

## **BICKLE SHRESTHA**

Mahankal, Chabahil, Kathmandu

**Contact:** +977-9843456171; **Email:** bickleshrestha2014@gmail.com

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## **CHARTERED ACCOUNTANT**

Looking for career enrichment opportunities in Finance with a growth oriented organization of repute.

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### **PROFESSIONAL EXPERIENCE**

#### **Advanced Automobiles P Ltd (Unit of Vishal Group)**

##### **Assistant Finance Manager (Bhadra 2073-Chaitra 2074)**

- Preparation of financial and business forms for the purpose of checking account balances, facilitating purchases, etc.
- Performing routine calculations to produce analyses and reports for the Management and Finance Manager
- Reviewing of audit financial statements and reports, ensure all calculations and data entries are correct
- Reconciling any discrepancies or errors identified by conversing with employees and/or clients
- Preparation of payroll payments for employees
- Assist the Financial Manager in creating financial reports on a regular basis
- Suggest changes or improvements to increase accuracy, efficiency, and cost reductions.
- Preparation of various reports related to banks such as Net Trading Assets Statements and Projection Reports
- Accountable for preparing and filing various tax returns and cost sheets, ensuring timely assessments in compliance with various laws and regulations.
- Assisting the Finance Manager to develop the internal control in the company
- Maintaining various books of accounts and effect finalization of accounts periodically and preparing year-end financial statements in compliance with relevant accounting standards and the government rules and regulations as lay down by statutory and regulatory authorities.

#### **D R Khanal & Co & BDKS Pvt Ltd**

##### **Senior Audit Associate (Shrawan 2071-Asadh 2073)**

- Maintaining various books of accounts and effect finalization of accounts periodically and preparing year-end financial statements in compliance with accounting standards.
- Ensuring implementation of accounting standards & procedures, and compliances to the government rules and regulations as lay down by statutory and regulatory authorities.
- Responsible for Computation and Finalization and filing of Income Tax Returns of both Individuals and Corporate Assesses; Adept at various tax related matters viz. VAT & TDS.
- Gained exposure on corporate affairs like Company Incorporation, Annual Filling, Resolution Drafting, Alteration in MOA/ AOA, Minutes Book, Registers & other Compliances.
- Conducting audits such as internal audit, stock audit, statutory audit, tax audit, VAT audit and report drafting and limited reviews and computed taxable Income and E- Filing IT returns of Various Companies, Firms, Individuals & Filing Quarterly Return of TDS including registration of traders and all other allied matters.
- Reporting on the Variance of units held & cause of deficiencies, applying the better system to control the deficiencies.

- Worked as a team leader for conducting statutory audits and responsible for handling & managing audit teams as per the requirements and reviewed the statutory and internal audit work performed by the team on a continuous basis.
- Performed vendor ledger scrutiny, physical verification of fixed assets and compliance of the provisions of Income Tax Act, Nepal 2058.
- Performed analytical review of financial statements for carrying out Statutory / Tax audits along with the variance analysis of the Profit and Loss account and the Balance Sheet, trend analysis.
- Accountable for preparing and filing various direct tax returns and ensuring timely assessments in compliance with various laws and regulations.

#### **Clients Handled**

- QFX Group
  - Digital Cinema Nepal P Ltd
  - Nepal Engineering College
  - Prisma Advertising
  - Lalitpur Bishal Bazar Ltd
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### **EXPOSURE UNDER ARTICLESHIP TRAINING**

#### **Statutory & Internal Audit**

Container Corporation of India Limited, Flowmore Limited , Nehru Yuba Kendra, Pooja Marbles, Goldline Power Solution Limited, Tuffaqatech Private Limited, Apex Electro Devices Private Limited and many other individual files and private companies.

#### **Tax Related Matters**

- Returns filing of various individuals and others in respect of Income tax, VAT, TDS and Service tax
- Scrutiny assessment of various entities and individuals
- Income Tax audit of various assessee

#### **ROC matters and other**

- Filed Returns (Form 23AC, Form 23ACA) required to be filed under Companies Act 1956 of various Limited Companies , drafting of AOA/MOA and documents
  - Technical review of audited financial statements of Vakrangi Group
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### **TRAININGS**

- Articleship training under FCA Harish Kumar Choudhary on K S Choudhary & Co. , New Delhi for 3 years as per regulation of ICAI
  - 100 Hrs. Information Technology Training (ITT) Course organized by ICAI.
  - 7 days Orientation Course conducted by NIRC, Delhi as per the ICAI guidelines.
  - 15 days General management and Communication Skill Course Conducted By ICAI.
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## EDUCATIONAL CREDENTIALS

### CA Final 2014

The Institute of Chartered Accountants of India (ICAI);

### Intermediate, 2008

Higher Secondary Education Board, Nepal

Manakamana H S School

### School Leaving Certificate, 2006

Nepal government

Lord Buddha S School

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## EXTRA SKILLS

- Computer Proficiency: LAN Environments, MS Office, Windows, Various Accounting & Taxation Packages and Internet Applications
  - Language Proficiency: Fluent in Nepali, English, Hindi
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## PERSONAL DETAILS

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|--------------------------|---|
| <b>Date of Birth</b>     | : 21 July 1988                                |
| <b>Father's Name</b>     | : Mr Krishna Prasad Shrestha                  |
| <b>Mother's Name</b>     | : Mrs Harishova Shrestha                      |
| <b>Permanent Address</b> | : Ward no 6, Dhulikhel, Kavre                 |
| <b>Marital Status</b>    | : Single                                      |
| <b>Mobility</b>          | : Prepared to work in any metro town/overseas |
| <b>Hobbies</b>           | : Cooking food, playing cricket, travelling   |

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**Reference:** Mr D R Khanal, Contact No: +977-9851024555

Mr Rabindra Shrestha, Secretary, Department of Road, +977-9841263985

Mr Nikunj Agrawal, Director, Vishal Group, +977-9801022060