

# PRAGYA OLI

Contact: +977-9841228444

E-mail: [olipragya@gmail.com](mailto:olipragya@gmail.com); Date of Birth: 7<sup>th</sup> November 1990

## Career Objective

- To seek a position in an organization that provides me ample opportunity to explore & excel while carving out the niche for personal, professional as well as organizational goals.
- To set new standards of performance and add value to all client engagements.

## Academic Profile

Qualification	Institution	Year
M. Com	Indira Gandhi National Open University- Master's Degree Program	December'15
B. Com	Indira Gandhi National Open University-3 yrs. Bachelor Degree Program	2010-2013
CA-Final-Grp-II	The Institute Of Chartered Accountants of India	November'14
CA-Final-Grp-I	The Institute Of Chartered Accountants of India	May'14
CA- IPCC-Grp-II	The Institute Of Chartered Accountants of India	November'11
CA- IPCC-Grp-I	The Institute Of Chartered Accountants of India	May'11
CA- CPT	The Institute Of Chartered Accountants of India	December'09
XII	St. Xavier's College, Maitighar	2009
X	St. Mary's High School Jawalakhel, Kathmandu	2007

## Professional Experience

### 1. Latest Job Profile (2 years )

Associated with **Shell India Markets Private Limited**, Chennai for 2 years. The company is one of the group companies of the **Royal Dutch Shell**, leading Energy Company of the world and a Fortune 5 corporation with annual global revenue of 305 Billion USD. My role includes following:

- Good experience in accounting and reporting activities.
- Process Understanding of upstream and downstream business.
- Design of internal controls on behalf of management.
- Ensuring control over journal entries (park and post, access rights, approval details etc..).
- General Ledger Reconciliation.
- Variance analysis of business segments.
- Developed Proficiency in SAP/ERP by working in different ERP/ SAP environment.
- Analysis of data received from different function/ ERP's and communication with various parties/stakeholders.
- Involved in Fixed Asset reconciliation.
- Reconciliation of tax and other balances on quarterly basis.
- Demonstrated commercial mind-set, connected with senior stakeholders in business and led the discussions while making the tax settlements within segments/sectors involving \$ 1 Billion USD.
- Supported migration of deliverables from India.
- Good exposure in International taxation as well as tax accounting.
- Prepared and filed returns of 14 different global companies and involved in analysis of Double Taxation Avoidance Agreements (DTAA).

- Analysis and owning of tax balances of different business sector.
- Presentation and communication of finance issues with global stakeholders.

## 2. Last Job: (1 year)

Served as an Assistant Manager in one of the world leading chartered accountancy firm **Deloitte Haskins & Sells**, Delhi in the stream of **Corporate International Taxation**. During the enshrined tenure, got an opportunity to deal with tax officers in course of assessment related work, provided advisories to foreign/group/domestic companies.

### Summary of assignments undertaken

Assignment Details	Areas Covered
<b><u>Income Tax Return</u></b> <ul style="list-style-type: none"> <li>List of 14 (foreign as well as domestic companies)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Preparation of the tax computation and file income tax return on/before due date (as applicable) for foreign and domestic listed companies..</li> </ul>
<b><u>Corporate taxation work of Mastercard Group entities</u></b> <ul style="list-style-type: none"> <li>MasterCard Technology Private Limited.</li> <li>MasterCard India Services Private Limited.</li> <li>MasterCard Mobile transactions and Solutions Private Limited</li> </ul>	<ul style="list-style-type: none"> <li>➤ Advisory on withholding taxes.</li> <li>➤ Verifying the internal control over financial reporting for tax compliance.</li> <li>➤ Computation of quarterly advance tax amount payable.</li> <li>➤ Preparation of reply/rectification of matters related to Income Tax Notice, assistance scrutiny in assessment proceedings etc.</li> </ul>
<b><u>Litigation related work</u></b> <ul style="list-style-type: none"> <li>Zamil Air Conditioners India Private Limited</li> <li>LinkedIn Technology Information Pvt.Limited</li> <li>UL Quality Assurance private Limited</li> <li>Showa Corporation</li> </ul>	<ul style="list-style-type: none"> <li>➤ Assistance in scrutiny assessment proceeding under direct taxes and preparation of submissions for various assessment years.</li> <li>➤ Appearance before tax officer as legal representative to discuss various income tax matters for various assessment years.</li> </ul>
<b><u>Other work under corporate taxation</u></b>	<ul style="list-style-type: none"> <li>➤ Preparation and presentation (PPT) for advisory related matters under direct taxation.</li> <li>➤ Vetted the computation of income of companies like LG Electronics India, Omron Automotive, DCM ltd and various other leading companies.</li> <li>➤ Preparation of letter for refund by a way of filing application u/s 154 for rectification of mistakes apparent from record.</li> <li>➤ Prepared the proposal for proposed clients.</li> <li>➤ Providing quarterly updates of amendments under direct tax, etc.</li> </ul>

## 3. Articleship: Sushil Lal and Associates,

### Summary of assignments undertaken

<b><u>Statutory and Internal Audits</u></b> <ul style="list-style-type: none"> <li>A.J.Precision &amp; Automation Pvt.Ltd</li> <li>Central Railside Warehousing Company Ltd</li> </ul>	<ul style="list-style-type: none"> <li>➤ Preparation of <b>audit plan</b> and ensuring completion of same within time.</li> <li>➤ Conducted internal audits to <b>assess the design , effectiveness and efficiency</b> of the established <b>Internal Control</b> and procedures.</li> <li>➤ Identified key areas of <b>risk</b> within the organization and propose appropriate controls to mitigate the risk.</li> </ul>
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<ul style="list-style-type: none"> <li>• M2M Resource Management Private Limited.</li> <li>• AS Laser Systems Pvt Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Prepared and enhanced the <b>Risk and Control Matrix (RACM)</b></li> <li>➤ Vouching, Verification and <b>ledger scrutiny</b> along with the review of accuracy of <b>financial statements</b>.</li> <li>➤ Compliance of <b>Service Tax, VAT, Excise, WCT and TDS</b>.</li> <li>➤ Verification of the accuracy of <b>MIS</b> and other statutory <b>reports and return</b>.</li> <li>➤ Preparation of <b>audit reports</b>.</li> </ul>
<p><b><u>Restatement for Initial Public Offer (IPO)</u></b></p> <ul style="list-style-type: none"> <li>• Money Masters Leasing and Finance Ltd</li> <li>• Raghuvansh Agrofarm Limited and its Subsidiaries Sanjeevani Fertilizers and Chemicals Pvt Ltd and Kanpur Organics Pvt Ltd</li> </ul>	<ul style="list-style-type: none"> <li>➤ Prepared Restated summary statements of financial statements of the companies for the preceding five financial years.</li> <li>➤ Worked in the preparation of Notes to accounts and Auditor's Report.</li> <li>➤ Reclassification of various head to ensure compliance with the requirement of Revised Schedule VI.</li> <li>➤ Preparation of all annexure in conformity with various AS like AS-20 As-18 etc.</li> <li>➤ Preparation of consolidated Summary statements of financial statements of the company.</li> <li>➤ Preparation of consolidated Auditors Report and Consolidated Accounting Policy.</li> </ul>

### Computer Proficiency

- Working knowledge of ERP/SAP.
- Proficient in Excel.
- Proficient in MS Office operations-Word and Internet Applications.
- Power Point Presentation

### Activities to Supplement Sustainable Growth

- Getting updated with recent amendments
- Jogging and yoga
- Association with social groups
- Planning and management.

**(PRAGYA OLI)**