

## **RIHAN ANWAR SAYYAD**

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### **Profile**

Motivated and highly organized warehouse In-charge with over 4 years of experience in warehouse operations, inventory management, and logistics. Proven ability to supervise teams, ensure efficient warehouse functioning, and implement best practices to streamline operations. Seeking to leverage my skills in inventory control, team leadership, and problem-solving to contribute to the success

### **Certifications**

- Process Design Engineering Course from "SB Technologies" Mumbai-India
- Free Zone Industrial Operation Awareness from Trakhees Government of Dubai-UAE
- Certified Logistics and Supply Chain Management Professional (CLSCMP)

### **Experience**

#### **Lucky Recycling limited, Jebel Ali-Free zone, Dubai-UAE**

**December 2020 till Present appointed as Warehouse Supervisor;  
Promoted to Warehouse In-charge**

- Supervised and managed daily warehouse operations, including inbound and outbound logistics, inventory management, and order fulfillment.
- Led a team of 58 warehouse associates, providing training, performance evaluations, and support to ensure high productivity and accuracy.
- Ensured proper stock levels were maintained and inventory discrepancies were minimized by conducting regular cycle counts and audits.
- Coordinated with suppliers and internal departments to ensure timely and accurate shipments and deliveries.
- Implemented process improvements that reduced operational costs by and improved on-time delivery rates.
- Managed the upkeep and maintenance of warehouse equipment and machinery to ensure smooth operations.
- Managing ERP (Enterprise resource Planning).
- Recording, maintaining invoices and purchase information in database system ERP.

#### **Laxmi Organic Industries Limited Unit-2, Maharashtra-India**

**March 2019 to Dec 2019 appointed as Process Engineer**

- Conduct troubleshooting on facility equipment and industrial processing plants.
- Oversee chemical processing material and units.

- Ensure plant operations in compliance with safety regulations and processes.
- Provide engineering and technical support as required.
- Able to multitask effectively in handling high-pressure & crisis work situation.

### **NOCIL LTD, Maharashtra-India**

**Aug 2018 to Feb 2019 appointed as Associate Graduate-Trainee in R&D, Pilot Plant**

- Developed drying, crushing, mixing and distillation process.
- Conducted process tests utilizing laboratories tools.
- Performed temperature, gravity, and pressure tests for production layout design.
- Tested and worked on more than 10 unit process.
- Conduct field research on several unit operations
- Worked on Auto Clave to fulfill requirement of product.
- Agitated Thin Film Evaporator
- In hand experience of various unit operation:
- Distillation (Normal & vacuum).
- Filtration, Absorption & Evaporation.
- Technique of product isolation by Drying, evaporation etc.
- Having skill of paper presentation and seminar

### **Education**

- Engineering from Mumbai University
- Higher Secondary Certification from Maharashtra State Board
- Secondary School Certification from Maharashtra State Board

### **Skills & Abilities**

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| <ul style="list-style-type: none"> <li>• Warehouse Operations Management</li> <li>• Warehouse Management Systems (WMS)</li> <li>• Inventory Control &amp; Stock Management</li> <li>• Staff Supervision &amp; Training</li> <li>• ERP &amp; Supply Chain Software</li> <li>• Risk Management &amp; Compliance</li> </ul> | <ul style="list-style-type: none"> <li>• Health &amp; Safety Regulations</li> <li>• Strong Communication &amp; Problem-Solving Skills</li> <li>• Shipping &amp; Receiving</li> <li>• Process Optimization</li> <li>• Budgeting &amp; Cost Reduction</li> </ul> |
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### **Activities and Interests**

- Won Gold Medal in Volleyball as a Captain in University Zonal Tournament.
- Won Silver Medal in Volleyball as a Captain in University Zonal Tournament
- Participate in State Level Quiz Competition held in S.S.O.S.P. College of Diploma Engineering Nagothna ne in ENZINIA 2K16.
- Won Silver Medal in G.M Vedak Institute of Technology Tale-Raighar in Cricket