## RegdNo. 323100255

Assignment No. 1

Course Code: EMGN551	Registration Number:
Instructions:  a. Attempt all questions given below in your ow will not be considered for evaluation.  b. The student has to complete the assignment in	
in case utilized shall not be considered.	Lugaria Lugaria de Lugaria
<b>Q1.</b> What is the process of formatting Excel sheets?	[10 Marks]

## RegdNo. 323100255

Assignment No. 1

Course Code: EMGN551	Registration Number:	
Instructions:	Registration (valider)	
a. Attempt all questions given below in your will not be considered for evaluation.	own handwriting. Assignment in typed forma	t
	t in the allocated pages only. Any other page	
in case utilized shall not be considered.		
<b>Q2.</b> How can borders be used in MS Excel, and what is the	neir purpose? [10 Marks]	