coordinator in PRIME VISION DUBAI MNC COMPANY in Dubai from January 2009 DECEMBER 2010.**

**RESPONSIBILITIES:**

- WORK INDEPENDENTLY, COORDINATING/MONITORING OF ALL IMPORT/EXPORT SHIPMENTS “BYSEA AND BY ROAD”.
- EXCELLENT IN PROCESSING BILL OF ENTRY IMPORT TO LOCAL FROM FREEZONE, TRANSIT IN BOE, TRANSIT OUT BOE, LOCAL EXPORT BOE, IMPORT TO LOCAL FROM REST OF THE WORLD.
- COMMUNICATING WITH THE OVERSEAS SHIPPING AGENTS/SUPPLIERS EFFICIENTLY OF ALL IMPORT/EXPORT SHIPMENTS ISSUES.
- HAVING GOOD EXPERIENCED GETTING BEST RATE (OCEAN FRIEGHT) LOCAL SHIPPING LINES / OVEARSEAS AGENTS / FRIEGHT FORWARDEES/NVOCC OF ALL IMPORT/EXPORT SHIPMENT'S.
- HAVING GOOD EXPREINCED PREPARING DOCS COMMERCIAL INVOICE/ PACKING LIST/BL INSTRCTION/PICKUP LIST & LOAD LIST OF NVOCC SHIPMENTS, CHECKING ALL IMPORT SHIPMENTS DOCS.
- CHECKING IMPORT SHIPMENTS “ETA” & EXPORT SHIPMENTS “ETD”.
- HAVING GOOD EXPEREINCED TO ASSIST CLIENTS WITH PRODUCT SELECTION & PRICING TO IMPROVE THE TRANSPORATION ROUTES.
- COORDINATING TO WORK AS PART OF TEAM IN A FAST PACED & PRESSURED ENVIRONMENTS, COMMUNICATING EFFECTIVELY WITH OPERATION DEPARTMENT & OUR ALL CLIENTS.

**EDUCATIONAL PROFILE:**

**Academic**

- ❖ GRADUATE OSMANIA UNIVERSITY B.com Computer in SD SIGNODIA DEGREE COLLEGE, Hyderabad, TELENGANA, INDIA
- ❖ Communication Skills & Personality Development from Osmania University.
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**TECHNICAL SKILLS**

❖ Diploma in DTP (Desktop Publication from SAARC Institute)

❖ Diploma in M.S. Office From (ORBIT)

*Operating System* : *All Windows operating*

*Software Application* : *Company's personal Software & MS OFFICE*

**STRENGTHS:**

- ❖ *Self-motivated.*
- ❖ *Flexible to work in a team.*
- ❖ *Good Adaptability skills.*
- ❖ *Negotiation Skills.*
- ❖ *Interpersonal Skills & Teamwork*

**HOBBIES:**

- ❖ *Playing Cricket*
- ❖ *Listening to Music*
- ❖ *Net Surfing*

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**Personal Profile:**

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*YEARS OLD* : *37Yrs*

*Languages Known* : *English, Urdu & Hindi*

*Religion* : *Islam*

*Visa status* : *RESIDENCE VISA JALI FREEZONE VISA*

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**(SYED ABDUL SAMAD)**