



MOHAMMED KHAIF

+971568294936

mohammedkhaif520@gmail.com

Jafilia, Dubai, UAE

Personal Details

Date of Birth : 18-09-2002

Nationality : Indian

Gender : Male

Marital Status: Single

Languages Known

English, Hindi, Malayalam

Education

Bcom & Advance Diploma in
Supply Chain & Logistics
Management

Computer skills

Basic computer knowledge

Passport Details

Passport No : V6267526

Visa status : Residence visa

IMMEDIATE JOINING

Curriculum Vitae

CAREER OBJECTIVE

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my Education, Skills and experience a place where an encouraged and permitted to be an active participant as well vital contribute on development of the Company.

KEY SKILLS

- Customer relationship management
- Supply Restocking
- Spreadsheet Tracking
- Report writing
- Warehouse Operations
- Supply Chain Management
- Great communication skills

WORKING EXPERIENCE

COMPANY : NEW MANGALORE PORT, KARNATAKA, INDIA

POSITION : SUPPLY CHAIN COORDINATOR

DURATION : 3 MONTHS.

PROFESSIONAL STRENGTH & RESPONSIBILITIES

- Manage and optimize supply chain processes.
- Coordinate with suppliers and manufacturers.
- Oversee logistics and transportation activities.
- Collaborate with procurement team to source materials.
- Maintain accurate records of supply chain activities.
- Prepare and present supply chain reports.
- Manage relationships with key stakeholders.
- Ensure efficient and timely delivery of products.
- Ensure alignment with company goals and objectives.
- Coordinate with warehouse and distribution teams.
- Manage supply chain risks and develop contingency plans.
- Stay updated on industry trends and best practices.

DECLARATION

I hereby certify that particulars given above are true and correct to the best of my knowledge.

MOHAMMED KHAIF