



# SAURAV KRISHNA

## Operations Executive

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Dubai, United Arab Emirates

### EDUCATION

#### MBA- International Transportation and Logistics Management

Indian Maritime University- Kochi Campus

2021 - 2023

#### B.Voc Logistics Management

St Alberts College

2018-2021

#### Higher Secondary Education

International Indian School- Ajman U.A.E

2016-2018

#### Higher School Education

International Indian School- Ajman U.A.E

2014-2016

### EXPERTISE

Leadership

Team Work

Adaptability

Co-ordination

Microsoft Office 2016

Tally ERP

### Experience

July 2023- August 2024

Alphard Maritime Pvt Ltd | Mumbai, India

#### Operations Executive (Shipping & Logistics)

- Specialized in maritime operations with proficiency in client communication, providing service quotes, and securing job confirmations.
- Overseeing vessel movements, coordinating with agents, managing vessel activities, and monitoring port stays
- Demonstrated ability to secure vessel ETAs from local agents and address operational queries with clients effectively.
- Skilled in developing daily schedules for optimized diving operations, ensuring maximum efficiency and effective resource utilization
- Co-ordinating diving Jobs between diving team/Clients & vessels under direct supervision of reporting manager based in Singapore.
- Updating clients on job progress, informing the dive and operations teams about upcoming job scopes, and coordinating with agents.
- Co-ordinating with ROV companies in order to provide diving services for clients.
- Deploying diving team for various diving operations for various vessels .
- Co-ordinating with the technical team for diving boat repairs and ensuring that all equipment's are functional in diving boats.

July 2022 - August 2022

Pota Global Logistics (India) Pvt Ltd | Kochi, India

#### Intern

- Completed 1 month internship program at Pota global Logistics (India) Pvt Ltd at Willingdon Island Cochin Kerala on the topic Organizational study.
- The main objective of the study was to familiarize the role of freight forwarding and consolidation of cargo.
- After the completion of internship we were supposed to submit final report based on internship to the college.

April 2021 - May 2021

J.S.P Elite Foodstuff Trading L.L.C | Dubai, U.A.E

#### Intern

- Completed 1 month internship at J.S.P Elite Foodstuff Trading L.L.C at Dubai U.A.E on the topic Marketing Management.
- The main objective of the study was to understand various sales and marketing strategies implemented to attract U.A.E Customers.
- After the completion of internship we were supposed to submit final reports based on internship to the college.

# CERTIFICATIONS

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Effective Leadership

Diploma in Logistics Management

Inventory Management

Operations Management

# LANGUAGE

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English

Hindi

Arabic

Malayalam

Jan 2020 – Feb 2020

Island Shipping Agencies Pvt Ltd | Kochi, India

## Intern

- Completed 1 month Internship at Island Shipping Agencies Pvt Ltd at Kochi Kerala on the topic Operations on Import Procedure.
- The main objective of the study was to learn about the various documents that are essential for the company to import their products from foreign countries.
- To familiarize the operations performed in CFS and to know the customs procedure for imported goods.

Jul 2019 – Jul 2019

Razzmatazz Ventures Pvt Ltd | Kochi, India

## Intern

- Completed 2 weeks of on the job training at Razzmatazz Ventures Pvt Ltd at Kochi Kerala on the topic Business Communication.
- The main objective of the study was to understand role of communication in an organization.

Feb 2019 – Mar 2019

Kerala Roadways Pvt Ltd | Kochi, India

## Intern

- Completed 1 month internship at Kerala Roadways Pvt Ltd Kochi Kerala
- The main objective of the study was to have an overview of the company which includes the functioning of various departments and the organizational structure of the company

# Personal Details

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| • <b>Date of Birth</b>   | : 27/02/2000   |
| • <b>Gender</b>          | : Male   |
| • <b>Address</b>         | : Cheethaparambil House<br>Boat Jetty Road<br>Vaduthala P.O<br>Cochin 23 |
| • <b>Nationality</b>     | : Indian   |
| • <b>Passport No</b>     | : U6365431   |
| • <b>Marital Status</b>  | : Single   |
| • <b>Driving License</b> | : Indian 2& 4 Wheeler  |