



# SHAHIN MK

## Logistics & Supply Chain Professional



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### SUMMARY

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Logistics and Supply Chain Professional with a Postgraduate Diploma in Logistics & Supply Chain Excellence (CILT, UK) and a BBA in Business Administration. Proficient in inventory management, warehouse operations, procurement, and EXIM documentation, with expertise in international trade regulations and supply chain optimization. Skilled in streamlining logistics processes, managing inbound and outbound logistics, and improving operational efficiency. A highly adaptable and detail-oriented professional, dedicated to enhancing supply chain performance, reducing costs, and driving business growth.

### EXPERIENCE

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#### Sales Executive, (Retail Store)

2023 – 2024

India

- Oversaw inventory management to ensure accurate stock levels, minimize discrepancies, and ensure efficient supply chain operations.
- Maintained strong relationships with suppliers and colleagues.
- Provided exceptional customer service, addressing client needs and ensuring timely solutions to inquiries, which enhance customer satisfaction and loyalty.
- Analyzing sales trends for better decision-making.

### EDUCATION

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#### Post Graduate in Logistics and Supply Chain Excellence.

2023 – 2024

#### (CILT UK INTERNATIONAL)

Chartered Institute of Logistics and Transport.

- Warehouse Management
- International Business
- EXIM Documentation
- Last Mile
- Supply Chain Management
- Procurement

#### Bachelor of Business Administration, Kannur University

2020 – 2023

- focused on business strategy, management, marketing, and finance.
- gained a strong understanding of business operations and problem-solving techniques.

## **PROFESSIONAL SKILLS**

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**Certification in SAP Software:** Level 2 | **Certification in MS Excel:** Level 2 |

**Certification in MS Word:** Level 2

## **PROJECT**

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### **A Study on Investment perception of NRIs of Kannur District.**

Analyzed responses from a crew of 50 individuals, uncovering that 90% were undergraduate students and emphasizing that 65% had been NRIs for over 15 years, guiding adjustments to service offerings.

## **WEBINAR**

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**Key Account Management Marketing Communication in Logistics by resource person "M's OZLEM DALGA", CILT VILAT TURKY**

## **ADDITIONAL INFORMATION**

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### **Technical Skills:**

Inventory control, customer service, 5S (sort, set in order, shine, standardize, sustain the cycle), warehouse inbound and outbound operations, MS Excel, Lean Supply Chain, Warehouse management.

### **Soft Skills**

Versatile, leadership, interpersonal skills, prioritizing tasks, continuous learner with adaptability to new technologies and processes.

### **Languages**

English, Hindi, Malayalam.

### **Interest**

Traveling, Researching career enhancement and reading are in the interest section.