



# SHUHAIB MK

## Career Objective

Aspiring finance professional currently pursuing ACCA (Association of Chartered Certified Accountants), with a background in commerce and strong software skills. My goal is to build a successful career in accounting and finance, applying my academic knowledge and technical expertise to contribute effectively to a progressive organization

## Education

Bachelor of Commerce (B.COM) - Computer Application  
University of Calicut, 2019 - 2023

Higher Secondary Education  
GHSS Kumaranellor, 2017 - 2019

## Certifications

CFA - Computerized Financial Accounting

Tally

QuickBooks

Microsoft Office Specialist

## Work Experience

Store keeper

Zooro3 Food Stuff

Manama, Bahrain

(From 2023 - Present)

- Responsibilities Include Managing Stock levels
- Tracking Inventory Movements
- Coordinating with Procurement
- Ensuring Accurate reporting
- Processing and tracking sales & purchase orders efficiently and accurately
- Organizing, storing, and managing both financial and non-financial records for easy retrieval

## License

Bahrain International Driving License

Expiry : 26/05/2029

## Additional Information

Currently pursuing ACCA (Association of Chartered Certified Accountants) to enhance professional knowledge in accounting and finance.

## CONTACT

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Bahrain

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## PERSONAL DETAILS

Passport No : U5167587

Passport Expiry :23/02/2030

Date of Birth : 12/02/2001

Marital Status : Single

Nationality : Indian

## Soft Skills

- Attention to Detail
- Critical Thinking
- Problem Solving
- Time Management
- Communication
- Team Work
- CVP Analysis
- Limiting factor analysis

## Software Skills

- MS Word
- MS Excel
- MS PowerPoint
- Tally Prime
- QuickBooks
- Common Software

## Language

- English
- Hindi
- Malayalam