

TINU YOHANNAN



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Airport Tower, Flat
No:1102, Airport Road, Abu
Dhabi, UAE

PROFILE

Motivated logistics and supply chain professional with practical experience in warehouse operations, dispatch management, and ERP systems. Trained at Varsha Plastics and Agappe Diagnostics, with strong skills in B2B communication, E-Way Bill processing, and inventory control. Proactive, detail-oriented, and committed to operational efficiency in fast-paced environments.

Linked in : linkedin.com/in/tinu-yohannan

SKILLS

ERP Software Handling



B2B Communication



Supply Chain Monitoring



Documentation & Reporting



Vendor Coordination



Warehouse Operations



Inventory Management



Dispatch Coordination



E-Way Bill Generation



LANGUAGES

English



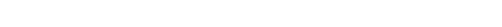
Malayalam



Hindi



Tamil



EXPERIENCE

LOGISTICS TRAINEE

AGAPPE DIAGNOSTICS LTD

3 Months

- Handled data analysis and reporting tasks using Excel, including pivot tables, VLOOKUP, and Daily Performance Report (DPR) preparation.
- Supported the dispatch process by preparing shipments and coordinating with courier/logistics partners.
- Utilized advanced ERP software for tracking inventory, order processing, and documentation.
- Maintained accurate records of goods received and dispatched, ensuring timely data entry in the system.
- Coordinated with internal departments to ensure smooth order fulfillment and timely deliveries.
- Participated in periodic stock audits and helped reconcile inventory discrepancies.
- Assisted in day-to-day warehouse operations, including inventory management and stock control.
- Generated and managed E-Way Bills for product movement in compliance with government regulations.

SUPPLY CHAIN OPERATIONS TRAINEE

VARSHA PLASTICS

1 Year

- Supervised and managed daily dispatch activities to ensure timely delivery of materials and finished products.
- Coordinated and monitored supply chain processes from order receipt to shipment.
- Maintained communication with B2B clients regarding order status, delivery timelines, and special requirements.
- Assisted in inventory management, stock monitoring, and warehouse organization.
- Prepared shipping documents, invoices, and dispatch logs to support accurate record-keeping.
- Collaborated with production and logistics teams to align supply schedules with operational needs.
- Participated in vendor coordination and procurement planning for raw materials.
- Helped implement process improvements to enhance efficiency in logistics and distribution.

CERTIFICATIONS

- STED Council-Air Cargo Operations and Dangerous Goods Handling, SAP, MS Office

PERSONAL DETAILS

DOB 09- 11-1999
Gender Male
Marital Status Single
Nationality Indian

INTEREST

- Fitness
- Weightlifting
- Swimming

EDUCATION

2023 - 2024 | CILT International PG Diploma in Logistics and Shipping Management

Reliant Institute of Logistics, Kochi

IV: MIV Logistics Pvt. Ltd.

Outbound Training: LEAD College of Management, Palakkad

2021 - 2023 | Master of Business Administration (MBA) – HR Management and Marketing

Union Christian College, Aluva

Project: A Study on the Relationship Between Employee Absenteeism and Job Performance Among Employees Working in PDDP

2018 - 2021 | Bachelor of Science in Hotel Management

Nehru Arts and Science College, Coimbatore

2016 - 2018 | Higher Secondary Education – Commerce Stream

MGM Higher Secondary School, Kurumppampady

2015 - 2016 | SSLC (Secondary School Leaving Certificate)

Mar Augen High School, Kodanad

INTERNSHIP

- Industry Analysis at MAKE OVER PRIVATE LIMITED, KALAMASSERY
- Training (Internship) Hotel Dew Land – Kerala, India
During B.Sc. in Hotel Management

DECLARATION

I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

TINU YOHANNAN