

5 January 2026

Dear Parents / Guardians,

(1) Welcome Back to APSN DSS Family

I wish you and your loved ones a Happy New Year! As we begin another academic year, I would like to extend a warm welcome back to school to all students and their families after the break. I hope you have had a rejuvenating break and are ready to embark on a new year of engaging and meaningful learning experiences.

A special welcome also goes out to our new Year 1 students and their parents/guardians as they join the APSN Delta Senior School (DSS) family. As your child starts this new chapter, it is natural to feel a mix of excitement and anxiety. This letter aims to provide you with essential information about our school, administrative details, and various initiatives that we have in place. Rest assured that our team of dedicated and experienced staff is committed to ensuring your child has a rich and rewarding learning experience.

Please refer to **Appendix 1** (page 8) for the list of Personal Development Mentors (PDMs) assigned to Year 1 WSQ Programme and Lead Programme classes. You are encouraged to contact your child's/ward's PDM directly via email.

(2) Our Vision, Mission, Motto and Core Values

At APSN, our vision - "**One APSN, Empowered Lives**" reflects our unwavering commitment to creating opportunities and empowering individuals with special needs to lead meaningful, fulfilling lives. This vision is driven by our mission to empower persons with special needs to become active contributors of society as well as to inspire the community and build its capabilities towards an inclusive society. Our school motto, "**I Can, I Want, and I Will, Be the Best That I Can Be**," reflects the spirit of determination that drives our learners. Grounded in our core values of Integrity, Resilience, Respect, and Commitment, we strive to create a nurturing environment where every individual can thrive.

We hope to build a desired culture of excellence where staff are forward-looking, collaborative and innovative, and all in school are responsible and committed to doing our best for your child/ward. Aligned with our vision, mission and values, we have put in place various programmes and initiatives which we will share in brief with you.

(3) APSN Delta Senior School Student Pathways

The WSQ Programme is a 5-year training that combines school-based and community-based training to prepare students for the workforce. It includes classroom learning with academic and vocational subjects tailored to students' interests and strengths. Students gain real-world and authentic work experience in relevant industry through Onsite Training and Work Experience Programme with our employer partners. However, if students are not yet work-ready, they will transit to alternate pathways that best fit their needs, ensuring they receive the necessary support and training to succeed. Please refer to **Appendix 2** (page 9) for the APSN DSS transition pathways.

The LEAD Programme provides 2-year training for our students which includes academic subjects, foundational work skills, computer skills and mobility training. In Year 2, students have opportunities to develop work hardening skills and life skills through Sheltered Workshop experiences, tailored to their abilities and needs. If they meet the eligibility criteria, they can enrol in the School-to-Work (S2W) program

supported by SG Enable. For those who are not eligible, they will transition to alternate pathways such as Sheltered Workshop or Day Activity Centre, ensuring they receive the support they need for their development. Please refer to **Appendix 2** (page 9) for the APSN DSS transition pathways.

(4) Curriculum Structure

In our effort to prepare our students for transition from school to work, curriculum hours in APSN DSS are longer than in their previous schools. The lengthened time is aimed to progressively simulate as closely as possible, the real working hours, so that students will build the stamina required to sustain long hours of work. Each period will be 1 h 50 minutes in duration, with short toilet breaks provided as and when necessary. Please refer to **Appendix 3, Table 1 to Table 3** (page 10 & 11) which depicts the curriculum structure for your reference.

Table Number	Types of Curriculum Structure
Table 1	Curriculum Structure for WSQ Students
Table 2A	Curriculum Structure for LEAD Programme - Year 1 Students (2nd to 30th January)
Table 2B	Curriculum Structure for LEAD Programme - Year 1 Students (2nd February onwards)
Table 3A	Curriculum Structure for LEAD Programme - Year 2 Students (Semester 1)
Table 3B	Curriculum Structure for LEAD Programme - Year 2 Students (Semester 2)

For Year 3 students, in Semester 1, from January to May 2026, students who qualify for On-Site Training (OST) will undergo twice a week work skills training during their vocational lessons at identified industrial locations under the guidance of their trainers. More details on the OST programme will be provided by your child's/ward's PDMs and trainers in a separate communication piece. In Semester 2, from July to November 2026, students who successfully completed their OST and qualified for Work Experience Programme (WEP) will undertake real work experience by being attached to the appropriate workplace, performing the required work tasks, guided by a job coach. Students will be assessed for their readiness for the Work Experience Programme (WEP) and matched to a suitable work site. Please refer to **Appendix 3, Table 4** (page 11) which depicts the curriculum cycle for OST and WEP.

