



## NISHAL CM

Location: UAE | Visa Status: Visit Visa  
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### PROFESSIONAL SUMMARY

Logistics and Supply Chain professional with hands-on experience in courier, warehouse, and cargo operations. Skilled in route planning, vendor coordination, inventory control, and ERP/SAP systems. Certified in SAP Supply Chain Management, Sea Cargo Operations, and Microsoft Office Automation. Strong understanding of international shipping processes and documentation, with readiness to contribute to logistics, freight, and warehouse operations in the UAE market

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### KEY SKILLS

- ☐ Supply Chain Management Logistics
  - ☐ Operations Inventory & Warehouse
  - ☐ Management
  - ☐ Procurement & Vendor Coordination
  - ☐ Route & Transportation Planning
  - ☐ Performance Monitoring
  - ☐ Client Relationship Management
  - ☐ ERP/SAP & Advanced Excel
  - ☐ Supply Chain Coordination
  - ☐ Cross-functional Team Communication
  - ☐ Shipment Tracking & Scheduling
  - ☐ Warehouse Dispatch & Receiving
  - ☐ Shipment Tracking & Scheduling
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### PROFESSIONAL EXPERIENCE

Logistics Operation Executive –

DTDC Cargo & Couriers

Kerala, India Aug 2023 - July 2025

- ☐ Coordinated daily courier and cargo operations, ensuring a 98% on-time delivery rate across multiple service routes.
  - ☐ Managed dispatch scheduling, route planning, and driver coordination to enhance delivery efficiency and reduce turnaround times.
  - ☐ Monitored inventory levels and shipment tracking through Excel and internal ERP systems to prevent delays and improve visibility.
  - ☐ Supported warehouse operations such as order picking, packaging, and loading activities to meet client and delivery requirements.
  - ☐ Maintained detailed operational records in Microsoft Excel and SAP, improving reporting accuracy and transparency.
  - ☐ Assisted in client communication and issue resolution, ensuring customer satisfaction and smooth logistics flow.
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## CERTIFICATIONS

Microsoft Office Automation (June 2023)

SLBS Marklance, Ernakulam, Kerala

- ☐ Completed one-month training on Microsoft Office tools and automation processes

Sea Cargo Training (June 2023)

SLBS Marklance, Ernakulam, Kerala

- ☐ Successfully completed training with excellence in sea cargo operations and documentation.

SAP – Supply Chain Management Processes (July–August 2023)

SLBS Marklance in coordination with WHRDE (World Human Resources Development & Education)

- ☐ Completed 40 hours of live SAP system training focused on Supply Chain Management.
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## EDUCATION

Diploma in Logistics and Supply Chain Management

SLBS Marklance Institute (Affiliated to Singhanian University),  
Kerala, India | 2022 – 2023

- Coursework: Procurement, Warehouse Management, Transportation, Inventory Control

Bachelor of Business Administration (BBA)

Fathima Arts & Science College (Calicut University), Kerala, India  
| 2019 – 2022

- Coursework: Marketing Management, Finance, Business Operations
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## TECHNICAL SKILLS

Microsoft Excel (Advanced: PivotTables, VLOOKUP, Charts)

Microsoft Word, PowerPoint, Outlook

ERP & Logistics Management Software

Document Management Systems

Email & Professional Communication Tools

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## LANGUAGES

English - Professional Working Proficiency

Hindi - professional working proficiency

Malayalam - Native

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