

Asha Anand Nair

Proud to state that have over past 8+ years of continuing experience in Supply Chain Operations, Procurement, Freight forwarding, Logistics, Customer Support, and Sourcing have demonstrated vast range of skills ranging from operations management, cost-effective logistics solutions, etc. and have earned a chequered career crowned with memorable achievements conferred for the same.

Contact

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Skills

Advanced Excel

Power BI

Dashboard Creation

Documentation

Sourcing & Negotiation

Attention to Detail

Good Communication

Time Management

Team Player

Responsible & Takes
Ownership

Quick Learner- new updates
or process

TMS tracking

Work History

**2023-07 –
2024-04** **Transport Controller**

Volvo Group India Pvt Ltd.

- Handling import/inward shipments – air, sea & domestic.
- Coordinating Xdock consolidation flows for APAC & EMEA region.
- Negotiating on adhoc rates for FCL, LCL and Air Shipments.
- Assigning LCL pickup requests to nominated forwarder and follow up on ETD, ETA.
- Placing Import air shipments booking through DHL express (normal & rush orders).
- Following on FCL Direct flows from APAC & EMEA.
- CHA coordination for destination clearance & docs handover to transporter.
- Following with transporter on FCL shipment arrival at plant.
- Arranging daily ATLAS domestic pickups.
- Arranging domestic additional/extr pickup.
- Invoice clearance for domestic, sea & air shipments and allocating provisions.
- Monthly review with Business stack holders.
- Coordinating with other region counter parts for weekly/monthly (China, Korea, Germany).
- Monthly KPI review with LSP.

**2021-11 -
2022-04** **Senior Analyst**

Accenture Solutions Private Ltd, Bangalore

- Generated standard and custom reports to provide insights into business performance.
- Generated ad-hoc reports to evaluate specific business requirements.
- Analyzed data to identify root causes of problems and recommend corrective actions.
- Recommended process improvements to continually identify, analyze and fix constraints and challenges.

- Computed and created purchase orders to monitor stock levels, verify purchase requisitions and expedite customer orders.
- Maintained consistent email communication with stores and suppliers to confirm and track orders and verify price revisions on purchase orders.
- Tracked inventory shipments and prepared spreadsheets detailing item information.

2019-02 -

Assistant Manager Operations

2021-10

Agility Logistics Pvt Ltd. , Bangalore

- International Freight forwarding that is planning and coordinating with Shipping lines Such as Vessel booking using EDI or Shipping line Website. Also using phone & mail communication for immediate and at the earliest response.
- Tracking shipment details like cut-offs, loading, sailing, transshipments ports arrival & departure, destination arrival using liner or shipper websites, Such as MSC, Hapag-Lloyd, CMA-CGM, Maersk, COSCO, Wan Hai.
- Import/Export coordination with shipping lines, transporters and CHA.
- Pricing/quotations from shipping lines and transporters
- Trained new associates on basic and advanced shipment procedures.
- Customer Support and providing a timely solution via mails and calls.
- DSR or MIS support to customer and upper management.
- Handling RFQs and nomination shipments.
- Tracking the status of the shipment and regularly updating all the concerned parties.
- Sending complete set of pre-alert/ post-alert to customers on timely basis.
- Handling escalation, providing timely solution support.

**2016-02 -
2019-02**

**Business Analyst
ABB India Ltd, Bangalore**

- Using TMS Software for International and Domestic shipment visibility that is domestic and export/ import cargos.
- TMS update and tracking shipments from starting that is pick-up vehicle placement, loading, e-waybill, port entry and vessel loading information.
- Getting Proof of Delivery upload on TMS and sharing to Shipper/Client.
- Customizing and Generating MIS/DSR reports from TMS on Daily basis.
- Coordinating with Freight Forwarders on roll overs as per TMS or shipping line visibility.
- Was handling - Domestic, FCL, LCL, Express Shipments, with complete tracking using TMS and liner websites.
- Knowledge of tracking shipments using shipment reference number.
- Monitoring Escalations & Customer Support Cell.
- Pricing/Sourcing - RFQ & Negotiation.
- Handling Domestic Operations - Vehicle Placement and Tracking Shipments and checking TMS visibility and updates.
- Renewal / Extension of Contract.
- Monitoring critical Shipments.
- Vendor On-Boarding formalities & Vendor Management.
- Vendor Bill Processing.
- Analysis of Vendor performance, KPI reports.
- Monitoring the Product Damage reports & Claims.

- 2013-02 -** **Merch Specialist Merch Ops**
- 2014-09** **Target India Pvt Ltd , Bangalore**
- Set up and maintenance of Import Vendors.
 - Monitoring the customer & Vendor escalations.
 - Monitoring product development strategies to increase Business Opportunities
 - MIS Report
 - Monitoring purchase orders and ensure availability of all products for Productions.
 - Keep Effective Communication with all customer and vendor Via telephone and e-mail.

- 2011-11 -** **Financial Associate**
- 2013-01** **Hewlett Packard , Bangalore**
- Working on real time queries through tickets raised by customer (HP employees).
 - Single window for customers (HP Employees).
 - Assisting customer for placing order, tracking order, providing status and shipment details
 - Customer support provided to APJ, EMEA, NA, LAR Region.
 - Monitoring all transactions and ensure compliance to quality regulations and maintain effective relationship with clients.
 - Coordinate with Internal and external clients to resolve the quires.
 - Coordinate with team members and ensure achievement of all team objective and goals.



Education

- 2006-04 -** **B.Com: Commerce**
2009-03 *Bishop Cotton Women's College - Bangalore*
- P.G Diploma in Logistics & Supply Chain Management**
Bharathidasan University – Bangalore