



NARAYAN PRASAD SAH- FCA, B.Com ,M.Com

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Career Objective:

Seeking Management Level position with an established organization in the fields of Financial & Accounting, Business Development /Commercial Operations preferably in Financial Service/IT/Manufacturing/Banking.

AN OVERVIEW

SUMMARY: Qualified Chartered Accountant (CA 1st attempt) with **11 years** (more than 8 yrs Post qualification) of experience in Financial Accounting, Finance Management, Auditing & Risk Assessment, Taxation, Cost control & Reduction, MIS,SAP Implementation , Finance analyst, Process improvement , Budget and forecast Planning, Business Development, Product Costing & Cash Flow Management. Presently associated at Avnash Industries Ghana Ltd as Finance Controller, **Tema Ghana (West Africa).**

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| <ul style="list-style-type: none"> • Financial Analysis and Strategies Plan • Budget & Forecast Planning • Deft in MIS Reports. • Good Analytical & Interpersonal skills • IFRS,GST and Corporate Tax • Working Exposure in SAP /ERP • Handling of all Accounts up to finalization • Fund Planning and Treasury management. | <ul style="list-style-type: none"> • Business Develop & Implement Org Financial goals • Internal Audit, Risk Management & Tax Plan • Operations and Financial Management • Project Accounting/Budget/Capex • System control & Checks Improvement • Cost Control Planning & Reduction • Export/Import Handling/Vessel Charter • Working Capital Management |
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CAREER CONTOUR

Since Jan'2015: Avnash Industries Ghana Ltd, Ghana.

Avnash Group of companies deal in manufacturing/Trading of FMGC – Refinery of Palm Oil (500 mtpd) , Rice mill (Capacity 500 mtpd), Soap & Detergent (100 mtpd), In Ghana.

Report to Group Finance Director.

Designation: Finance Controller –.

Job Profile:

- The preparation of the annual budgets, comparison of actual performance against the budget, identifying and analyzing variance devise and monitor the implementation of necessary actions .Driving Business performance through analytics on Portfolio management / Category Development Reporting of Financials.
- Leading all planning, forecasting, and reporting processes for the affiliate as part of the management unit. Gathering, analyzing and preparing relevant financial information as basis for planning, steering and decision processes to improve efficiency and profitability of the units.
- Taking adequate measures to ensure timely receipt of payments, managing funds & disbursement of funds and monitoring equipments/fixed assets purchase.
- To identify the performance indicators, bench marking with the industry and recommend ways for effectively adopting and implementing performance indicators. .
- To initiate, review, assess and implement programs to continuously improve the productivity of all processes and systems within the organization and to advise and guide the operational managers in carrying out work flow analysis and other techniques for systems improvement and cost management.
- Presenting a true and fair view of the financial position of the company by way of timely preparation of annual reports and ensuring analysis of expenditure on a monthly basis to control expenses; finalizing quarterly and annual financial results of the company- Plant wise as well as consolidated.
- Ensure Legal, Regulatory & Statutory Compliance - with statutory authority and audit requirements.
- Bank Account Management; manage bank mandates and ensure renewal of these mandates on a frequent basis and to Ensure control is in place to support ongoing operations activities as way in line with treasury policy and levels of authority
- LC Opening, Bill discounting, Import and Export documentation and Treasury management, Insurance handling of all group and ensure the claimed in time.
- Review of business and accounting systems & processes (SOP) and strengthen internal control system, System development and core implementation, Internal Control Set up wherever required.
- Carrying out cost saving analysis and recommend the same to top Management & Implementation.
- To evaluate the credit worthiness of the customers & suppliers, review of the credit policies and approval of credit as per set guidelines.
- Developing and enhancement of group treasury's risk and also operating financial accounting procedures for the Group in alignment with IFRS requirements.
- Financial analysis and Preparation of Loan documents for Bank loan approval with close liaise with financial institutions for compliance.

- Support the Company Management to ensure maintenance of appropriate internal controls and financial procedures. Should be able to independently review and streamline processes..
- Preparing MIS reports to provide feedback to top management on financial performance, like fund management cash flow monthly, working capital change, cost centre wise profitability, balance sheet and aging analysis for receivable and payable and cash flow projection. etc.
- Design and setting in place of an effective management accounting function within the organization, in order to provide leadership to organizational improvement initiatives.
- Looking after status of foreign exchange fluctuation, dealing with treasury department, Sales & Purchase of foreign Currency, monitoring of foreign exchange fluctuation on daily basis, negotiation for forward & to hedge the Risk.