For Year 3 students who are unable to transit to WEP, they will be placed in the Supported Vocational Training (SVT) programme as outlined in **Appendix 3, Table 5** (page 11). The SVT programme will be conducted at the Centre for Adults (CFA) training facilities. Parents and caregivers of students transitioning to SVT will receive additional information in a separate note. This initiative aims to enrich learning experiences and offer divergent employment pathways that are different from the 4 existing domains of DSS, to provide the students with the best possible transition to open employment.

(5) Student Handbook 2026

We have specially customised a handbook for all students. In this handbook, you will find details on the different aspects of education (academic & non-academic information) at APSN DSS. There are also avenues for students to record their daily assignments and we hope that in their doing so, you will be kept

informed of their progress in school on a real-time basis. We encourage you to browse through the handbook on a regular basis and use it in the discussion of any issues that have been documented in the handbook.

(6) Y1 Parent Orientation Day on 16 January 2026

The school will be holding an Orientation Workshop for parents / guardians of all **Y1 students** on **Friday, 16 January 2026 from 7.00 to 9.00 pm**. The objective is to enhance your understanding of our vocational training programmes and available alternative pathways. Parents will also learn more about the Individualised Transition Plan (ITP). Please reserve the date/time for this event and we look forward to meeting you. You will receive a separate invitation letter nearer the date to register your interest for the online workshop.

(7) Harnessing ICT in Teaching and Learning and E-learning Day on 13 February 2026

In line with the objectives of the SPED curriculum framework and to promote independent learning in our students through the school Learning Management System (LMS), every student will be taught on using Nearpod to carry out online learning. We have scheduled Friday, 13 February 2026 as E-learning Day. Students need not report to school but they will have to complete online assignments at home.

For students who do not have computer access at home, the school computer laboratory will be open from 8.30am to 3.00pm. Students are encouraged to have personal learning device (Personal Computer (PC) or iPad) at home with internet connection to facilitate online learning during school closure when there is a national crisis (examples: COVID-19, Haze, Avian flu, etc.). To ensure that your child/ ward reaps the educational benefits of using the personal learning device in a responsible manner, parents/ guardians are strongly advised to place the personal learning device in open spaces (example: sitting room) in the house so that you can help monitor your child/ward's learning process.

(8) Year 1 Individual Parent Conferencing on 13 February 2026

As part of person-centred transition planning, we will arrange a meeting with **Year 1 parent** for a one-to-one session with the students' PDM on **Friday, 13 February 2026** during your scheduled slot between 8.30 am and 5.00 pm. In this first meeting, our Year 1 PDMs hope to establish contact with you as well as seek concurrence on the Individual Transition Plan (ITP) goals set for the students. Please make arrangement from your busy schedule to attend this important 1-hour session. Kindly click on this [link](#) or enter the URL address <https://forms.office.com/r/Eu5236MaBi?origin=IprLink> on your internet browser. Kindly indicate your preferred date / time slot by 30 January 2026. A separate confirmation note would be sent out nearer the date to confirm the appointment. With your support and encouragement, we believe our students can achieve greater success in their training.

(9) Chinese New Year Celebration on 16 February 2026

The Chinese New Year break falls on Tuesday, 17 February and Wednesday, 18 February 2026, as such both days will be a School Holiday. The Chinese New Year celebration in school will take place on Monday, 16 February after school assembly. School will dismiss at 11.10 am.

(10) Fitness and Health (FH) Curriculum for Year 1 to 3 students

The Fitness and Health (FH) Curriculum for Year 1, 2 and 3 students will comprise of community fitness lessons. These lessons are necessary in helping students to achieve the Living outcomes for SPED graduates.

