



SANGEETH MURALEEDHARAN

BBA LOGISTIC AND PORT MANAGEMENT

CONTACT

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📍 Dubai Investment Park1, Dubai, UAE

EDUCATION

2020 - 2023

• **BACHELOR'S OF BUSINESS ADMINISTRATION (BBA)**

- (Logistics and Port Management)
- Yenepoya Institute of Arts, Science, Commerce and Management (Deemed to be University)

SKILLS

- Warehouse Management System (WMS)
- Good communication skill.
- Leadership quality.
- Strong teambuilding and coaching skill.
- Knowledge of Logistic and Port Management.
- Knowledge about Ms office (Ms word, Ms Excel, Ms PowerPoint, Ms access)
- Knowledge about supply chain management .

LANGUAGES

- English
- Malayalam

ABOUT ME

I am a Bachelor's Degree holder in BBA Logistic and Port Management seeking warehousing and supply chain management and so on. I want to work in a dynamic organization that will help me grow professionally and personally while also helping the organization grow and engage in opportunities to further the organization's goals. I can improve my skills and knowledge for the benefit of the organization

WORK EXPERIENCE

PARTNER FREIGHT LLC | DUBAI

May 2023 - November 2024

Custom Clearance Operations Specialist

- Oversee and manage end-to-end custom clearance operations for efficient import/export processes, ensuring compliance with regulatory requirements.
- Prepare and process comprehensive documentation for Dubai Trade, including the Bill of Entry and related customs paperwork.
- Coordinate and ensure adherence to Dubai Municipality Food Import and Re-export System (FIRS) standards and Ministry of Foreign Affairs (MOFA) guidelines.
- Handle the issuance of Delivery Orders (DO) for smooth cargo clearance and customer satisfaction.
- Liaise with government bodies, port authorities, and clients to resolve discrepancies and expedite shipments.
- Maintain accurate records of shipments, customs duties, and clearance statuses for auditing and reporting purposes.

MIV CFS | KOCHI, INDIA

Apr 2022 - May 2022

Internship

- Assisted in container freight station operations, focusing on efficient cargo handling and logistics.
- Supported freight forwarding and customs clearance to ensure compliance with regulations.
- Managed LCL consolidation, cargo loading/unloading, and warehouse operations.
- Coordinated the arrangement and repositioning of empty containers for optimal space usage.
- Monitored customs procedures to ensure smooth and timely shipment processing.

PERSONAL DETAILS

- **Date of Birth : 20-03-2001**
- **Nationality : India**
- **Sex : Male**
- **Marital Status : Single**
- **Valid Passport : Yes (Y6302766)**