

RAGIB MOHAMED SALIM, Logistics & Operations Coordinator | Freight Management | Inventory Control

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Date of birth	22 Sept 1987	Driving license	UAE Driving License
Nationality	INDIAN		

LINKS	LinkedIn
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PROFILE	Experienced and detail-focused Logistics & Inventory Coordinator with over 12 years of hands-on experience across freight forwarding, warehouse management, inventory control, and customs documentation in the GCC and India. Demonstrated ability to streamline supply chain operations, maintain optimal stock levels, and ensure efficient distribution across multiple locations. Proficient in ERP 7 (Hanon), Tally, SAP, and inventory reconciliation. Adept at coordinating multi-modal shipments, managing vendor relationships, and optimizing warehouse-to-customer delivery. Seeking to contribute logistics and warehouse operations expertise in a dynamic GCC-based organization.
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SKILLS	Freight Forwarding (Road)	Vendor & Carrier Coordination
	Inventory Control & Stock Reconciliation	Delivery Planning & Route Optimization
	ERP Systems (ERP 7 - Hanon, SAP, Tally ERP)	Freight Billing & Audit
	Import/Export Documentation	Warehouse KPI Tracking
	Customs Clearance (GCC)	Client Service & Communication
	Warehouse Management & Bin Control	Software: Microsoft Office (Excel, Word, Outlook)
	Cycle Counting & Discrepancy Resolution	ERP Platforms: ERP 7 (Hanon), Tally ERP, SAP (Basic), MS Excel
	Documentation: Invoice, Packing List, Delivery Note, BOL, Certificate of Origin	Tools: Inventory Trackers, Barcode Scanners, Freight Management Systems

EMPLOYMENT HISTORY

Mar 2015 — Apr 2025	Logistics Operations In-Charge & Admin, JBC Express Freight LLC	Dubai
<ul style="list-style-type: none">Managed end-to-end logistics operations including import/export handling, delivery tracking, and customs paperwork.Maintained inventory accuracy by monitoring inbound/outbound movements, resolving discrepancies, and conducting audits.Used ERP 7 (Hanon) to manage stock records, freight invoicing, and real-time shipment tracking.Coordinated delivery, dispatch, and warehouse space utilization to reduce storage delays.Worked closely with freight agents, customs brokers, and warehouse teams to ensure timely delivery.Developed client-specific logistics workflows, reducing order processing time by 25%.		
Mar 2012 — Feb 2015	Assistant Operations Coordinator, Aramex Logistics	
<ul style="list-style-type: none">Managed last-mile delivery assignments and supported customs clearance workflows.Tracked consignments, verified shipment documents, and escalated delays proactively.Assisted in warehouse inventory checks and managed stock entries in ERP.Handled billing and claims processing for damaged or delayed shipments.		

Jan 2010 — Feb 2012

Spare Parts Assistant – Inventory Support, Indus Motors

- Controlled daily inventory of automotive spare parts, maintaining minimum and maximum levels.
 - Received and inspected incoming shipments; issued parts to service teams.
 - Updated ERP system with goods receipts, bin locations, and cycle count data.
 - Managed vendor returns, purchase entries, and price audits.
 - Supported branch inventory transfers and stock-taking operations.
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KEY ACHIEVEMENTS

- Reduced inventory mismatches by 30% through regular stock audits and ERP updates.
 - Improved delivery timelines by 20% via route planning and real-time coordination.
 - Supported logistics and inventory setup for a new warehouse facility in Sharjah.
 - Recognized for maintaining 100% compliance in freight documentation audits.
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EDUCATION

Bachelor of Business Administration, Kannur University

LANGUAGES

English

Hindi

Malayalam

Tamil