



PROFILE

Date of Birth: 12/04/2000

Nationality: Indian

Marital Status: Single

Passport no.: U4194254

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

SKILLS

- Import and Export Requirements knowledge (Incoterms, Customs Tariffs, Customs procedures, HSN CODE, IATA, ICAO, COO, LOCODEs).
- MS Excel & MS Word (Good knowledge about MS Excel and MS Word and its functions).
- POWER BI (Basic knowledge on power query, Pivot and Power view)
- Providing best deals with customer and others.
- Articulate and Persuasive.
- Energetic and Proactive.
- Diligent and Conscientious.
- Quick to Adapt, Rapid Assimilator, Swift Grasper.

MOHAMMAD KALANDAR

Logistics – Executive

✉ munziirrr@gmail.com ☎ +971 581023093 ⌂ [Naif, Dubai](#)

✉ linkedin.com/in/mohammad-kalandar-52572a220

CAREER OBJECTIVE

To be a competitive employee in the field where I am familiar and strive best for any duties and responsibilities that will consign in accordance to my knowledge and experience. To enhance my knowledge, skill and abilities for self-improvement and to be able to gain career advance in well established companies.

WORK EXPERIENCE

Logistics Executive

07/2022 –04/2024

[Sanco Trans Pvt. Ltd. Bangalore]

Logistics Department: -

- Knowledge on Logistics/Supply chain, freight forwarding, airlines, shipping line, warehouse and customs broker activities.
- Preparation of checklist for Import and Export (AIR/SEA) shipments and filing Shipping Bill /Bill of entry.
- Understanding various customs process activities and assisting customs clearance team.
- Cooperating with sales team via Outlook and handling relevant documentation.
- Assisting customers for any related query regarding clearance for air and sea shipments and further moving with them till the shipment is cleared.
- Preparing Freight invoice for direct customers, Coordinating with Freight forwarders and tracking shipments from the origin till the shipment reaches to the destination.
- Preparing DSRs for regular client's and updating day to day activities.
- Advising Importers for duty payment once shipment landed to the destination and assisting our clearance team for smooth clearance.

EDUCATION

DIPLOMA IN LOGISTICS MANAGEMENT

-2022

[NILA Bangalore, India]

BACHELOR'S OF TRAVEL & TOURISM MANAGEMENT -2021

[Kannur University, Kerala, India]

CERTIFICATIONS

CERTIFICATE ON TRAVEL AGENCY

[Speed Wings Kannur, India]

CERTIFICATE ON HOTEL MANAGEMENT

[Juju International Hotel, India]