

SAGAR SHYAM CHUGH

ACCOUNTS MANAGER

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Synopsis

As a highly astute, diligent, result oriented Senior Professional, I have over 15 years of experience in Corporate Firms under diverse sectors such as Freight & Logistics, Retail, E-commerce, Fashion, Oil & Gas and Construction. I possess strong interpersonal skills with an ability to build rapport with a friendly and personal approach. Have Exceptional management skills, analysis of business performance and problem-solving ability. I am a performance driven Finance professional seeking valuable experience and knowledge to maintain exceptional standards.

Core Competence & Skills

Financial Reporting, Budgeting & Forecasting, Revenue & Cost Analysis, RFQ's and Commercial Proposals, P&L analysis, Variance analysis, VAT filing, Sales Forecasting, Consolidation, Developing of Processes, SLA's & SOP's, use of accounting platform such as SAP, Cargowise, JD Edwards, XERO, Financial System Design & Implementation

Professional Experience

Tasmiyah International
(Trading & Import Export of FMCG products)

November 2022 onwards

Accounts Manager

- Organizing, developing and reviewing the operational costs & benefit analysis, SGA Expenses, P&L statement at customer level to assist management in making strategic decisions.
- Responsible for Profit Centre / Cost Centre wise P&L analysis
- Reporting company's financial health of the company to senior management and highlighting major risks affecting the business.
- Developing & implementing continuous process improvements and customizing SOP's based on customer needs and business requirement.
- Continuous improvement and development of detailed spreadsheets with complex formulae to simplify and fasten the outcome of various reports on Daily Sales & Invoicing and Costing & Margin analysis.
- Ensuring all month end activities are completed accurately in order to report and submit the financials within the stipulated timelines.
- Reviewing & Monitoring all GL ac's, sub accounts and suspense accounts to ensure all old open items are resolved and cleared and not left unattended.
- Managing all financial aspects including but not limited to invoicing, banking, accounts payable, accounts receivable, bank reconciliation, VAT filling.
- Overseeing customer account reconciliations and resolving customer issues on overdue & disputed invoices, ensuring payments are received as per the agreed credit terms.
- Reviewing AR aging and invoice lifecycle reports for all customers using various parameters and checks.
- Closely monitoring AP activities such as critical vendor reconciliations related to Government entities mainly Dubai Customs, IATA, Dnata, DP World and Chambers of Commerce for timely & accurate payments for smooth operations of the business.
- Working in co-ordination with all inter departments such as Operations, Sales and Commercial to maintain strong financials of the company.

- Handling vendor price negotiations & ensuring agreed pricing thresholds are maintained when reviewing and approving purchase orders issued to suppliers & ensuring subsequent charge back to customers is done.
- Managing a team of 4 members and responsible for Appraisals and annual PDR of the team.

AL Futtain Trading Company LLC
(Retail and Electronic products)

Oct 2006 to July 2015

AI Futtain Group Supply Chain Solutions LLC
(Providing Logistics and Supply Chain, Transportation & Warehousing services)

August 2015 to October 2022

Senior Accountant

- Reporting Daily Sales and gross margin report and ensuring costs are accurately posted in order to ensure correct accounting and month end closing.
- Identifying revenue leakage and determining solutions to fix such errors.
- Conducting Internal Audits within the department and identifying process gaps and laps and suggesting appropriate preventive actions.
- Managing customer and vendor contract files, SLA's rate files and updating of changes on monthly basis.
- Handling accounts Receivables, Payables, Cash flow and ensuring Monthly Billing cycles are maintained.
- Managing the sales invoicing process, checking overdue outstanding and rejection of customer applications in case of breach in credit history.
- Posting of payment receipt and journal vouchers for proper charging of expenses to appropriate heads and projects.
- Preparation and reconciliation of suppliers & customers ledgers.
- Responsible for vendor reconciliations on monthly basis to ensure vendors are paid in a timely manner without any delays.
- Follow up on vendor invoices and ensuring GRN's have been done based on confirmation from respective departments.
- Preparing monthly bank reconciliation statement.
- Managing all the cash related tasks, from petty cash to bank deposits.
- Handling Prepayment queries & allocating Cheque receipts.
- Monitor all clearing GL ac's, sub accounts and suspense accounts on a monthly basis.

Brandib Industries Ltd, Lagos, Nigeria
(Trading of Textile, Tyres and Batteries)

June 2003 to April 2006

Accountant

- Handling complete day to day accounting function of the branch including Accounts receivables and payables.
- Responsible for the complete Petty Cash imprest of the company.
- Preparing Petty cash statement, payments and cheque details on daily basis.
- Issuing Payments to various local and foreign vendors thru Cheque / Bank transfer.
- Responsible for Customs reconciliation & payments.
- Reporting the daily sales and purchases of the branch.
- Following up for payments for cash sales at various locations and ensuring timely collection and doing the follow up for outstanding invoices.
- Dispatching invoices to local and overseas clients on regular basis.
- Follow-up with customers for outstanding invoices in order to collect timely payments within the credit terms.
- Analyzing invoicing data correctness to ensure accurate billing and submission of invoices to various clients based locally as well as overseas.

Educational Qualification

- MBA, Finance & International Business from UCAM (Universidad Católica San Antonio de Murcia, Spain).
- Bachelor of Commerce, Himalayan University, Pune, India.
- Higher Secondary School Examination from St. Vincent's High School, Pune, India.
- Certified training course on Freight Forwarding and Logistic operations at National Association of Freight Forwarding & Logistics institute (NAFL).
- Hands on experience on SAP, Cargowise EDI, Microsoft Office Word, Excel, Power point, Power BI.
- Active member of LinkedIn Learning – Completed various certified courses.

Personal Details

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| Marital Status | : | Married |
| Visa status | : | Employment Visa |
| Driving License | : | UAE |