

CURRICULUM VITAE**Personnel Details:**

Name: Bharat Raj Pande
 Address: Tinkune, Kathmandu, Nepal
 Temporary: Borlang-1, Gorkha, Nepal
 Permanent: bharatraj.pande@gmail.com
 E-mail: bharat@rrn.org.np
 Contact No: +9779851038289
 Date of Birth: 28th Feb, 1979 AD
 Sex: Male
 Marital Status: Married
 Nationality: Nepali
 Language: Nepali & English (excellent in speaking & writing)
 Hobbies: Traveling, Reading, Listening Music

**Profile:**

An accomplished Chartered Accountant working on own initiative and as part of a team, proven leadership skills involving managing, developing and motivating teams to achieve the objectives, first- class analytical and problem solving skills, dedicated to maintain high quality standards in financial management as a professional member (as guided by Code of Conduct of ICAN/ICAI) since previous fifteen years.

#Synopsis of Expertise:

- ✓ **Consummate “Multi-talented & outside the box” thinker** to formulate the financial strategy, planning and budgeting as per the objectives of Organization. Adequate knowledge on latest emerging IT technologies.
- ✓ **Demonstrated capabilities in administration and financial management** at various organizations in establishing risk mitigation strategy, administration management, strengthening internal control system and financial reporting to achieve financial discipline and enhance the overall efficiency with professional behavior.
- ✓ **Ensure effective supervision and control** of the company-wide accounts, finance, fund sourcing, treasury operations and enhancing Value for Money (VfM) for financial transactions.
- ✓ **Expert Knowledge on law of land** in the areas of taxation and mercantile laws.

Professional Experiences**1. Employer: Rural Reconstruction Nepal (RRN), Kathmandu, Nepal**

Period: Feb 015–till date; **Position:** Finance Manager

Key Roles:

- Planning, budgeting, analyzing and reporting of financial information,
- Strengthening the internal control system of organization to mitigate fiduciary risk,
- Managing organization-wide accounts, finance, fund sourcing, treasury operations of organization,
- Ensuring the compliances of organizational and donor’s policy as well as law of land,
- Enhancing Value for Money (VfM) for end use of the designated fund,
- Supporting for upstream and downstream partnership management and handling of Due Diligence Assessment,
- Day to day monitoring of financial transactions of organization including institutional fund,
- Supporting and developing field staffs competent in the field of documentation, accounting and financial management as per the objectives of the programme,
- Working as focal person to coordinate the internal, external and donor audit,
- Working as a member of procurement committee, senior management committee and programme development committee and support management on management, financial and taxation matter,
- Supporting to the Executive Director and Executive Board for financial management of the organization as and when needed.

2. Employer: Prabhu Bank Ltd, Kathmandu, Nepal

A. Period: Jan 014–Nov 014; **Position:** Head- General Service/Administration Department

Key Roles:

- Working as a member secretary of the procurement committee for country level procurement,
- Planning, budgeting, analyzing and reporting of country level operating and capital expenditure of bank,
- Strengthening the internal control system for bill processing of operating expenditure of bank,
- Handling of due diligent assessment of proposed contractor or vendor before awarding contract or purchase order,
- Ensuring the compliances of organizational policy as well as law of land for procurement process, contract management and expenditure,
- Handling of regular assessment, identification and mitigation of operation risk for uninterrupted services of commercial bank,
- Facilitating and supporting for capacity development of sub-ordinates/support staff and prompt support for any administrative issues of Bank.

B. Period: Dec 010–Dec 013; **Position:** Senior Officer- Internal Audit Department

Key Roles:

- Planning and executing internal audit as per risk based audit techniques and reporting to audit committee,
- Reviewing the policy, manual and guidelines of Bank periodically and recommending for amendment,
- Reviewing the credibility and risk assessment and documentation of borrower for lending business,
- Conducting the Basel II and loan loss provisioning assessment periodically as per the guidelines of NRB,
- Reviewing compliances of organizational policies and product paper as well as NRB policies on banking business,
- Investigating various issues/incidence occurred in bank and reporting to the management with recommendation,
- Conducting assessment, identification and precautionary measure of various control risks of bank regularly,
- Facilitating and supporting for capacity development of sub-ordinates/support staff and prompt support for any administrative issues of Bank.