Starting Term 1, students will be brought to identified community fitness and recreational venues. The following states the topic and the possible venues utilised:

Topic	Possible Venues
Parks/Nature Reserve Based Community Fitness Lessons (Year 2 and 3 students)	<u>Public Parks</u> : Choa Chu Kang Park, Bukit Gombak Park, Bukit Batok Park, Jurong Lake Gardens, Admiralty Park, West Coast Park, Rifle Range Park, Bukit Timah Nature Reserve, Dairy Farm Nature Park, Sungei Buloh Nature Reserve, Hindhede Nature reserve
Gym Based Community Fitness Lessons (Year 2 including LP 2, and Year 3 students)	To be Confirmed : Bukit Batok Gym, Choa Chu Kang Gym, Jurong West & East Gym, Jurong Lake Gardens Gym, Hockey Village Gym, SAFRA and Home Team NS Gym
Stadium Based Community Fitness Lessons (Year 1 to 3 students)	<u>Public Stadiums</u> : ITE College West Stadium
Fitness Corner Lessons (Year 1 and LP 2 Students)	<u>Neighbourhood Fitness Corners</u> ITE College West Fitness Corner and possibly Keat Hong Gardens & Keat Hong Woods Fitness Corner
Adapted Sports Service Learning Lessons (Selected Year 2 classes only)	<u>Elderly Homes or Hospitals</u> (Ghim Moh Senior Care Centre & Active Aging Hub, Precious Homes Bukit Panjang (Senja), Fei Yue Brickland and Teck Whye
Self Defence Lessons (LP 2 and Year 3 students)	To be Confirmed : The Ring at Safra Choa Chu Kang
Aquatics Lessons (Year 2 students including LP2 students)	<u>Public Swimming Pools</u> (Bukit Batok Swimming Complex, Clementi Swimming Complex and/ or Jurong West Swimming Complex)
Bowling Lessons (LP 2 students only)	<u>Public Bowling Alleys</u> (SuperBowl Keat Hong, Westwood Bowl, StarBowl or Warren Country Club)

Chartered transport would be provided for all students. Please be assured that we adhere to the safety guidelines given by MOE and may adjust programmes accordingly, to ensure the safety of your child/ ward.

(11) Workplace Literacy Workshop for Year 1 Parents/Caregivers on 7 March 2026

The Literacy department will be conducting the Workplace Literacy workshop for parents/caregivers of Year 1 students in the WSQ & LEAD Programme on Saturday, 7 March 2026 from 9.00 to 11.00am via Zoom online platform. This workshop aims to provide parents/caregivers with an overview of the Literacy curriculum. This includes the modules, assessments and certifications

offered at each level. Literacy staff will share pedagogies used in the classroom as well as strategies that parents/caregivers could use at home to better support their children/wards for these modules.

(12) Co-curricular Activities (CCA) Participation / Service Learning Programme / School Camps

In our efforts to develop students' interest for life-long recreational activities and for the broadening of their experiences, the school has been organizing various enrichment activities for our students. We strongly encourage all students to participate in these enrichment activities, the cost of which can be paid via the students' Edusave Fund. From time to time, you will receive letters from us informing you about these activities. CCA & Service Learning Programmes are compulsory activities that your child / ward has to participate in during the course of their education as part of the holistic education that we provide. Please encourage your child/ward to actively participate in these activities to develop character and leadership qualities as well as learn important school values and life skills such as teamwork and caring for others. As attendance is compulsory, absenteeism without valid reason will be managed in the same way as other school offences.

At this juncture, we would like to inform you that the school camp for the **Year 3 students** is scheduled in Term 2. Details about the school camp will be sent in a separate letter to all Year 3 parents / caregivers nearer the date. The camp activities aim to reinforce school values in students and enable them to foster closer ties with their peers and PDMs. Based on feedback gathered in the past, students enjoyed the camp and brought back with them memorable and enriching learning experiences.

