**Chitrakshi Gupta**

C-236, NDMC SOCIETY,

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**CARREER OBJECTIVE**

Quest to work in a professional environment, which will enable me to develop my potentiality and efficiency, also to meet the challenges and excel in the field, where I can fully utilize my skills and knowledge**.**

**PROFESSIONAL SYNOPSIS**

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* Designation - Barclays Shared services.
* Designation - Dell International services, Mohali
* Designation - Interglobe Technologies (Expedia)

**WORK EXPERIENCE**

Role:  Process Advisor in BSS.

Duration: August 2008- February 2011

Role:  Resolution Expert in Dell.

Duration: March 2011- December 2013

Role:  Travel Associate at Expedia.

Duration: November 2014- till present

**Job Profile:**

* Have worked with Barclays Shared services in customer services profile was in the credit cards customer service. (UK)
* Worked with Dell international service Mohali for the Inbound Customer service and chat process
* Presently working with Expedia process at Interglobe technology. Handling the escalations received from the customers.

**EDIFYING SYNOPSIS**

Completed +2 from P.S.E.B in 2006

**Computer literacy:**

* Microsoft Word, Excel & PowerPoint.

**PERSONAL PROFILE**

Date of birth:  21st March 1987

Gender:        Female

Languages known:  Hindi, English.

**Personal skills and competencies:**

* Quick learner and can easily adapt to new and changing situations.
* Quickly establish and maintain effective rapport with individuals of diverse backgrounds.
* Self-motivated achiever with an established reputation for reliability, hard work, commitment, teamwork and flexibility**.**

**Hobbies:**

* Listening Music
* Basket ball
* Interacting with friends

**AVOWAL**

I hereby declare that the information furnished above is true to the best of my knowledge.

 Regards,

Chitrakshi Gupta