



MUHAMMED MUSAMMIL

Address : Thiruvananthapuram, Kerala, India
Phone : +91-86062 19115 | +971-50 703 1911
Email : musammilk1bm@gmail.com

PROFESSIONAL SUMMARY

Dynamic supply chain and logistics specialist with a Post Graduate Diploma in Logistics & SCM and proven expertise in freight forwarding, customs brokerage, and warehouse management. Skilled in inventory control, cross-docking, transportation management, and distribution network optimization to streamline order-to-delivery workflows. Adept at applying Incoterms, EMIRSAL2 declarations, and global trade compliance to minimize risk and ensure regulatory adherence. Experienced in leveraging ERP systems and demand forecasting tools for KPI-driven process improvement, cost reduction, and supply chain visibility. Strong collaborator with a track record of vendor negotiation, stakeholder engagement, and continuous improvement through Lean Six Sigma and data analytics.

WORK EXPERIENCE

Clearing & Forwarding Intern Jan – Mar 2024
AIWA Shipping & Logistics, Thiruvananthapuram

- Managed end-to-end documentation for air, sea, and land exports, ensuring 100% compliance with customs regulations and Incoterms standards
- Executed EMIRSAL2 declarations and freight calculations, reducing processing errors by streamlining data entry workflows
- Coordinated order and delivery follow-ups with customers and carriers, improving on-time delivery performance by 15%
- Collaborated with senior managers to maintain inter-office correspondence, contracts, and administrative records
- Assisted in cargo tracking and shipment status reporting, enhancing visibility across the supply chain
- Conducted rate negotiations with carriers and freight forwarders, achieving cost savings of 8% on select lanes

Logistics Trainee (GCC Back-Office)
Mithra Maritime & Logistics Services (GCC Operations Training)

- Received specialized training in UAE shipping and freight forwarding procedures, including container stuffing, CBM calculations, and port operations
- Processed port and customs clearance formalities, enhancing understanding of international trade documentation and regulatory compliance
- Supported inquiry management and quotation preparation for air & sea shipments, driving improved customer satisfaction through timely responses
- Monitored and updated shipment statuses in ERP systems, ensuring data accuracy and real-time tracking
- Assisted with hazardous goods handling procedures and documentation, adhering to DG regulations
- Participated in cross-functional meetings to optimize routing strategies and reduce lead times by 10%

EDUCATION

Post Graduate Diploma in Logistics & Supply Chain Management 2023-2024
Mithra Institute of Management Studies – NSDC, STED | India

Bachelor of Commerce (Cooperation) 2018-2021
Kerala University | India

CERTIFICATIONS & TRAINING

- EMIRSAL2 Declaration Processing & UAE Freight Forwarding Procedures
- Customs Clearance & Forwarding Formalities Workshop (Mithra Maritime & Logistics Services)
- EXIM Manager Certification (Grade A): IIB Education Private Limited | Nov 2024

PROJECTS

Oil & Gas Supply Chain Management

- Analyzed end-to-end supply chain flows in the oil & gas sector, identifying opportunities to reduce lead times and optimize inventory levels

CORE COMPETENCIES	TECHNICAL SKILLS	LANGUAGES
<ul style="list-style-type: none">Freight Forwarding & Customs DocumentationImport/Export Compliance & INCOTERMSPort & Terminal Operations CoordinationWarehouse Management & Inventory ControlEMIRSAL2 Declaration ProcessingOrder & Delivery Follow-UpStakeholder & Customer CommunicationProcess Optimization & Cost ReductionERP/EMIRSAL & MS Office Suite	<ul style="list-style-type: none">ERP Software: EMIRSAL, SAP (exposure)MS Office Suite: Excel (advanced), Word, PowerPointFreight Calculation & Quotation ToolsDocumentation & Record Management SystemsWarehouse Management Systems (WMS) for inventory tracking and cycle countsTransportation Management Systems (TMS) for route planning and carrier selection	<ul style="list-style-type: none">EnglishHindiArabicTamilMalayalam