

CA. Giri Raj Kandel

ICAN Membership No. CA-1016



✉ Permanent: Rapti Municipality-4, Chitwan, Nepal
✉ Current: Kalanki-14, Kathmandu, Nepal
☎: +977-9851154331/ +977-9841054131
✉: kdgiriraj@gmail.com

PERSONAL DETAILS

- ♦ **Date of Birth:** 1989/01/10 (A.D.)
2045/09/27 (B.S.)
- ♦ **Mother's Name:** Sushila Devi Kandel
- ♦ **Father's Name** : Guna Raj Kandel
- ♦ **Nationality:** Nepali
- ♦ **Marital Status:** Unmarried
- ♦ **Sex:** Male
- ♦ **Linguistic Ability:** English, Nepali

CAREER OBJECTIVE

To contribute to the corporate sector enhancing my career. Working in a challenging environment, where I can enhance my skills & strengthen my knowledge by working on organisational goal and purpose, with long-term vision of reaching on the senior leadership position in the organisation by being a best service provider.

PROFILE & STRENGTHS

- ♦ Innovative, positive attitude, enthusiastic, proactive and assertive.
- ♦ Strong communication, interpersonal, learning and organizing skills.
- ♦ Achievement oriented with an ability to manage change with ease.
- ♦ Proven strength in problem solving, coordination and financial analysis.
- ♦ Ability to manage stress, time and people effectively.

PROFESSIONAL EXPERIENCE

COMPANY: CARE Ratings Nepal Limited
Jamal, Kathmandu

POST: *Analyst* August 21 2017 to till Date

COMPANY: JBRH & Co., Chartered Accountants
Newplaza, Kathmandu

POST: *Audit Manager* October 30, 2015 to August 16, 2017

POST: *Article Trainee* October 30, 2012 to October 29, 2015

Brief Description of Duties & Responsibilities

Current post (As Analyst)

- ♦ Credit Analysis of the case taken, preparing Rating Note, presenting the case at Rating Committee, preparing Rating Letter, preparing Rationale and publishing the same for IPO Grading, Bank Loan, Debenture and Issuer ratings of Hydropower Company (Madhya Bhotekoshi Jalavidyut Company Limited); Insurance Company (Asian Life Insurance Company Limited, Everest Insurance Company Limited and United Insurance Company (Nepal) Limited); Banking (NIC Asia Bank Limited and Progressive Finance Limited), Manufacturing (Real Steels Private Limited, Mega Cement Industries Private Limited, Godawari Steel Private Limited, Samrat Cement Company Private Limited and

Mainawati Steel Industries Private Limited etc.) & Trading sectors (United Distributors (Nepal) Private Limited and AST Private Limited).

- ♦ Analyse quarterly financial data, reports and statements of Banking and Insurance Sectors.

Previous post (As Audit Manager)

- ♦ Managing auditing projects, assigning staff to clients and overseeing projects to completion, complying with policies, procedures and standards.
- ♦ Assisting in the assessment and management of business and risk.
- ♦ Measuring all financial operations including financial statements, expenses, and requests.
- ♦ Suggesting improvement of audits, including but not limited to automated auditing and control self-assessments.
- ♦ Ensure completion of audits on time.
- ♦ Analyse financial data, records, reports and statements.
- ♦ Maintain and update financial databases including audit findings.
- ♦ Compliance to donor requirement, Fund reconciliation and Reporting.
- ♦ Compliance to relevant laws e.g. Company Act, 2063, Ban and Financial Institutions Act, 2063, Bonus Act, 2030, Labor Act, 2049, Income Tax Act, 2058, Value Added Tax Act, 2052 etc.
- ♦ Coordinate with the management to take necessary action on audit findings.

Previous post (As Article Trainee)

- ♦ Member of auditing team for audit of various Companies, Trusts, Societies, Banks, Ltd. and Pvt. Ltd. Companies.
- ♦ Team leader in some assignments (Specially Banking & Manufacturing Sectors) to carry out audit and other work.
- ♦ Keeping accounts and supervise compliance of various laws and applicable regulations of different clients and own company.
- ♦ Providing consultancy to clients regarding financial and investment policies.
- ♦ Computerised Accounting in Tally 9 & MS Excel of Proprietary concerns & Partnership Firms engaged in trading, manufacturing & works contract activities.
- ♦ Recording of purchases/ sales/ cash/ bank/ journal transactions.
- ♦ Scrutiny of ledger accounts.
- ♦ Audit of purchases/ sales/ cash/ bank transactions with relevant supporting documents.
- ♦ Reconciliation of bank accounts.
- ♦ Compliance to donor compliances, Fund reconciliation and Reporting.
- ♦ Finalisation of accounts.
- ♦ Drafting Audit Reports as per the new reporting requirements.
- ♦ Salary Tax computation, return filing and working on Tax Credit.

