

ATHUL SREENI



CONTACTS

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DUBAI



SKILLS

- EFFECTIVE COMMUNICATION
- ABILITY TO WORK UNDER PRESSURE
- MS OFFICE (WORD, POWER POINT, EXCEL)
- CLIENT MANAGEMENT
- FAMILIAR WITH LOGISTICS AND SUPPLY CHAIN MANAGEMENT
- INVENTORY MANAGEMENT
- TIME MANAGEMENT
- POSITIVE
- CALM UNDER PRESSURE
- FLEXIBLE

LANGUAGES

- ENGLISH
- HINDI
- TAMIL
- MALAYALAM

ABOUT ME

Dynamic Logistics expert with a year of relevant experience in supply chain and logistics operations. Adept at understanding import-export processes and documentation from internships at Marine Container Services and Prima One. Successfully managed logistics responsibilities at Roof Gallery Kakkanad, contributing to operational efficiency. Eager to leverage strong analytical and organizational skills to enhance logistics processes and drive success in the role

WORK EXPERIENCE

Logistics in charge, ROOF GALLERY, KAKKANAD

Apr 2023 - Mar 2024

- Oversaw logistics planning and execution.
- Managed warehouse operations and inventory control.
- Streamlined supply chain processes.
- Implemented cost-saving strategies in logistics.
- Ensured on-time and accurate deliveries.
- Maintained accurate records and reporting.
- Improved warehouse efficiency and productivity.
- Reduced logistics costs by 25% through strategic vendor negotiations.
- Utilized data analytics to forecast demand, minimizing excess inventory.
- Cultivated strong vendor relationships, ensuring reliable service and support.
- Enhanced delivery timelines, achieving 98% on-time performance rate.

INTERNSHIPS

Supply Chain & Logistics Operations • Internship, MARINE CONTAINER SERVICES, KOCHI

Dec 2022 - Dec 2022

- Understanding import export process and documentation
- Gained hands-on experience with ERP systems, enhancing data management skills
- Assisted in development of presentation materials using PowerPoint or other software tools.
- Prepared reports summarizing project progress and results for management review.

**Supply Chain & Logistics Operations • Internship, PRIMA ONE
(HARDWARE DISTRIBUTORS), KAKKANAD**

Oct 2022 - Nov 2022

- Market surveying and potential mapping for abrasives in plywood manufacturing industries
 - Completed data entry tasks accurately while adhering to strict deadlines.
 - Provided excellent customer service when interacting with clients via phone, email, or in-person meetings.
 - Compiled data from multiple sources into comprehensive spreadsheets for analysis.
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EDUCATION

BACHELOR OF COMMERCE (B.COM), LOGISTICS, Rajagiri College Of Management And Applied Science

2023

- B.Com (Logistics) graduate: Supply chain expert.
- Relevant coursework in logistics and supply chain management

SENIOR SECONDARY (XII), Mary Matha Public School

2020

- opted for commerce stream

SECONDARY (X), Mary Matha Public School

2018

PERSONAL DETAILS

Date of birth
05 Sep 2001

Nationality
INDIAN

Marital status
SINGLE