

SUMI MOHANAN

Admin / Accountant

CONTACT

- +973 37922780
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- Isa Town , Bahrain

PROFILE

Analyze balance sheets, manage general ledger accounts, update financial statements, maintain accounts receivable and accounts payable, pay monthly payroll, and prepare financial reports. Accountants, auditors, and junior auditors typically work full-time.

EXPERIENCE

Nationality : India

Visa Status: Valid Family Visa

Marital status: Married

Date of Birth: 01-05-1995

SRISTIMEDIA (2022 -2023)

JUNIOUR ACCOUNTANT

EDUCATION

Diploma Computer Education

2022-2023

G-TECH COMPUTER EDUCATION

2013-2016

UNIVERSITY INSTITUE OF TECHNOLOGY

BCOM WITH COMPUTER

High School Diploma

2011-2012

ST.STEPHEN'S HIGHER SECONDARY
SCHOOL , PATHANAPURAM

SKILLS

Tally

GCC VAT

Ms Office

Data entry

Problem Resolutions

Planing & Organizing

Team Management

Active Lsitenig

Good Work Ethic

LANGUAGES

ENGLISH



MALAYALAM

