

Amr Al-Bayoumi

 Damietta, Egypt | elbayomeamr@gmail.com | +201062886176 | amr-al-bayoumi | 1/1/2002

SUMMARY

Detail-oriented and results-driven logistics professional with hands-on experience in shipping operations, port coordination, and stakeholder management. Proven ability to streamline maritime processes and ensure compliance with international regulations. Adept at managing vessel calls, facilitating documentation, and liaising effectively with shipmasters, port authorities, customs, and service providers.

EXPERIENCE

Shipping Agent

El-Reedy Shipping Maritime Agencies

August 2024-present, Damietta, Dumyat, Egypt-On-site

- Executed departure formalities in alignment with port protocols and customs requirements, enhancing operational efficiency and reducing turnover time by 15%.
- Enhanced the accuracy of shipping documentation by implementing robust cross-functional coordination, achieving a 25% reduction in processing errors.
- Acted as the primary liaison between shipmasters, cargo owners, and port service providers, maintaining clear communication to resolve operational issues.
- Arranged essential services such as pilotage, towage, bunkering, and crew change logistics, optimizing turnaround time and reducing port stay costs.
- Monitored cargo operations and reported real-time updates to clients, ensuring transparency, accuracy, and client satisfaction throughout the shipping process.

Shipping Agency Boarding Officer

Arab Shipping & Trading Group

February 2023-June 2023, Dumyat, Egypt-On-site

- Implemented strategic coordination of port call logistics and stakeholder engagement, achieving a 10% increase in operational efficiency.
- Streamlined port entry operations by implementing standardized procedural guidelines, improving the boarding process efficiency by 20%.
- Utilized advanced data management tools to ensure precise documentation of vessel movements, crew manifests, and cargo details.
- Facilitated seamless coordination between ship crews and port stakeholders using advanced communication tools, enhancing operational efficiency.
- Coordinated regular safety drills involving port and vessel crew, achieving a 30% reduction in safety violations.
- Improved support systems for ship crews and personnel by managing inquiries efficiently and minimizing conflict to enhance operational functionality.

EDUCATION

Master of Laws

Damietta University-Damietta-August 2025

Bachelor of Laws

Damietta University-Damietta-May 2023

SKILLS

Industry Knowledge: Port Operations & Vessel Coordination, Maritime Documentation (Bills of Lading, Cargo Manifests, Delivery Orders), Administrative Support in Maritime Operations, Logistics Planning & Port Call Scheduling, Cargo Monitoring & Reporting

Tools & Technologies: Microsoft Office, Port Management Systems (PMS), Data Entry & Record Management Systems, Customs and Port Clearance Platforms (Local systems used in Egypt), Cargo Tracking & Reporting Tools, Maritime Communication Tools (VHF Radio, Email Protocols), Scheduling & Logistics Coordination Tools

Interpersonal Skills: Cross-functional Coordination, Effective Communication with Multinational Teams, Conflict Resolution & Problem Solving, Client & Stakeholder Relationship Management, Team Collaboration Under Pressure, Adaptability in Dynamic Environments, Professionalism in High-Stakes Situations, Time Management & Prioritization, Attention to Detail, Decision-Making in Operational Settings



CamScanner