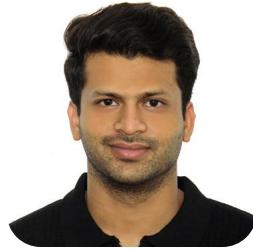


Favas Edavalath

Logistics Coordinator | Accountant

Dubai, UAE

+971 545473020 | favasedavalath@gmail.com



As a Logistics Coordinator of Kinex Global, a logistics company, and with one and half years of experience as a store coordinator at ADNOC, I bring a strong foundation in supply chain management, transportation logistics, and operational efficiency. With a B.Com degree and a Diploma in Logistics, I have developed a keen understanding of financial management and logistics optimization. I am seeking to leverage my entrepreneurial mindset, leadership skills, and industry expertise to drive impactful logistics solutions and streamline operations in a dynamic organization

KEY COMPETENCIES

Supply chain & Inventory management

Report writing and presenting

Strong interpersonal skills

Financial analysis and cost control

Critical thinking skills

Proactive and self-motivated

Cost-benefit analysis

Excellent communication skills

Vendor & stakeholder management

PROFESSIONAL EXPERIENCE

KINEX GLOBAL

Logistics Coordinator

Jan 2023 - June 2024

Kerala, INDIA

- Managed end-to-end supply chain operations, optimizing delivery routes and reducing operational costs
- Established partnerships with vendors and clients, securing long-term contracts and favorable terms
- Oversaw financial planning, budgeting, and cost management, achieving a 15% profit margin improvement
- Addressing unexpected issues, such as delays, damages, or changes in demand, to keep operations running smoothly.
- Ensuring adherence to regulations, managing necessary documentation, and handling import/export requirements as needed.

ADNOC Distribution

Store Coordinator

Jun 2021 - Dec 2022

Ajman, UAE

- Maintained detailed records of incoming and outgoing stock, providing timely reports to management and aligning with audit requirements
- Monitored and managed inventory levels, ensuring accurate stock control and timely replenishment of materials to support ongoing operations
- Coordinated stock levels based on project demands and operational forecasts, optimizing storage space and minimizing excess inventory
- Liaised with suppliers to track orders, ensure timely deliveries, and resolve discrepancies in quantity or quality of received goods
- Ensured all storage operations adhered to ADNOC's safety, quality, and regulatory compliance standards, maintaining accurate records and reporting
- Worked closely with procurement, logistics, and maintenance teams to ensure efficient flow of materials and alignment with operational needs

SAM INDUSTRIES

Accountant

Mar 2019 - Apr 2020

Kerala, INDIA

- Prepared accurate financial statements, including income statements, balance sheets, and cash flow reports
- Developed and monitored budgets, forecasting revenues and expenses, and identifying variances to help optimize financial performance and achieve organizational goals
- Managed the processing of invoices, payments, and collections, ensuring timely reconciliation of accounts and maintaining strong cash flow for the organization
- Accurate recording of journal entries, variance analysis, review of Statement of Accounts

ACHIEVEMENTS

- Achieved a 15% reduction in excess inventory costs by streamlining stock levels and optimizing procurement schedules, ensuring timely availability of materials without overstocking (ADNOC)
 - Achieved a 25% reduction in operational costs through route optimization, technology integration, and process improvements, significantly enhancing service delivery and increasing profit margins (KINEX)
-

TECHNICAL SKILLS

Logistics Management Software (TMS, WMS)	MS Office	Business Process Automation
Supply Chain Optimization Tools	Data Analysis & Reporting	Proactive and self-motivated
Enterprise Resource Planning (ERP) Systems	Freight Management	Tally ERP

EDUCATION & CERTIFICATIONS

Bachelor of Commerce

Majors: Accounting and Business Management
JDT Islam college of Arts and Science

Diploma in Logistics

Major: Shipping Management
Malabar Christian College

High School - Commerce

Stream : Computer Application
Rahmania Higher Secondary School for Handicapped

LANGUAGE

English - Read, Write, Speak
Hindi - Read, Write, Speak
Malayalam - Read, Write, Speak

