

**ACA. MUKESH KUMAR SAH**

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**A. CAREER OBJECTIVES:-**

To use practical knowledge and experience to provide value addition to the organisation and to achieve high calibre performance.

**B. EDUCATIONAL AND OTHER CREDENTIALS:**

Exams	Board/University	Year
CA-FINAL	ICAI	Nov 2012
CA-PCE	ICAI	Nov 2009
CA-CPT	ICAI	May 2007
BACHELOR OF BUSINESS STUDIES (B B S)	Tribhuvan University	2006
HIGHER SECONDARY	HSEB	2003
SECONDARY	HMG	2001

**MANAGEMENT TRAININGS:**

- ❖ GMCS (General Management & Communication Skills) training from Vishwas Nagar Delhi in July, 2011

**COMPUTER PROFICIENCY:**

- ❖ Completed 100 Hours of Computer Training Course From ICAI
- ❖ Working knowledge of computer like MS excel, MS word and MS power point
- ❖ Accounting Package -SAP, Tally ERP 9.0 and HIS.

**ARTICLESHIP:**

Name of firm	Period	Designation
Saluja & Associates	5 Aug 2007 to 17 Dec 2008	Article
Vinod Kumar & Associates	18 Dec 2008 to 1 Jan 2011	Article
Radiant Manufacturing Pvt. Ltd.	20 Jan 2012 to 28 Feb 2013	Assignment Work
Jaiswal Chauriasia & Co.	29 Mar 2013 to 28 Feb 2014	Audit Team Leader

**C. WORKING EXPOSURE:**Auditing

- ❖ Statutory audit assignments involving compliance of Corporate Law Provisions, CARO, Accounting standards issued by the institute of Chartered Accountants of India and worked as an individual and team member.
- ❖ Preparation and finalisation of financial statements like-Balance sheet, Profit and Loss Account, Cash flow statement.
- ❖ Internal, Concurrent audit and assisting the management in developing and strengthening in internal control system.

Direct Taxation

- ❖ Carried out various companies of Tax audit as per the provisions of Income Tax Act, 1961.
- ❖ Computation of Income Tax including corporate Income Tax as well as MAT.
- ❖ E-filing of income tax of various companies, partnership firms and individuals.
- ❖ Compliance of tax deduction and collection at source provisions.

Indirect Taxation

- ❖ Compliance of provisions of service taxes.
- ❖ Compliance of excise and DVAT.

Secretarial work

- ❖ Incorporation of Private Limited Companies.

❖ Drafting of resolution, filling of annual return etc.



#### Major Clients handled

- ❖ E-Navik Solution Private Limited
- ❖ Factum Design & Engineering Private Limited
- ❖ Delhi Book Store
- ❖ Mainstream Private Limited
- ❖ A.S. Leathers.
- ❖ Mahindra Creation.
- ❖ LG Electronics India Ltd
- ❖ BPTP Limited.
- ❖ Radiant Manufacturers Pvt.Ltd.
- ❖ Primus Super Speciality Hospital
- ❖ Success Exim Pvt .Ltd.-

#### **In Nepal Worked Exposure/Current Working (More than Two Year Worked Experience)**

- ❖ Finalisation of Balance Sheet, Profit & Loss Account and preparation of Cash flow statement and their notes to account.
- ❖ Internal Audit of various companies such as Himalayan Distillery Ltd.(Birgunj),Rolling River Distillers Pvt. Ltd, Radhi Hydro Power Ltd etc.
- ❖ External Audit of Rastra Banijaya Bank Ltd and NIC Asia Bank Ltd.
- ❖ Preparation of Projected Balance sheet & Profit & Loss Account of various companies such as Data Hub Pvt. Ltd., CEC Cable Net Pvt. Ltd., APC Pvt. Ltd etc.
- ❖ Currently working as an **Internal Auditor** in Nepal Pharmaceuticals Lab. Pvt. Ltd. at Birgunj.(Since 17.09.2014)

#### **E. PERSONAL INFORMATION**

Father's Name	:	Shree Devindra Sah
Date of Birth	:	21 <sup>st</sup> June, 1984
Sex	:	Male
Marital Status	:	Married
Hobbies	:	Chess, Cricket, Music
Contact Address	:	Chhinnamasta-5,Saptari, Nepal

#### **DECLARATION**

I hereby declare the above mention details are true to the best of my knowledge and belief.

Date:

Place: Kathmandu

(CA.MUKESH KUMAR SAH)