

HARISH S DASSANI

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Mumbai, Maharashtra 📍

EDUCATION

**RIZVI MANAGEMENT INSTITUTE,
MUMBAI UNIVERSITY**
GPA: 6.0
Mumbai, Maharashtra

MBA Marketing (Jun 2000)

**JAI HIND COLLEGE, MUMBAI
UNIVERSITY**
GPA: 6.0
Mumbai, Maharashtra

**B.Com Accounts & Taxation (Jul
1998)**

ADDITIONAL SKILLS

Logistics & Transportation
Correct Billing & costing
Process Optimization ,
Independent prompt decision
making
Correct Documentation
Vendor Rate Negotiation
Team work , Pro-active Email
Communication
Good listener & learner ,
Collaborator
Planner , Thinker , Innovator

CAREER OBJECTIVE

Aiming to leverage key organization skills by targeting the assignments in Operation Management & Logistics Management. Experience in Coordinating with internal and external customers, implementing procedures and standard services , for business and operational excellence , in alignment with business vision , of an Organization.

EXPERIENCE

Currently doing my own small business of Real Estate,Shares,Mutual Funds,etc... (From March 2024 till present)

SENIOR MOVE CO-ORDINATOR

Santa Fe Relocation April 2023 – Sept 2023

- International Move Co-ordination for Export Relocation.
- Domestic & Local Moves handling – Pan India.
- Continuous interaction with the Client,from start till the end,one point of contact for all the Process involved,keeping client updated regularly on the movement of shipment status.

MOVE MANAGEMENT CONSULTANT

Allied Sirva Relocation Aug 2021 – Aug 2022

- Payment collection in Advance,raising Insurance & assisting for the Claims process,co-ordination with the Operations & the Shipping Dept. for smooth packing & dispatch,as per client instructions.
- Co-ordination with International offices for correct timely delivery,checking of the Destination charges to match the provisions taken in the system,Billing the client for the additional charges which earlier not billed.

OPERATIONS INCHARGE

Crown Worldwide Group Pvt. Ltd, Navi Mumbai, Maharashtra / Jul 2009 - Aug 2020

- Co-ordinating on the daily basis with the Packing Supervisors , Crew , Drivers , etc. for any changes in the Actual Packed Volume & Weight , Prohibited/Restricted Items , Hazardous Items , Food Items which not allowed , etc.
- Export Customs Clearance Procedures,multiple Vendors Cost Comparison,getting correct Quotes from vendors,to result into Correct Pricing for the Sales/Pricing Team.

CERTIFICATIONS

Worked on Company Softwares :

Relo-Assist,Citrix,Interact , MATS ,
Omega E-Packing, Job Costing ,
AMOS , SISTRS.

IT skills : MS office 365 - Excel,
Word , MS outlook , Lotus Notes.

- Crew Management & Expense checking.
- Processing Vendor Invoices at proper time,Internal follow-ups with Finance,to make sure no delays in the Vendor payments.

CLIENT SERVICE - WAREHOUSING - 3PL

Agility PWC Logistics, Dubai, UAE, Jul 2007 - Jun 2009

- System processing for the Picking List , generating Bar codes , orders allocation , orders receiving through emails.Giving this pick list to the physical warehouse Team , so as to keep the pallets ready , to be loaded inside the allocated Vehicle.
- Warehouse Handled : Dubai Investment Park (DIP) & Jebel Ali Free Zone Authority (JAFZA) , Clients : Federal Foods–Rice,Juices,Frozen Chicken & Mutton,Chemical Drums,Electronics,etc....
- 24x7 warehouse facility , Shiftwise Duty , Co-ordinating with our in-house Freight Forwarding division,for the Containers loading.
- Providing Shippers & Consignees–one stop solution , for All their needs : Freight (Import / Export) , Cargo Distribution (Local / International / Gulf) , Warehousing storage , Supply Chain Management , Re-packing,Re-Working,Re- Labelling,Palletisation,Segregation , etc.
- Clients handled : Iffco Group,Epson,Nivea,Honeywell,etc...

CUSTOMER SERVICE - EXPORT

Sharaf Logistics, Dubai, UAE, Apr 2003 - May 2007

- Freight Forwarding , E–Custom Clearance , Coordinating with all the major Shipping Lines for the (FCL)Full Container Load & (LCL)Less than container load bookings,for the Shippers working with us,in the Dubai office.
- Handled Warehousing Operations in Jebel Ali Free Zone for : Carrefour Super-Market, Adidas,Philips,Lipton Tea, Sony,Samsung,Daikin,etc
- Handled Cars Stuffing , in 20 Feet & 40 Feet Containers.
- Worked at various locations in UAE–Aweer , Sharjah , Jebel Ali , Al Quoz , etc....

MARKETING & SALES EXECUTIVE

DHFL & ICICI Home Loan, Mumbai, Maharashtra / Jun 2000 - Mar 2003

- Sales , Marketing , Credit verifications , meeting Estate Agents , Builders , visiting on-going Projects , Property Exhibitions , so as to get the new business for the Home Loan segment.
- Getting the Builder Projects Approved for Financing , so as to make the disbursement process speedy for the clients.

REFERENCES

References available upon request

PERSONAL DETAILS

DOB:03 Nov 1977, Age:47Years, Gender:Male, Family:Wife & 1 Daughter.
Languages Known : English, Hindi, Marathi & Sindhi.
Driving License : Two & Four Wheeler – India & UAE.
Nationality : Indian , Passport # X5159651 validity : 11 Jan 2033.