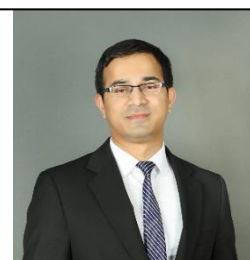


Mobile: +971543468651**Email:** chhetriani85@gmail.com**Skype ID:** [anil.chhetri90](#)

CAREER OBJECTIVE

To be recognized as an effective and efficient individual having good analytical and technical skills. Being a well-organized and self-motivated individual with a positive attitude, I aspire to prove my talent in a company where I can not only add value to the organization but also build upon my competencies to grow with the organization.

PROFESSIONAL SYNOPSIS

- Currently working at HLB Hamt Chartered Accountant - Dubai (Affiliate firm of HLB International – 12th largest accounting network firm in world) as a Senior/Lead Auditor in the Audit department since March 2018.
- 4 years (Post Qualification) of professional experience with reputed accounting firm and have the exposure in Statutory Audit, Internal Audit and Tax Audit.
- Have the strong conceptual knowledge of the accounting principles and Standards (IFRS, Indian GAAP etc.)
- Exposure to the of various business cycle of the different industries like. Manufacturing, Trading(Including Export and Import), Real estate, Online marketing platform and Various service industries (IT, management service, logistic, tours and travel agent etc).
- Have the knowledge of the finalization of the books accounts (finalised the books of more than 70 companies), finalization of the audit report, budgeting, MIS etc.
- Strong communication skills coupled with self-confidence and responsibility as well as diligent work ethics complements my profile.

CAREER SKETCH

HLB (HLB Hamt Chartered Accountant)
Current Designation -Senior/Lead Auditor
March 2018 - Present

- At my current designation, I am primarily involved in managing the team of the 3/4 staff and guiding them to execute the field work, review of the work done by the team member, discussion of the major query with manager and partner,
- Set up the initial meeting with client, fixing the audit dates (Interim and planning) after the consultation with client, preparation of time budget, completion of re-acceptance procedures of client and execution of audit work at client sites and ensuring that audit requirements are met as per expectations of the firm.
- Develop audit strategy on the basis on risk based audit approach and leveraging control implemented by management in audit to get overall efficiency.

BDO International (5th largest accounting network firm in the world)

1. BDO UAE (BDO chartered Accountant and Advisors, Dubai)

Associate (September 2016 – March 2018)

2. BDO INDIA LLP (MZSK & Associates , Chartered Accountants, Pune)

Associate (January 2015 – Aug 2016)

Senior Assistant (June- 2014 - Dec 2014)

- At my current designation, I am primarily involved in set up the initial meeting with client, fixing the audit dates (Interim and planning) after the consultation with client, preparation of time budget, completion of re-acceptance procedures of client and execution of audit work at client sites and ensuring that audit requirements are met as per expectations of the firm
- Preparation of Understanding the business framework and Internal control framework to understand entity and its control environment with the help of client meetings, industry specific data.
- Verification of financial statements including cash flow statement, schedules and notes to accounts, to ensure disclosure as per relevant regulatory requirements and applicable International financial reporting standards (IFRS).
- Analysis of invoice wise and month wise receivables and payables ageing report. Ensuring the correctness of same and taking explanations on offsetting items.
- Reasonableness analysis of Management's estimates on provision for bad and doubtful debts, provision for inventory, provision for contingency and provision for employee's benefits.
- As per BDO audit methodology, my work involves a lot of substantive analytical procedures, rationalisation numbers and performing overall analytical reviews between two comparative periods.
- Preparation of final deliverables, memorandums, reports, statement of accounts, budgets for review by managers and partners are my key responsibilities.
- Preparation of financial statement as per the IFRS for the various companies.
- These assignments gave me exposure towards various ERP software such SAP R3, SAP B1 and Oracle.

S. Kalra and Associates, Chartered Accountants, New Delhi

Audit Executive (2013 – March 2014)

Article Assistant (March 2010 – March 2013)

- I was actively involved in the statutory audit and tax audit of multiple manufacturing, trading, and trading companies.
- I was involved in the internal audit of the various service industries.
- I was involved in preparations for Income tax computation and filing of returns to the Income Tax Authority.
- Preparation of annual and filing of annual report to regulatory authority.
- Preparation of project report, CMA Sheet, Credit Appraisal Reports, Net worth Statements.

EDUCATION AND QUALIFICATIONS

Professional

Degree	Institution	Year of passing
Chartered Accountant	The Institute of Chartered Accountants of India	Nov -2014

Educational

Degree	Institution	Year of passing
B.COM(A&F)	IGNOU, INDIA	DEC-2013
12 th	HSEB	2008
10 th	MOE	2006

OTHER QUALIFICATIONS AND SKILLS

Experienced with **SAP, Tally** and other various accounting software.
Proficient with **Microsoft Excel, Word and Power point.**

PERSONAL DETAILS

Achievements:

- Passed with distinction in CPT Examination
- Won 2nd prize in School Level Marathon
- Won 1st prize in Intra School volleyball match

Key Strengths:

- Good verbal, written and communication skills.
- An enthusiastic and quick learner with strong leadership qualities.
- Hard working and dedicated to accomplish the task in hand.

Hobbies:

- Travelling to new places, Football, Volleyball, Reading novels, etc

Other Information:

Father's Name:	Mr. Krishna Poudel Chhetri
Mother's Name:	Mrs. Juna Poudel Chhetri
Date of Birth:	Mar 28, 1989
Languages known:	English, Hindi

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.