

SANGEETH MURALEEDHARAN

OPERATION EXECUTIVE



CONTACT

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Dubai Investment Park1,
Dubai,UAE

EDUCATION

2020-2023

YENEPOYA INSTITUTE OF
ARTS, SCIENCE, COMMERCE
AND MANAGEMENT
(DEEMED TO BE UNIVERSITY)

- (Logistics and Port Management)
- Bachelor's of Business Administration (BBA)

SKILLS

- Good communication skill.
- Leadership quality.
- Strong teambuilding and coaching skill.
- Knowledge of Logistic.
- Knowledge of Customs clearance documentation.
- Knowledge about Ms office (Ms word, Ms Excel, Ms PowerPoint, Ms access).

LANGUAGES

- English
- Malayalam

ABOUT ME

I am a Bachelor's Degree holder in BBA Logistic and Port Management seeking warehousing and supply chain management and so on. I want to work in a dynamic organization that will help me grow professionally and personally while also helping the organization grow and engage in opportunities to further the organization's goals. I can improve my skills and knowledge for the benefit of the organization.

WORK EXPERIENCE

PARTNER FREIGHT LLC | CALICUT

OCT 2023 - NOV 2024

Custom Clearance Operations Specialist

- Oversee and manage end-to-end custom clearance operations for efficient import/export processes, ensuring compliance with regulatory requirements.
- Prepare and process comprehensive documentation for Dubai Trade, including the Bill of Entry and related customs paperwork.
- Coordinate and ensure adherence to Dubai Municipality Food Import and Re-export System (FIRS) standards.
- Handle the issuance of Delivery Orders (DO) for smooth cargo clearance and customer satisfaction.
- Maintain accurate records of shipments, customs duties, and clearance statuses for auditing and reporting purposes.

MIV CFS | KOCHI,INDIA

APR 2022 - MAY 2022

Internship

- Managed the gate entry operations for incoming and outgoing cargo at the container freight station.
- Monitored check-in and check-out times of trucks to ensure smooth and timely processing within the CFS.
- Managed LCL consolidation, cargo loading/unloading, and warehouse operations.
- Cargo Details Management: Maintained accurate records of cargo specifications, including weight, volume, and classification, to facilitate smooth logistics operations.

PERSONAL DETAILS

- Date of Birth : 20-03-2001
- Nationality : India
- Sex : Male
- Marital Status : Single
- Valid Passport : Yes (Y6302766)
- Visa Status : Visit Expire Date March23