



MUHAMMED SAMJATH

Logistics Coordinator

Results-driven logistics professional with a passion for optimizing supply chain efficiency and operational excellence. Highly motivated to leverage my expertise in logistics coordination, inventory management, and process optimization to drive seamless operations. Committed to continuous learning and innovation, I thrive in fast-paced environments and seek opportunities to contribute to organizational success while advancing my career in shipping and logistics.

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📅 07 September, 1997

EDUCATION

Post Graduate Diploma in Logistics and Supply Chain Management. SCM HUB INTERNATIONAL BUSINESS SCHOOL

06/2019 - 03/2020

KAKKANAD, ERNAKULAM,
KERALA.

Bachelor of Business Administration SAINTGITS COLLEGE OF APPLIED SCIENCES

06/2016 - 03/2019

PATHAMUTTOM, KOTTAYAM,
KERALA.

WORK EXPERIENCE

Logistics Coordinator Godrej & Boyce Branch Warehouse

07/2021 - 10/2024

Bangalore Region

Achievements/Tasks

- Oversee and manage end-to-end logistics operations, including transportation, warehousing, and distribution, to ensure timely and efficient delivery.
- Ensure compliance with company policies, industry standards, and safety regulations in logistics and warehouse operations.
- Monitor supply chain activities to identify areas for cost reduction while maintaining service quality and operational efficiency.
- Manage transportation, stock control, and the seamless flow of goods across the supply chain.
- Coordinate daily tasks and provide guidance to teams to achieve operational objectives.
- Optimize warehouse layout and processes to improve operational efficiency and reduce costs.
- Collaborate with internal teams, including procurement, sales, and customer service, to meet organizational goals and streamline processes.
- Handle the processing of orders with accuracy and timeliness, ensuring all client requirements are met.
- Collect proof of delivery (POD) documents promptly and maintain accurate records for operational efficiency.
- Identify and resolve issues occurring during the delivery of goods or services, ensuring customer satisfaction.

Contact : Jarshad Al faj - +91 9995941166

SKILLS

Incoterms

Supply chain operations

MS office

Fast Learner

Ability to adapt changes in working environment

Good mediation and negotiation skill

Maintain report and files of shipment with all relevant information

Precision and able to work independently and as a team

PERSONAL PROJECTS

Completed one month industrial project successfully at KITEX Ltd. (12/2018 - 01/2019)

- The Effect of Employee Motivation on Productivity.

PASSPORT DETAILS

U7378713 (11/2020 - 11/2030)

CERTIFICATES

Certified as Microsoft office specialist master.
(https://www.youracclaim.com/badges/2b0d0b0b-b5ec-412d-b7b8-fb2e8c88cc9c/public_url)

Passed Cambridge assessment examination.(Business English Certificate)

LANGUAGES

English
Native or Bilingual Proficiency

Kannada
Limited Working Proficiency

Malayalam
Native or Bilingual Proficiency

Hindi
Full Professional Proficiency

INTERESTS

Driving

Cricket