

FATEMA SUGRA HATIM POONAWALA

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Summary:

I'm a growth driven supply chain and logistics management trainee with over 2 years of expertise working in various roles in Germany, UK, and the Northwest Europe region.

I have specialised skills in humanitarian logistics, SCM frameworks, workforce strategy, ocean and air freight, vendor relationship management, RFQ and tendering processes, and project logistics.

My technical skills include Office Suite, G-Suite, Tableau, CRM tools, and competent ICT knowledge.

Professional Experience:

Management Trainee – Rhenus Air and Ocean Logistics

02/2023 – Present

Rotterdam, Netherlands

- Ocean import/export specialist for USA-China-Europe trade. Managed shipments from origin to consignee, including booking, carrier communication, and customer relationship development.
- Rotterdam project logistics: Supported departmental setup, coordinated air/ocean shipments for long-term projects, created dashboards & SOPs, and identified new opportunities for growth.
- Developed airfreight expertise while working as an Operations Specialist at the Rotterdam Airport, ensuring seamless handling of express and dangerous goods shipments. Independently mastered customs documentation, including T1 filing.
- Led Northwest Europe regional (UK, Denmark, Ireland, Netherlands, Norway, Belgium) sustainability efforts. Conducted market research to define regional strategy, developed green office policies, and implemented initiatives driving regional progress towards global sustainability goals.
- Currently handling RFQ management for the Rhenus Global Tender Team that involves implementing an RFQ tool & analysing the different stakeholders. Additionally, also collecting different input data globally for the RFQ tool and carrying out trails.

Key Skills: Operational strategy and planning, ROCS, business development, Leadership, Negotiation, MS Office, communication

Working Student - Infineon Technologies AG

09/2021 – 08/2022

Munich, Germany

- Working in the supply chain process architecture department, responsible for improving, developing and maintaining the supply chain management frameworks to increase integration across all the supply chain areas.
- Worked with Miro to prepare robust chart for the department.

Key Skills: MS Office, Tableau, big data analysis, communication, Miro.

Intern - Plan International

06/2021 – 08/2021

Dukes, United Kingdom

- Analysed different supply chain structures of 52 countries of the organisation and mapped the workforce strategy.
- Conducted workshops and interviews with different regions to understand the role and responsibility for different positions.
- Developed and implanted the workforce strategy to have an effective hierarchy of workforce to have efficient and effective employees with the right skills working in the right job.

Key Skills: Communication, MS office. planning

Education:

MSc. – Global Logistics and Supply Chain Management

2020 – 2022

Kuhne Logistics University, Germany

CGPA: 4.43/5 | Grade: **A**

Key Subjects: Supply chain analytics, strategic issues, maritime logistics, humanitarian logistics, analytical methods, logistics information systems.

Key Skills: Business strategy, problem solving, arithmetical calculation, strategic planning, time management and negotiations.

Key Softwares: Demand Guru, Data Robot, Supply Chain Guru.

BBA – International Business

2017 - 2020

MIT World Peace University, India

CGPA: **9.22/10** | Grade: **O** | Honours: **First Class with Distinction**

Key Subjects: International business, Entrepreneurship, business development, marketing, supply chain management, micro and macroeconomics, business mathematics and statistics.

Language skills:

Native: English, Hindi, Gujarati

Fluent: German, Marathi

Professional Certificates:

Professional Certificate in Air Freight Forwarding

2022

PMT Aviation, Netherlands

A comprehensive Air Freight training designed to master logistics fundamentals, import/export documentation (air waybill), customs clearances, AEO status, incoterms, and safety/security protocols.

Professional Certificate in Medical Logistics in Pandemics

2021

Help Logistics, Switzerland

Certified training program in medical logistics & supply chains for the helping aid workers & health staff. Focused on COVID-19 response training, ensuring efficient delivery of the right products & services to patients at the designated time with lowest possible costs.

Certificate in Disruptive Technologies, Innovation and Entrepreneurship

2019

National University of Singapore, Singapore

Participated in a certified 4-week programme designed to develop skills in identifying disruptive technologies, market innovations and to build an entrepreneurial capacity by incorporating a growth mindset. The course focused on specifics of entrepreneurial frameworks like business pitch, fundraising, and start-up management.

Awards and Recognitions:

Übersee Club Hamburg Scholarship

2022

Recipient of a 2,500 € research scholarship by German Chancellor Olaf Scholz & Hamburg Mayor Peter Tschentscher (highly competitive: 700+ applicants) along with a lifetime membership to the prestigious Übersee Club Hamburg

Research Topic: *Building a resilient supply chain of Bio-samples in underdeveloped countries(West Africa).*

Volunteering:

AIESEC Global Volunteer

04/2019 – 07/2019

Colombo, Sri Lanka

The objective of this experience was documenting and facilitating Sri Lankan tourism's revival through personal experiences, aligning with UN SDG 8: Decent Work and Economic Growth.

Contributed by promoting tourism in different Sri Lankan cities by capturing, creating, and sharing personal experiences through written blogs and videos, by visiting lesser-known destinations and spending time interacting and experiencing life as through the locals' lens.
