

Curriculum Vitae

Name: Deepak Prasad Tripathi
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Gender: Male
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Career Objective:

- ⇒ Derive satisfaction from my work and input my best to apply my skills and knowledge.
- ⇒ Ensure every professional activity as value addition for client, organization & myself.
- ⇒ Be a member of strong professional team committed to excellence and innovation.

Career Highlights:

1. Since November 2014 Prudential Insurance Company Limited (Assistant Manager Accounts & Finance)

Significant Achievements, Accountabilities & Specialization:

- ⇒ Prepare, analyze & presentation of annual reports, financial statements and other records
- ⇒ Maintain open communication with management and audit committee
- ⇒ Supervision of compliance of the directives of regulatory bodies'
- ⇒ Coordinating with internal and statutory auditor
- ⇒ Preparations of Budget, Annual plans, Variance analysis
- ⇒ Identify loopholes and recommend risk aversion measures and cost savings
- ⇒ Supervision of accounting staff (10 Nos.)

2. August 2013 to November 2014 Chaudhary Group (Assistant Manager Internal Audit Department)

Significant Achievements and Accountabilities Specialization:

- ⇒ Preparation of audit procedure for internal audit of Electronics, Trading, Manufacturing and Real Estate Developments Companies.
- ⇒ Audit of Manufacturing, trading and Real Estate Companies.
- ⇒ Special Audit on various vulnerable areas of the company.
- ⇒ Preparation of Standard of Operation Procedure of various areas.

3. December 2009 – July 2013 Suvod Associates, Chartered Accountants (As an Audit Manager)

Significant Achievements and Accountabilities Specialization:

- ⇒ Statutory and Internal Audit, Tax Audit, Tax Assessment, System & management Audit, maintenance of books of accounts, preparation of accounting manuals. Preparation of projected financial statement for loan arrangement.
- ⇒ Secretarial Service like preparation of Minutes, AGM Notices
- ⇒ Prepared proposals for INGOs for improved procedure for discussion with Govt, Donors.

4. October '08 – November'09 Parti & Associates, Chartered Accountants (As an article assistant)

Significant Achievements and Accountabilities Specialization:

- ⇒ Executed Statutory, Internal and Tax Audits of companies.
- ⇒ Preparation and filing of returns of Individuals and Companies

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Academic Qualifications:

<i>Credential</i>	<i>Institutions</i>	<i>Year</i>
Chartered Accountant	The Institute of Chartered Accountant of India	2012
Mater in Business Studies	Tribhuvan University	2013
Bachelor in Business Studies	Tribhuvan University	2008
Proficiency Certificate Level (Commerce)	Tribhuvan University	2005
School Leaving Certificate	Government of Nepal	2002

Professional Achievements:

- ⇒ A team player with exemplary communication, analytical and interpersonal abilities.
- ⇒ Have a blend and exposure of audits, taxation and management consultancy. The knowledge domain has been enhanced and supported by the ensuing works undertaken.
- ***Corporate and Auditing***
 - ⇒ Examine and verify Books of Accounts of Clients
 - ⇒ Finalization of the Balance Sheet and the Profit and Loss Account reports in consonance with the applicable accounting standards and various requirements under Company law.
- ***Tax Management***
 - ⇒ Analysis of the financial statements for the purpose of tax provisions
 - ⇒ Preparation and Filling of Return of Income
 - ⇒ Working of deferred tax asset/ deferred tax liability
 - ⇒ Calculation of the Advance tax
 - ⇒ Opinions on the debatable issues and queries of the clients
 - ⇒ Assessment / re-assessment of the return of Income.

Computer Skills:

Platforms:	Windows 10/8/7/XP
Software:	MS Office, Tally 9/ERP

Membership:

- ⇒ The Institute of Chartered Accountants of India
- ⇒ The Institute of Chartered Accountants of Nepal
- ⇒ The Association of Chartered Accountants of Nepal

Mobility:

Prepared to go anywhere in Nepal or Overseas, an opportunity at Kathmandu is Preferable.

Reference:

- ⇒ SM Agarwal, Chaudhary, Senior General Manager, CG Foods, Contact no. 9851043941, smaggarwal@chaudharygroup.com
- ⇒ CA Suvod Kumar Karna, Managing Partner, Suvod Associates, Contact no. 9851023255, suvod@ntc.net.np