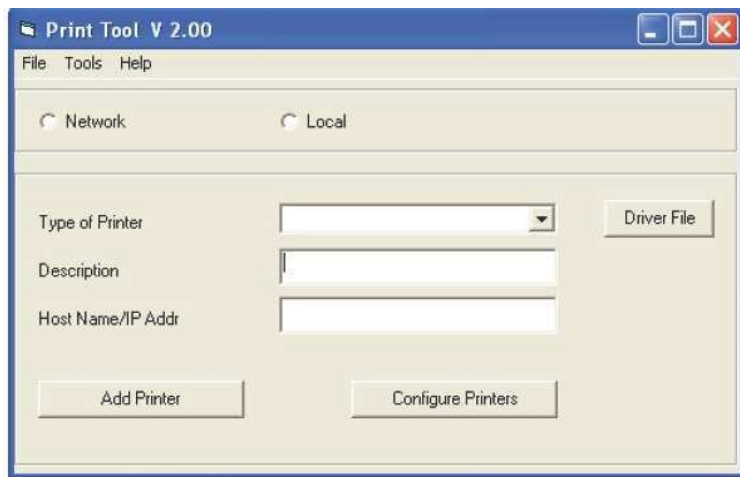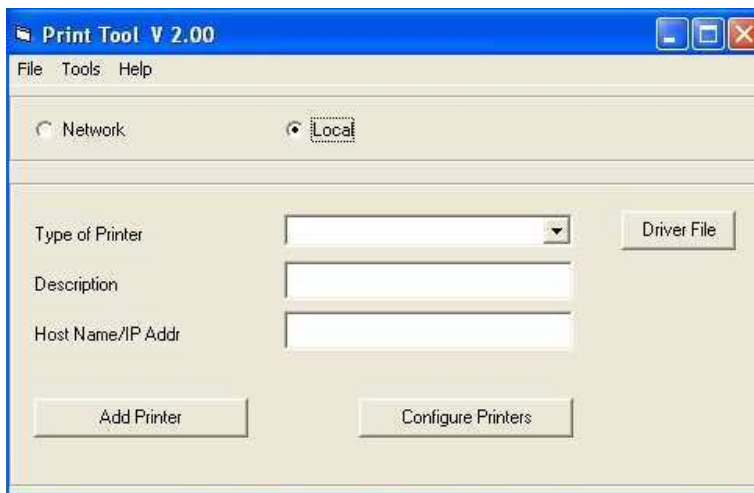# Local printer with drivers on CD
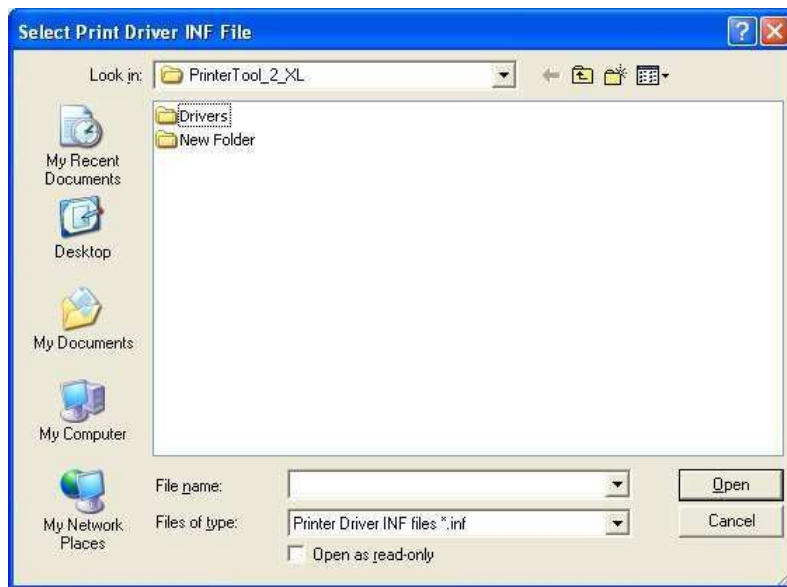
1. Navigate to **Start** > **All Programs** > **Tools** > **ZFS Global Print Tool 2.3 XL**
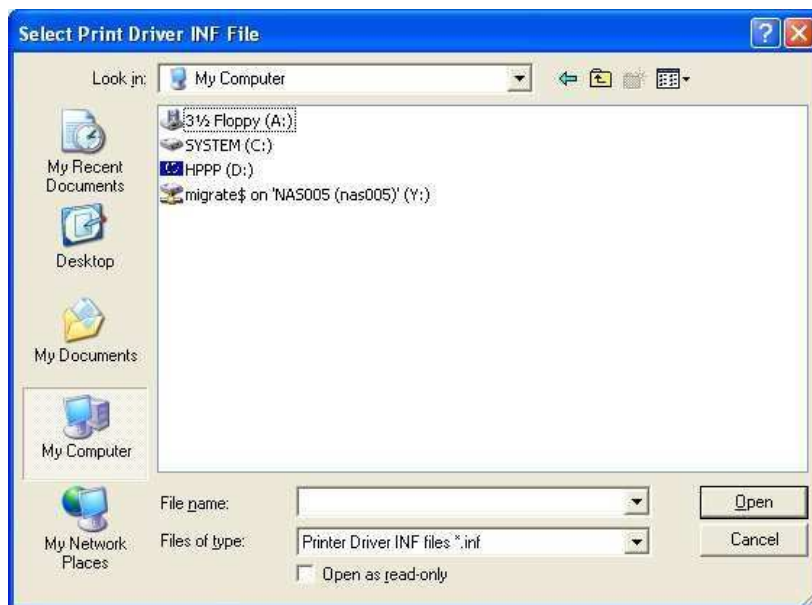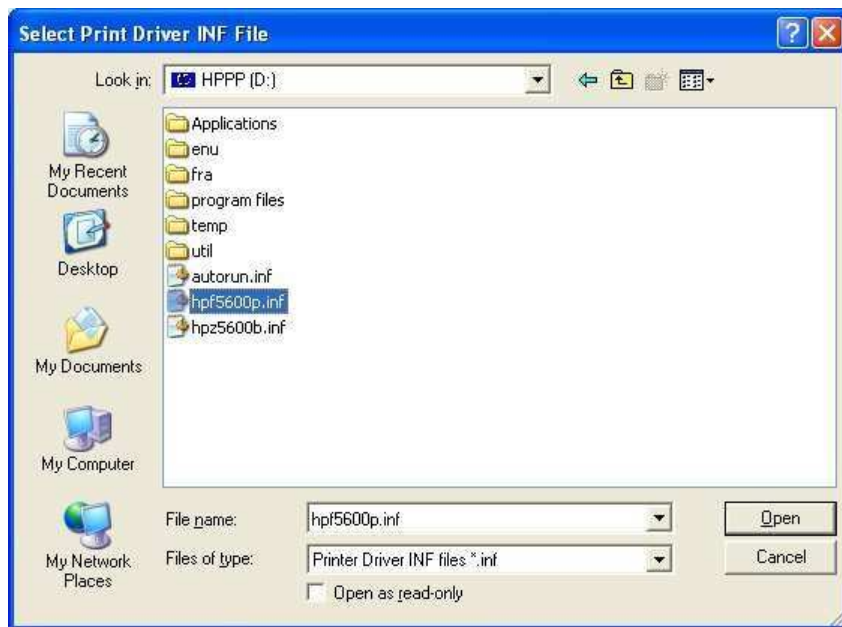