(13) Formative and Summative Assessment

Formative and Summative assessments form an integral part of students' learning. For formative assessment, students will be required to complete on a regular basis, assignments which may be in the form of concept tests, written assignments, project work, practical or oral questioning. Workplace Literacy and Numeracy (WPLN) assessments will be taken in Term 2, 3 or 4. Further details of the assessment schedule will be provided nearer the date.

(14) Discipline Matters/ Standards of Work Performance (SWP)

We would like to reiterate the school's emphasis on students' discipline and Standards of Work Performance (SWP). Students' SWP scores will be monitored and there are implications of SWP scores on the attainment of awards as well as participation in community-based training. We seek your assistance and co-operation to remind your child/ward to abide by school rules at all times and work towards achieving SWP competencies.

(15) Health-Related Matters / Reporting Sick

The situation of communicable and vector-borne diseases (e.g. COVID-19, Dengue, Zika, MERS, etc.) remains dynamic. We must continue to stay vigilant and manage this well to mitigate the risk of spread. As such, we seek parents' support to keep our school a safe environment for students.

- (i) If your child is unwell, please ensure that he/she stays at home and seeks medical attention if necessary.
- (ii) If your child is recovering from respiratory-related illnesses, please encourage him/her to exercise social responsibility (e.g., by wearing a mask, minimising social interactions with big groups).
- (iii) Ensure that a high standard of personal hygiene is maintained.

We wish to highlight point (i) of the above. Students who report sick during curriculum time will only be sent home if accompanied by parents / guardians. This procedure is important for the safety of the child/ward and we seek your understanding to adhere to this procedure strictly. In order not to cause unnecessary inconvenience to parents / guardians, please do not allow your child/ward to report to school when he/she is unwell. We appreciate your support and will continue to work with you closely. Let us all do our part to exercise personal and social responsibility and stay safe.

(16) Emergency Preparedness Matters

As part of emergency preparedness, we have to ensure that we are well-placed to tackle any crisis situations. For the well-being of our staff and students, we have to emphasise the importance of personal hygiene and being socially responsible. We will implement appropriate measures based on the health advisory. We would also like to remind students with medical conditions to have their medication with them (for example inhalers for asthmatic children) when they are in school, at work or are engaged in school activities conducted externally.

(17) Road Safety and Traffic Matters

Parents/guardians driving their child/ward to school can go direct to the pick-up and drop off point at the roundabout after driving into the school main gate. Please note that the traffic flow is single lane at the roundabout area. As such, no parking or waiting is allowed at the roundabout or along the roads to avoid congestion.

Due to the limited parking capacity in DSS, all available parking lots have been designated for use by school staff and non-staff providing essential services. As such, parking at DSS is not available for parents/guardians who are visiting the school (e.g. meeting with teachers or school leaders), Parent Volunteers (PVs) and DSS Parent Support Group (PSG) members, etc. Should you wish to drive to school, we seek your understanding and cooperation to park your car at either ITE College West or the nearby HDB car park which is directly opposite the school.

(18) School Fees

APSN DSS students pay an amount of \$20 per month for school fee, totalling \$240 for the year. Students who are Singapore citizens may pay their school fee from their Edusave Account and Post-Secondary Education Account (PSEA).

We seek your understanding that the fees for the whole year, provided there are sufficient funds, will be deducted at the start of the year according to the breakdown as shown in the table below.

Programme	Edusave Account	PSEA
WSQ	\$180	\$60
LEAD	\$240	-

Students who are permanent residents of Singapore are required to pay **\$220/month with effect from January 2026**. All payments will be deducted from your bank account or that of your child's/ ward's.

Students who are foreigners are required to pay \$16,200 (WSQ Programme) or \$12,480 (LEAD Programme) for school fee from January to March 2026. School fee from April to December 2026 will be revised and updated by MOE in March 2026. All payments will be deducted from your bank account or that of your child's/ ward's.

To this end, three documents will need to be completed by parents/caregivers - the Application Form for Interbank Giro, Edusave and PSEA. Please do not send the school any cash payment by post. The school will not be held responsible for any cash lost in-transit. An official receipt will be issued to your child / ward from Finance Department upon closing of the month-end accounts.

