



# Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- 10 minutes** to prepare
- 1 hour** to collaborate
- 2-5 people** recommended

Date	08.04.2023
Team ID and Members	ID:NM2023TMID21116  Leader:Sanjit M Members: Gowthamraj M Praveen M Sakthivel S Sasikumar A
Project	Job Application Tracking System

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# Before you collaborate

A little bit of preparation goes a long way with this session. Here’s what you need to do to get going.

 10 minutes

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A

## Team gathering

Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

B

## Set the goal

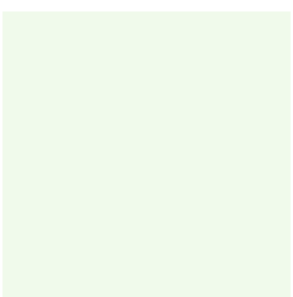
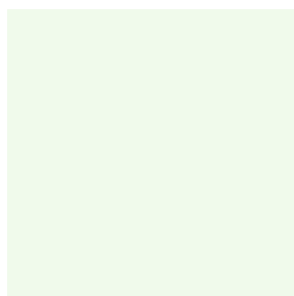
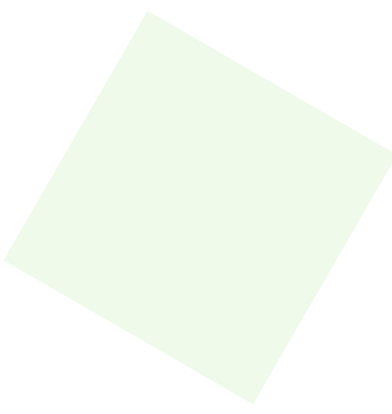
Think about the problem you'll be focusing on solving in the brainstorming session.

C

## Learn how to use the facilitation tools

Use the Facilitation Superpowers to run a happy and productive session.

Open article



1

# JOB APPLICATION TRACKING SYSTEM

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

 5 minutes



## Key rules of brainstorming

To run an smooth and productive session



Stay in topic.



Encourage wild ideas.



Defer judgment.



Listen to others.



Go for volume.



If possible, be visual.



Brainstorm

A Job Application Tracking System  
Presentation are given by every members  
in the team.

🕒 10 minutes

Sanjit M

A Job Application Tracking System(JATS) allows you to easily manage and track the progress of job application.

JATS can be used to store documents related to job application, such as contracts, offer letters, and background checks.

JATS can be used to store feedback from candidates and provide data to HR managers.

JATS can be used to set up automated reminders to contact applicants and follow up on their progress.

Gowthamraj M

JATS can be used to track the status of the application, from submission to offer acceptance.

JATS can be used to compare multiple candidates and decide on the best fit for the job.

JATS can be used to store and access applicant data from multiple location.

JATS can be easily generate reports on the progress of applications and the status of canditates.

Praveen M

JATS can also be used to store resumes and other pertinent information related to the job application.

JATS can help streamline the hiring process and ensure that no candidate is lost in shuffle.

A JATS can be used to store notes on each candidate, providing a full history of the application process.

JATS can be used to keep track of communication with applicants and set up interview appointments.

Sakthivel S

JATS can be used to search for qualified candidates, send out standard emails, and track the status of application.

JATS can be used to set up automated emails that are sent out to applicants at key points in the process.

JATS allows for collaboration between HR managers, and other stakeholders in the hiring process.

JATS can be used to monitor spending and ensure that hiring budgets are not exceeded.

Sasikumar A

JATS can be used to track and record applicant feedback in order to improve the recruitment process.

JATS can be used to coordinate team members interviews and set up follow-up interviews.

JATS can be used to manage the onboarding process and ensure that all candidates receive information and training.

JATS can be used to ensure complains with legal regulatory obligation related to hiring.



Group ideas

A Job Application Tracking System

Group Ideas are shortly presented

🕒 20 minutes

**Accurate And Timely Data:**

Ensuring that the Job Application Tracking System is capturing accurate and timely data is the top priority.This will help to ensure that the data collected is relevant and can be used for accurate decision-making.

**Security:**

Ensuring that the data stored in a Job Application Tracking System is secure another priority.Security meesures should be in place to protect data from unauthorized users and protect against data breaches.

**Integration:**

The job application tracking system should be integrated with other systems and processes.This will help to ensure that the data is shared across departments and processes and enable employers to make informed decisions quickly.

**Maintenance:**

The job application tracking system should have reliable maintenance plan in place.This will help to ensure that the system is running smoothly and any issues are addressed quickly.

Prioritize

A Job Application Tracking System (JATS) Project our team make an presentation for priorities in the project

🕒 20 minutes

