

SAGAR SHYAM CHUGH

ACCOUNTS MANAGER

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Synopsis

As a highly astute, diligent, result oriented Senior Professional, I have over 15 years of experience in Corporate Firms under diverse sectors such as Freight & Logistics, Retail, E-commerce, Fashion, Oil & Gas and Construction. I possess strong interpersonal skills with an ability to build rapport with a friendly and personal approach. Have Exceptional management skills, analysis of business performance and problem-solving ability. I am a performance driven Finance professional seeking valuable experience and knowledge to maintain exceptional standards.

Core Competence & Skills

Financial Reporting, Budgeting & Forecasting, Revenue & Cost Analysis, RFQ's and Commercial Proposals, P&L analysis, Variance analysis, VAT filing, Sales Forecasting, Consolidation, Developing of Processes, SLA's & SOP's, use of accounting platform such as SAP, Cargowise, JD Edwards, XERO, Financial System Design & Implementation

Professional Experience

Tasmiyah International **November 2022 onwards**
(Trading & Import Export of FMCG products)

Accounts Manager

- Organizing, developing and reviewing the operational costs & benefit analysis, SGA Expenses, P&L statement at customer level to assist management in making strategic decisions.
- Responsible for Profit Centre / Cost Centre wise P&L analysis
- Reporting company's financial health of the company to senior management and highlighting major risks affecting the business.
- Developing & implementing continuous process improvements and customizing SOP's based on customer needs and business requirement.
- Continuous improvement and development of detailed spreadsheets with complex formulae to simplify and fasten the outcome of various reports on Daily Sales & Invoicing and Costing & Margin analysis.
- Ensuring all month end activities are completed accurately in order to report and submit the financials within the stipulated timelines.
- Reviewing & Monitoring all GL ac's, sub accounts and suspense accounts to ensure all old open items are resolved and cleared and not left unattended.
- Managing all financial aspects including but not limited to invoicing, banking, accounts payable, accounts receivable, bank reconciliation, VAT filling.
- Overseeing customer account reconciliations and resolving customer issues on overdue & disputed invoices, ensuring payments are received as per the agreed credit terms.
- Reviewing AR aging and invoice lifecycle reports for all customers using various parameters and checks.
- Closely monitoring AP activities such as critical vendor reconciliations related to Government entities mainly Dubai Customs, IATA, Dnata, DP World and Chambers of Commerce for timely & accurate payments for smooth operations of the business.
- Working in co-ordination with all inter departments such as Operations, Sales and Commercial to maintain strong financials of the company.

- Handling vendor price negotiations & ensuring agreed pricing thresholds are maintained when reviewing and approving purchase orders issued to suppliers & ensuring subsequent charge back to customers is done.
- Managing a team of 4 members and responsible for Appraisals and annual PDR of the team.

**AL Futtaim Trading Company LLC
(Retail and Electronic products)**

Oct 2006 to July 2015

**AI Futtaim Group Supply Chain Solutions LLC
(Providing Logistics and Supply Chain,
Transportation & Warehousing services)**

August 2015 to October 2022

Senior Accountant

- Reporting Daily Sales and gross margin report and ensuring costs are accurately posted in order to ensure correct accounting and month end closing.
- Identifying revenue leakage and determining solutions to fix such errors.
- Conducting Internal Audits within the department and identifying process gaps and laps and suggesting appropriate preventive actions.
- Managing customer and vendor contract files, SLA's rate files and updating of changes on monthly basis.
- Handling accounts Receivables, Payables, Cash flow and ensuring Monthly Billing cycles are maintained.
- Managing the sales invoicing process, checking overdue outstanding and rejection of customer applications in case of breach in credit history.
- Posting of payment receipt and journal vouchers for proper charging of expenses to appropriate heads and projects.
- Preparation and reconciliation of suppliers & customers ledgers.
- Responsible for vendor reconciliations on monthly basis to ensure vendors are paid in a timely manner without any delays.
- Follow up on vendor invoices and ensuring GRN's have been done based on confirmation from respective departments.
- Preparing monthly bank reconciliation statement.
- Managing all the cash related tasks, from petty cash to bank deposits.
- Handling Prepayment queries & allocating Cheque receipts.
- Monitor all clearing GL ac's, sub accounts and suspense accounts on a monthly basis.

**Brandib Industries Ltd, Lagos, Nigeria
(Trading of Textile, Tyres and Batteries)**

June 2003 to April 2006

Accountant

- Handling complete day to day accounting function of the branch including Accounts receivables and payables.
- Responsible for the complete Petty Cash imprest of the company.
- Preparing Petty cash statement, payments and cheque details on daily basis.
- Issuing Payments to various local and foreign vendors thru Cheque / Bank transfer.
- Responsible for Customs reconciliation & payments.
- Reporting the daily sales and purchases of the branch.
- Following up for payments for cash sales at various locations and ensuring timely collection and doing the follow up for outstanding invoices.
- Dispatching invoices to local and overseas clients on regular basis.
- Follow-up with customers for outstanding invoices in order to collect timely payments within the credit terms.
- Analyzing invoicing data correctness to ensure accurate billing and submission of invoices to various clients based locally as well as overseas.

Educational Qualification

- MBA, Finance & International Business from UCAM (Universidad Católica San Antonio de Murcia, Spain).
- Bachelor of Commerce, Himalayan University, Pune, India.
- Higher Secondary School Examination from St. Vincent's High School, Pune, India.
- Certified training course on Freight Forwarding and Logistic operations at National Association of Freight Forwarding & Logistics institute (NAFL).
- Hands on experience on SAP, Cargowise EDI, Microsoft Office Word, Excel, Power point, Power BI.
- Active member of Linkedin Learning – Completed various certified courses.

Personal Details

Marital Status : Married
Visa status : Employment Visa
Driving License : UAE