

## CA. Kapil Acharya

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### PROFESSIONAL OBJECTIVE

To work in challenging professional environment and thereby utilizing my talents, skills and analytical abilities to benefit mutual growth and success.

### WORK EXPERIENCE

VP Batra & Co	Article Assistant	(21-03-2012 to 16-10-2012)
VSH & Associates	Article Assistant	(22-11-2012 to 27-4-2015)
VSH & Associates	Senior Paid Assistant	(28-4-2015 to 19-6-2016)
Gandaki Group	Finance Officer	(1-9-2016 to 31-1-2017)
N. Lamichhane & Associates	Paid Assistant	(14-3-2017 to 14-1-2018)
KSP Chartered Consultants Pvt Ltd.	Consultant	(13-2-2018 to 30-9-2018)

Area	Clients	Key Responsibilities
Statutory Audit	<ul style="list-style-type: none"><li>WBCSD India Pvt Ltd</li><li>Crestech Software Systems Pvt Ltd</li><li>Green Airways</li><li>Meet Bros &amp; Co</li></ul>	<ul style="list-style-type: none"><li>Prepared audit program &amp; computed audit materiality along with nature, timing and Extent.</li><li>Understanding of Internal Control</li><li>Statutory compliances as per CARO &amp; RBI</li><li>Verified and Vouched of incomes and expenditure &amp; analysis of variance.</li><li>Compliance with Accounting Standards and resolved technical issues related to AS.</li><li>Prepared documents required by Audit Committee.</li><li>Obtained external confirmation from bankers, debtors, creditors.</li><li>Verified and Scrutinized Fixed Assets.</li><li>Verified Excise, Service tax, TDS returns.</li></ul>
Internal Audit	<ul style="list-style-type: none"><li>Delhi Transco Ltd</li><li>Sankei Giken India Pvt Ltd</li><li>Honda R&amp;D (India) Pvt Ltd</li><li>Abilities India Pistons &amp; Rings Ltd</li><li>Dynamix India Drill Con Co.</li><li>Cleverttech</li></ul>	<ul style="list-style-type: none"><li>Reviewed previously audited internal audit Report</li><li>Compliances with PF, ESI, labour laws</li><li>Verify how Parent Company reimburses the expenses.</li><li>Verified process related to reservation of hotels, transport, debtor realization</li><li>Analyzed significant ratios for in depth &amp; understanding of financial statements.</li></ul>

		<ul style="list-style-type: none"> <li>· Evaluated risk &amp; assessed internal controls Applied</li> <li>· Verified Expats Taxation</li> <li>· Verified and Scrutinized Fixed Assets</li> <li>· Verified Service Tax, TDS, VAT and Sales Tax Returns</li> <li>· Verified ROC Compliances.</li> </ul>
Taxation	· Various Individuals and Companies	<ul style="list-style-type: none"> <li>· Prepared Service tax, Income tax, TDS, VAT Returns, and Sales Tax Return</li> <li>· Performed tax audit.</li> <li>· Finalized of tax audit report: Form 3CB, 3CD</li> <li>· Filed returns in XBRL format.</li> <li>· Prepared and filed Form 15CA &amp; 15CB</li> </ul>
Accounting	<ul style="list-style-type: none"> <li>· Subhangi Enterprises</li> <li>· Mark Interior</li> <li>· Panel Control</li> <li>· Purva Cassette</li> <li>· Gandaki Group</li> </ul>	<ul style="list-style-type: none"> <li>· Accounting Entries in Tally along with Reco.</li> </ul>
Miscellaneous	<ul style="list-style-type: none"> <li>· AIP Ltd</li> <li>· Sankei Giken India Pvt Ltd</li> </ul>	<ul style="list-style-type: none"> <li>· Prepared CMA and Bank Projections</li> <li>· Worked on Star Export House Certificates</li> </ul>

**Worked as a article assistant for 3 years and Senior Assistant for 1 year. So I believe I have the experience of working in the field of auditing, accounting, finance & taxation.**

#### **EDUCATION**

<b>YEAR</b>	<b>EXAMINATION</b>	<b>INSTITUTION</b>	<b>MARKS OBTAINED</b>
2018	Chartered Accountancy	Institute of Chartered Accountants of India (ICAI)	51%
2018	LLB	Nepal Law Campus	Pursuing
2017	MCom (F&T)	IGNOU	Pursuing
2016	B. Com (A & F)	IGNOU	55%
2008	10+2	CCRC	63.50%
2006	Class X, Government of Nepal	LP Devkota Memorial English Boarding School	81.63%

## COMMUNICATION & COMPUTER SKILLS

- Working experience of MS Office, Excel 2010
- Proficient in use of accounting software Tally ERP9.
- Can read, write and speak: English, Hindi and Nepali

## EXTRA CURRICULAR INTEREST

- Served as a Treasurer of Suvatara Youth Club (2008).
- Founder member and Treasurer of Hatemalo Nepalese Student Group (Delhi).

## PERSONAL DETAILS

Date of Birth	:	Oct 28, 1989
Permanent Address	:	Pokhara -33, Kaski
Mailing Address	:	Bafal 13, Kathmandu
Mobile No.	:	9860732504
Father's Name	:	Pitri Raj Acharya

## REFERENCE

- CA. Navaraj Lamichhane  
Partner, N.Lamichhane & Associates  
Thapagaun, New Baneshwor, Kathmandu  
Mob : 9851169221
- Yageshwor Pokharel  
Chairman, Gandaki Group  
Banasthali Kathmandu  
Mob : 9851053066
- Prashant Dhamala  
Asst. General Manager, Mahalaxmi Life Insurance Ltd.  
New Road, Pokhara  
Mob : 9856016559