



SADDAM HUSSAIN NESAA

LOGISTICS | DISTRIBUTION | WAREHOUSE

PROFESSIONAL SUMMARY

Dynamic logistics and warehouse management professional with a proven track record in inventory control, warehouse operations, fleet dispatch, and team management. Seeking to leverage skills and experience for growth and contribution to a dynamic logistics organization.

CONTACT

Address
United Arab Emirates
Bur Dubai, Dubai

Phone number
052 5384881

Email
 saddam.shaik225@gmail.com

PERSONAL DETAILS

Passport No
Y1747880

Driving licenses
DUBAI - Light Manual

Religion
Islam

Marital Status
Married

Visa Status
Valid Visa

Date of Birth
27 Feb 1991

PROFESSIONAL EXPERIENCE

Name of the Organization : **CALIBER BRANDS GENERAL TRADING LLC, Dubai UAE.**
Duration : **27.07.2021 To 20.05.2025**
Position held : **Warehouse Supervisor**

Duties:

- Nature of goods (e.g., perishables, fragile items, heavy cargo).
- Delivery destination and specific instructions.
- Timeline (standard, expedited, or same-day delivery).
- Excellent interpersonal and communication skills
- Ability to learn and work under pressure & Confident and good team player
- Handling of Import Shipment & Receiving of material into warehouse
- Keeping record of inventory & managing warehouse facility
- Handling operations team for day to day activity & preparing data
- Serving customers for their requirements & assistance
- Raise LPO's, sales orders, Material in/Out Orders, Returns goods receipts
- Technology Integration: Use of GPS, IoT, and warehouse management systems to track and optimize deliveries.
- Preparing report of stock & provide to management on weekly basis
- Co-ordination with Freight Forwarders for import documents
- Inventory control
- Fleet dispatch
- Logistics oversight Inventory control
- Logistics modelling
- Transportation management systems
- Coordination with sales team
- Schedule development
- Process, package and ship orders accurately.
- Check, verify and fill customer invoices.
- Same-Day: Urgent, requires immediate dispatch and routing.
- Next-Day or Scheduled: Planned deliveries at specific times.
- Use tools to dynamically assign drivers and vehicles based on current availability and proximity.
- Group deliveries by time slots (e.g., morning, afternoon, evening) to optimize routes.
- Group orders with similar destinations to save time and resources.
- Create using accounting software or an enterprise resource planning (ERP) tool.

ACHIEVEMENTS

- League of Extraordinary-WOW
- Excellence Performance of Year-2019-Warehouse Department

LANGUAGES

- English
- Hindi
- Telugu

HOBBIES

- Travelling
- Playing cricket.
- Music
- Gym
- Photography

E-Commerce Delivery Framework(Amazon & Noon)

- Inventory Management:
- Stock is kept at warehouses or fulfillment centers, ready to dispatch.
- Real-time tracking of stock levels ensures availability.
- Picking and Packing:
- Efficient systems prioritize speed and accuracy in preparing orders.
- View and confirm orders placed by Amazon
- Adhere to strict timelines for confirmation and shipping
- Review fees or penalties issued by Amazon for non-compliance with packaging, shipping, or labeling requirements.
- Dispute erroneous charges directly in the portal

Name of the Organization : **New Quality Tiles & Marble**
Duration : **01.03.2020 to 25.01.2021**
Position held : **Operations Executive**

Duties:

- Maintain inventory & keep record of receives material documents
- Co-ordination with vendors & Check quality/quantity upon receipt of material
- Raise LPO's, sales orders, Material In/Out Orders, Returns goods receipts
- Preparing report of stock & provide to management on weekly basis
- Keep data entry & cross check with accounts on daily basis
- Handling import containers & truck coming to our storage facility

Name of the Organization : **Atiq & Liusie General Trading LLC Dubai**
Duration : **24-06-2016 to 31-01-2021**
Position held : **Warehouse In-Charge**

Duties:

- Receives material coming into the building by vendors, customers, or other warehouses accurately and promptly.
- Verifies the quantity and description of materials received by checking merchandise against the packing list.
- Prepares a receiving report if none is available.
- Examine incoming shipments, reject damaged items. Appropriately report/record any discrepancies.
- To accurately place materials on shelves, in racks or other designated storage areas in an orderly manner.
- Enter quantity received against the purchase order in the computer system and print back order and inventory stock put away list.
- Attaches identifying tag or labels to materials or marks information on cases, bales, or other containers.
- Organize warehouse space.
- Inspect products for defects and damages.

Key Skills:

- Kept accurate records and reports, averaging 99.5% error free.
- Handled warehouse duties and responsibilities in a high volume facility, including picking, maintaining safe work area, ensuring processing efficiency.
- Ability to learn quickly and adapt to changing environments and willingness to accept responsibilities
- Excellent office organization abilities & Numerate and pays attention to detail
- Flexible and willing to train to different tasks
- Enjoy problem solving and giving out information
- Accurate tracking and managing of inventory levels to ensure adequate stock is maintained to meet customer demands without overstocking.
- Picking, packing, and shipping orders accurately and efficiently, ensuring customers receive the correct items promptly.
- Inspecting products for damages and ensuring that items meet quality standards before they are shipped or stored.
- Skilled operation of warehouse equipment like forklifts, pallet jacks, and hand trucks to transport goods safely around the facility.
- Working effectively with other team members to ensure that all tasks are completed in a timely and efficient.
- Addressing and resolving issues during warehouse operations, such as inventory discrepancies or equipment malfunctions.
- Maintaining accurate records of inventory, shipments, and transactions to ensure compliance with company policies and regulatory requirements.

EDUCATION

- **Bachelor of Technology (B-Tech) in Computer Science**
- Jawaharlal Nehru Technological University Hyderabad, India
- **Intermediate**
- Passed from Hyderabad Board of Education Andhra Pradesh, India
- **S.S.C**
- Passed from Municipal School, Kurnool Board of Secondary Education Andhra Pradesh

Certifications

Fundamentals, MS Office, & Internet Concepts:	Passed in 2006:	Division "First"
Participation & Merit Certificate:	Passed in 2006:	Grade "A"
"C" Programming Certificate:	Passed in 2013:	Division "First"
Java Programming:	Passed in 2013:	Division "First"

Declaration:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Sincerely,

SADDAM HUSSAIN NESA

