



# DANY SCARIA RAJU

## LOGISTICS PROFESSIONAL

**MOB** +971-508612148

**E** danyscariaraju0865@g  
mail.com

**A** DUBAI, UAE

**W** [dany.LinkedIn](#)

PASSPORT NO: V1017624

UAE DRIVING LICENSE NO: 4748158

### OBJECTIVE

An MBA holder in Logistics & Supply Chain Management with 1.6 years of experience in the logistics industry in the UAE, specializing in custom documentation, clearance, and coordination. I aim to leverage my expertise in managing end-to-end logistics operations, ensuring regulatory compliance, and optimizing supply chain processes to contribute effectively to organizational growth. Passionate about continuous learning and dedicated to contributing to the success of a forward-thinking organization.

### EXPERIENCE

#### LOGISTICS ASSISTANT (2023 - ONGOING)

#### GULBAHAR INTERNATIONAL FZE

- Assisted in different aspects of Export/Import operations,
- Handled customs clearance procedures, ensuring compliance with regulations & timely processing of shipments.
- Prepare and review all necessary shipping documents such as INVOICES, PACKING LIST, DA, EXP/IMP DECLARATION, LGP, COO.
- Obtaining approvals & attestations from special authorities / govt bodies (MOFA, MOCCAE...) as required.
- Ensure all shipments comply with international shipping regulations, customs requirements, and company policies.
- Coordinate with the warehouse team to manage inventory levels and ensure accuracy in shipping.
- Utilize logistics software and tools to track shipments, manage documentation, and improve workflow efficiency.

### LANGUAGES

- English
- Malayalam
- Tamil
- Hindi

### KEY SKILLS

#### TECHNICAL SKILLS-

- Microsoft office suites
- Tally ERP 9
- Accounting (tally with GST)
- SAP Business One
- DUBAI TRADE
- MIRSAL - 2

### SOFT SKILLS

- Communication
- Teamwork
- Time management
- Interpersonal skills
- Industry knowledge
- Adaptability

### COCHIN PORT AUTHORITY, Ernakulam

Student Intern [15<sup>th</sup> March 2023 – 12<sup>th</sup> April 2023]

- Gained an understanding of Port operations like Vessel planning, ship berthing, port traffic management, export/import documentation

### MIV LOGISTICS, Ernakulam

Student Intern [13<sup>th</sup> July 2022 – 12<sup>th</sup> Aug 2022]

- Gained an understanding of import / export operations.
- CFS Operations
- Export/Import documents
- Promoting the company's services to potential new clients.

## EDUCATION

MBA: LOGISTICS & SUPPLYCHAIN MANAGEMENT

PONDICHERY UNIVERSITY (2021-2023)

### PDCFA

PROFESSIONAL DEPMOLAIN COMPUTERIZED FINANCIAL ACCOUNTING (2020-2021)

### B.COM: FINANCE

CALICUT UNIVERSITY (2017-2020).

## REFERENCES

[Available upon request.]

## CERTIFICATIONS

- Excel essential training – LinkedIn Learning
- Inventory management- Udemy
- Project management – LinkedIn Learning