(19) SPED Financial Assistance Scheme (SPED FAS)

The Ministry of Education (MOE) provides financial assistance to needy Singapore Citizen students in Government or Government-Aided schools and those in Independent schools. The intent of the SPED FAS is to provide greater support to needy students while maintaining a "many helping hands" approach, involving MOE, schools and the community. The SPED FAS is extended to families with a Gross Household Monthly Income (GHI) $\leq \$4,000$ or Per Capita Income (PCI) $\leq \$1,000$. SPED FAS recipients will receive a full waiver of the school fees and free school attire. Please do not hesitate to contact Mr Seah Sin Chye, Lead Social Worker at 66379756 or at seah.sinchye@apsn.org.sg should you require any assistance in this matter.

Students under the SPED FAS would also be eligible for the Opportunity Fund as this fund is meant to help needy students (e.g. when they have insufficient funds in their Edusave Funds/ Post-Secondary Education Account (PSEA) to pay for the cash component of the enrichment activities.

Should you need any further clarification, please do not hesitate to contact me at 62763818 or dss@apsn.org.sg. Please find attached the Calendar of Events for Term 1 of the academic year 2026 (**see Appendix 4** on page 12). We look forward to your continued support and partnership in the holistic development of our students.

Thank you.

Yours faithfully



Mr Alex Ng
Vice Principal (Admin)
APSN Delta Senior School

Personal Development Mentors (PDMs) for the Year 1 WSQ Programme and Lead Programme Classes

Class	Names	Email Address
FB1A	Mr Muhammad Faris Bin Ali	faris.ali@apsn.org.sg
	Ms Nadhirah Agos	nadhirah.agos@apsn.org.sg
	Ms Salbiah Binte Zakaria	salbiah.zakaria@apsn.org.sg
FB1B	Ms Ponce de Leon Fides Taylo	fides.taylo@apsn.org.sg
	Ms Ong Jie Hui	ong.jehui@apsn.org.sg
FB1C	Ms Nataline Nah	nataline.nah@apsn.org.sg
	Ms May Aw	may.aw@apsn.org.sg
HS1A	Mr Bobby Lim	bobby.lim@apsn.org.sg
	Mr Michael Chin	michael.chin@apsn.org.sg
HS1B	Mr Andrew Tan	andrew.tan@apsn.org.sg
	Mr Kenneth Teo	kenneth.teo@apsn.org.sg
HS1C	Ms Vivian Lim	vivian.lim@apsn.org.sg
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	Ms Jumiati Binte Johari	jumiati.johari@apsn.org.sg
HR1A	Mr Muhammad Syahid Bin Shamsuri	syahid.shamsuri@apsn.org.sg
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HR1B	Ms Law Sing Yee	law.singyee@apsn.org.sg
	Mr S Paul Sathish Kumar	paul.kumar@apsn.org.sg
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	Ms Chia Yien Yien	chia.yienyien@apsn.org.sg
	Mr Muhammad Murdany B Hamdan	murdany.hamdan@apsn.org.sg

