



# Fakrudeen Afiz

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Kerala, India India 16-10-2002 Male

## ★ PROFESSIONAL SUMMARY

Motivated professional with hands-on experience in inventory management and procurement, supported by academic expertise in logistics and supply chain management. Passionate about optimizing operational efficiency, ensuring seamless supply chain processes, and contributing to organizational success in the logistics field.

## 💼 WORK EXPERIENCE

10/2024 – Present  
Abu Dhabi, UAE

### **Target Engineering Construction Company LLC**

Catering Storekeeper

- Accurately managed data entry and maintained updated records in the company's Oracle system, contributing to efficient operational workflows.
- Supported procurement processes by organizing purchase orders, coordinating with vendors, and ensuring timely delivery of materials.
- Compiled and delivered detailed monthly reports, providing actionable insights to support decision-making for inventory optimization.
- Oversaw invoice management, ensuring the timely processing and documentation accuracy.
- Generated comprehensive stock reports to analyze inventory trends, enhancing forecasting and stock availability for ongoing projects.
- Collaborated with cross-functional teams to streamline inventory operations, ensuring adherence to organizational policies and deadlines.
- Actively monitored and replenished stock levels to avoid shortages, maintaining seamless supply chain operations for project needs.

## 🎓 EDUCATION

2025 – 2026  
Tamil Nadu, India

### **Master of Business Administration (MBA) in Logistics and Supply Chain Management**

S.R.M University  
(Online)

2021 – 2024  
Mangaluru,  
Karnataka, India

### **Bachelor of Business Administration (BBA) in Logistics and Port Management**

Yenepoya University

## 💡 SKILLS

- |                                     |  |  |
|-------------------------------------|--|--|
| • Data Entry and Record Maintenance | • Procurement Support and Invoice Management | • Monthly Reporting and Stock Analysis |
| • Oracle ERP System Operations      | • Inventory Optimization and Forecasting     | • Multilingual Communication           |

## LANGUAGES

### **English**

Fluent

### **Hindi**

Fluent

### **Malayalam**

Native/Fluent

### **Kannada**

Conversational

### **Tamil**

Conversational

## PROFESSIONAL INTERESTS

Driven by a strong desire to excel in the logistics field, with particular enthusiasm for supply chain management, inventory control, and procurement strategies. Committed to applying academic knowledge and practical expertise to contribute meaningfully to the logistics sector.

## CERTIFICATIONS AND ACHIEVEMENTS

### **Completed a Computer Basics**

### **Course at Subset Academy**

Uppala, Kerala, India (May 2024 – September 2024), focusing on essential software applications and digital skills.

## DECLARATION

The information provided in this resume is accurate and reflects my qualifications and experiences with integrity and sincerity.