***Atinderdeep Singh***

⏐ +91-9999760679 ⏐ [atinder11@gmail.com](mailto:atinder11@gmail.com) ⏐

Obtain a challenging and responsible position, offering advancement opportunity that will utilize and further develop my knowledge, skills and abilities in the field of finance to grow with the growth of organization.

***Profile Snapshot***

Experienced Process Specialist with a demonstrated history of working in the financial services industry. Skilled in Fund Accounting, Reconciliation, Capital Markets, Financial Analysis and Equity Research. Strong operations professional with a PGDM focused in Finance & Marketing.

***Employment Scan***

Jan. 06, 2015 to Till Date **Infosys BPM Ltd.**  Process Specialist

***Key Deliverables***

* Mutual and Hedge Funds accounting for US clients.
* Supervised the implementation of the automated transaction reconciliation module.
* Established procedures (Checks and Balances) for the reconciliation module to ensure all transactions are accurately recorded.
* Assisted with the design and implementation of procedures for the settlements group to ensure securities settled timely and accurately.
* Review and analysis of international and domestic corporate action postings.
* Designed and implemented procedures to ensure the trial balances for the Offshore administrators were reviewed timely and accurately.

Mar.20, 2012 to Sep. 15, 2014 **Mansukh Securities & Finance Ltd.**  Sr. Derivatives Analyst

***Key Deliverables***

* Review the documentation process related to derivatives contract and confirm accuracy and legality in mentioned terms and conditions
* Apply numerical skills to compute value of future returns from investments
* Study market behavior regularly and keep the organization updated about the changing trends and customs in derivatives market.
* Track & trade arbitrate opportunities with the help of algo trading
* Technical analysis trading with the help of various technical indicators & setups.
* Ensure all derivative transactions confirm to the terms laid down by regulatory body and the organizational policies as well.

***Academia***

* **PGDM, Finance,** Delhi School of Professional Studies & Research — 2012 (76%)
* **BBA, Management,** Punjabi University, Patiala — 2010 (64%)
* **Higher Secondary, Science,** SGH Public School (CBSE) — 2007 (74%)
* **Secondary,** BGSUS Sen. Sec. School (PSEB) — 2005 (69%)

***Certifications***

* Microsoft Office Specialist Certificate for **Office Excel 2007**
* **Financial Modelling** & **Company Valuation** Certification using Excel and VBA from Investment Banking Institute, New Delhi
* NCFM **Capital Market** (Dealers) Module
* NISM-Series-VIII : **Equity Derivatives** Certification
* BCFM BCDE Module

***Projects Undertaken***

**Accretion and Dilution Analysis of Procter & Gamble Co. and Gillette Co**

* Preparation of Pro-forma Balance Sheet & Income Statement.
* Use of transaction Assumption, Calculation of outstanding Shares.
* Calculate the effect of Dilutive securities.
* Sensitivity Analysis between different Offer Prices & Payment methods.

**Financial and DCF Model of Colgate Palmolive Company**

* Projected the Financial Statements with Schedules and assumptions drivers.
* Calculated the intrinsic value of the company using DCF.
* Analysis of Debt & Equity to calculate WACC.
* Equity Value Calculation in DCF Model

**Relative Valuation of Various Listed IT Companies world wide**

* Calendarization and Currency converter.
* Calculation of Enterprise Value & Equity Value.
* Analysis of Different Multiples.

***Personal Dossier***

* Date of Birth : February 07, 1989
* Languages Known : Punjabi, English and Hindi
* Permanent Address : VPO – Tur, Teh. – Khadur Sahib, Distt – Tarn Taran, Punjab
* Temporary Address : Room – B4, 34/38 U Block, DLF Phase III, Gurgaon

***Declaration***

I do hereby declare that all the information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

**Place:**

**Date:**

**Atinderdeep Singh**