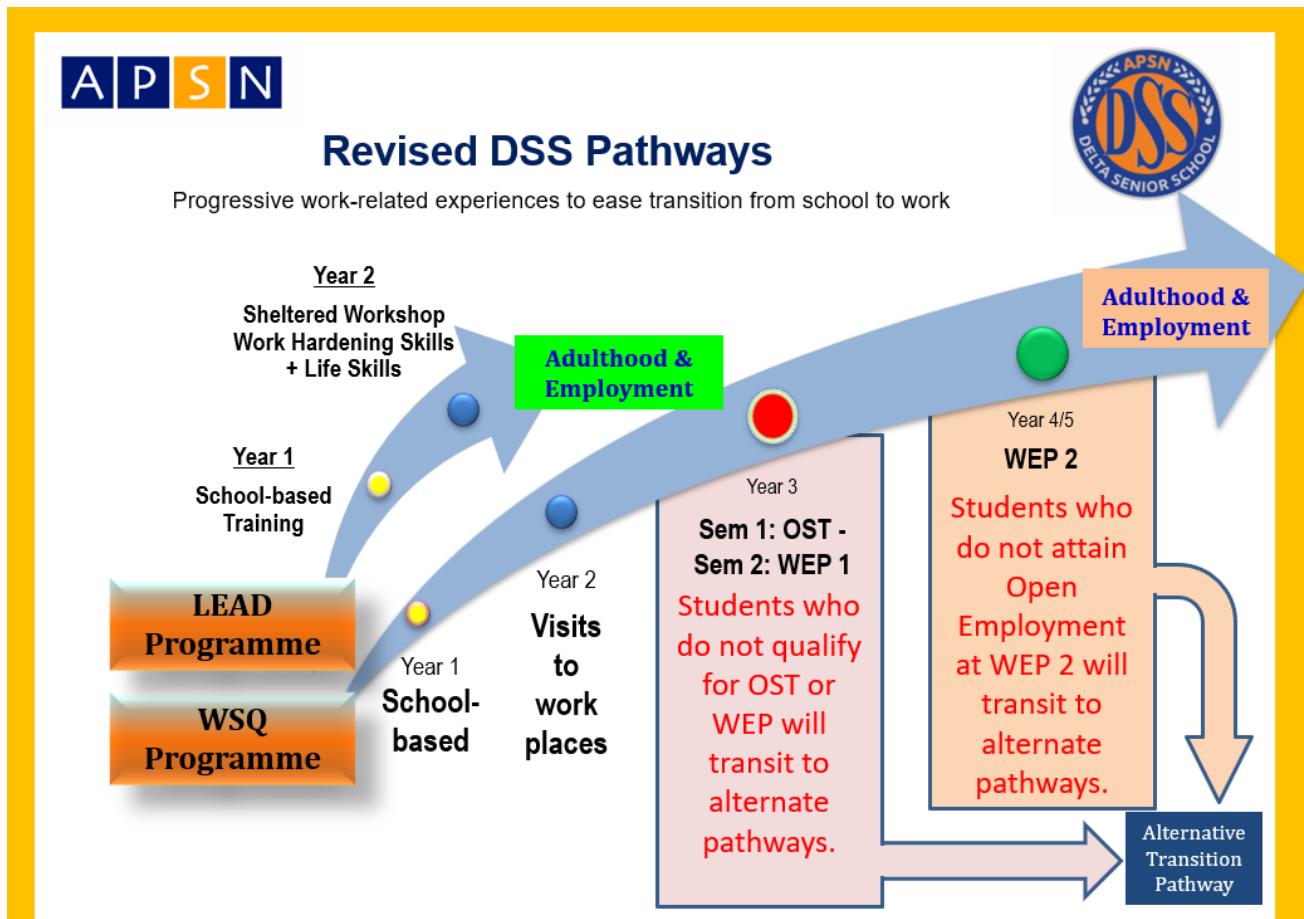


Table 1: Curriculum Structure for WSQ Students

Time	Mon	Tue	Wed	Thurs	Fri
0815	Flag raising & pledge taking in the School Hall	Flag raising & pledge taking in the classrooms			Flag raising & pledge taking in the School Hall
0830 - 0900	PDM Time	PDM Time	PDM Time	PDM Time	Morning@Delta
0900 - 1050	Lessons in Lit/Num/Voc/Other learning areas				
1050 - 1130	Morning Break				
1130 - 1310	Lessons in Lit/Num/Voc/Other learning areas				
1310 - 1400	Lunch Break				Dismissal at 1310 h OR Remedial/ Supplementary/ Enrichment lessons for selected students
1400 - 1540	Lessons in Lit/Num/Voc/Other learning areas			All CCAs from 1400 to 1540 h	
1540 - 1715	Remedial/Supplementary/Enrichment lessons for selected students				

Table 2A: Curriculum Structure for LEAD Programme Year 1 Students (2nd to 30th January)

