

# Elstin Patrick

+971-508173533

[Jkelstinpatrick111@gmail.com](mailto:Jkelstinpatrick111@gmail.com)

Highly experienced in Logistics with a proven track record of successfully managing logistics operations. Having knowledge on Dubai Logistics Operations. Having knowledge on both Import and Export. To seek challenging assignment and responsibility, with an opportunity for growth and career advancement as successful achievements. Goal oriented and ability to handle multiple tasks simultaneously.



## Experience

### **Sr. Officer – Logistics Operations**

#### **DLC Forwarders Pvt Ltd – Chennai**

**Oct 2018 - Oct 2023**

- Managed comprehensive logistics operations, including shipment coordination.
- Maintain effective tracking system for ensure timely delivery.
- Handled Import and Export Operations and preparing docs for clearance.
- Provided exceptional customer service and maintain strong relationship.
- Worked closely with operational teams for faster completion of shipments.
- Coordinate with Liner and forwarders and customers & transporters.
- Meeting new vendors for transport.
- Using multiple logistics software's ODEX, INTTRA, LOGY-SYS and E-way bill.

### **Purchase supervisor**

#### **Sengol Sea Food Pvt Ltd – Thanjavur / Sep 2023 – Aug 2024**

- Oversee the day-to-day operations of meat picking.
- Visiting the client companies.
- Coordinate work schedules for team members to ensure adequate staffing and the efficient completion of tasks.
- Meeting new Clint for crab purchase.

## Skills Highlights

- Logy – Sys ERP
- Odex Soft
- Intra Soft
- ID4 for inventory
- Ms-Outlook
- Ms-Excel
- Customer service
- Transport movement

## Education

### **MBA - Logistics and Shipping**

Jun 14- Jun 16

Indian Institute of Logistics

### **BBA -Bachelor of Business Administration**

Jun 11 -Apr 14

Caussanal college of arts & sciences

## Personal Details

Date Of Birth : 20.04.1994

Nationality : Indian

Launguages Known :

English,Tamil,Malayalam

Residing City : Bur dubai,Dubai

Available to start : Immediate

Visa : Visit Visa