DRAVID S

Sr. Associate

Chennai | Tamil Nadu.

+91 6383791434 | dravidsoundhar@gmail.com

https://www.linkedin.com/in/dravid-s-a200a8250

Graduate in Bachelor of Chemistry and having 2.8 years of work experience at Wipro in the Backend Production Support using Technology SAP, DCC, ACDC, Excel, Order Management, Order to Cash, OTC, Billing invoice, Sales order, Supply chain Management.

Career Objective

To work in an organization which provides me an opportunity to improve my creativity and innovative thinking for benefits of the organization and myself, this yields me the twin benefit of continual professional growth and job satisfaction.

Technical Skills

- Implementation Tools : SAP GUI 7.5., S4 HANA, MS4
- Designing Tool : Adobe Photoshop.
- Operating System : MS - Windows.
- Documentation tool : ACDC, MS Word, Excel, PowerPoint
- Programming Languages : Java, C(Basics).

Experience

WIPRO (From December 2021 to present)

Project: MPS Invoicing | Client: Hewlett-Packard (HP Printers)

Responsibilities

Support & Delivery Aspects:

- Working as Production Support Senior Associate in **HP MPS Volume dMPS**.
- Managing mission **Invoicing for the AMS region customers**.
- Analysis of the complete Invoices.
- Creating contracts and implementing devices in **SAP.**
- Responsible for **Partner Managed Printing Service** operations and invoicing.
- Handling Sales order, Billing document, OTC in SAP toolbox for the AMS customers.

Invoicing and IBR (Invoice Backup Reports):

Contract creation based on the Ship to party of the customer with the term period.

Implementation of the device based on SOW and Amendment change orders.

For the contracts created in SAP according to the customers data we are doing Invoicing part on monthly and quarterly basis.

Invoicing device includes the sales order and Billing Documents based on billing type.

Invoicing device includes types like Base and clicks separately, Base and clicks combo & Base, clicks & toners.

S4 HANA Contract billing automation

S4 is the automatic billing system to create invoice and send to outstanding bills to client.

In this we need to Validate the bits report with the pre invoice back report file to perform invoicing.

ITSM

In this tool used to perform checking device status provide a review with an approval.

MS4

In this tool used to rise a ticket for invoice back up report and mismatch of devices or amount.

Quote-to-cash (QTC)

The quote-to-cash (QTC) process encompasses many sales, account management, order fulfillment, billing, and accounts receivables functions.

In this sales cycle from the product configuration and quote generation to closing the deal and managing revenue.

Managed end-to-end Q2C processes from Quote/Sales order creation to invoice generation using SAP-SD.

ACHIEVEMENT

- Being a trainer for the new hires.

- Acting as a QC person.

- Complete the Invoicing task before TAT.

- Building Trust – Handling quality of the team and ensuring accuracy issues are narrowed down.

Academic Qualification

Name of the Degree	Name of the Institute/University	Passed out Year	Percentage
Bachelor of Science in Chemistry	Sri Vidya mandir Arts & Science college, Uthangarai.	2019	80%
HSC	Sri Ramakrishna MHSC School, Arasampatti.	2016	72%
SSLC	Kalaimagal Kalalaya MHSC School, Mathur.	2014	86%

Additional Information

- Gender   : Male
- Age   : 25
- Marital Status   : Unmarried
- Notice Period   : 2 months
- Languages   : English, Tamil (Read, Speak, Write)

Declaration

I hereby declare that all the above furnished details are true and correct to the best of my knowledge.

Place: Chennai.   Dravid S