



SHEJIN.S

OBJECTIVE

To enhance my professional skills , capabilities and knowledge in an organisation which recognises the value of hardwork and trust me with challenges and responsibilities and also strive hard to embellish my career with persistent leaning.

CONTACT

+971589285982

shejin.s786@gmail.com

Dubai

PERSONAL DETAILS

Date of birth : 09/04/1996

Marital status : Married

Nationality : Indian

PASSPORT DETAILS

Passport No: N9877129

Issue Date :11-07-2016

Expiry Date :10-07-2026

DRIVING LICENCE

DL No : KL1620140003961

Issue Date : 02-06-2014

Expiry Date : 01-06-2034

WORK EXPERIENCE

BUSYBEE LOGISTICS PRIVATE LIMITED

BRANCH SUPERVISOR (2019- 2024)

- Setting goals for performance and deadlines in ways that comply with company's plans and vision.
- Organizing workflow and ensuring that employees understand their duties or delegated tasks.
- Monitoring employee productivity and providing constructive feedback and coaching.

POPULAR TATA MOTORS

SALES EXECUTIVE (2018-2019)

- Meeting with clients virtually or during sales visits.
- Demonstrating and presenting products.
- Establishing new business.
- Maintaining accurate records.
- Attending trade exhibitions, conferences and meetings.
- Reviewing sales performances.
- Negotiating contracts and packages.

PERSONAL SKILLS

- Project Management
- Teamwork Time
- Management Leadership
- Effective Communication
- Critical Thinking
- Adaptive Learning
- Decision Making

TECHNICAL SKILLS

- Microsoft Excel
- Microsoft Word
- Microsoft Power Point

LANGUAGES

- English
- Malayalam

EDUCATION

- CHMM COLLEGE FOR ADVANCED STUDIES
2013-2016
BSC COMPUTER SCIENCE
- KTCT HIGHER SECONDARY SCHOOL , TRIVANDRUM
2011-2013
HIGHER SECONDARY EDUCATION
- GOVT..HIGH SCHOOL, TRIVANDRUM
HIGH SCHOOL EDUCATION

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and I hold the responsibility for the correctness of the above mentioned particulars.

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