2. Select **Local Printer**

3. Click on **Driver File**, and then 'Select Printer Driver' window comes up
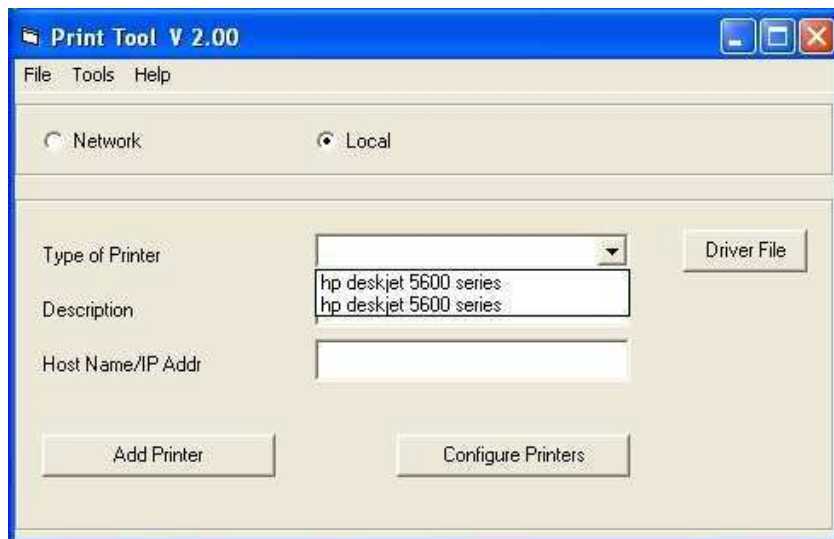

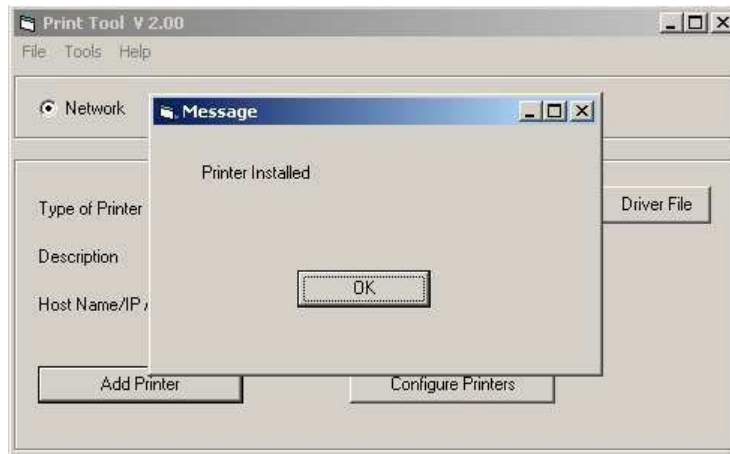4. Put the Printer's CD in the drive and Click on **My Computer**

5. Double click the **D: drive** and select the appropriate printer driver and click **Open**

6. Back to the **Print Tool**, click on **drop down** arrow key and select printer.

7. After selecting the Printer, click on **Add Printer**

8. You are then given the opportunity to set it as your default.

9. Verify printer list and test print jobs.