

Given below is – how a defect report looks like – it is a MS – WORD file.

DEFECT ID : BugID _ 1578
RELEASE NAME : Tiger
BUILD ID : B03
MODULE NAME : Sent Items
STATUS : Open
Assigned
Fixed
Closed
Duplicate
... etc etc

SEVERITY : Blocker OR Showstopper
Critical
Major
Minor

PRIORITY : High P1
Medium P2
Low P3
P4

TEST DATA : username = abc123 , password = xyz123
TEST ENVIRONMENT : In Windows XP, Internet Explorer 7.0
TEST CASE NAME : Yahoo _ SI _ mail list
FOUND BY :

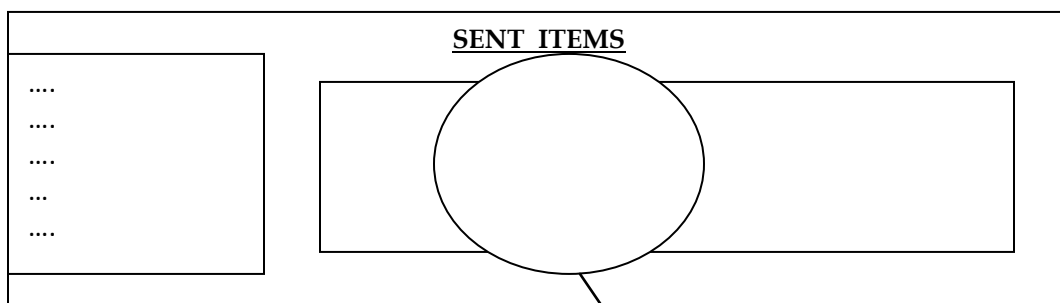
BRIEF DESCRIPTION : Sent mails are not there in the Sent Items page

DETAILED DESCRIPTION : Following are the steps to reproduce the defect

1. Open the browser and enter the test URL
2. Login with valid username and password
3. Click on “compose” link
4. Enter valid data into all fields and click on Submit button
5. Click on Sent Items link

EXPECTED RESULT : Sent mail should be listed in Sent Items page

ACTUAL RESULT : Sent mail is not there in the Sent Items page.



Screenshot of the Defect

Circle the defect in the screenshot in red