3. Employer: Joshi and Bhandari, Chartered Accountants (Associated E & Y, USA), Kathmandu, Nepal

Period: June 08–Nov 010; **Position:** Senior Manager

Key Roles: Handling of business and tax consultancy; due diligence assessment and conclusion of audit (finalization of financial statement in accordance with NAS) in the following organizations:

i. HACT audit of UN agency

- ii. **Due diligence review;** Rural Reconstruction Nepal (RRN) for Community Support Programme (CSP) funded by DFID, BSP Nepal/Agriculture Development Bank Ltd, Kist Bank Ltd
- iii. **Donor audit:** Community Support Programme, ICIMOD
- iv. **C & AG audit:** Nepal Food Corporation, Nepal Electricity Authority (NEA)
- v. **Internal audit:** Kist Bank Ltd, ICIMOD, Himal Hydro & General Construction Ltd
- vi. **External audit:** Himalayan Bank Ltd, Nepal Investment Bank Ltd, Hotel Del' Annapurna

4. Employer: S. Basnet & Co, Chartered Accountants, Kathmandu, Nepal

Period: March 07–May 08; **Position:** Senior Manager

Key Roles: Handling of business and tax consultancy; due diligence assessment and conclusion of audit (finalization of financial statement in accordance with NAS) in the following organizations:

- i. **C & AG audit:** Nepal Ban Paidawar, Tara Gaun Development Committee
- ii. **Internal audit:** Citizen Investment Trust, NEPSE (Nepal Stock Exchange Ltd), Standard Finance Ltd
- iii. **External audit:** Joshi's Gabion Wire (P) Ltd, Institute of Neurological and Applied Science Private Ltd, FEDO (Feminist Dalit Organization), Samuhik Abhiyan Nepal

5. Employer: N. Krishnaswamy & Co, Chartered Accountants, Kathmandu, Nepal

Period: Nov 03–Feb 07; **Position:** Article ship training

Key Roles: Handling of business and tax consultancy; due diligence assessment and conclusion of audit (finalization of financial statement in accordance with NAS) in the following organizations:

- i. **C & AG audit:** Nepal Water Supply Corporation
- ii. **Internal audit:** Shree Investment & Finance Company Ltd, Til Ganga Eye Centre
- iii. **External audit:** Hulas Steel Industries Pvt. Ltd, Jyoti Spinning Mills Ltd, Hulas Wire Pvt. Ltd, Himal Iron & Steel Pvt. Ltd, Arihant Multifibres Ltd, Everest sugar & Chemical Ind. Ltd, Bangalamukhi Rosin & Turpentine Pvt. Ltd, Laxmi Kattha Pvt. Ltd, Essel Packaging Ltd, Hotel Himalaya, Dwarika's Hotel, LM Suvir & Brother's Gulf Resort, Everest Travels & Services Pvt. Ltd, Everest De-Cargo Pvt. Ltd. (FEDEX), Chitwan Medical Collage, Syakar Co Ltd, Padma Shree Pvt. Ltd

Other Experiences (Teaching):

June 1998 -March 2000	Shree Pushpa Kunja School, Kathmnandu (Math/science Teacher)
March 1997- May 1998	Shree Nava Jagriti Chandi MV, Gorkha (Math/science Teacher)

Training and Seminar:

- 3 years "Article ship Training" from N. Krishnaswamy & Co. as per provision of ICAI.
- 250 hrs "Compulsory Computer Training" as prescribed by ICAI.
- 6 months "IT course" from APTECH Computer, Kathmandu.
- 2 days workshop on "International Financial Reporting Standard (IFRS)" program organized by ACAN.
- 2 days training on "Risk Based Audit Technique" program organized by Auditing Standard Board of Nepal.
- 1 day "Income Tax" workshop organized by ICAN.
- 2 days "Mind Management Training" program organized by Universal Spiritual Center.
- 1 day workshop on "International Financial Reporting Standard (IFRS)" program jointly organized by ASB of Nepal & ICAI.
- 1 day international conference on "Merger and Acquisition on Banking and Insurance Sector" program organized by ICAN.

Education:

2012	Chartered Accountant (CA), from "The Institute of Chartered Accountants of India (ICAI)"
2007	Bachelor of Business Studies (BBS) from Tribhuvan University
1997	I. SC Examination from Tribhuvan University
1994	School Leaving Certificates (SLC) examination of His Majesty's Government of Nepal

Honors, Rewards & Membership

- i. **Academic Honors:** Ranked First Position in every class of school as well as II rank position of SLC (School leaving Certificate) in Gorkha District.
- ii. **Service Honors:** Letter of appreciation obtained from Board of Director of Kist Bank Ltd for recognizing best performance.
- iii. **Membership:** #ACA (Associated Chartered Accountant) of "The Institute of Chartered Accountants of India (ICAI)"; #Member of Association of Chartered Accountant of Nepal (ACAN).

References:

Gyan Bdr Adhikari,
Executive Director, Rural Reconstruction Nepal (RRN)
E-mail: gyan.adhikari@rrn.org.np; Phone No: 9843762491

Durga Khatiwada
Team Leader, Community Development Programme, Rural Reconstruction Nepal (RRN)
E-mail: durga.khatiwada@rrn.org.np, Phone No: 9851115008

Declaration: I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.