

CURRICULUM VITAE

Name: Rizwan Ahmed

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CARRIER OBJECTIVE

To be part of a professional team with highly motivated people in Logistics & Freight forwarding industry and deliver results, to seek a responsible and challenging position within a reputed organization and invest all my professional skills, qualification, and valuable experience to the optimum level to produce result for the organization.

WORK EXPERIENCE

RAPID SHIPPING AND LOGISTICS L.L.C, SHARJAH

May 2023 till date

Designation: Operation Executive (Import & Export)

AKM Shipping & Logistics, Dubai

May 2019 to Apr 2023

Designation: Operation Executive

Alpha Star Shipping LLC

May 2018 to May 2019

Designation: Accounts Assistant

SRD Logistics Pvt Ltd, Bangalore

Dec 2004 to Dec 2014

Designation: Operation Supervisor

JOB RESPONSIBILITIES:

- Check ETA for local import shipments and process Import D/O on Dubai Trade portal.
- Follow with clients for the documents respective of ETA and provide timely updates and ETA reports.
- Apply for MOFA under eDAS portal for respective clients.
- Process import BOE depending on client request such as local import, Transit-In, Import for Re-export, Temporary Import, Exhibition & Vehicles.
- Laise with transporters to plan seamless delivery as per client demands.
- Process export declarations depending on export team instructions for various types such as Local Export, Transit-Out, Re-Export & Freezone Transfer.
- Maintain records for customs documents submissions & exit preparations for NR claims & VAT inspection cargoes.
- Manage ship spare operations for swift & timely operations to meet vessel needs & cutoffs.

EDUCATIONAL QUALIFICATION

- SSLC from Quwathul Islam School High School, Bangalore, India.
- 2 PUC from LVS Secondary & Senior Secondary School, Indiranagar
- Diploma in Software Application from Quwathul Islam High School, Bangalore India.

SKILLS & KNOWLEDGE

- Positive attitude and a team worker, exemplary leadership qualities.
- Good interpersonal skills, Versatile and relations savvy.
- Excellent communication skills,
- Nurturing minds of new joiner's on their skill set and workmanship.

SOFTWARE PROFICIENCY:

- Operating System : Windows 10 & 11
- Accounting Packages : E-freight Suite, FRESA, FINS & MS-Office

PERSONAL PROFILE

Name : Rizwan Ahmed

Father Name : Iqbal Ahmed

Date of Birth : 24 September, 1987

Sex : Male

Nationality : Indian

Religion : Islam

Languages : English, Urdu, Kannada, and Tamil.

Passport No : R1241748

Visa Status : Transferrable

Date:

Place: Sharjah, UAE

(RIZWAN AHMED)