

RABIN BHATTARAI

Chartered Accountant, BBS (Account and Finance)

Email: rabin.bhtr@gmail.com

Contact: +9779843406532

financejobnepal.com
Simplifying Accounts & Finance Recruitment Process...

Career Objectives

To pursue a dynamic and challenging career with an organization of repute which gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.

Profile and Strengths

- ✓ A competent and result oriented professional offering **4.5 years (including 1.5 years post qualification)** of experience in accounts, finance, taxation, auditing and assurance.
- ✓ I am currently associated with **Surya Nepal Pvt Ltd** as **Financial Accountant (Asst. Manager)** having experience of a range of assignments.
- ✓ Thorough practical knowledge of financial accounting of operational activities of one of the leading manufacturing entity in Nepal, full phased NFRS based accounting and reporting.
- ✓ Expertise knowledge in period closing activities and MIS under SAP environment.
- ✓ Preparation of annual plan and budget and conduct periodic review on the basis of Outlook and variance analysis.
- ✓ Conduct periodic audits (Statutory, Internal, Tax, and Physical Verifications) of the Unit and ensure minimal audit points.
- ✓ Conduct regular trainings/workshops/meetings with subordinates and team to achieve highest level of performance and innovations under healthy environment.
- ✓ Planning, executing, monitoring and review of the work in major clients of office like hydropower companies, development sectors, BFIs, Manufacturing organizations and like. (Past)
- ✓ Consulting for the preparation of Standard Operating Procedures (SOPs) in the areas like inventory management, Fixed Assets Management, Procurement Procedures and like for the manufacturing and development sectors. (Past)
- ✓ Acting as Team Leader and Member for audit of Banks/FIs manufacturing and trading houses and other companies.(Past)
- ✓ Learning nature, Dedication to work, Punctual, Initiative, Ability to work with team, Ability to adopt changes quickly.
- ✓ Financial Reporting, Internal Audit, Compliance and Risk Assessment, Statutory Audits, Tax Audits, and Tax Compliances.
- ✓ Performed Financial Analysis, Variance Analysis and Reconciliation of financial reports with books of account.
- ✓ Technically proficient with Windows, MS Excel, MS Word, MS Power Point, Banking Software, Accounting Packages and Internet Applications.

Professional Experiences

Organization	From	To	Position
Surya Nepal Pvt. Ltd	2017 July	Till Date	Financial Accountant
ABMS & Associates, Chartered Accountants	2017 Mar	2017 July	Senior Auditor
	2014	2017 Mar	Audit Article

1. Surya Nepal Pvt. Ltd

Position: Financial Accountant (Asst. Manager)

Surya Nepal Pvt. Ltd is a multinational company in the business of Cigarettes, Safety Matches, Agarbatti, Confectioneries and Readymade Garments in Nepal. It is one of the largest private sector enterprises in Nepal and a subsidiary of ITC Limited, India.

Currently I am working as Financial Accountant of Surya Nepal Pvt. Ltd (Simara Plant) being responsible for overall Simara Factory financial and operational activities.

Major Roles/Responsibilities

- ✓ Correct and complete financial accounting of all the operational activities of Unit with adherence to Nepal Financial Reporting Standards (NFRS) and company's policies.
- ✓ Timely and precise period closing (monthly) and reporting requirements (MIS)
- ✓ Annual Budgeting for revenue and capital expenditures for the Unit and periodic review based on variance analysis
- ✓ Project accounting and complete documentation.
- ✓ Responsible to plan, coordinate and conduct audits (Statutory/Internal/Tax/PV)
- ✓ Ensured complete adherence to statutory requirements and report time to time to authority.
- ✓ Negotiations to procure services and supplies at reliable cost and quality.
- ✓ Conduct regular trainings and development programs within department and overall unit.
- ✓ Leading by example and always motivated to urge for innovation and development.

