

AMAY SREEJITH

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Objective

Recent MBA graduate in International Finance seeking a position in a dynamic organization within the finance sector. Eager to leverage my academic background and internship experience in the Credit department at Arab Bank to provide clients with valuable financial insights and advisory.

Relevant Experience

Intern, Credit Review at Arab Bank, Diplomatic Area, Bahrain (Sep 2023 - Dec 2023)

- Helped check loan applications and did some basic credit assessments.
- Worked with loan officers to process applications and ensure everything met the requirements.
- Assisted with creating loan proposals and reports, which helped me build some useful analytical skills.
- Learned about risk assessment and helped spot any potential credit risks.
- Helped keep loan documentation organized and up to date, making it easier for the team to access information and stay on track.

Intern, Internal Audit at Arab Bank, Diplomatic Area, Bahrain (Feb 2025 -Present)

- Assisted in auditing financial records and internal controls to ensure compliance with bank policies and regulations.
- Supported risk assessments and identified areas for process improvement.
- Prepared audit documentation and helped draft reports with findings and recommendations.
- Analyzed financial data to detect discrepancies and assisted in resolving them.

Research Paper

Research Paper on the topic "Credit ranking methods and policies in Middle Eastern Bank"

Certifications

ACCA (Association of Chartered Certified Accountants): Completed 9 out of 13 papers (9 papers exempted due to MBA coursework; currently preparing to complete remaining 4)

Academic Qualification

| Course | Institution | University/Board | Year of Passing | Percentage of Marks |
|--|-----------------------------------|----------------------------|-----------------|---------------------|
| MBA (International Finance) | Kristu Jayanti College, Bangalore | Bengaluru North University | 2024 | 70% |
| Bachelor of Commerce | Kristu Jayanti College, Bangalore | Bengaluru North University | 2022 | 77% |
| 12th Standard | The Indian School, Bahrain | CBSE | 2019 | 68.67% |
| 10th Standard | The Indian School, Bahrain | CBSE | 2017 | 82% |

Training and Certifications

- Successfully finished a Value-Added Course offered by Kristu Jayanti College, Bengaluru.
- Completed "The Hour of Code," which introduces fundamental concepts of computer science.
- Participated in the "International HR Summit" focused on HR innovation and the future of work, organized by the School of Management at Kristu Jayanti College on November 17, 2022.
- Achieved an A+ grade in the "Basics of Tally Prime" course conducted by Edify Institute on March 15, 2023.
- Passed the certification exam for "The Fundamentals of Digital Marketing" offered by Google Digital Garage on July 21, 2023.

Skills

- Financial Analysis
- Credit Assessment
- Customer Relationship Management
- Regulatory Compliance
- Analytical and Problem-Solving Skills
- Proficient in Microsoft Excel and financial modeling

Leadership Role

- Coordinated with team members to improve the loan evaluation process
- Served as a volunteer for events during the college festivals, KALAJYOTHI

Active Participation

- Acted in a play, 'HAMLET' in January 2020.
- Volunteering for college fests.
- Participated for the event 'The Best Manager'.
- Participated for Management theatre fest 'ABHIGYAN' in March 2023.

Personal Details

- Father's Name: Sreejith PK
- Marital Status: Single
- Area of Interest: Volunteering and organizing events, Reading, Listening to music.
- Linguistic Ability: English, Hindi, Malayalam, Tamil.
- Nationality: Indian

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge.

Signature:

Reference

Prof. Sen B. Mathews, Director - Centre for Employability and Corporate Relations (CECR)
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