

RESUME

ASHWITH NAIK

Logistics Senior Warehouse Operator



CONTACT

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Address : Sonapur, Dubai, UAE

OBJECTIVE

Highly skilled in logistics warehouse specialist with six year of experience working with logistics, warehouse, distribution, delivery goods, sales, retail, marketing.

KEY SKILLS

- ✔ Distribution management
- ✔ Problem solving
- ✔ Team work
- ✔ Planning
- ✔ Leadership
- ✔ Risk management
- ✔ Customer service
- ✔ Transportation management
- ✔ Operations
- ✔ Supply chain management.

PERSONAL INFORMATION

Name : Ashwith Naik
Date of Birth : 19 July 1993
Gender : Male
Nationality : Indian
Marital Status : Single
Languages : English, Malayalam, Hindi
: Tamil, Kannada, Tulu

PASSPORT DETAILS

Passport No : P9860790
Visa Status : Company Visa
Emirates Id : 784-1993-2748888-0

COMPUTER SKILLS

- ★ Palm Software
- ★ View Term
- ★ Ms Office
- ★ Ms Excel
- ★ Outlook-Email

WORK EXPERIENCE

I have good knowledge in a leading distribution & 3PL logistics service provider, manufacturing, retail, wholesalers, FMCG provides, and freight forwarders in the Middle East region for many renowned international brands.



Senior Warehouse Operator

Integrated National Logistics Warehouse DWC LLC
Dubai, UAE

- ✔ Overseeing all supply chain operations.
- ✔ Organizing and managing inventory, storage, and transportation.
- ✔ Analyzing and optimizing logistical procedures.
- ✔ Reviewing, preparing, and routing purchase orders.
- ✔ Ensuring the safe and timely pick-up and delivery of shipments.
- ✔ Monitoring shipments, costs, timelines, and productivity.
- ✔ Addressing and resolving shipment and inventory issues.
- ✔ Liaising and negotiating with suppliers and retailers.
- ✔ Answering calls and dealing with customer queries.
- ✔ Responsible for assisting on a day to day production, processing orders using Warehouse Management System and scheduling shipments



Logistics Warehouse Incharge

National Trading & Developing Enterprises LLC
Dubai, UAE

Main Duties and responsibilities:

- ✔ Delivery and distributing goods and materials to clients address.
- ✔ Route planning
- ✔ Checking the items received
- ✔ Transportation
- ✔ Printing and delivery barcode, delivery notes and customer address labels
- ✔ Resolving any arising problems or complaints from customer
- ✔ Loading and unloading vans, lorries and other transport vehicles
- ✔ Packaging and labelling products before they are sent out
- ✔ Preparing goods stated on the sales order
- ✔ Work very close with the sales team in sales calls by recording and reporting requested materials, prepared equipment for sales presentation

Transportation

- ✔ Inspecting and vehicle condition and tracking necessary action.
- ✔ Insuring renewal of Mulkhiya vehicle food and non-food passing.
- ✔ Fulfilling delivery section vehicle requirements.
- ✔ Tracking vehicle movement GPS GATEX platform and managing staff transportation.

● Container Clearance

- ✓ Executing all the tasks as per the requirement of all the operations department.
- ✓ Maintain registers and reports for the import and export operation.
- ✓ Updated operation of easy freight and invoicing Data Entry for Import.

WORK EXPERINCE

● Supervisor DIX Group of Companies Manglore, India



Main Duties and responsibilities:

- ✓ Tracking and coordinating the receipt, storage, and timely delivery of goods and materials.
- ✓ Checking orders, bills, items received, inventory, and deliveries for accuracy.
- ✓ Maintaining records, reporting relevant information, and preparing any necessary documentation.
- ✓ Ensuring basic maintenance standards and compliance with health and safety regulations.
- ✓ Performing a daily inspection of the warehouse grounds.
- ✓ Coordinating and maintaining fleets and equipment.
- ✓ Achieving high levels of customer satisfaction through excellence in receiving, identifying, dispatching and assuring quality of goods.
- ✓ Measuring and reporting the effectiveness of warehousing activities and employee's performance.

ACADEMIC EDUCATION

🎓 **Diploma**
Vivekananda polytechnic college, Puttur Karnataka, INDIA

🎓 **Grade 12**
Aloysius college Mangalore, INDIA

🎓 **SSLC**
Kanila Shree Bhagavathi English Medium School, INDIA

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particular

Yours faithfully,

ASHWITH NAIK