Since March'2014 to Dec 2014: Bansal Group Company, Tanzania, East Africa.

Bansal Group of companies deal in manufacturing of Steel products & Transport Business as leader in the Tanzania.

Report to Managing Director.

Designation: Finance Controller

Job Profile:

- Preparation of budgets, forecasts and cash flows projection month wise and analyse the variances if any with actual, suggest to action for control.
- Overseeing optimum negotiations with suppliers Local & Import procurement to improve the bottom line by reducing the direct cost and indirect Cost.
- Reviewed and Monitored Cash management on daily basis ,costing of various products such as Landed Cost Raw of Materials, Batch wise Process Cost; Monitoring the batch wise cost for by product and WIP; product wise cost of final product and Analyzing of variance in relation to qty and cost of all process..
- Provide monthly variance reports against monthly plan, cash flows and various operating metrics. Provide suggestions for process improvements.
- Possess quality skills in analyzing and identifying potential compliance risks as well as performing periodic reviews and audits of products/ services, detecting regulatory violations, etc..
- Group-wide cash forecasting & conducting reviews of cash forecasts received by SBUs Steel & Transport
- Responsible for transfer pricing etc. developing accounting & financial policies, systems controls for existing businesses.
- Develop and document business processes& accounting policies to maintain and strengthen control.
- Timely production of statutory and internal financial reports.
- Financial analysis and Preparation of management Account for Bank loan approval and Raise USD 3 Mn.
- Perform accounting and reporting in line with the applicable accounting standards IFRS.
- Control over revenue of transport segment and expense on consignment basis.
- Overseeing the Payroll process and Drives creation and adherence to SOPs.
- Prepare and control the weekly / monthly cash flow forecast and the relevant inter-bank transfer for submission to Director, including the placement, renewal and/or withdrawals from the deposit accounts with banks Monthly cost sheet for production of steels & review expenses ledgers.
- Make action plan to collect the AR (outstanding), meet the working capital requirement.
- Preparation of export/import document & involve in negotiation the LC.
- Identify and highlight critical high risk areas within the compliance regime which require immediate action to resolve.
- Approve and coordinate changes and improvements in automated financial and management information systems for the company.

Previous Company- Mar'2012 to March 2014: Saud Bahwan Automotive LLC, Muscat Oman as Sr . Executive -Audit

Saud Bahwan Group plays a humble role in the nation's economic life as a leader in automotive sector & construction equipments - by introducing world-class brands into Oman like Toyota, Daihatsu, Lexus, Kia and Ford and Heavy Vehicles segment - with the MAN and HINO , Komatsu and Kato.(Turnover more than \$ 5 billion).

Significant Highlights:

- ⇒ Handled gamut of tasks for company policy compliance :-
 - Operational routine audit on daily basis Preparation i.e. Verification of Financial Statement i.e. expense ledger, vendor payment, accounting of collection, Reconciliation for Cash of whole branches.
 - Budgeting, planning, Performance analysis of the various business segments.
 - Assisting senior manager in clearance of Chairman Approval, Local purchases Orders.
 - Reviewing monthly P & L to segment wise & identify the reasons for any deviation for business plan for top management review.
 - Supervised staff auditors on audit engagements and on routines works.
 - Review of staff's observation in respect of various transactions related to Advance payment to suppliers, account receivable etc and corrective measures/initiations are taken to achieve desired results.
- ⇒ Cost saving in respect of various areas & reviews with objectives of identifying opportunities for cost saving and stoppage of revenue leakages.
- ⇒ Suggest checks & control in **SAP system** & their implementation for good system control.
- ⇒ Involving in BW SAP project for the customised report for the analysis of various data.
- ⇒ Conducted financial, compliance, information system, fraud, and operational audits resulting in improved controls and operating efficiencies.
- ⇒ Identifying the audit risk area & same discuss with higher level along with solutions.

- ⇒ Assist Senior Auditors in carrying out special audits / investigations / assignments as recommended by the Management and suggest new areas / ideas, for further improvements.
- ⇒ Analysis of Investment viability report.
- ⇒ Developing and implementing incentive plans to increase sales and improve profitability.

Oct'10-Feb'12: Bhushan Steel Ltd, Maharashtra (India) as Assistance Manager – Audit

(Through ICAI Campus placement, India).3rd Largest Player in secondary steel industry in india. (Turnover INR- 10000 cores).

Career Path:

- ⇒ Oct'10 to March'11:- Management Trainee
- ⇒ April'11 to Feb'12:- Asst Manager.

