

# MUBARIS P P

## Accounts Treasury

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## PROFILE

An experienced and forward-thinking Financial Accountant specializing in tax compliance, IFRS standards, and financial automation. Adept at regulatory reporting and strategic analytics, leveraging Excel VBA, Power BI, and RPA to optimize efficiency, streamline financial processes, and harness AI-driven insights for data-driven decision making.

## EXPERIENCE

### Financial Accountant

#### Oracle

04/2024 - 04/2025 Bangalore, Karnataka

A global technology corporation specializing in cloud services and products

- Gained experience in financial operations using a large-scale ERP system, ensuring accurate processing, reconciliation, and compliance support
- Reconciled general ledger accounts and execute month-end and year-end closing activities
- Provided support for internal and external audits, ensuring compliance with regulatory requirements
- Prepared monthly cash forecasts for countries, enhancing forecasting accuracy by 12%
- Collaborated with cross-functional teams to implement efficient mechanisms for financial data management and reporting
- Partnered with global teams to ensure a unified approach to Close Management, Global Reporting, and Financial Data Management
- Preparation of Journal entries, general ledger postings, and monthly closings aligned with corporate accounting policies
- Worked under a contract via HighPoint Technologies India Pvt Ltd

### General Accountant

#### Fastrack Auto Maintenance LLC

08/2023 - 03/2024 Umm Ramool, Dubai

An auto maintenance company providing various vehicle services

- Processed supplier invoices and matched them with Purchase Orders and delivery notes, ensuring timely, accurate posting in line with UAE VAT regulations and company policies
- Processed and verified supplier invoices against purchase orders and receiving documents, ensuring accuracy and compliance with internal controls
- Prepared and filed monthly VAT returns and supported corporate tax reporting by maintaining accurate records of Input/output VAT and relevant expense classifications
- Reconciled vendor accounts monthly and resolved invoice or payment discrepancies through coordination with suppliers and internal departments
- Handled monthly payroll processing in compliance with UAE Labour Law, including WPS file generation, salary transfers, end-of-service calculations, and leave settlements
- Coordinated with banks for payment processing, bank transfers, online fund settlements, and reconciled bank statements to ensure accurate cash flow and reporting
- Maintained vendor accounts, performed reconciliations, tracked due payments, and supported internal/external audits with clear documentation and compliance adherence

## KEY ACHIEVEMENTS



### Process Automation – Reconciliation Optimization

Achieved 96% reconciliation automation in the Process Automation project, significantly improving accuracy and efficiency



### Month-End Closing Optimization

Contributed to Oracle's month-end financial closing project achieving book closure by WD+2, enhancing reporting timelines



### Financial Transaction Monitoring

Tracked and analyzed high-risk financial transactions across multiple countries, enhancing financial oversight

## SKILLS

### Excel VBA and Macro

### Microsoft 365

### Oracle ERP

### Oracle Financials

### Microsoft Copilot

### Power BI

### Power Point

### Slack

### QuickBooks

### Xero

### Tally

### SAP

### Peachtree

### Zoho Books

### IFRS

### GAAP

### Financial Reporting

### VAT

### Data Analysis

### Forecasting

### Corporate Tax

### Variance Analysis

### Financial Ratio Analysis

### Budgeting

### Cost Accounting

### Reconciliation

### Journal Entries and Ledger Maintenance

### Invoice Processing

### Month-End Closure

### Financial Documentation

### Forecasting

### Internal Controls

### Accounts Payable

### Compliance & Audit Support

### Budgeting

### Excel (VLOOKUP, Pivot Tables)

### Accounts Receivable Management

## EXPERIENCE

### Senior Associate

#### Entigry Offshore Service LLP

⌚ 10/2022 - 06/2023 🗂 Ahmedabad, India

A service provider specializing in offshore staffing and accounting

- Performed accounting operations across diverse industries including Professional Services, Healthcare, and Real Estate
- Led cross-functional meetings with US clients, optimizing processes and increasing productivity by 20%
- Handled US tax return submissions, ensuring adherence to federal and state regulations
- Provided strategic financial insights through MIS reporting, Supporting budget optimization

### Accountant

#### Accurate Business Solution

⌚ 05/2021 - 09/2022 🗂 Thrissur, India

A financial solution provider assisting businesses with accounting requirements

- Maintained GAAP-compliant financial records and transaction accuracy
- Reconciled accounts, resolving discrepancies in adherence to company policies Assisted in financial statement preparation, ensuring precision in reporting
- Facilitated month-end and year-end closing processes for timely financial execution

## EDUCATION

### Certified Management Accountant (CMA)

#### Institute of Management Accountant

⌚ 06/2021 - 08/2022

### Bachelor of Commerce

#### Kannur University

⌚ 05/2017 - 11/2020

## CERTIFICATION

### Operational Excellence, Digital Intelligence & Business Influence

AICPA, CIMA & ORACLE

### Career Essentials in Generative AI

Microsoft

### Certified Management Accountant (CMA)

Institute of Management Accountant

## PROJECTS

### Process Automation – Reconciliation Optimization

⌚ 04/2024 - 04/2025 🗂 Bangalore, Karnataka

Project focused on optimizing reconciliation processes

- Key Contributor in achieving 96% reconciliation automation
- Reduced manual workload and improved accuracy

### Month-End Closing Optimization

⌚ 04/2024 - 04/2025 🗂 Bangalore, Karnataka

Project aimed at enhancing month-end financial closures

- Achieved book closure by WD+2
- Improved reporting timelines significantly

### Financial Transaction Monitoring

⌚ 04/2024 - 04/2025 🗂 Bangalore, Karnataka

Monitoring financial transactions to mitigate risks

- Tracked high-risk transactions
- Analyzed financial data across multiple high-risk nations