2. ABMS and Associates, Chartered Accountants

Position: Senior Auditor

ABMS and Associates (Now KBC and Co) has more than 48 years of experience in the field of audit and assurance service. While working there, handled several assignments of external/internal audits, taxation and accounting consultancy, financial modeling accounting etc.

Major accomplishments:

- ✓ Acted as Team Leader for external audit of few Banks and Finance Companies.
- ✓ Acted as Team Leader for internal/external audit, accounting and consultancy of various private limited companies in Nepal in various sectors (Service entities, Trading companies, Manufacturing companies, Educational institutions, Hospitals, Hotels, Automobiles, Hydropower companies etc.
- ✓ Acted as Team Member for project and fund audit of NGOs and INGOs.

- ✓ Acted as Team Member for Due Diligence Audit of Mega Merger (NCC and other 3 Development Banks) of Banks in Nepal.
- ✓ Engaged in engagement of financial and project analysis of few institutions.
- ✓ Engaged in engagement for preparation of credit and other operational manual of Bank and other entities.
- ✓ Provide financial and tax advisory to various clients.

Educational Credentials

Professional Qualifications

Level	Institute	Percentage	Passed year
CA Final	The Institute of Chartered Accountants of Nepal	55%	2016
CAP II	The Institute of Chartered Accountants of Nepal	50%	2013
CAP I	The Institute of Chartered Accountants of Nepal	69.33%	2011

Academic Qualifications

Level	College	Percentage	Passed year
BBS	Shanker Dev Campus Putalisadak, Kathmandu, Nepal	58%	2015
10+2 , Management	Madan Bhandari Memorial College, Kathmandu, Nepal	80.2%	2010
SLC	Shree Panchakanya Awasiwa Vidhya Mandir, Ilam, Nepal	73.63%	2008

Certifications and Trainings

- ✓ Course on General Management & Communication Skill [ICAN]
- ✓ Completed 100 hrs of IT Training, proficient in MS-Office Package and Tally.
- ✓ Knowledge of accounting Software like SAP, Purni, IMS, Tally, Swastik, Midas, Navigator and others.
- ✓ Participation in various trainings, workshops and seminars.

Skills

- ✓ Able to prioritize individual workloads according to deadlines.
- ✓ Confident attitude with a proactive approach to work.
- ✓ Ability to manage multiple tasks simultaneously.
- ✓ Up to date with all current accounting and taxation legislation.
- ✓ Able to work as part of a team or alone.
- ✓ Good communication skills both in English & in Nepali.
- ✓ Able in doing the assigned job and getting the job done by sub-ordinates.
- ✓ Good knowledge of working in a team and ability to manage the team work.

Awards and Achievements

- ✓ Awarded the “**Gold medal**” from college for outstanding academic track record. (College Topper).
- ✓ Awarded from ABMS and Associates as “**Best employee**” for the year 2015-16.
- ✓ Awarded as “School Topper” and “College Topper”.
- ✓ Always remain among bests throughout the academic and professional carrier.

Extra-Curricular Accolades

- ✓ Successfully participated in Football, Cricket, Essays writing and Quiz competitions in school and college level.
- ✓ Participated in Inter-firm cricket and football Cups.

Language Skills

<i>Language</i>	<i>Speaking</i>	<i>Reading</i>	<i>Writing</i>
Nepali	Excellent	Excellent	Excellent
English	Good	Good	Good
Hindi	Good	Good	Good

Personal Details

Name: Rabin Bhattarai
 Date of Birth: 25th April, 1992
 Contact No: +977-9843406532
 Email address: rabin.bhtr@gmail.com
 Address
 Permanent: Fikkal, Ilam, Nepal
 Temporary: Kathmandu, Nepal
 Nationality: Nepali
 Marital Status: Single
 Religion: Hindu
 Hobbies and Interest: Music, Sports, Travel

References

FCA Arun Luitel	Mr. Khagendra Gautam
Partner	Former Director
ABMS & Associates	Nepal Rastra Bank
9851045833	9841453434