



Rhyme Xavier

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Professional Summary

Experienced Inventory Control and Warehouse Operations Specialist with 7+ years in logistics, supply chain, and inventory management across Canada and India. Skilled in SAP, WMS (Elite), and material handling equipment. Proven record in inventory accuracy, KPI tracking, and warehouse team supervision. Currently based in Sharjah, UAE with immediate availability for logistics and warehouse supervisory roles.

Key Skills

- Inventory & Warehouse Management
- Supply Chain Coordination & Documentation
- SAP ECC 6.0, Elite WMS & MS Office
- Inbound & Outbound Operations
- Forklift, Reach Truck & Order Picker Operation
- 3PL / Distribution Center Operations
- KPI Tracking & Stock Accuracy
- Team Leadership & Training
- Material Handling Equipment (MHE) Safety

Professional Experience

Inventory Control Supervisor

Mikhaiel Logistics – Belleville, Canada | Feb 2023 – Oct 2024

- Maintained accurate inventory records using WMS and ensured compliance with company inventory standards.
- Conducted cycle counts, root cause analysis, and variance investigations.
- Coordinated inventory transfers based on production and sales needs to minimize overstock.
- Reduced shrinkage and spoilage through timely follow-ups and reporting.
- Collaborated with purchasing, production, and shipping teams to optimize material flow.

Inventory Control Specialist

Mikhaiel Logistics – Belleville, Canada | May 2022 – Jan 2023

- Supported inventory accuracy and cycle counting programs.
- Prepared reports and documentation for reclaimed and salvaged products.
- Ensured proper record keeping for donated and returned items.

Order Picker / Warehouse Associate / Forklift & Reach Operator

Mikhaiel Logistics – Belleville, Canada | Jun 2021 – May 2022

- Operated forklift, reach truck, and order picker for material movement.
- Performed RF scanning, replenishment, and bin put-away tasks.
- Maintained safe warehouse operations and housekeeping standards.

Merchandiser

Shoppers Drug Mart – Belleville, Canada | Oct 2020 – Jul 2021

- Managed product displays, stock levels, and replenishment.
- Supported POS operations and coordinated with post office management.

Sales Associate

Designer Depot – Belleville, Canada | Sep 2019 – Oct 2020

- Delivered customer service, managed transactions, and maintained inventory on the shop floor.

Senior Associate

Capgemini Technology Services – Bangalore, India | Jan 2017 – Oct 2018

- Handled financial reconciliations, client communication, and SLA compliance.
- Supported logistics documentation and reporting.

Senior Accountant cum Warehouse Associate

Intuitech Tool Co. India Pvt. Ltd – Bangalore, India | Jan 2014 – Jan 2017

- Processed vendor payments and managed collections.
- Coordinated import logistics and warehouse inventory control.

Education

Master of Business Administration (MBA) | Sikkim Manipal University – India | 2014 – 2016

Bachelor of Commerce (B.Com) | Mahatma Gandhi University – India | 2009 – 2012

Languages

- English (Fluent)
- Malayalam (Native)
- Hindi (Fluent)
- Tamil (Conversational)
- Kannada (Conversational)

References

Available upon request.