



RESUME

NAME: SUKHWINDER SINGH

ADDRESS: House No.440,Shivjot Enclave GTB Nagar Kharar

PH.NO. +91-9988110506

EMAIL ID: sukh141992@gmail.com

CAREER OBJECTIVE

Chief Manager with 7+ years of experience organizing presentations, preparing facility reports, and maintaining the utmost confidentiality. Possess a M.B.A. in Marketing and Finance and expertise in Microsoft Excel. Looking to leverage my knowledge and experience into a role as Manager.

ACHIEVEMENTS

INDUSIND BANK: Achieving Continuum Model Get Grade/Profile Promotion, In 2020-2021 ASDM-SDM (DM Grade -Manager Grade) In 2021-2022 Get Promoted SDM - DBM (Pending),(Manager Grade – Chief Manager) And Also Achieving Monthly Contest With Certification and Trophies In ICICI Bank Also.

ACADEMIC QUALIFICATIONS

Examination	Year	Institution/ University	Percentage
MBA	2016-2018	PTU	85%
B.Com	2011-2014	Panjab University	65%
Class XII	2010-2011	CBSE	65%
Class X	2008-2009	CBSE	66%

WORK EXPERIANCE

BANK	KEY ROLES	POST	TIME PERIOD
ASHOK LEYLAND	CUSTOMER ENGAGEMENT	EXCUTIVE RM	1 YEAR
ICICI BANK	VALUE BANKER, SALES OFFICER	ASSISTANT MANAGER	2 YEAR 6 MONTHS
INDUSIND BANK	SERVICE DELIVERY MANAGER	CHIEF MANAGER	4 YEAR(WORKING)

WORKING SKILLS

- Managing branch operations and day to day activities of branch operation , handling authorizer role and electronic payments like NEFT, RTGS,Fund transfer, clearing cheques process, making demand draft. Forex and locker processing.
- Providing advice on investment to the clients. Working in cash management.
- Handling Clients Query, Complaints and provide the best resolution.
- Making customer more knowledgeable about the online banking, credit cards and debit cards.
- Supervising and motivating to the new heirs to achieve the targets and drive branch revenue.
- Increasing business through Networking, New clients prospecting and referrals

COMPUTER SKILLS

- Complete Knowledge of Internet & Computers.
- Utilities: MS Office, Word pad, etc.
- Operating System: Microsoft Windows XP, 7, 8, and 10.

ACTIVITIES

- Organizer of the Parties, Trips at College level.
- Took Part in Activities at College Level.
- Achievement of Monthly Drive in bank level.
- Blood Donation Camp's Awards
- Event Organizer

Key Skills

- Innovative, Positive Attitude, Enthusiastic, Target-centric and Result-oriented.
- Adaptive with changing Environment.
- Ability to carry on responsibility.
- Also possess good interactive and communication skills.
- Strong catching power.

Personal Information

Name : Sukhwinder Singh

Date of Birth : 1th April, 1992

Father's Name : Mr. Tirath Singh

Languages : English, Hindi, & Punjabi

Hobbies : Playing Cricket, Surfing Internet & Listening Music.

I hereby declare that the details provided above are true to the best of my knowledge.

Date:

Place: MOHALI

SUKHWINDER SINGH
