

# AHAMED FAHIM CT



dhamedfahimct4@gmail.com  
+971 544363655  
Dubai, UAE  
Indian

## SKILLS

Tally  
Microsoft  
SAP MM  
SAP FICO  
MYOB  
Quick Book

## LANGUAGE

English  
Tamil  
Arabic

## PERSONAL SKILLS

- Knowledge in microsoft excel and microsoft word.
- Good verbal and written communication skill.
- Excellent observation skill and active listener.
- Inventory management expert.

## ABOUT ME

I am highly motivated and hard work individual with a passion for learning and developing new skills. I am eager to apply my knowledge and skills to challenging role in a professional environment.

## WORK EXPERIENCE

- |   |  |
|---|--|
| <b>Inventory Controller</b><br><b>Image Mobiles &amp; Computers</b><br><b>Perinthalmanna, kerala</b>  | <b>Oct - 2023</b><br><b>Apr - 2024</b> |
| <ul style="list-style-type: none"><li>Manage inventory of warehouse and ensure accurate inventory levels.</li><li>Maintain accurate records of stock levels, deliveries, and returns.</li><li>Ensure the accuracy of inventory data and records.</li><li>Coordinate with suppliers to guarantee timely delivery of goods.</li><li>Perform regular cycle counts to verify accuracy and reconcile inventory records</li></ul> |  |

- |   |  |
|---|--|
| <b>Billing Specialist</b><br><b>Nalakath Granites</b><br><b>Perinthalmanna, Kerala</b>  | <b>May - 2023</b><br><b>Sep - 2023</b> |
| <ul style="list-style-type: none"><li>Process sales and customer payments.</li><li>Prepare customer billing statements and post payments.</li><li>Execute daily billing operations, including processing and tracking payments, invoice review, and data entry.</li><li>Handle customer inquiries in a polite manner.</li></ul> |  |

## EDUCATION

- Diploma In Logistics & Supply Chain Management.**
- Diploma In Business Finance Management.**
- BBA With Logistics & Supply Chain Management.**