



MUHAMMED THAHIR KC

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Dubai, United Arab Emirates

Nationality: INDIAN

SKILLS

- TEAM WORK
- EXCEL PROFICIENCY
- TIME MANAGEMENT
- STRONG COMMUNICATION
- LEADERSHIP
- PROBLEM SOLVING
- ADAPTABILITY

LANGUAGES

Malayalam Native

English C2

Proficient

Hindi B1

Intermediate

PROFESSIONAL SUMMARY

Knowledgeable management professional with proven success in achieving and exceeding regional revenue goals within company growth strategies. Skilled and well-versed in warehouse operations, shipping and logistics. Exceptional organisational skills and strong attention to detail.

WORK HISTORY

September 2022 - April 2024

Warehouse Operations/Store Keeper, City Moon Cargo LLC, Dubai, United Arab Emirates

- *Calculate shipment CBM.
- *Prepare POD assigned shipments.
- *Create day by day worksheet.
- *Cross checking the Shipment.

January 2021 - December 2021

Document Controller, Jio Mart, Kochi, India

- *Produced and mail invoices, payment reminders, and financial notices.
- *Oversaw order tracking, maintenance of files, and special project work as requested.
- *Resolved billing queries using stored customer records.
- *Contributed to accurate and efficient quality checks, ensuring error-free results.

EDUCATION

August 2017 - May 2020

Bachelor's Of Business Administration

Sibga Institute Of Advanced Studies, Kannur

February 2020

Diploma Of Higher Education, Logistics

GIIMS Logistics&Supply Chain Management , Kochi, India

DECLARATION

I hereby declare that the above cited information is true to the best of my knowledge and belief. If I get a chance,I can prove myself.