

KISHORE KUMAR M V

operation executive

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AI Karama, Dubai

EXPERIENCE

AI qiyadah-operation executive 08/2023 - Present

Mainstream shipping llc

AI qiyadah

- Managing all operational aspects of air freight (import and export) and sea freight (import)
- Coordination and communication with customers and the transportation team to ensure smooth delivery
- Possessing strong knowledge of customs documentation processes as well.
- Meeting with key customers of the company and maintaining strong relationships with them.
- Handling dangerous goods (DG) items and arranging their air export and import.
- Effectively managing air and sea import/export clearance.
- Preparing the required documents for customs clearance.
- Applying for MOFAIC attestation for invoices exceeding a value of ten thousand Dirhams.
- Coordinating transportation for delivery.
- Coordinating with customers for shipment clearance and delivery.
- Creating invoices for the shipments that have been completed.
- Collaborating with cross-functional teams.
- Possessing strong knowledge of Dubai Trade Mirsal II.

Logistics Executive 01/2022 - 12/2022

Eikon Logistics LLC

Jebel Ali Free Zone

- Import and Export customs clearance documentation
- Warehouse INBOUND and OUTBOUND management
- Well Knowledge in Mirsal II
- Collaborate with cross functional teams
- Applying MOFFA
- Transportation management and billing

Logistics Coordinator 10/2019 - 01/2021

SPOTON Logistics Pvt Limited

Coimbatore

- Planning Trip Hire contract (THC) and Delivery Run Sheet (DRS)
- Tracking the status of INBOUND and OUTBOUND of materials
- Create pickup request (PRQ) and consignment note (CN)
- Managing the operation of material movement, pending requisition and pending Dispatches or damaged materials
- Align all pickup and delivery materials
- Coordinate scheduled pickup and delivery without Failure
- To provide the report the day-to-day operation activities to the manager

EDUCATION

Master of Business Administration in LOGISTICS AND SUPPLY CHAIN 06/2018 - 06/2020

Bharathiyar University- India

India

- (MBA (7.1%)), Bharathiyar University- India,)

Bachelor of Mechanical Engineering 06/2012 - 06/2016

Anna University

India

- (B E (6.1%)), Anna University- India

SUMMARY

To be a part of the organization to serve in field of Logistics and supply chain management industry, Where I can use my experience and education to help the company meet and surpass its goals. Willing to work as a key player in a challenging and creative environment in the field of LogisticsCo-ordinator, customer service, administration and operations.


LANGUAGES

English	Proficient	●●●●●
Hindi	Proficient	●●●●●
Tamil	Native	●●●●●
Malayalam	Advanced	●●●●●

SKILLS

MS EXCEL · MS WORD ·
MS POWERPOINT · DETAIL ORIENTED ·
NEGOTIATION SKILL ·
TEAM MANAGEMENT ·
ORDER FULFILLMENT

FIND ME ONLINE

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KISHOREKUMAR MAGESHWARAN
VANITHA