

GRMS Forgot username and Password reset procedure:

NOTE: Make sure you are using correct credentials to login. It is a common mistake that users attempt to access GRMS with their GEMS credentials!

1. Go to the login page of GRMS.
2. Click on the relevant link: "Forgot your username? / Forgot your password?"
3. Follow the instructions on the screen.
4. For Forgotten User Name:
 - You will be asked to fill in your e-mail.
 - Submit the details and you will receive the User Name via e-mail.
5. For Forgotten Password:
 - You will have to fill in the User Name.
 - Submit the details.
 - An Access Code will be received on your e-mail address.
 - Copy the access code and click on the link.
 - The section ask for details. Enter the TALEO user name and paste the access code into the prompt.
 - Enter the access code.
 - Create a new password.