

MOHAMMED FASIL

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Personal Details

Address: Musliyar Kurungattil house, kottumala, Malappuram, Kerala 676519

Nationality: Indian

Gender: Male

D.O.B: 2002 Jun 8

Marital status: Single

Languages:

English (Professional Proficiency)

Malayalam (Native)

Hindi (Reading & Writing; Basic Oral Communication)

Tamil (Basic Oral Communication)

SKILLS

- Effective communication
- Organizational skills
- Attention to Detail
- Adaptability
- Positive attitude
- Ethical thinking
- Team work
- Coordination
- Interpersonal skills

Professional Summary

Motivated and detail-oriented logistics and HR professional with hands-on experience in dispatch coordination, inventory control, and recruitment support. Strong foundation in logistics and supply chain principles, HR functions, and international shipping. Seeking to contribute my skills in a dynamic organization focused on operational efficiency and continuous improvement.

PROFESSIONAL EXPERIENCE

DISPATCHING AND LOGISTICS TRAINEE APR 2025 – PRESENT
Kurikkal ambiente Calicut, Kerala

- Coordinated shipment schedules and tracked deliveries
- Managed vehicle assignments and driver logistics
- Optimized delivery routes for time and cost efficiency
- Supported inventory coordination and control
- Maintained dispatch documentation and reports
- Assisted with receiving and cross-docking operations

HR INTERN MAY 2024 – JUN 2024
Aster MIMS Hospital Kottakkal, Malappuram, Kerala

- Supported recruitment and onboarding processes
- Monitored employee attendance and performance evaluations
- Handled administrative HR documentation
- Assisted with employee data entry and file management

Professional Knowledge

- Logistics & Supply Chain Coordination
- Human Resource Management
- Warehousing & Inventory Handling
- International Shipping & INCOTERMS
- Route Optimization
- Documentation & Reporting

Educational Qualifications

- Professional Program in LOGISTICS AND SUPPLY CHAIN MANAGEMENT
SCM Hub, Kochi, Kerala
(Aug 2024 – Feb 2025)
- BACHELOR OF BUSINESS ADMINISTRATION (Specialized in Human Resource Management)
Calicut University, Kerala, India
(Jun 2021 – Mar 2024)