

## CA. NARESH KUMAR PATEL

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### **CAREER OBJECTIVE**

To associate with an organization where my skills, knowledge and work experience can be utilized in effective and efficient manner for the fulfillment of organization's goal and can add some value in my professional career.

### **STRENGTHS**

- Concentration and Observation skills
- Leadership and Good Communication skills
- Hard working and Honesty towards work.

### **PROFESSIONAL QUALIFICATION**

Examination	Month/Year of Passing	Percentage
<b>CA-Final</b> (Both Group)	Nov.2018	51.50%
<b>CA-IPCC</b> 1 <sup>st</sup> Group	Nov.2014	60.75%
2 <sup>nd</sup> Group	Nov.2015	51.00%
<b>CA-CPT</b>	Dec.2012	70.00%

### **ACADEMIC QUALIFICATION**

Level	University/ Board	Year of Passing	Percentage
Class XII	Birgunj Public College, HSEB Board Nepal	2012	50.40%
Class XI	Birgunj Public College, HSEB Board Nepal	2011	50.00%
Class X	Shri Mangal Higher Secondary School, Nepal Government	2010	65.88%

### **ARTICLESHIP EXPOSURE AT MARODIA KHANNA AND ASSOCIATES, CHARTERED ACCOUNTANT (From 27-02-2015 to 26-02-2018)**

Working Areas	Client Name/ Industry	Work Description
<b>Finance</b>	1. Pristine Logistics & Infraprojects Pvt. Ltd. 2. Relcom Technology Pvt. Ltd. 3. VS and V Communication Pvt. Ltd.	1. Preparation of CMA report. 2. Dealing with Bankers.
<b>Statutory Audit &amp; Tax Audit</b>	1. Prestine Malwa Logistics Pvt. Ltd. 2. VS and V Communication Pvt. Ltd. 3. Prestine Mega food Park Pvt. Ltd. 4. Relcom Technology Pvt. Ltd. 5. Relcom Engineering Pvt. Ltd.	<b>Statutory Audit:</b> 1. Prepared /Verified <b>Financial Statements</b> as per revised schedule VI of Companies Act, 1956 and schedule III of Companies Act, 2013. 2. Corroborated <b>Depreciation Chart</b> as per schedule II of Companies Act, 2013. 3. Examined Adherence to <b>Accounting Standards</b> and <b>Applicable Financial reporting Framework</b> issued by ICAI.

		<p>4. Checked various <b>Statutory compliances</b> applicable (TDS, Service Tax, PF, ESI, PT, VAT/ CST etc).</p> <p>5. Confirmed compliances of <b>CARO</b>, 2015/2016.</p> <p>6. Identified all other requisite compliances.</p> <p><b><u>Tax Audit:</u></b></p> <p>1. Ensured <b>compliances</b> of various sections and provisions of Income Tax Act, 1961 and rules thereof.</p> <p>2. Prepared Form no. <b>3CA/ 3CB, Annexure 3CD</b></p>
<b>Internal Audit (Operational &amp; Financial Audit)</b>	<p>1. Pristine Logistics &amp; Infra Projects Pvt. Ltd.</p> <p>2. Kanpur Logistics Park Pvt. Ltd.</p>	<p>1. Vouching &amp; Verification of Billing.</p> <p>2. Examination of Compliance of Various Company Act, 2013.</p>
<b>Income Tax, Service Tax and VAT</b>	<p>1. Pristine Logistics &amp; Infraprojects Pvt. Ltd.</p> <p>2. Relcom Technology Pvt. Ltd.</p> <p>3. VS and V Communication Pvt. Ltd.</p> <p>4. Sony Advertising Pvt. Ltd.</p>	<p>1. Filling of Income Tax Return, VAT Return, Service Tax Return</p> <p>2. Appeared in various appeal and assessment.</p> <p>3. Consultancy Services on various Taxation matter.</p>

### **IT AND OTHER SKILLS**

- Working Knowledge of Tally, AccMan, MS Word, MS Excel & MS PowerPoint.
- Successfully Completed 100 hours ITT training, Advance ITT and Advance MCS.

### **EXTRA CURRICULAR ACTIVITIES**

1. Accomplished training Program on the topic 'Sell Yourself' from BPC College, Birgunj, Nepal.
2. 1<sup>st</sup> prize winner of District and National debate competition organised by Jaycees-2012.
3. 1<sup>st</sup> Runner up of Speech Competition organised by Nepal India Friendship Association-2012.
4. Actively participated in many programs in school and college.

### **PERSONAL DETAILS**

D.O.B. : 17<sup>th</sup> Sep, 1994  
 Father's Name : Suresh Raut Kurmi  
 Language known : English, Nepali, Hindi & Bhojpuri  
 Temp. Address : Birgunj-2, Parsa, Nepal  
 Perm. Address : Birgunj-2, Parsa, Nepal  
 Nationality : Nepalese

### **DECLARATION**

I, CA Naresh Kumar Patel, hereby declare that all the information provided above is true to the best of my knowledge and belief.

**CA. NARESH KUMAR PATEL**