



Thameem Mohamed Ansari

LOGISTICS COORDINATOR

CONTACT

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7358725462

Chennai, India

SKILLS

Fleet Management	<div style="width: 40%;"> </div>
Microsoft Excel	<div style="width: 60%;"> </div>
Freight Forwarding	<div style="width: 50%;"> </div>
Negotiation	<div style="width: 45%;"> </div>
Problem Solving	<div style="width: 70%;"> </div>
Time Management	<div style="width: 80%;"> </div>

LANGUAGES

Tamil	Native Proficiency
English	Professional Proficiency

ORGANIZATIONS

02/2015-04/2018	Sundaram Business Services Customer Service Associate
06/2018-04/2019	Star Health Insurance Customer Relation Officer
06/2019-01/2022	DTDC Operations Executive
08/2022-12/2023	Mackly Technologies (Transco Freight) Freight Forwarding Executive
05/2024-Present	Bluedart Dhl Logistics Coordinator

AWARDS

05/2016	Star Performer Sundaram Business Services
07/2016	Star Performer Sundaram Business Services

HOBBIES

Gym concisely and positively

OBJECTIVE

Dyanamic-logistics coordinator with drive for tackling goals and acheiving success committed to optimizing and coordinating process and experienced in troubleshooting and overcoming challenges.

EDUCATION

06/2009-06/2012	Diploma In Computer Science Council For Technology & Science
06/2021-06/2023	Bachelor of Business Administration Annamalai University

EXPERIENCE

02/2015-04/2018	Customer Service Associate Tech service to provide end to end service for customers. Generate sales opportunities by performing cold calls daily. Skilled in enhancing the level of customer satisfaction. Prepared effective action plans and schedules. Handel and reslove any complaints or concerns for customers. Developing knowledge of product, market, and sales strategy.
06/2018-04/2018	Customer Relation Officer Making outbound calls to prospective clients and get their appointments for further discussion. Managed a high volume of customers claims, ensuring quality assurance and time resolution. Investigated complex customer claims, ensuring quality assurance and timley resolution. Educate new customers by answering product and service questions. Ensure productivity targets and met daily. Ensure follow ups and done daily. performed data entry for online customer database.
06/2019-01/2022	Operations Executive Manage a fleet of delivery riders with in specific area (e.g. Schedule working times, Solve daily operations issue, Follow up on Equipment, conduct weekly rider meeting) Assit and manage dispatching orderes. Enjoy working with others and represent our company in postive way. Pro-activity punctually, discipline, time management and leadership. Communicate closley with other departments (e.g destination branch dispatching team) Proactively reslove the issues of customers.
08/2022-12/2023	Freight Forwarding Executive Canada Project Coordinate activities related to dispatching,routing,tracking,billing and rates collation of multi modal transport. Assist and manage dispatching of orders. Ensured compliance with international rules and regulation. I was expertise in fleet managment and border connect to clear the border, where i was playing vital role and handled my team under 10 folks as team leader. Produced and reviewed logistics schedules,served as the first point of contact contact between vendor and the company.

06/2018-04/2018

Star Health Insurance

Customer Relation Officer

06/2019-01/2022

DTDC

08/2022-12/2023

Mackly Technologies (Transco Freight)

05/2024-Present

Bluedart Dhl

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Logistics Co-Ordinator

Assist and manage dispatching orders. Maintained relationship with key customers to provide the highest level of customer service. Managed the day-to-day operations of logistics department, ensuring on time delivery of goods.Handling multiple report. coordinating shipments, managing customs documentation, and maintaining strong relationships with clients and suppliers

PROJECTS

Transco Freight

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