

## Kamal Bahadur Khatri

Contact: +977-9860116886

Mail Id: [khatrikamal443@gmail.com](mailto:khatrikamal443@gmail.com)

### Career Objective

Interested in a position as a Chartered Accountant with a leading organization, where I can utilize and enhance my skills, knowledge and expertise in the field of accountancy & finance and enhance my career.

### Profile Summary

- Chartered Accountant with knowledge of Banking Business, Insurance Business, Hydropower, Development sector in the field of Accounting, Auditing, Finance & Taxation.
- Skilled at identifying complex problems and reviewing related information to develop and evaluate options and implement solutions
- Strong communication, interpersonal skills, dedicated & self-motivated and organized individual who adapts well to the new tasks.
- Highly professional, proven leadership, time management skills.
- Accurate, precise & highly ethical in all work related assignments.
- Proven ability to work independently as well as Team Member.
- Ability to manage multiple assignments efficiently under extreme pressure while meeting tight deadlines

### Professional Qualification

CA from the Institute of Chartered Accountants of Nepal in June 2017

Level	Completion Year	Percentage	Board
CAP III	June 2017	55.125	ICAN
CAP II	December 2013	57.8	
CAP I	December 2011	69.00	

### Academic Qualification

Qualification	Institute/University	Completion Year
M.B.S.	Tribhuvan University	Running
B.B.S	Tribhuvan University	2072

### Experience

#### Madan Niraula & Co, Chartered Accountants

Worked as an Article Trainee and also as an Audit team head in various internal audits, external audits, tax audit, donor audit, and carried out some specific audit assignments from April 2014 to February 2018

### Summary of Responsibility

- Overall planning, conduction and finalization of audit•
- Review of accounting procedures, Financial Statements and Funds Accountability Statement•
- Conducted various agreed upon procedures.•
- Review of Donor Reporting• Preparing separate and consolidated financial statements under NFRS and IFRS
- Compliance review on application of different laws and taxation applicable in Nepal.•
- Developing, evaluating and monitoring reliable controls systems within applicable audit frameworks

- Financial management, due diligence reviews, company valuations, business planning, budgeting, and forecasting

### As Audit Associate to Madan Niraula & Co

Government Company/Corporations		
Name of Assignment	Engagement	Roles & Responsibility
Industrial District Management Limited	Internal Audit	<ul style="list-style-type: none"><li>➤ Devising and performing appropriate tests on the transactions and balances recorded in the Financial Statements, Checking as per audit program,</li><li>➤ Designing appropriate audit step and procedures to obtain reasonable assurance of detecting error and irregularities that could have direct and material effect on the results of our audit,</li><li>➤ Testing on sample basis, the effectiveness of the internal controls applied by the management to ensure compliance with applicable laws, regulations, policies and procedures.</li><li>➤ Review of annual financial statements, whether same is in line with accounting policy, Nepal Accounting Standard and the norms prescribed</li><li>➤ Finalization of report after the rectification of errors to the maximum possible extent and report the same to the engagement partner.</li></ul>
Nepal Food Corporation	External Audit	
Bank and Financial Institutions		
Name of Assignment	Engagement	Roles & Responsibility
Malika Bikash Bank	External Audit	<ul style="list-style-type: none"><li>➤ Testing on sample basis, the effectiveness of the internal controls applied by the management to ensure compliance with applicable laws, regulations, policies, procedures and compliance of guidelines /circular issued by Nepal Rastra Bank from time to time.</li><li>➤ Verification of Loans and advances to ensure the compliance as per their own Credit policy Guidelines and NRB Directives issued by Nepal Rastra Bank, so as to identify the possible credit risk faced by Banks which included and provision made for such risk.</li><li>➤ Advising on tax liabilities</li><li>➤ Review of quarterly/annual financial statements, whether same is in line with accounting policy of respective company, Nepal Accounting Standard and the norms prescribed by Nepal Rastra Bank.</li><li>➤ Finalization of report after the rectification of errors to</li></ul>
Matribhumi Bikash Bank	Internal Audit	
Hama Merchant & Finance Ltd.	Internal Audit	
Narayani National Finance Ltd.	Internal Audit	

