

# CURRICULUM VITAE

*Gopudesu Venkatesh*

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*Residency: Article 18 (transferable Visa)*

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## ***Career Objective***

To obtain employment as an Inventory Controller in an organisation that offers variety of challenges and opportunities.

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## ***Education Qualification***

- **B.Com (Bachelor of commerce)** Kakatiya University, Telangana, India, in the year 2018.
  - **Intermediate (MPC)** from Board of Intermediate Education, Andra Pradesh, India, in the year 2015.
  - **SSC** from Board of Secondary School Education, Andra Pradesh, India, in the year 2013.
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## ***Work Experience:***

**Dec 2021 - July 2023:**

**SV BAVERAGE Co Ltd., Kadapa , India.**

**Inventory controller, 2 years of experience in Purchasing and Inventory Delivery.**

**July 2023 - Feb 2024:**

**Aquasan Manufacturing pvt.ltd**

**AL-Qurain Showroom Kuwait working as a store incharge.**

## **Job Responsibilities**

- Receiving orders and checking against stock and inventory records.
- Coordinating stock counts.
- Monitoring supplier performance and analysing discrepancies.
- Communicating with internal and external stakeholders.
- Planning and forecasting ordering of inventory items such as stock, equipment and parts.
- Monitoring inventory levels and planning delivery schedules.
- Creating reports and analysing performance against key performance indicators.
- Investigating supplier options.

## **Acomplishments**

- Positive Attitude.
  - Good Interpersonal communication Skills.
  - Believe in one self and Hardworking.
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## **Computer Skills**

- Software : Tally erp9, MS-Office(Excel, Word, PowerPoint, Outlook)
  - Operating System : Windows XP, Windows Vista & Windows 7/8.
  - Hardware : Computer Hardware Installation.
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## **Personal Details**

- Date of Birth : 26-09-1997.
  - Religion : Hindu
  - Nationality : Indian
  - Marital status : Married
  - Languages : English, Telugu, Hindi.
  - Pass port No. : Z8090386
  - Date of Issue : 12-12-2024
  - Date of Expiry : 11-12-2034
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## **Declaration**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief.

**Date:**

**Place: kuwait.**

**(G. Venkatesh)**