

SURAJ VITHAL SHENVI

Senior Treasury Management Professional

"A distinguished record of driving financial excellence through strategic treasury management, optimized cash flow, and meticulous accounting precision."

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Location: Abu Dhabi, Salam Street, United Arab Emirates



EXECUTIVE PROFILE

- **Diligent Treasury Professional with over 26 years of experience** in leading treasury operations and driving financial initiatives that enhance liquidity. Expertise in structuring complex financing solutions, securing the adequate fundings, liaising with the banks, managing treasury risk, and optimizing cash flow to support corporate growth and financial stability.
- **Remarkable proficiency** in managing the complete accounting operations, from ledger management to audit compliance, including formulating month-end reports, statements, and forecasts, maintaining financial records, reducing costs, and increasing profits in the books.
- **Custodian of finance and accounts**, budgeting, auditing, general ledgers, bookkeeping, accounts receivables and payables, financial preparation, and reporting leading to long-term cost-saving improvements, profitability, and productivity.
- **Skilled** in liaising with financial institutions, enhancing capital markets access, overseeing multi-currency treasury operations, and managing the forecasting, liquidity planning, and funding.
- **Competent** in leading the financial aspects of the business, focusing on improved financial returns, increased cash flow, improved financial position, and increased overall business value.

ACADEMIC CREDENTIALS

- **MBA – Finance and HR**
Vinayaka Missions University, India – 2009.
- **Post Graduate Diploma in Finance**
Indian Institute of Management and Technology, India – 2004
- **Diploma in Business Administration**
The British Institutes Mumbai, India – 2002
- **Diploma in Computer Science**
Program Computer Education, India – 2001
- **Bachelor of Commerce**
Goa University, India – 1998

PERSONAL DOSSIER

- **Date of Birth:** 17th Dec 1976
- **Nationality:** Indian
- **Languages Known:** English and Hindi

Skills

Cash Flow Management , Financial Operations, Bank Confirmation, Credit Card Transaction Processing, Currency Exchange, Invoicing, Internal Controls, Accruals, Liquidity Management, Bank Management Payroll Processing, Fixed Assets, Balance Sheets, Analytical Skills, Month End Close Process, Budgeting & Forecasting, Investing, Swift, Market Risk management, Problem Solving, Journal Entries , Banking Relationship Management, FX Hedging, Treasury Services, Fund Management, SAP ERP, Bank Reconciliation, Fixed Deposits, Accounts Receivable (AR), Corporate Finance, Swift Payments, International Trade, Financial Transaction Processing, Letters of Credit, Trade Finance, Cash, Auditing, General Ledgers, Accounts Payable (AP), Payroll processing, Cash Flow Forecasting, Microsoft Excel, Hedging, Debt Financing, Loans, Treasury Accounting, Team leadership, Financial Year End Closing, Final Accounts.

EMPLOYMENT OUTLINE

Saber Investment Company LLC, Abu Dhabi (Maintain Company Facilities over 350 Million)

Treasury Group Head | | Jul 2017 – Present

Key Deliverables:

- **Strategic Planning:** Create and execute financing strategies, including debt placements, to support long-term financial goals.
- **Treasury Management:** Manage all treasury operations Letter of Credit, Bank Guarantees , Collection CDC and PDC, Receivables, Payables, Payroll, Bank reconciliation, Monitor Daily Cash Balances identifying Discrepancies, Accounts receivables , Accounts payables, Petty cash management, Tracking Bank Facilities, Bank Liabilities , Bank Open LC Import or Export utilized or not utilized, Investment, liquidity management, aligning with the financial goals.
- **Cash Flow Management:** Oversee daily cash management to ensure liquidity and minimize idle cash while supporting operational needs.
- **Forecasting:** Develop accurate cash flow forecasts to maintain liquidity and meet short-term financial obligations.
- **Relationship Management:** Lead negotiations with banks to secure financing and manage favorable terms and credit facilities, Obtained Supply Chain Financing , Automated Bank Recon Process , Bank KYC, New Account opening , Closing Old Accounts , Loans .
- **Debt Management:** Oversee debt management, refinancing, and ensure compliance with loan covenants and regulatory requirements.
- **Risk Management:** Responsible for identifying financial risks and executing hedging strategies to protect the company's financial position.
- **Investment Management:** Formulate and execute investment strategies based on cash flow projections and market conditions.
- **Treasury Reporting:** Produce detailed reports on cash management, liquidity, and risk exposure for senior management and stakeholders.
- **Treasury Risk Analysis:** Continuously assess financial risk exposures and develop strategies to mitigate potential impacts.
- **Rish Management:** Direct foreign currency risk mitigation and streamlined the foreign currency payment processes.
- **Debt Facilities Oversight:** Oversee debt facilities, optimizing financial leverage and managing repayment schedules.
- **Financial Closing:** Support the month-end financial closing process, maintaining accuracy and efficiency in reporting.
- **Interest Rate Oversight:** Implement interest rate risk management strategies, proactively mitigating potential financial risks.
- **Financial Modeling:** Lead the creation of financial models to assess financing options and their impact on the company's capital structure.
- **Strategic Advisory:** Advise the leadership team on cash flow optimization and financing strategies to support growth initiatives.
- **Compliance:** Ensure strict adherence to tax laws, accounting standards, and regulatory reporting requirements.
- **Reporting:** Deliver detailed management and board reports, providing actionable insights to guide decision-making.
- **Negotiation:** Lead negotiation and structuring of debt financing, securing funds at favourable terms to support growth and operational needs.
- **Team Leadership:** Mentor and lead a team of treasury professionals, fostering continuous improvement and high performance.

Al Jazira Metal Industries Co LLC, Abu Dhabi | | Sept 2011 – Jul 2017

Key Deliverables:

Chief Accountant | | May 2016 – Jul 2017

- Managed the full spectrum of financial & cost accounting, including accounts receivable, accounts payable, general ledger, budgeting, and forecasting.
- Ensured smooth day-to-day financial operations, maintaining accuracy and timeliness across all accounting activities.
- Orchestrated the timely closing of accounts, ensuring precise and comprehensive financial statements.
- Directed project cost forecasting, budgeting, and financial tracking, effectively implementing cost control measures.
- Produced monthly consolidated financial statements and cash flow reports, enabling data-driven decision-making.
- Reviewed and approved payment vouchers and journal entries, ensuring compliance with accounting standards.
- Collaborated with operations and project teams to develop accurate cash-flow forecasts and budgets.
- Strengthened internal controls, policies, and accounting systems, enhancing financial governance and efficiency.
- Supported the Finance Manager in optimizing inter-company cost allocations in line with transfer pricing policies.
- Provided consultative support to departments, identifying and implementing cost-reduction strategies to enhance profitability.

Senior Accountant | | Sept 2011 – May 2016

- Prepared and recorded journal entries for assets, liabilities, revenues, and expenses based on thorough account analysis.
- Reconciled subsidiary accounts and ensured the timely resolution of discrepancies to maintain accurate financial reporting.
- Managed the general ledger, preparing trial balances and reconciling entries to ensure consistency and accuracy.
- Produced comprehensive financial reports, including balance sheets and profit-and-loss statements, for senior management.
- Administered payroll processing, ensuring timely and accurate employee compensation.
- Coordinated and facilitated external audits, providing essential information and ensuring audit compliance.

Dhabi Contracting Est, Abu Dhabi

Senior Accountant | | May 2005 – Aug 2011

Key Deliverables:

- Finalized financial accounts and actively managed collections and outstanding payments to optimize cash flow.
- Led the budgeting process, forecasting financial requirements and ensuring proper allocation of resources.
- Supervised all financial transactions, ensuring adherence to internal controls and operational efficiency.

- Managed the reconciliation of bank, debtor, and creditor accounts, promptly resolving discrepancies.
- Contributed to the preparation of financial reports and audit schedules, ensuring timely and accurate information for external audits.
- Developed and implemented comprehensive budgetary plans, aligning financial resources with organizational goals.
- Prepared journal entries and consolidated subsidiary accounts, enhancing the accuracy and reliability of financial records.
- Oversaw account reconciliation processes, ensuring timely and accurate financial statements.
- Played a key role in safeguarding internal expenses and financial data, promoting organizational integrity.

PRIOR WORK HISTORY

Jassim Trading and Agroserve – Manama, Kingdom of Bahrain
Accountant | | May 2002 – Mar 2005

ASPOLITE – Goa, India
Accounts Officer | | Jun 1998 – May 2002