Some of the major Assignments Handled/ Member of Audit engagement team

A. Statutory Audit:

1. Bank and Financial Institutions:

- ♦ Forward Community Microfinance Bittiya Sanstha Ltd.
- ♦ Gurkha Development Bank Ltd.
- ♦ Society Development Bank Ltd.

2. Hydropower Sectors:

- ♦ Sanima Hydro Power Ltd.
- ♦ Mathillo Mailung Khola Jalvidhyut Limited
- ♦ Gautam Buddha Hydropower Pvt. Ltd.
- ♦ Barahi Hydropower Ltd.
- ♦ Sanima Jum Hydropower Pvt. Ltd.

3. Manufacturing Organizations:

- ♦ Kiran Shoes Manufacturers (Goldstar Shoes Manufacturer)
- ♦ Modern Slipper Industries Private Limited (Hattichhap Chappal Manufacturer)

4. Trading and Other Organizations

- ♦ Garg Dental Pvt. Ltd.

- ♦ Dentmart International Pvt Ltd
- ♦ Tractors Nepal Pvt. Ltd.
- ♦ Shangrila Tours Pvt. Ltd.
- ♦ Himalayan Journeys Pvt. Ltd.
- ♦ Amala Investment Pvt. Ltd.
- ♦ Shreekrishna Investment and Management Consulting Pvt. Ltd.
- ♦ Dacha Investment Pvt. Ltd.
- ♦ Jagadamba Press Pvt. Ltd.
- ♦ Grihalaxmi Gas Pvt. Ltd.

5. NGOs/INGOs

- ♦ Okhaldhunga Community Hospital, NORAD FUND
- ♦ Demo Nepal
- ♦ Lamjung Sip Vikas Prathisthan
- ♦ Planet Finance
- ♦ Collective Campaign for Peace (CoCAP)
- ♦ South Asia Turst, 2005

B. Internal Audit:

- ♦ Century Commercial Bank Ltd.
- ♦ Jhimruk Development Bank Ltd.
- ♦ Reliable Development Bank Ltd.
- ♦ Baibhava Finance Ltd., Kathmandu

C. Due Diligence Audit:

- ♦ Vibor & Society Development Bank Merger
- ♦ World Merchant Banking & Finance Limited

D. Financial Review (Cost Certification on Behalf of Bank for granting Credit Facilities):

- ♦ CGNS Seeds Private Limited
- ♦ Annapurna Broadcast Media Private Limited
- ♦ Rukmani Industries Private Limited

ACADEMIC & PROFESSIONAL CREDENTIALS

Academic Credential

<u>Degree</u>	<u>Institution/ Board</u>	<u>Year of Qualifying</u>	<u>Division</u>	<u>Percent</u>
MBS (Equivalent)	Tribhuvan University	2017	N/A	N/A
MBS	Shanker Dev Campus/ Tribhuvan University	Running (2 nd Year)	N/A	N/A
BBS	Shanker Dev Campus/ Tribhuvan University	2012	Second	55.29%
10+2	Kathmandu Bernhardt H. S. School/ HSEB	2008	First	64.30%
SLC	Shree Bhandara H. S. School/ Government of Nepal	2006	First	77.63%

Professional Credential

Chartered Accountancy Professional (CAP)-III	Institute of Chartered Accountants of Nepal	June, 2016
Chartered Accountancy Professional (CAP)-II	Institute of Chartered Accountants of Nepal	June, 2012
Chartered Accountancy Professional (CAP)-I	Institute of Chartered Accountants of Nepal	December, 2010

TRAINING/ WORKSHOP

- Completed three year compulsory Articleship Training as per provisions of The Institute of Chartered Accountants of Nepal under Nepal Chartered Accountants Act, 1997.
- Attended the course on General Management & Communication Skills (GMCS) conducted by The Institute of Chartered Accountants of Nepal from August 21, 2016 to September 3, 2016.
- Completed the 100 Hours of Information Technology Training (including: MS-Excel, MS-Word, MS-Power Point, Data Base & Data Base Management System, Accounting Packages, Computer Aided Audit Techniques etc.) as part of the Chartered Accountancy education held by The Institute of Chartered Accountants of Nepal.

COMPUTER PROFICIENCY

- ◆ MS-Office
- ◆ PUMORI
- ◆ M-Fin
- ◆ Tally
- ◆ Fact
- ◆ Swastik
- ◆ Oracle

HOBBIES

- ◆ Meeting new peoples
- ◆ Listening and passionate about music.
- ◆ Visiting new places
- ◆ Playing and watching different games

REFERENCES

CA. Raju Kumar Sibakoti

Managing Partner
M/s JBRH & Co., Chartered Accountants
Anamnagar, Kathmandu, Nepal
977-9851043488, carajusibakoti@gmail.com

Dipesh Kumar Thapaliya

Managing Director
CCMA College
New Plaza, Kathmandu, Nepal
977-9851024775, ccma2003@gmail.com

I hereby attest that every detail mentioned above is true and authentic to my best of knowledge. I shall be entirely responsible for any further explanation.