		the maximum possible extent and report the same to the engagement partner.
Insurance Sector		
Name of Assignment	Engagement	Roles & Responsibility
Neco Insurance Company Ltd	External Audit	<ul style="list-style-type: none"><li>➤ Testing on sample basis, the effectiveness of the internal controls applied by the management to ensure compliance with applicable laws, regulations, policies procedures and compliance of guidelines /circular issued by Insurance Board from time to time.</li><li>➤ Verification of completeness of documentation with regard to Underwriting of policies, claim paid, investment made and other balance sheet assertions under own policies and norms of Insurance Board.</li><li>➤ Advising on tax liabilities</li><li>➤ Review of quarterly/annual financial statements, whether same is in line with accounting policy of respective company, Nepal Accounting Standard and the norms prescribed by insurance Board of Nepal.</li><li>➤ Finalization of report after the rectification of errors to the maximum possible extent and report the same to the engagement partner.</li></ul>
Everest Insurance Company Ltd	External Audit	
Rastriya Beema Sansthan	Internal Audit	
Hydropower Sector		
Name of Assignment	Engagement	Roles & Responsibility
Tanahu Hydropower Company Limited	Internal Audit	<ul style="list-style-type: none"><li>➤ Performed analytical review on all formats of reporting, with particular focus on trend analysis and ratio maintenance</li><li>➤ Implementation and compliance of internal guidelines of Acts/Regulations</li><li>➤ Advising on tax liabilities</li><li>➤ Review of quarterly/annual financial statements, whether same is in line with accounting policy of respective company, Nepal Accounting Standard and the norms prescribed</li><li>➤ Finalization of report after the rectification of errors to the maximum possible extent and report the same to the engagement partner.</li></ul>
Bhotekoshi Hydropower Company	Internal Audit	
Khanikhola Hydropower Company Ltd	External Audit	
Pokhari Hydropower Company Ltd	External Audit	
Sanjen Hydropower Company Ltd	External Audit	
Rasuwagadhi Hydropower Company Ltd	External Audit	
Chilime Hydropower Company Limited	Internal Audit	
Development Sector(NGO)		
Name of Assignment	Engagement	Roles & Responsibility
NGO Federation of Nepal	External Audit	<ul style="list-style-type: none"><li>➤ Review of the financial statements prepared on Fund</li></ul>

FIAN Nepal	External Audit	<p>Based Accounting.</p> <p>➤ Verification of mobilization of fund as per the TOR with the Donor.</p> <p>➤ Preparation of Final report, discussing the reports with engagement team &amp; principal and being involved in meeting with the clients regarding audit issues till finalization of Financial Statements and Audit Report</p>
ERI	External Audit	
Insec	Project Audit	
Rural Reconstruction Nepal (RRN)	Internal Audit	
Hospitals		
Name of Assignment	Engagement	Roles & Responsibility
Civil Service Hospital	Internal Audit	<p>➤ Performed analytical review on all formats of reporting, with particular focus on trend analysis and ratio maintenance</p> <p>➤ Implementation and compliance of internal guidelines Acts/Regulations</p> <p>➤ Advising on tax liabilities</p> <p>➤ Review of annual financial statements, whether same is in line with accounting policy of respective company, Nepal Accounting Standard and the norms prescribed</p> <p>➤ Finalization of report after the rectification of errors to the maximum possible extent and report the same to the engagement partner.</p>
Himal Hospital Pvt Ltd	External Audit	
Communication Corner Pvt Ltd	External Audit	
Ujyaalo Multimedia Pvt Ltd	External Audit	
Taranga Pvt Ltd	External Audit	
Janamaitri Multiple College	External Audit	
Nebico Private Ltd	Internal Audit	

Further during Articleship period got an opportunity to be engaged in preparation and filing of Income tax Returns and drafting letters to Income Tax Authorities, preparing documentations required to file appeal to Income Tax Authorities.

## STRENGTHS

- Learning nature, dedicated to work, punctual and initiative.
- Ability to work with team, ability to adopt changes quickly, etc
- Strong ethics, with an ability to manage confidential data
- Analytical Skills
- knowledge of financial and accounting procedures

## Trainings

- Completed "General Management and Communication Skills certificate" course
- IT training of 100 Hours conducted By ICAN
- Various In house training conducted by Madan Niraula & Co regarding Tax, VAT, NAS, NFRS, IFRS.
- Technical Knowledge Enhancement programs Organized by NCASA in different topics of Accounting, Auditing, Taxation and Financial management

## Computer Skills

- Microsoft Office Package: Microsoft Access, Outlook, Word, Excel, Power point Accounting Software: Working Knowledge of Tally, and report generation skills of other software like FINMAN, FINPRO, ERP and many more used by the clients during audit.

## Personal Details

**Date of birth:** 1<sup>st</sup> January 1992

**Languages known:** Nepali, English and Hindi

**Address:** Suryabinayak, Bhaktapur

**Nationality:** Nepalese

## Reference

### 1. FCA Mahesh Kumar Guragain

Position: 1. Chairman of Nepal Re-insurance Co. Ltd.

2. Former President of the Council of the Institute of Chartered Accountants of Nepal

3. Partner at M.G.S. & Associates

Contact: +977-9851024232

Email-id: mahesh.guragain@mgs.com

### 2. FCA Madan Niraula

Position: 1. Proprietor of Madan Niraula & Co.

Contact: +977-9851014016

Email-id: madanniraula@gmail.com

## Declaration

I declare that the details furnished above are true and correct to the best of my knowledge and belief.

**Kamal Bahadur khatri**