



# FARIK RAHMAN H

LOGISTICS COORDINATOR

## CONTACT

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## PROFILE SUMMARY

Experienced freight forwarding specialist with 1.5 years in international shipping and logistics. Expertise in coordinating air, sea, and road freight operations while ensuring compliance with customs regulations and trade laws. Proven ability to manage end-to-end shipping processes, negotiate competitive rates with carriers, and resolve transit-related challenges efficiently. Committed to delivering cost-effective and on-time delivery solutions for clients worldwide.

## EDUCATION

- **MBA Logistics & International Business Management**
- **CGPA:7.5**

**CRESCENT SCHOOL OF BUSINESS,  
CHENNAI 2021 - 2023**

- **B.COM (GENERAL)**
- **CGPA:7.5**

**NEW COLLEGE, CHENNAI 2018 - 2021**

## SKILLS

- MS Office
- E-Freight software
- Teamwork
- Tally
- Leadership
- Effective Communication

## LANGUAGES

- English: Fluent
- Hindi: Basic
- Tamil: Fluent

## WORK EXPERIENCE

**Dahnay Logistics August 2023 - December 2023**

### Operation Executive

- Shipment Planning and Coordination
- Organizing transportation logistics for imports, export shipments.
- Coordinating with customers, shipping lines, airlines, trucking companies, and warehouse providers.
- Booking cargo space on ships, airplanes, or trucks.
- Planning the most cost-effective and efficient routes for cargo movement

**Greenwich Meridian Logistics India Pvt Ltd February 2024 - December 2024**

### Export Documentation

- preparation of export documents generate and process shipping documents such as invoices, packing lists, bill of lading and certificate of origin.
- coordination with stake holders liaise with shipping companies, freight forwarders, custom brokers to transportation of goods.
- collaborate with internal departments like sales, logistics and finance for timely shipments.
- Track shipments to ensure they reach their destination on time.
- Payment coordination Handle financial documentation related to exports raise the invoice to customer to collect the bills of collection payments are received and processed according to agreed terms.
- maintain records of all exports documentation for audit and legal purposes.
- update internal systems with shipments and documentation details.