

MUHAMMED ARIF

| Nilackal house kottukulagara, kayamkulam 690502

| 973 3220 1677 | arifkylm@gmail.com

Personal information

- Passport: W8831223

Education

Institute Of Management Accounting 2022

Certified Management Accounting
Course completed

University of kerala 2021
Bachelor of commerce

Directorate of Higher Secondary Education 2018
Computer science

Kerala Board of Public Examination 2016
SSLC

Skills

SAP FICO

Gcc vat

Excel software

Financing

Management Skill

Tally software

Zoho

Certification

Tally
tally software complete

GCC VAT

SAP
SAP FICO

Objective

Recent accounting graduate with hands-on experience in bookkeeping, financial statement preparation, and data analysis through internships and academic projects. Proficient in Excel and tally. Aiming to secure a junior accountant position in a growth-oriented company where I can develop my skills and contribute to the financial team.

Experience

AGD-ARABIAN GOLD & DIAMOND , INDIA 2023 - 2025
Accountant

Bank Reconciliation on Daily basis in TALLY and Petty cash Expenses Accounting.

Generate accurate financial Reports on monthly basis.

Age wise analysis of Debtors and creditors and Assisting GST Filing.

Managing Accounts Payable and Account Receivables and its accounting.

Credit notes and Debit notes Accounting

Language

- English
- Malayalam
- Hindi

Interests

- Traveling
- Cricket
- Music