



# RAHUL PULICKAL RADHAKRISHNAN

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UM AL HASSAM, BAHRAIN

## SUMMARY

Experienced in managing financial records and preparing accurate reports. Excel at streamlining accounting processes and identifying cost-saving opportunities. Consistently deliver timely and accurate financial information to support business decisions.

## SKILLS

- Well versed with MS Office
- Tally ERP Packages
- Peach Tree
- Wings
- At-lanta
- SAP Business One
- Chat GPT

## EXPERIENCE

11/2022 - Current

### ACCOUNTANT

**Almoayyed Industrial Contracting and Trading B.s.c | Ma ameer**

- Performed internal audits of financial transactions to verify discrepancies and errors.
- Produced monthly and year-end closing statements, financial documents and invoices.
- Managed accounts payable and receivable, ensuring timely settlement of invoices and maximizing cash flow.
- Developed and maintained internal control systems to prevent errors and fraud in financial transactions.
- Preparation and submission of VAT Returns
- Streamlined accounting processes through the implementation of new software, enhancing efficiency and accuracy.
- Kept internal financial controls aligned with Generally Accepted Accounting Principles (GAAP) and International Financial Reporting Standards (IFRS).
- Cash flow preparation.
- Preparation of AP and AR ageing report to head office
- Weekly Overdraft report preparation.
- Posting of Month end closing entries.
- Tender cheque preparation and submission to bank.
- Supporting to Project managers.
- Petty cash Management

07/2019 - 11/2022

### ACCOUNTANT

**AI Sane and Partners Soft Drinks Co W.L.L | Minasalman**

- Reconciled monthly bank statements and resolved discrepancies.
- Helped departmental managers develop and optimize inventory controls.
- Managed accounts payable and receivable, ensuring timely settlement of invoices and maximizing cash flow.
- Coordinated with external auditors, providing necessary documentation and insights to streamline audit processes.
- Delivered financial training sessions for non-finance staff, enhancing organizational financial literacy.
- Prepared detailed monthly management reports, highlighting key financial performance indicators.
- Managed financial accounts, reconciling bank statements and monitoring cash flow to maintain accurate records.
- Updated general, sales and purchasing ledgers on schedule and verified information against documentation.

06/2018 - 07/2019

#### **ACCOUNTANT-GROUP LEVEL**

**FK International subsidiary companies** | Al Khamis

- Facilitated communication between the accounting department and external parties, such as vendors and clients.
- Compiled and presented reports on accounts receivable ageing, assisting in cash flow management.
- Reconciled bank statements to maintain accurate financial records and identify discrepancies promptly.
- Utilized accounting software to record, store, and analyze information, improving efficiency and accuracy.
- Prepared month-end closing entries to maintain detailed reporting and recordkeeping.
- Kept track of statements provided by clients, suppliers and internal employees and verified accuracy.

05/2016 - 04/2018

#### **BRANCH ACCOUNTANT**

**Popular Vehicles and Services Pvt.Ltd** | Thrissur ,Kerala, India

- Maintain and checking of all accounting related activities
- Monthly Payroll works
- Weekly and Monthly various reports to Head Office.
- Consolidation of Various Management reports.
- Preparing Bank Reconciliations, Passing of Journal entries
- Preparation of Cheque and sent to parties.
- Supporting for MIS preparation.

05/2015 - 04/2016

#### **ACCOUNTS ASSISTANT**

**Kochappan Traders** | Thrissur ,Kerala, India

- Daily Cash Collection and Bank Operations
- Cheque sent to supplier's
- Bank Reconciliation
- Accounts Payable and Receivable Management
- Posting of Journal Entries

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## **EDUCATION**

2020

#### **Master of Business Management (Distance)**

Finance Management and Portfolio Management

2015

#### **Sree Vyasa NSS Wadakanchery** | Thrissur

B Com: Finance

2012

#### **HIGHER SECONDARY** | Thrissur

COMMERCE

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## **LANGUAGES**

**English:**

**Malayalam:**

**C2**

Upper Intermediate

Proficient

**Hindi:**

**Tamil:**

**B2**

Upper Intermediate

Upper Intermediate