

KARTHICK GUTTA RAVISANKAR

Logistics Coordinator

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Dubai, Dubai, 500001, UAE

Purpose-driven Logistics coordinator with 8 years of experience supervising operations in Retail, 3PL & Last mile operations. Expert in consistently fulfilling orders on time through outstanding hiring, training and resource management. Personable communicator with strengths in providing useful and constructive 8 years of experience in employee evaluations to increase efficiency and support employee confidence.

Work Experience

Logistics Coordinator

Dec 2023 - Present

Retail Logistics LLC - PUMA Client Facing | Dubai

- Oversaw the operations of 7 warehouses that occupied over 100k square feet and contained 11 million inventories
- Directed a team of 200 warehouse staffs that maintained the efficient flow of products through the warehouse, increasing monthly productivity that meets client expectation
- Manage and coordinate daily warehouse operations including receiving, storage and shipping
- Ensure compliance with safety regulations and company policies
- Proactive, adaptable with the ability to work under pressure to meet deadlines in a fast-paced environment
- Assisted in the development and implementation of strategic plans to drive business growth
- Analyzed data trends to optimize routes, cost cutting to 30% in a month
- Preparing monthly MIS, client invoices & KPI file
- Streamlined process to improve and optimize warehouse operations
- Translated senior management directives into actionable front - line policies and implemented changes with staff
- Facilitated strategic decision making by producing detailed and accurate business forecasts
- Preparing scrum master file for the pilot projects
- Last mile operations

Warehouse Supervisor

Mar 2021 - Nov 2023

Landmark Group | United Arab Emirates

- Handling experience with a warehouse team of 90 staffs, with total area 250000 sq ft independently monitoring all warehouse activities including last mile operations
- Ensuring availability and delivery of right quality materials at the right time, price and terms; devising efficient logistics warehouse management system to ensure delivery of goods/shipment as per committed timelines and cost
- Spearheaded improvements in warehouse operations and workflow to optimize efficiency
- Managed resources to yield high return on investment (ROI), raising cost effectiveness
- Ensuring all non-trading stocks are dispatched on timely basis to retail stores whenever the request flown to WMS
- Reverse Logistics are handled properly after QC moved to warehouse inventory
- Discrepancies in the shipment will be investigated and reported within 24 hours
- Utilized data analytics to forecast demand, improving stock levels.
- MIS Reports & KPI Reports

Inventory Associate

Jan 2019 - Feb 2021

Derby Group | United Arab Emirates

- Responsible for monthly, quarterly and annual physical inventory as well as reconciling inventory discrepancies
- Cycle count monitoring on daily basis to maintain inventory accuracy
- Maintaining and updating records of purchase orders, pricing reports, and inventory records.
- Tracking inbound and outbound orders to prevent overstocking and out-of-stock

Finance Executive

Equiniti India Pvt Ltd | Chennai

Feb 2017 - Oct 2018

- Journal entries posting in our company books as per the customer invoice for the service provided
- Raising sales order invoices to the customer for the fleet and services
- Bank reconciliation done on monthly basis
- Following up with the customers for the credit period provided as per the customer payment terms

Supply Chain Officer

Wipro LTD (SONY USA) | India

Dec 2013 - Jan 2017

- Analyzing the vendors in the market and taking over quotation for the best prices and quality
- Validating disputes raised by the customers, coordinating with the logistics team upon investigation credit note will be issued to the customer
- Invoices raised against the customer along with the credit period terms and fleet allocation will be based on CBM
- Followed company policies, procedures and practices for accurate record keeping and loss prevention

Projects

Revenue Leakage

Jun 2015 - Aug 2015

Credits were given to customers without validating the proper supporting shipment documents as the number of disputes volumes were high for the cx. As a supporting offshore staff I have initiated this collecting all the docs from the logistics partner and validated for one quarter and presented to client, which saved them 1M USD to stop releasing credit notes to client.

Broken Sale

Feb 2022 - Apr 2022

clearing of broken stocks to second sale market, in order to create space creation for new inbound shipments (Approx. 400 bin space created)

Core Skills

Team Management, 3PL Operations, Vendor Management, Continuous Improvement, Warehouse Management, Time Management, Last Mile Operations, Microsoft Office, SAP, JDA & Oracle, Problem Solving

Education

University of Madras

Jun 2010 - Apr 2013

Bachelor Degree Commerce

Languages

English (*fluent*), Hindi (*fluent*), Malayalam (*fluent*), Tamil (*fluent*), Telugu (*fluent*)

Awards

Best Employee of the Year

Apr 2015

Wipro LTD