



# MUHAMMED MIRSHAD K

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## PROFILE SUMMARY

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Motivated and detail-oriented professional with a solid foundation in logistics operations, including sea freight, airfreight, customer service, pricing, and documentation. Strong communication skills and a commitment to delivering efficient, accurate, and timely solutions. Dedicated to continuous learning, collaboration, and contributing to organizational success in the logistics and supply chain industry. Known for a proactive approach and a strong work ethic in achieving team goals and exceeding expectations.

## WORK EXPERIENCE

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### ON-THE-JOB TRAINING

(8 MONTH)

#### FRONTLINE LOGISTICS

- Assisted in handling sea and air freight operations, including shipment booking and cargo tracking.
- Supported the preparation of essential shipping and customs documentation.
- Coordinated with clients to provide updates and resolve basic customer service inquiries.
- Participated in pricing and quoting activities based on shipment type and destination.
- Gained exposure to daily logistics operations and inventory coordination.
- Learned the fundamentals of international freight forwarding and logistics workflows.

## EDUCATION

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### • INTERNATIONAL DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

(2023-2024)

CILT – UK LEVEL 5 CERTIFICATION - NACTET – CERTIFICATION

Frontline Academy of Logistics

### • BA ECONOMICS (with Foreign Trade)

(2019-2022)

University of Calicut ; Safa college Valanchery, Pookathiri

### • ACCOUNTING COURSE

Accountia, Kottakal

## DIGITAL SKILLS

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- Microsoft office
- Tally ERP 9
- Microsoft Excel
- Quick book

SKILLS

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- Sea Freight Operations
- Air Freight Handling
- Logistics Documentation
- Client Communication
- Quotation & Pricing
- Shipment Coordination
- Time Management
- Problem Solving
- Team Collaboration
- Attention to Detail

LANGUAGES

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- English
- Malayalam
- Hindi

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