

MOHAMED SUHAIL

CONTACT

 mohamedsuhail290@gmail.com

 +91 8940569558

 35, Gulam Murthasa Street,Ellis road,
Triplicane Chennai - 600 002.

 <https://www.linkedin.com/in/mohamed-suhail-27063b245>



OBJECTIVE

Dedicated and detail-oriented professional with a proven track record in clearing and forwarding operations. Seeking a challenging role in a reputable company where I can utilize my expertise to streamline logistics processes, ensure efficient customs clearance, and contribute to the smooth flow of goods through international supply chains.

EXPERIENCE

20/02/2023 -
07/06/2024

• Air Freight Executive
SCOPE FREIGHT FORWARDERS



- Proficient at the documentation of Import & Export .
- Coordinate with CHA, shipping agents, IATA agents and transport companies to ensure timely and cost-effective movement of goods
- Customer Handling – From the End to End service coordinate with customer.
- Collaborated with clients to provide accurate and timely information regarding shipment status
- Prepare the BL & AWB for customer.
- Prepare the Sales invoices and following payments customers.
- Monitoring with operation executive for Air & sea.
- Collaborate with cross-functional teams to address supply chain challenges, resolve issues, and improve operational efficiency
- Following the purchase invoice from, IATA agents, shipping agents, and transport company.
- Checking the required documents for Export customs clearance process.

19/06/2024 -
PRESENT

• Operation and Documentation Executive

FREIGHT XPERT LOGISTICS PVT LTD



KEY RESPONSIBILITIES IN OPERATIONS :

- Vessel Voyage Creation
- Release of Booking (CRO) to customers & FIFO is followed up on released containers.
- Getting forms from feeders, posting Form-13 to the customer, and following up with the customer on a daily basis
- Getting approval with Vessel Operator for Export DG containers
- checking Export detention & Port Storage details
- EDI EGM sent to feeders after vessel sailed
- Getting load list signature from all the Terminal and PO
- Arranging vehicles for the import and export of empty containers

KEY RESPONSIBILITIES IN DOCUMENTATION:

- Offering our customers the best rates required for their shipment.
- Filing the rates with main lines such as MSC, Maersk, CMA-CGM, Ever Green.
- Releasing the Bill of Lading to the customers.
- Co-ordinating with our agent on the other end
- Giving pre-alert to the agents.
- Checking the required documents for Export & Import customs clearance process.
- Co-ordinating with our Customer on the other end.
- Documentation Management: Prepared and processed shipping documents, including bills of lading, invoices, and delivery orders.

EDUCATION

2017

- **SSLC**
Imam Shafi (Rah) Matric Hr Sec School
79%

2019

- **HSC**
Imam Shafi (Rah) Matric Hr Sec School
75%

2019 - 2022

- **B. Com / Bachelor of Commerce**
Bharathidasan University Trichy Khadir mohideen college 2019-2022 Adirampattinam
A+

SKILLS

Odex Site



Liner online booking



ICE GATE & DGFT

Dubai trade

**Prepare E way bill**

Generate Insurance

**LANGUAGES**

- Tamil
- English

PERSONAL DETAILS

- Date of Birth : 30/10/2001
- Marital Status : Single
- Nationality : Indian
- Passport : V9653654
- Gender : Male