

ABDULLA NASEEF K K



CONTACT

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- UAE

ACADEMIC CREDENTIALS

BACHELOR IN COMMERCE

- 2019 - 2022
- Calicut University, Kerala, India

PROFESSIONAL QUALIFICATION

- **Post Graduate Diploma in Logistics and Supply Chain Management (LEVEL-6-CERTIFICATE)**
 - Chartered Institute of Logistics and Transport (CILT-UK)
- **Procurement Management**
- **International Business**
- **Management in Logistics and Transport**
- **Last mile delivery**
- **Blockchain in Supply chain**

TECHNICAL SKILLS

- Shipping Documentation
- Procurement Management
- Logistic Operations
- Inventory Management
- Warehouse Management
- Supply Chain Management

COMPUTER PROFICIENCY

M S Office	★★★★★
SAP	★★★
Tally	★★★

LANGUAGES KNOWN

English	<div><div></div></div> 90 %
Malayalam	<div><div></div></div> 100 %
Hindi	<div><div></div></div> 75%
Arabic	<div><div></div></div> 75%

INTERESTS

- Driving
- Travelling

PROFILE SUMMARY

Dedicated and detail-oriented logistics and supply chain professional with over a year of experience in operations, complemented by part-time experience as a Logistics Coordinator and a 2-month internship in Clearing and Forwarding. Equipped with a Bachelor of Commerce (BCom) degree and a Post Graduate Diploma in Logistics and Supply Chain Management, I possess a strong foundation in streamlining logistics operations, ensuring efficient freight movement, and optimizing supply chain processes. Seeking to contribute my expertise to a dynamic freight forwarding company to drive operational excellence, improve cost-efficiency, and deliver value-driven solutions.

KEY SKILLS

Team Work	Work Ethic	Communication	Leadership
Organization skills	Time Management	Interpersonal ability	
Detail Oriented	Punctual	Quick Learner	Hardworking
			Analytic Skills

EMPLOYMENT CHRONICLE

OPERATION EXECUTIVE | 2023 -2024

SNELEX LOGISTICS

- Oversee and coordinate both international and local operations, ensuring smooth processes from document preparation to shipment tracking and timely delivery.
- Arrange transportation and book shipments with shipping companies and logistics service providers to optimize supply chain efficiency.
- Manage customs processes, ensuring compliance with regulations for seamless goods clearance.
- Monitor shipment schedules to ensure on-time delivery and resolve potential delays.

TRAINEE | 2 Months

AIWA SHIPPING & LOGISTICS

Internship Department : Clearing and Forwarding

LOGISTIC COORDINATOR | Part Time

PCB Logistics

WEBINAR

- Engaged in an International Webinar on "Railway Logistics" led by Mr. John Harris from CILT UK.
- Actively participated in an International Webinar focused on the "Indonesia Logistics Sector," led by Mrs. Juliana Sofia Damu CMILT of Wilat Indonesia.

VOLUNTEER SERVICES

- Engaged actively in voluntary activities as part of the I-GRAD ceremony.

AREA OF EXPERTISE

- Freight Forwarding
- Logistics Coordination

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

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