

APRAJITA KUMARI



CONTACT



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OBJECTIVE

I am currently looking for a full time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the company advance efficiently and productively.

SKILLS

- MS Office
- Project Management
- Ability to work under pressure
- Report Preparation
- Time Management
- Customer Acquisition
- Quick Learner
- Better convincing skills

REFERENCE

- **Ritesh Ranjan - Business Development Officer**
Mashreq Bank,
DOZ Dubai

0588123997

EXPERIENCE

ICICI BANK LTD

Assistant Manager

FEB 2020 - OCT
2024

Worked as Assistant Manager

86 A Topsia Road,
Haute Street Building ,
Kolkata-700046,
West Bengal.

- Primary job to Trade & Forex Operation.
- Drive Trade Customer Onboarding.
- Revenue Generation.
- CASA mobilization for the Bank.
- Managing portfolio of the customers.
- Doing cross selling other products like CASA, Insurance.

JOB ROLE

- Customer support for all kind of Trade transactions like Import, Export.
- Letter of credit, Packing credit (EPC&PCFC).
- Supplier Credit, Bill discounting.
- BankGuarantee, Foreign Bank Guarantee, counter Guarantee, Inward remittance settlement.
- Ecommerce transactions.

Recommended & introduced new service e.g. Trade online (TOL), Cash Management(CMS), Treasury (FX-online) etc. with an objective to engage customers for generating fee income. Managing Current Account portfolios of the Branch for incremental deepening value, sourcing high end business accounts & generating Trade & Forex based fee income

EDUCATION

SMU (Directorate of Distance Education)

MBA

2016-2018

MCRPV BHOPAL

BCA

2013-2016

MHS HIGH SCHOOL PATNA

INTERMEDIATE

2011-2013

MHS HIGH SCHOOL PATNA

MATRIC

2011

CERTIFICATION

NISM Series VA
IRDA
Mutual Fund Distributors Certificate.

LANGUAGES

1. ENGLISH
2. HINDI

HOBIES

- 1.Travelling
- 2.watching Movies
- 3.Singing