Significant Highlights:

- ⇒ Follow-up for the compliance of reported findings / recommendations and present status report for review of Senior Auditors.
- ⇒ Analysis the financial benefits in the various duty drawback schemes and LC documentations.
- ⇒ Checking bills of entry of imported items, Ledger Scrutiny of expenses and analysis of export/import benefit..
- ⇒ Shouldered responsibilities for Statutory Audits, compliance of Accounting Standards and interaction with statutory auditors for finalization of accounts
- ⇒ Preparation of consolidated plant audit report for Head office on monthly basis (Purchase, Finance, Inventory management, Export, Accounts, payroll,etc).
- ⇒ Analysis the operational activity for alternative option to reduce the cost i.e alternative products/service/reutilises of resource/vendor and cost saved more than \$ 10000 pa in the new vendor developed and reutilisation of used package material.
- ⇒ Followed-up with the customers for recovery of debts, preparation of various reports for on receivables management and suggesting improvements in process.
- ⇒ Assist Senior Auditors in time bound audit reviews as advised and identify weaknesses in the system for strengthening the internal control.
- ⇒ To Control, review and reconcile entries concerning all business transactions, through the interface between various systems and records and SAP B1 and initiation for correction in system. make appropriate adjustments to ensure system integrity and internal control;

*** Aug 10-Sep'10- Yes Bank Ltd, Delhi (India) as Investigator –Internal Fraud.**

Role: Identify the fraud, top management by divert the company client their person business.

Aug'07-Sep'10: Ashok kantoor & Co and Jain Pramod jain & Co , Article ship . – 3 years

Significant Highlights:

- ⇒ **Audit of Major Industries Type:** Manufacturing, Construction, banking, Electronics, Trading.
- Statutory Audit, Internal Audit, Management Audit, System audit, bank audit, Stock Audit & Tax Audit of listed companies and Ensuring service tax returns, claims for refund are filed with the department in time.
- ⇒ Consolidation of balance Sheet & Reconciliation & filling returns of Vat, Excise, Service tax, ROC.
- ⇒ Accounting & Ledger scrutiny of various expenses and also review on excise matters.
- ⇒ Finalisation of the quarterly Limited review statement for clients.
- ⇒ Major Client : Indian Glycol Ltd, Season textile Ltd, Mangalam Cement Ltd-Plant, Polyplex Corporation India Ltd , ANCL (Construction) , Hella India- Plant , Dhir Global Garments etc.

ACHIEVEMENTS

- ⇒ Contribution in cost saving around \$ 0.3 Million in previous companies and also tax and cost saved USD 1.6 Million in current company by claiming deemed export benefit by addressing for last 2 years missed out.
- ⇒ Awarded for good works in system development in SAP system as well as enhancement of the with system based checks & control and higher rating in appraisal.
- ⇒ Track record in cost reduction and Turn around the current company in profitably path.

PROFESSIONAL & ACADEMIC CREDENTIALS

A) Professional Qualification				
Class/Exams	Name of Inst.	Year of Passing	Attempt	%
CA-Final (Both Grp)	ICAI ,New Delhi	Nov.-2009	1 st	50.4
CA-PE-II (Both Grp)	ICAI, New Delhi	May.-2007	1 st	60
CA-PE-I	ICAI, New Delhi	Nov.-2005	1 st	67
B) Educational Qualification:				
Class/Exams	Board/University	Passing year	Percentage	
M.Com	IGNOU, Delhi	2012	57	
B.Com	IGNOU, Delhi	2010	60	
10+2	T.U., Nepal	2003	52	
10th	S.L.C Board, Nepal	2000	71	

IT'S PURVIEW

⇒ Windows, MS Office, ERP, Oracle, TALLY.

SAP Work Arena

⇒ **Good working exposure in SAP since 2007 to present (SAP R/3).**

⇒ Supporting involvement in BW –SAP portal customisation of various reports in SBG.

Strength:

- ⇒ Self-motivation and honesty.
- ⇒ Decisive and forward thinking, with strong vision and strategic capability.
- ⇒ Motivational and credible with highly effective interpersonal skills.
- ⇒ Ability to persist with a task until objective is achieved.
- ⇒ Strong and quick acquiring of new technologies.

PERSONAL DOSSIER

Date of Birth: 29th July 1983.
Comm. address: J-10A/E, Laxmi Nagar, Delhi-92, India
Linguistic Skills: French (beginner) ,English, Hindi & Nepali.
Nationality: Nepalese.