



C C ARSHADH

Logistics Coordinator

Email: ccarshadh@gmail.com

Phone: +971542947871

PROFILE:

Highly organized and detail-oriented Logistics Coordinator with over One year of experience managing supply chain processes, coordinating shipments, and optimizing warehouse operations. Adept at maintaining inventory accuracy, ensuring on-time delivery, and collaborating with cross-functional teams to improve logistics efficiency.

WORK EXPERIENCE:



Logistics Coordinator at George Forwarders,
Kochi, Willingdon Island (December 2024 to March 2025)

Job Responsibilities:

- Coordinated planning of logistics schedules and shipment timelines to meet delivery deadlines.
- Prepared and managed comprehensive shipping and customs documentation in compliance with regulations.
- Negotiated with carriers and vendors to secure competitive pricing and optimize transportation costs.
- Tracked and monitored shipments to ensure timely delivery and resolve any transportation issues proactively.
- Created and assigned unique job numbers for each new shipment to ensure accurate tracking, documentation, and reference throughout the logistics process.



Operation Supervisor at Britannia Industries,
Coimbatore, India (July 2024-November 2024)

Job Responsibilities:

- Supervised daily warehouse operations including receiving, storing, and dispatching food products in compliance with food safety standards
- Oversaw stock rotation (FIFO) to minimize waste and ensure freshness of perishable goods.
- Managed and trained warehouse staff on food handling procedures, safety protocols, and company policies.
- Conducted regular inventory checks, cycle counts, and audits to maintain inventory accuracy.
- Scheduled and managed transportation for timely delivery of products to retailers, distributors, and clients.
- Investigated and resolved discrepancies in inventory, delivery errors, and quality complaints.

EDUCATIONAL QUALIFICATIONS

- ✓ Bachelor of Commerce- B.com
2020-2023, University Of Calicut, Kerala, India

CERTIFICATIONS

- ✓ Advanced Diploma In Logistics and Supply Chain Management.
From Skill Development Council Canada

TECHNICAL SKILLS:

- ✓ Microsoft Excel.
- ✓ Barcode Scanning System
- ✓ Transportation Management Systems.

PERSONAL STRENGTH:

- ✓ Quick Learner and Team player
- ✓ Self-Motivated & capable of growing with the Organization
- ✓ Problem-Solving Ability
- ✓ Good communication skills
- ✓ Strong Organizational Skills

PERSONAL DETAILS

Full Name : CC Arshadh
Passport Number : V2383108
Date of Birth : 30-03-2002
Nationality : Indian
Gender : Male
Languages Known : English (RWS), Malayalam (RWS), Hindi (RWS)
Visa Status : Visit Visa

DECLARATION:

I hereby declare that all the information mentioned above are true and verifiable at any point of time. References will be furnished on request.

C C ARSHADH