

GEMS Password reset procedure:

1. Before you begin please make sure that you are able to login to the Farmers Employee Dashboard. Go to <http://www.farmerspeople.com/>. Click on the People Search link in the upper right hand corner. If you are unable to login or do not know your login information please contact the help desk at x803-7300 or submit a HSS ticket.



2. Go to <http://www.farmerspeople.com/>. Select HR Connections and GEMS.



3. Click on the red Log In button



Log - In

ervice offers employees online access never before. Employees can now manage their personal information, including Personal Information, Farmers Contact Information and more. And for the first time, Direct Deposit now is available.

4. At the bottom of the page locate the "Forgotten password or User ID Locked? PLEASE CLICK HERE" text. Click on the "PLEASE CLICK HERE" link.

Group Employee Management System Portal

GEMS Portal Login

User ID	<input type="text"/>
Password	<input type="password"/>
<input type="button" value="Log on"/>	

[Forgotten password or User ID Locked? PLEASE CLICK HERE](#)

5. On the next page please type your USW Farmers ID in the reset field. Click on the “Reset Password” button. The USW Farmers ID is the same as your Employee Dashboard user name.

User ID:

Reset Password

6. On the next page you will receive a message that says “E-mail with password information sent to user USWAAA##”.

If you requested a password in the last hour you will receive this message: “Password was changed at HH:MM and can only be changed once per hour!!”. If you receive this message the will need to wait and try again later.

You should receive an email from NoReply_Group_HR_Admin/ZI/Switzerland/Zurich. This email will contain the User ID and temporary password.

Example E-Mail:

Your new GEMS password for user id USWAAA## is: AAA##A##A

Please note:

- The password is case sensitive.
- You will be prompted by the system to change this password to one of your choosing.
- The length of your password must be at least 6 characters, with a minimum of 1 number.
- Your new password must be different from the previous 5 ones.

Human Resources

GEMS login:

<https://b0d02t02.rz.ch.zurich.com/irj/portal>

PLEASE DO NOT RESPOND TO THE ABOVE E-MAIL ADDRESS.

7. Next, please return to the GEMS login screen. Use the User ID and password from the E-mail to login to GEMS. Remember that the password is CASE sensitive.

Change Password

User ID	USWTYP58
Old Password	<input type="password"/>
New Password	<input type="password"/>
Confirm Password	<input type="password"/>

NOTE: If you type your password in incorrectly 3 times it will lock your account. You will need to request a password reset again. You are permitted only 1 password reset request per hour.

8. Next, you will need to change your password. Use the temporary password from the email as the OLD PASSWORD. Set the new password in NEW PASSWORD section and enter the same password details in CONFIRM PASSWORD section.