

# Javed Parvez

Aviation Operations Associate

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## PROFILE

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Reliable and safety-focused Cargo Handling Professional with hands-on experience in cargo acceptance, documentation, warehouse coordination, and ramp operations. Proven track record in managing cargo build-up/breakdown, ensuring compliance with IATA standards and aviation safety protocols. Experienced in handling special cargo and guiding ground teams to ensure smooth import/export cargo movement. Committed to operational excellence and safety compliance within high-pressure airport environments.

## PROFESSIONAL EXPERIENCE

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### Aviation Operations Associate

04/2024 – 05/2025

Chennai, India

*Blue Dart Aviation Limited, Chennai International Airport (MAA)*

- Supported day-to-day ground operations, flight dispatch coordination, and gate assignments.
- Assisted with flight schedule monitoring, load control, and emergency response handling.
- Reviewed cargo operational reports to identify and correct delays or discrepancies.
- Ensured safety regulations and ramp protocols were followed across all operational activities

### Cargo Handling Assistant

03/2023 – 03/2024

Chennai, India

*Blue Dart Aviation Limited, Chennai International Airport (MAA)*

- Coordinated with warehouse and ramp staff to manage cargo movement, including ULD build-up and breakdown activities.
- Ensured accurate data entry for shipments and verified Air Waybills (AWB), cargo labels.
- Managed and stored special cargo (DGR, perishables, valuables) as per IATA regulations and airline requirements.
- Maintained safety compliance and guided loaders and forklift operators during cargo handling and loading operations.

## EDUCATION

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### M.B.A (Airline and Airport Management)

2019 – 2021

*Remo International College of Aviation*

Chennai, India

### B.C.A

2016- 2019

*Jamal Mohamed College*

Trichy, India

## SKILLS

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- Cargo Documentation (AWB)
- ULD Build-Up & Breakdown, Warehouse & Ramp Coordination
- Special Cargo Handling (DGR, perishables, valuables)
- Microsoft Excel, ERP systems

## LANGUAGES

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English (Fluent)

Tamil (Native)

## CERTIFICATES

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- Dangerous goods regulations (DGR) - category 8