

shyam lal

Junior Executive

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 Al Qusais, Dubai

 2002-04-13

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PROFILE

Motivated logistics professional with a B.Com in Computer Applications and a Diploma in Logistics & Supply Chain Management. Gained hands-on industry exposure as a Junior Executive Intern at Frontline Logistics, with responsibilities in operations, documentation, and customs clearance. Further strengthened practical skills as a Store Keeper at Petra Aluminum Co. Ltd., handling inventory control and SAP B1. Proficient in Excel and experienced in logistics coordination, inventory management, and supply chain processes.

PROFESSIONAL EXPERIENCE

Junior Executive, Freight Connect Solutions

- Handled documentation, customs clearance, and shipment coordination.
- Monitored inbound and outbound shipments to ensure on-time delivery.
- Coordinated with carriers, suppliers, and clients for smooth operations.
- Maintained reports on shipments, inventory, and freight activities.

04/2024 – 10/2024

KOZHIKODE, INDIA

Storekeeper cum Inventory Controller, PETRA Aluminum Co. Ltd

- Managed inventory control, stock receiving, and issuing materials.
- Maintained accurate records in ERP/Excel and monitored stock levels.
- Coordinated with procurement and logistics teams for timely replenishment.

07/2025 – 10/2025

Jebel Ali, Dubai

EDUCATION

International Diploma in Logistics and Supply Chain Management, Chartered Institute of Logistics and Transport (UK)

08/2023 – 08/2024
Kozhikode, India

PG Diploma in Logistics and Supply Chain Management, National Council for Technology and Training

08/2023 – 09/2024
Kozhikode, India

Bachelor of Commerce (Computer Applications), Calicut University

10/2020 – 03/2023
Kozhikode, India

SKILLS

SAP B1

Inventory, Sales & Purchasing, Financial Management

Excel Skills

Data Analysis, Advanced Formulas, Pivot Tables, Data Entry Management., Macros, Dashboard creation,Power Query

Soft Skills

Verbal and Written Communication, Active Listening, Multitasking and Time Management, Trend Analysis, Forecasts, Planning

LANGUAGES

• English

• Malayalam

• Hindi

COURSES

SAP (Systems, Applications, and Products in Data Processing), IPA

08/2024 – 08/2024

Completed a SAP B1 project on financials, reconciliations, order processing, and inventory control.

KOYILANDY, INDIA

Excel, I/PA

Proficient in Excel with skills in data entry, analysis, pivot tables, and reporting.

08/2024 – 08/2024

KOYILANDY, INDIA