Time	Mon	Tue	Wed	Thurs	Fri
0815	Flag raising & pledge taking in the School Hall	Flag raising & pledge taking in the classrooms			Flag raising & pledge taking in the School Hall
0830 - 0900	PDM Time	PDM Time	PDM Time	PDM Time	Morning@Delta
0900 - 1050	Lessons in Lit/Num/WST/Other learning areas				
1050 - 1130	Morning Break				
1130 - 1310	Lessons in Lit/Num/WST/Other learning areas				
1310	Dismissal at 1310 h				

Table 2B: Curriculum Structure for LEAD Programme Year 1 Students (2nd February onwards)

Time	Mon	Tue	Wed	Thurs	Fri
0815	Flag raising & pledge taking in the School Hall	Flag raising & pledge taking in the classrooms			Flag raising & pledge taking in the School Hall
0830 - 0900	PDM Time	PDM Time	PDM Time	PDM Time	Morning@Delta
0900 - 1050	Lessons in Lit/Num/WST/Other learning areas				
1050 - 1130	Morning Break				
1130 - 1310	Lessons in Lit/Num/WST/Other learning areas				
1310 - 1400	Lunch Break			All CCAs from 1400 to 1540 h	
1400 - 1540	Lessons in Lit/Num/WST/Other learning areas				

Table 3A: Curriculum Structure for LEAD Programme Year 2 Students (Semester 1)

Time	Mon	Tue	Wed	Thurs	Fri
0815	Flag raising & pledge taking in the School Hall		Flag raising & pledge taking in the classrooms		Flag raising & pledge taking in the School Hall
0830 - 0900	PDM Time	PDM Time	PDM Time	PDM Time	Morning@Delta
0900 - 1050		Lessons in Lit/Num/WST/Other learning areas			
1050 - 1130		Morning Break			
1130 - 1310		Lessons in Lit/Num/WST/Other learning areas			
1310 - 1400		Lunch Break			Dismissal at 1310 h
1400 - 1540	Lessons in Lit/Num/WST/Other learning areas		All CCAs from 1400 to 1540 h		

Table 3B: Curriculum Structure for LEAD Programme Year 2 Students (Semester 2)

Time	Mon	Tue	Wed	Thurs	Fri
0815	Flag raising & pledge taking in the School Hall		Flag raising & pledge taking in the classrooms		Flag raising & pledge taking in the School Hall
0830 - 0900	PDM Time	PDM Time	PDM Time	PDM Time	Morning@Delta
0900 - 1050		Lessons in PM/FH/WST/Other learning areas			
1050 - 1130		Morning Break			
1130 - 1310		Lessons in PM/FH/WST//Other learning areas			
1310		Dismissal at 1310 h			

Table 4: Curriculum Cycle for Year 3 Students who qualify for OST / WEP

Semester 1 (Jan - May)	Semester 2 (July- Nov)
Lessons as per time-table structure with OST twice a week, guided by trainers	Work Experience Programme 1: Attachment to workplace, five days a week guided by jobcoaches

Table 5: Curriculum Cycle for Year 3 Students place on Supported Vocational Training (SVT)

The curriculum will be mainly vocation-based and essential skills as outlined in Job Transformation Map (JTM).

Programme Timings* as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
9am – 3:40pm	9am – 1:10pm	9am – 3:40pm	9am- 1:10pm	E- Learning/Reflection

* Schedule may be adjusted based on intake numbers and programme changes.

Calendar of Events for Term 1 / Year 2026

Date & Time	Events	Participants	Remarks
1 January (Thursday)	New Year	-	Public Holiday
16 January (Friday)	Y1 Parent Orientation Day	Year 1 Parents and Students	Virtual session from 7.00 to 9.00pm
13 February (Friday)	E-Learning Day	Year 1 to 3 Students	For E-Learning Day, all students to complete online assignments and do not report for school
13 February (Friday)	Individual Parent Conferencing	Year 1 Parents & Students	-
17 & 18 February (Tuesday & Wednesday)	Chinese New Year	-	Public Holiday
7 March (Saturday)	Workplace Literacy Workshop	Year 1 Parents Only	9.00 am to 11.00 am
14 March to 22 March	Term 1 break	-	School Holiday