

Yasir Meer

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Objective

To be a strategic & value adding source of a dynamic organization that provides opportunities to learn, excel & grow while consistently contributing towards organizational success & growth of business.

Education

MBA in Finance IQRA University, Karachi	2013
CMA (Stage 1 & 2 Completed) Institute of Cost & Management Accountant of Pakistan, Karachi	2007
B-COM University of Karachi	2005
HSC DJ Sindh Govt. Science College, Karachi	2002
SSC Hassan's Central Public School, Karachi	1999

Employment History

May 2024 – Present: Deputy Manager Disbursement
UNITED MARINE AGENCIES (PVT.) LTD
SHIPPING AGENTS

Responsibilities

- Managing Disbursement Accounts for leading shipping lines including HMM, RCL & KMTC.
- Responsible for development, documentation, and periodic review of Line accounting policy and procedures for the teams' functional areas.
- Manages and performs full-cycle line accounting duties and is integral to maintain the accuracy of the Principal Accounts.
- Management of remittances to principals in line with SBP regulatory framework.
- Produce local management information reports for management decision.
- Works directly with other department staff to inform of line account status and matters of concern regarding billing errors, slow invoice approvals, EDI failures, and other pertinent issues.
- Responding to Discrepancies/Queries from Principal, SBP & as well as local concerns

- Ensuring completeness, correctness & timely submission of statement of Accounts of all lines to principal.
- Time to time system evaluation and recommending improvements to existing MIS.
- Ensuring that all accounting records comply with company policies and statutory requirements.

**Feb 2021 – April 2024 Assistant Manager Disbursement
UNITED MARINE AGENCIES (PVT.) LTD
SHIPPING AGENTS**

Responsibilities

- Assist for managing preparation and submission of Statement of Accounts to principal.
- Preparation of budgeted Statement of Accounts on monthly basis.
- Ensuring completeness, correctness & timely submission of statement of accounts of all lines to principal.
- Analysing billing variances, tracking and follow up on significant discrepancies.
- To resolve query related with accounts and financial aspects in Statement of Accounts
- Having regular interactions with senior financial officers across the company and foreign stakeholders.
- Responding to Discrepancies/Queries from Principal as well as local concern.
- To Resolve query related with accounts and financial aspects in Statement of Accounts

**November 2016 – February 2021: Accountant Disbursement
UNITED MARINE AGENCIES (PVT.) LTD
SHIPPING AGENTS**

Responsibilities

- Prepare and Submit Statement of Accounts to principal on fortnightly basis.
- Prepare Financial Status of Disbursement for Principal.
- Prepare budgeted Statement of Accounts on monthly basis.
- Respond to Discrepancies/Queries from Principal as well as local concern.
- Account for all corrector notes issued by local documentation department.

**July 2012 – November 2016: Assistant Accountant Disbursement
UNITED MARINE AGENCIES (PVT.) LTD
SHIPPING AGENTS**

Responsibilities

- Assess for Preparation and Submission of Statement of Accounts to principal on monthly & fortnightly basis.
- Respond to Discrepancies/Queries from Principal as well as local concern.
- Account for all corrector notes issued by local documentation department.

April 2008 – July 2012: Assistant Accountant
JANG GROUP OF NEWSPAPERS (PVT.) Ltd
PRINT MEDIA

Responsibilities

- Analysis of Financial Statements
- Maintenance of Accounts Books
- Payments to Suppliers/Vendors.
- Recording of collections from parties (Receipts).
- Preparation of Tax Reports (Withholding & Sales Tax)
- Weekly & Monthly Cash flows
- Bank Reconciliations
- Unit Reconciliations
- Depreciation Schedules
- liaison with Banks
- Other assignments given by Senior Accountant & Manager Accounts.

Internships

Jan 2008 – Mar 2008: Internee
JANG GROUP OF NEWSPAPERS (PVT) Ltd
PRINT MEDIA
Area of Expertise: Accounts & Finance

July 2007 – Aug 2007: Internee
FAYSAL BANK (PVT) LTD
BANKING
Area of Expertise: Back office, Clearing, Remittances, Consumer Finance, Customer services

Computer Proficiency

- ICC, COMPASS, DCS, PHOENIX (Principal Accounting Software)
- Oracle Inventory System
- MS OFFICE

Personal Information

Father's Name :	Ghulam Sarwar (Late)
Marital Status :	Married
CNIC No. :	42201-0654367-3
Religion :	Islam
Language Competency	English, Urdu (Both Written & Spoken)

References

Will be furnished upon request.