

MUHAMMAD MURSHID T

971 54 430 9965 • Muhammadmurshi02@gmail.com • India • DOB: 03/14/2002

Logistics Coordinator

A self-motivated and hardworking individual who is able to own initiative and work as a part of a team. Proven leadership talents with excellent inter personal skills. Eye for excellence and ability to persuade and motivate a team to achieve objectives. Good at problem solving and analytical skills with ability to plan prioritize and accomplish task.

WORK EXPERIENCE

AAK Hyper Market Puthanathani Store Keeper

- Business or sector: Logistics And Supply Chain Management . managing Inventory effectively and ensuring smooth operations .
- Proficient in overseeing stock levels, conducting audits and implementing efficient ordering systems
- Proven track record of optimizing warehouse layout for improved productivity
- Strong for attention to detail and excellent problem- solving skills

Data Entry

- Typing Speed: Demonstrate typing speed and accuracy.
- Strong attention to detail and data validation.
- Implemented data clean-up strategies and reducing errors.
- Accurate Data Management : Entered and maintained records and ensuring data integrity across company systems.

EDUCATIONAL QUALIFICATION

Bcom in Logistics And Supply Chain Management

Acharya Bangalore Business School • 01/2021 — 12/2024

HIGHER SECONDARY in HIGH SCHOOL

M.S.M HSS KALLINGALPARAMB • 01/2018 — 12/2020

SKILLS

Organizational Skills Good Organizational And Inventory Skills, Inventory Management, Inventory Management Proficiency

Soft Skills Strong Decision Making Skills, Attention To Details, Hardworking, Stress and time management, Dedicated and committed, Able to work alone, Problem solving skill, Demonstrate typing speed and accuracy

Communication Skills Inter Personal Communication, Customer Service

Teamwork Skills Team Work, Vendor Management, maintain focus to committed data

Language Skills Malayalam, English, Tamil

DECLARATION

I hereby by declare that all the information given above is correct to the best of my knowledge and belief.