

MOHAMED SAMEER B

+91 9597782518 | aslamversion@gmail.com | Muslim main street, Melacauvery, Kumbakonam
www.linkedin.com/in/mohamedsameer33

OBJECTIVE

Highly motivated and results-driven logistics professional in customer service, EXIM documentation, transportation coordination. Adept at optimizing operational processes, reducing costs, and improving delivery efficiencies. Seeking to contribute my expertise in logistics and supply chain solutions to a dynamic team and enhance operational performance and customer satisfaction.

EXPERTISE

- During college time made an own site & promoting using **Digital Marketing** skill.
 - Strong knowledge in **Ms-Office** concept.
 - Did freelancing in 5 years with **Graphic Design**.
 - Learnt about crucial skill in market trend **Social Media Marketing**.
 - With thorough internships acquire knowledge about **Business Acumen**.
 - While doing in work became aware of **Deal with people Diplomatic**.
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EXPERIENCE

(Jun to Sep 24)

UNITED FREIGHT MANAGEMENT PVT LTD - Import Pricing Executive & Customer Support

- Receiving freight rates for import from all the liners & Nvocc liners for 20 & 40 container, ISO tanks, Break bulk, Mafi, Ro/Ro.
 - Quotation process, Rate negotiation, Follow-ups with customer to confirm the biz. After nomination confirmed, proceeding for routing order with origin agent to get booking confirmation.
 - Advising planned vessel schedules with transit time and about direct or indirect routing with reworking and reschedule the vessel at transhipment port.
 - Follow-ups with agent regarding cargo warehouse receipt and draft bl, track stuffing confirmation and to follow final planned container number with agent and provide (ETD & ETA) to customer.
 - Coordinating with overseas agents and customers regarding Pre-alert documents (HBL, MBL, packing list, commercial invoice) to ensure that checking and revising.
 - Once vessel sailed then following agent for sailing confirmation, On-board bl & final bl (Express / Telex / Surrender). In meantime, maintaining pricing & nomination DSR report on daily basis.
 - Triggering CAN to customer, two days prior to actual ETA, likewise stimulate IGM & split manifest details to customer one day prior to actual ETA.
 - Follow up vessel inward date and container movement from port to CFS, and advise the destuff plan to customer and manifest endorsed bl to proceed for E-delivery Order (DO)
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VOLUNTEER EXPERIENCE

- Participated program an orphanage near Trichy in the topic of “ETIQUETTE” – Social Services.

EDUCATION CREDENTIAL

Qualification	Institutions	CGPA	Year of passing
MBA (Logistics & SCM)	M.A.M. B-School, Trichy	8.7	2024
B.COM	ASTRA DEEMED TO BE UNIVERSITY, Kumbakonam	6.7	2022
HSC	National Vidyalaya Higher Secondary School	7.1	2019
SSLC	National Vidyalaya CBSE School	8.4	2017

INTERNSHIP & ACHIEVEMENTS

(Mar to May 24)

DP WORLD - Inplant Training

- Acquire skills in Export & Import documentation, managing essential trade documents like Invoices, Bill of lading, and Certificates of origin.
- Bonded Warehouse in depth analysed like stuffing & W/H space allocation with Inbound & Outbound and General Warehouse loading & unloading details.
- LCL - less container load & FCL – full container load Shipment thoroughly in Container Freight Station and Yard Operation in progressive mitigate the risk of vehicle overloading.
- Monitoring the safety measures and stoppage if anything seems unsafe activities.
- Examined freight to determined loading sequences.

Up2datez Company - Inplant HR Training

(Feb to Mar 23)

- Employee onboarding & documentation, Employee records management, Performance Management review processes by gathering data on employee performance.
- Regarding salary structure of the employee at the office, getting to know about labour laws, FOE service rendered and at last recruitment process, assessing workforce needs and provided data to HR management for staffing adjustments based on production demands.

CERTIFICATIONS

- Successfully completed a certificated course in **Employment Communication**.
- Certificate of recognition on **Marketing Management** offered by (NPTEL).
- Acquired by freelancing with almost 5 years' experience on **Graphic Design**.
- Course completion in **Digital Marketing** which is offered by Mandatory Trendz, Virtual.

PERSONAL PROFILE

- Date of Birth : 04/01/2002
- Nationality : Indian
- Languages Known: English, Tamil

DECLARATION

I hereby declare that the above information is true and best of my knowledge.